



Tender Notice and Invitation to Tender

THEEWATERSKLOOF MUNICIPALITY, Directorate: Community Services invites tenders for Contract No. **COMM 07/2025/26– APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE REPAIR, MAINTENANCE AND SERVICING OF MUNICIPAL VEHICLES IN THE THEEWATERSKLOOF MUNICIPAL AREA FOR THE PERIOD FROM DATE OF APPOINTMENT UNTILL 30 JUNE 2028.**

Only tenderers who satisfy the eligibility criteria and responsiveness criteria stated in the Tender Conditions, Tender Data and Special Conditions of Contract are eligible to submit tenders.

All bids received shall be evaluated in terms of the Theewaterskloof Municipality Supply Chain Management Policy, read with the Preferential Procurement Regulations of 2022. It is estimated that the 80/20 preference points system will be applicable. Tenders will be evaluated in terms of price and preference.

The successful tenderer must also be registered on the Centralized Supplier Database (CSD). Tenderers can register on www.csd.gov.za

A set of Tender Documents may be obtained from the Theewaterskloof Municipality, Supply Chain Management Department, 6 Plein Street, Caledon from **Thursday, 14 August 2025** during office hours Monday to Thursday 07h45-13h00 and 13h45-16h45 and Fridays 07h45-13h00 and 13h45-15h30. **Payment of a non-refundable tender participation fee of R 550.00 (VAT Inclusive) is applicable.** It is payable by means of electronic transfer or direct deposit only. Proof of payment of the participation fee should accompany your tender document when submitting it. Refer enquiries **only in the aforementioned regard to Hanro September** at hanrose@twk.gov.za.

All technical enquiries must be directed to the Directorate Community Services to:

Mr. Marlon Ferndale

Theewaterskloof Municipality,
Caledon, 7230

E-mail: marlonfe@twk.gov.za

Please note that no verbal queries will be entertained.

A compulsory clarification meeting with representatives of the Employer will take place at the **Theewaterskloof Municipal Office, Caledon Town Hall, 22 Plein Street, Caledon on Friday, 22 August 2025 starting at 10:00.** Prospective tenderers who arrive later than **10:15** will not be allowed into the Clarification meeting. Tenderers should be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved.

The closing time for receipt of tenders is **12h00 on Friday, 19 September 2025** at the Theewaterskloof Municipality, Tender Box 1- at the main entrance, 6 Plein Street, Caledon. Telegraphic, telephonic, telex, facsimile, electronic/e-mailed and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that has been issued. Tenders, completed in full, must be submitted in tender box no. 1 which is located at the entrance to the municipality head office of Theewaterskloof Municipality, 6 Plein Street, Caledon. Please note that the tender box is open 24/7 and that the deposit slot opening is 5 x 30 cm.

Council reserves the right to accept a tender in full, partially, or not at all and is not obliged to accept the lowest tender received. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The 80/20 preference point system in terms of the Theewaterskloof Municipality's Preferential Procurement Policy will be applicable as follows:

Price (80)

Specific goals: (20)

a) B-BBEE status level of contributor (10)

b) promotion of local area enterprises (10)

Total points 100

W HENDRICKS

MUNICIPAL MANAGER

THEEWATERSKLOOF MUNICIPALITY

PO BOX 24

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