



INVITATION TO REGISTER ON NEW UNEMPLOYED DATABASE FOR THEEWATERSKLOOF MUNICIPALITY

Theewaterskloof Municipality is compiling a new database of all unemployed persons in its area of jurisdiction (Caledon, Myddleton, Botrivers, Tesselaarsdal, Riviersonderend, Villiersdorp, Grabouw, Greyton, and Genadendal) to be considered for employment opportunities (as and when they arise) for the following categories:

1. **EPWP (EXPANDED WORKS PROGRAM):** Not exceeding 12 months contracts to give fair opportunities to as many as possible unemployed persons. For enquiries about EPWP programmes, please contact Mrs Caylin Swartz: Administrator EPWP at caylinho@twk.gov.za or tell: 028 214 3300.

Any enquiries regarding database updates, appointments etc. must be addressed to Mr David Botha: Principle Clerk – Human Resources at davidbo@twk.gov.za or tell: 028 2143300.

2. **GRADUATES, INTERNS AND COMPULSORY PRACTICAL EXPERIENCE**

3. **CASUALS/ TEMPORARY EMPLOYMENT**

The database will serve as a potential pool for candidates to be considered for upcoming work opportunities in various projects and departments of the Municipality. Persons registered on the database will be offered opportunities on a rotating basis as and when such opportunities arise.

Important: Persons currently registered on the existing EPWP database must re-register on the new database.

To register for work opportunities, please obtain the EPWP Registration Form at your nearest municipal office in the jurisdictional area of the Theewaterskloof Municipality or on the municipal website.(Implementation date 1st August 2025)

The following documents **must** be attached to your EPWP registration form:

1. Curriculum Vitae (CV) reflecting your work experience (if any), studies undertaken (if any), references and current contact information.
2. Certified copy of your Identity Document
3. Certified copy of your valid driver's license
4. Proof of bank account
5. Tax number and
6. Certified copies of certificates, diplomas, and/or degrees.

The database will be administered by Corporate Services (Human Resources) and Mr David Botha can be contacted regarding changes to information on the database, appointments, contracts and

employment matters at davidbo@twk.gov.za or 028 214 3300. A reference number will be issued for each application received. Please ensure that you update your contact details information should any changes occur.



W HENDRICKS
MUNICIPAL MANAGER
23 JULY 2025