



## TWK 2 CLOSED QUOTATION

**IS 01/2024/25 – PROVISION OF SERVICES FOR THE DEMOLITION OF ILLEGAL STRUCTURES IN THE THEEWATERSKLOOF MUNIPAL AREA ON A ADHOC BASIS FOR A PERIOD, STARTING DATE OF APPOINTMENT TO 30 JUNE 2025**

<b>CLOSING DATE: 01 April 2025</b>	<b>CLOSING TIME: 12:00</b>
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**NAME OF BIDDER\*** : .....

**ADDRESS\*** : .....

: .....

: .....

**TEL NUMBER\*** : .....

**FAX NUMBER\*** : .....

**E MAIL\*** : .....

**CENTRAL SUPPLIER DATABASE REG NO\*** : .....

**B-BBEE LEVEL OF CONTRIBUTION\*** : .....

**QUOTATION AMOUNT (VAT INCLUDED)\*** : .....

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Prepared by:  
Theewaterskloof Municipality  
6 Plein Street  
P.O.Box 24  
Caledon  
7230  
Telephone: +27 (28) 2143300  
Fax: +27 (28) 2141289  
Website: [www.twk.gov.za](http://www.twk.gov.za)

Dear Sir / Madam

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**  
**QUOTATION NUMBER: IS 01/2024/25**

Kindly furnish us with a written quotation for:

**IS 01/2024/25 – PROVISION OF SERVICES FOR THE DEMOLITION OF ILLEGAL STRUCTURES IN THE THEEWATERSKLOOF MUNIPAL AREA ON A ADHOC BASIS FOR A PERIOD, STARTING DATE OF APPOINTMENT TO 30 JUNE 2025**

The detailed project description and schedules are attached or can be obtained from **Mr. J. Shuma**  
Tel: **028 214 3300** or e-mail: [jean-pierresh@twk.gov.za](mailto:jean-pierresh@twk.gov.za) as well as all technical queries.

A formal quotation must be submitted on the letterhead of your business and must have attached all relevant signed schedules and additional information as requested. Failure to do so will result in the quotation to be rejected. The quotation must be in a sealed envelope and clearly marked: **Tender Box No. 2**, for attention: **JEAN-PIERRE SHUMA, QUOTATION NO.: IS 01/2024/25** and the service provider's name and address. Quotations will not be accepted if they don't comply with the marking instructions. Quotations must be placed in tender box **No. 2** at the **Main Entrance** of Theewaterskloof Municipality, 6 Plein Street, Caledon by no later than **12:00** on **Tuesday, 01 April 2025** immediately after which the quotations will be opened in public in the Council Chambers.

**1. Standard Conditions of Quotation:**

**The following conditions will apply:**

- a) Quotations must be completed in hand written non-erasable black ink.
- b) Prices must be valid from date of appointment to 30 June 2025.
- c) Price(s) quoted must be firm and must be inclusive of VAT, clearly indicating Price, VAT and Total Price.
- d) **The contract will be for a period from date of appointment to 30 June 2025.**
- e) This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations of 2022 and for this purpose **MBD 2, MBD 4, MBD 6.1, MBD 8 and MBD 9** forms which are available on the Municipal Website [www.twk.gov.za](http://www.twk.gov.za) must be completed and submitted together with your quotation.
- f) The successful provider will be the one scoring the highest points.
- g) A **Valid Tax Compliance Status Pin Certificate** and a copy of your **latest Municipal Account or Lease Agreement** should be attached to your quotation.
- h) Council may accept a quotation in full, partially or not at all.**
- i) Payments will be made not later than 30 days, after the receipt of a tax invoice.
- j) Invoices must not be issued before goods / services have been supplied / rendered.
- k) The General Conditions of Contract will apply to this quotation.
- l) Calculation errors will be corrected by the Municipality by using the unit prices.
- m) If a valid B-BBEE certificate or Sworn Affidavits is not attached it will be interpreted that the preference points for B- BBEE status level or contribution are not claimed.
- n) If a valid B-BBEE certificate or Sworn Affidavits is attached and if points is not claimed in terms of MBD 6.1 it will be interpreted that the preference points for B- BBEE status level or contribution are not claimed.
- o) Please note that the Municipality will not request a valid B- BBEE certificate or Sworn Affidavits if such is not attached to the bidders tender at closing date of this tender.
- p) The municipality reserves the right to appoint the bidder scoring first, second and third highest preference points at any time during the duration of the contract. When the tenderer scoring the highest points cannot perform on the contract, the municipality has the right to purchase from the tenderer scoring the second highest points and if the second highest points scorer cannot perform on the contract, the municipality reserves the right to purchase from the tenderer scoring the third highest points.
- q) No alternative offers will be accepted.

## **2. Bidders Obligations:**

### **2.1. Eligibility Criteria**

Only bidders who satisfy the following criteria are eligible to submit an offer: **(This is a requirement on submission)**

#### **2.1.1 Pricing Instruction**

- In order to be considered for a contract in terms of this quotation, the bidder must price on all the items in the schedule of services required and sign to declare compliance.

#### **2.1.2 Scope of Works**

- In order to be considered for a contract in terms of this quotation, the bidder must sign and declare compliance by **Schedule 1**.

#### **2.1.3 Special Conditions of Contract**

- In order to be considered for a contract in terms of this quotation, the bidder must sign and declare compliance with **Schedule 2**.

#### **2.1.4 Public Liability**

- Contractors must have Public Liability Assurance. Proof thereof must be attached to the quotation document and the bidder must and declare compliance with **Schedule 3**.

#### **2.1.5 Letter of Good Standing**

- The bidders must be registered at the Department of Labour for Compensation for Occupational Injuries and Diseases. A Valid Letter of Good Standing must accompany your quotation and the bidder must and declare compliance with **Schedule 4**.

## **3. The Employer's Undertakings**

### **3.1. Tests for Administrative Compliance**

Bidders may be found non-compliant if, inter alia:

- The bidder has failed to complete and sign and attach requested information to all schedules not excluded in eligibility criteria;
- The bidder has failed to submit the MBD 2, MBD 4, MBD 8 and MBD 9 forms;
- The bidder has failed to submit a municipal account of where the head office of the company is registered or in case where the premise is leased, the bidder has failed to provide a copy of the lease of the premise;
- The bidder has failed to submit a valid Tax Compliance Status Pin Certificate, a valid Tax Compliance Status Pin Certificate may be requested; and
- The bidder has failed to submit a valid certified B-BBEE certificate or sworn affidavits, whereas points were claimed and a copy of certificate or affidavit was supplied, a certified copy of the B-BBEE certificate or sworn affidavit may be requested.

**NB: No quotations will be considered from persons in the service of the state**

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

**SIGNATURE  
SUPPLY CHAIN MANAGEMENT**

**DATE: 24 March 2025**

**SCHEDULE OF SERVICES REQUIRED**

(A) X (B) = (A) X (B)

NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	
				R	c
1	Demolition of Illegal Informal Structures on Council's Land or any other State Owner Land within the Municipal Area (Completed Informal Structures Ready for Occupation with Removal of any Building Material).	Structures	1- 5		
		Structures	6-10		
		Structures	11-20		
		Structures	21-50		
		Structures	51-100		
		Structures	101>		
2	Demolition of Illegal Informal Structures on Council's Land or any other Stated Owned Land within the Municipal Area (Partly Built or Incomplete Informal Structure with Removal of Building Material)	Structures	1-5		
		Structures	6-10		
		Structures	11-20		
		Structures	21-50		
		Structures	51-100		
		Structures	101>		
3	Relocation in term of 1&2 within 50 km	Structures	1-5		
		Structures	6-10		
		Structures	11-20		
		Structures	21-50		
		Structures	51-100		
		Structures	101>		
4	Relocation in terms of 1 & 2 over 50 km	Structures	1-5		
		Structures	6-10		
		Structures	11-20		
		Structures	21-50		
		Structures	51-100		
		Structures	101>		
		SUB TOTAL			
		VAT @15%			
		TOTAL			

**DELIVERY ADDRESS:**

Theewaterskloof Municipality  
6 Plein Street  
CALEDON  
7230

I/We, the undersigned, do hereby declare that these are the properly priced Bill / Schedules of Quantities forming part of this Contract Document containing Pages in consecutive order upon which my/our Tender for Quotation No: **IS 01/2024/25 – PROVISION OF SERVICES FOR THE DEMOLITION OF ILLEGAL STRUCTURES IN THE THEEWATERSKLOOF MUNIPAL AREA ON A ADHOC BASIS FOR A PERIOD, STARTING DATE OF APPOINTMENT TO 30 JUNE 2025**, has been based.

My/our total Contract Price for this work and above items (Total) is (in words)

.....  
.....

\_\_\_\_\_  
**SIGNED ON BEHALF OF BIDDER:**

\_\_\_\_\_  
**NAME OF BIDDER**

\_\_\_\_\_  
**DATE**

## **SCHEDULE 1: SCOPE OF WORKS**

### **SCOPE OF WORKS**

Contractors to be willing to work in Informal Settlements across the Theewaterskloof Municipal Area.

- 1.1 Contractors are required to demolish illegal structures on Municipal land, land controlled by the Municipality or in Informal Settlements within the ambit of the Prevention of Illegal Eviction from and Unlawful Occupation of Land Act No. 19 of 1998, or within terms of Court Orders.
- 1.2 All demolitions will be carried out under supervision of Council Officials and in line with the Standard Operating Procedure of Council on Informal Settlements Management and Prevention of Illegal Occupation of Land.
- 1.3 It may also be necessary to relocate residents from within one area to other areas within the municipal area.
- 1.4 The Bidder may provide reduced rates for higher number of demolitions.

It is of necessity that the bidder is able to mobilise his staff on short notice including after normal working hours and weekends when required. The required response time is 3 hours to any location within the municipality. Municipal officials must be able to contact the contractor on his/her Cell phones which must be switched on 24 hours a day and 7 days a week.

### **2. GENERAL**

- 2.1 Contractor to provide price / km for excess travelled over 50 km round trip. (Refer to Item 3 & 4 on Pricing Instruction)
- 2.2 Work to be completed and verified on site. Verification to accompany the invoice.
- 2.3 Contractors to include price of vehicle/s to be used in their pricing.

### **3. DETAILS OF MATERIAL AND EQUIPMENT**

#### **3.1 Personnel**

- a) At least 10-30 workmen required per project.
- b) All workmen to be registered with Workmen's Compensation.
- c) Contractor/s is required to wear reflector bibs for clear visibility and recognition as part of the demolition crew.
- d) Contractor to ensure that all Operational Health and Safety standard are met in terms of the OHS Act 85 of 1993

#### **3.2 Equipment**

The following equipment must be available:

- a) Craw bars

- b) Crow hammer
- c) Chain Saws
- d) Spades
- e) Bolt Cutters
- f) Ladders
- g) Safety gloves
- h) Goggles

The Contractor will be responsible for all the planning and supply of the necessary equipment and the Contractor must at all times have sufficient equipment on site to carry out the required operations according to the Operational Plan. The contractor will be responsible for any delays due to equipment breakages.

### 3.3 Vehicles

- a) At least one, five-ton truck (certificate of fitness to be clearly displayed) to be available on request when asked to carry out a job.
- b) Sufficient transport must be provided to support the number of workman involved in each project, or to relocate the dismantled structures as well as the residents and their possessions. Vehicles must be able to cope with the terrain of the Informal Settlements.
- c) The contractor will be responsible for any delays due to vehicle breakages.

## 4. PROCEDURE

4.1 Contractor/s to be willing to work in informal settlements across the municipal area. To be aware of the danger element involved because of possible violent reaction from informal dwellings. All demolitions to be carried out with South African Police Service / Municipal Law Enforcement participation. Contractors to be on stand-by after regular business hours and over weekends. The Contractor/s to enter the site, take down structures, remove all materials from site when required for dumping or relocation. Turnaround time for job completion as per instruction received from the Municipal official is normally within 3 hours.

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Scope of Works and therefore will be regarded as being not eligible.**

**I hereby declare that I comply with the Scope of Works.**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature on Behalf of Tenderer

\_\_\_\_\_  
Date

<p style="text-align: center;"><b>SCHEDULE 2: SPECIAL CONDITIONS OF CONTRACT</b></p>
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**1.Response Time**

It is of necessity that the bidder is able to mobilise his staff on short notice including after normal working hours and weekends when required. The required response time is 3 hours to any location within the municipality. Municipal officials must be able to contact the contractor on his/her Cell phones which must be switched on 24 hours a day and 7 days a week.

**2.Available Fleet**

The bidder must be in possession of a 5 Ton truck which will be utilised for operations. (Proof of Purchase or Rental Agreement must be attached)

**3. Personnel**

All chainsaw operators must be in possession of a chainsaw operating certificate. (Proof thereof must be attached)

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Special Conditions of Contract and therefore will be regarded as being not eligible.**

**I hereby declare that I comply with the Special Conditions of Contract.**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature on Behalf of Tenderer

\_\_\_\_\_  
Date



**SCHEDULE 3:  
PUBLIC LIABILITY**

**Proof of Public Liability must be attached to this Schedule**

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Public Liability and therefore will be regarded as being not eligible.**

**I hereby declare that I comply with the Public Liability.**

\_\_\_\_\_  
**Name of Bidder**

\_\_\_\_\_  
**Signature on Behalf of Tenderer**

\_\_\_\_\_  
**Date**

**SCHEDULE 4:  
LETTER OF GOOD STANDING**

**Letter of Good Standing from the Department of Labour for Compensation for Occupational Injuries and diseases must be attached to this Schedule.**

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Letter of Good Standing and therefore will be regarded as being not eligible.**

**I hereby declare that I comply with the Letter of Good Standing.**

\_\_\_\_\_  
**Name of Bidder**

\_\_\_\_\_  
**Signature on Behalf of Tenderer**

\_\_\_\_\_  
**Date**

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THEEWATERSKLOOF MUNICIPALITY</b>					
Bid Number:	IS 01/2023/24	Closing Date:	01 April 2025	Closing Time:	12:00
Description:	PROVISION OF SERVICES FOR THE DEMOLITION OF ILLEGAL STRUCTURES IN THE THEEWATERSKLOOF MUNICIPAL AREA ON A ADHOC BASIS FOR A PERIOD, STARTING DATE OF APPOINTMENT TO 30 JUNE 2025				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (CONTRACT FOR THE RENDERING OF SERVICES)</b>					

Bid Response Documents may be Deposited in the Bid Box **NO. 2** situated at:

**MUNICIPAL HEAD OFFICE**

**06 PLEIN STREET**

**CALEDON**

**7230**

### SUPPLIER INFORMATION

NAME OF BIDDER					
CONTACT PERSON					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No	

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

<b>1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> YES ENCLOSE PROOF	<b>2. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> YES, ANSWER PART B-3
<b>3. TOTAL NUMBER OF ITEMS OFFERED</b>		<b>4. TOTAL BID PRICE</b>	R
<b>5. SIGNATURE OF BIDDER</b> .....		<b>6. DATE</b>	
<b>7. CAPACITY UNDER WHICH THIS BID IS SIGNED</b>			

<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT	SCM	CONTACT PERSON	Jean-Pierre Shuma
CONTACT PERSON	Ruhan Andries	TELEPHONE NUMBER	028 214 3300
TELEPHONE NUMBER	028 214 3300	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	028 212 1229	E-MAIL ADDRESS	<a href="mailto:jean-pierre@twk.gov.za">jean-pierre@twk.gov.za</a>
E-MAIL ADDRESS	<a href="mailto:ruhanan@twk.gov.za">ruhanan@twk.gov.za</a>		

## PART B

### TERMS AND CONDITIONS FOR BIDDING

#### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by sars to enable the organ of state to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (tcs) certificate or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with sars as e-filers through the website [www.sars.gov.za](http://www.sars.gov.za).
- 2.4 Foreign suppliers must complete the pre-award questionnaire in part b:3.
- 2.5 Bidders may also submit a printed tcs certificate together with the bid.
- 2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate tcs certificate / pin / csd number.
- 2.7 Where no tcs is available but the bidder is registered on the central supplier database (csd), a csd number must be provided.

#### 3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....