

THEEWATERSKLOOF

Munisipaliteit * Municipality * uMasipala

Theewaterskloof Municipality currently awaits suitably qualified persons for appointment in the under – mentioned vacancy.

TECHNICAL OFFICER (OPERATIONS): GRABOUW

Salary: Post level T12 – Between: R420 624.00 p.a. and R545 988.00 p.a. plus an Essential Travel Allowance of R9622.94 per month subject to the terms and conditions as stipulated in the Council's Essential Travel Allowance Policy.

The most eligible candidate must be in possession of a National Diploma in Civil Engineering (**originally certified copy must be attached**) 3 - 5 years relevant experience (**experience must be clearly stated in the application form**). Must be fully computer literate with good communication skills as well as the ability to communicate on all levels. Good human relations. A valid Code B or EB driver's license (**originally certified copy must be attached**) Candidates must also be able to communicate effectively in at least two (2) of the three (3) official languages in the Western Cape, namely English, Afrikaans and Xhosa. Only applicants with the highest levels of personal integrity will be considered.

Please note: The prescribed application form must be accompanied with originally certified copies of the following documents before the closing date and time of this advertisement – Failure to attach the required documents will automatically disqualify an applicant.

- Originally certified copy of National Diploma
- Originally certified copy of ID document
- Originally certified copy of valid driver's license

Key Performance areas: Manage and control the daily operations of technical services such as roads, storm water, sewerage and water networks, parks, solid waste and water/sewerage purification plants * leiwater * compile monthly reports and work programs * procurement of quotations and do the required purchasing * Assist with the relevant administrative duties * other duties as requested from time to time.

Minimum Competency Framework

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| Core Professional Competencies <ul style="list-style-type: none">- Remains focused on task at hand;- Uses time effectively and prevent irrelevant issues or distractions from interfering with work completion; and- Completes tasks on time | Public Service Orientated competencies <ul style="list-style-type: none">- Shows a commitment to excellence and quality- Service Delivery Orientated- Client Orientated |
| Personal Competencies <ul style="list-style-type: none">- Action and outcome orientated- Change readiness- Enjoys working hard- Learning Oriented | Management / Leadership competencies <ul style="list-style-type: none">- Team Orientated- Impact and Influence- Direction setting |

If you do not receive any feedback, within two (2) months after the closing date, kindly assume that your application was unsuccessful. The Council reserves the right not to make any appointment.



Theewaterskloof Municipality is committed to equal opportunity and affirmative action. Preference will be given to suitably qualified candidates who are members of the designated groups as defined in the Employment Equity Amendment Act.

W Hendricks, Municipal Manager, P O Box 24, 10 Church Street, Caledon 7230

The council's offer includes benefits such as pension, medical aid and a group scheme as well as a 13th cheque, a housing-/ rental subsidy and settling of furniture removal cost under certain conditions.

Applicants must complete the prescribed application form (TWK Application form) accompanied by a detailed CV with originally certified copies of qualifications and ID document in order to be considered for the position. Application forms must be forwarded to the Senior Manager: Human Resources, Theewaterskloof Municipality, and P O Box 24 Caledon 7230.

Shortlisted candidates will be subjected to a qualification verification, reference check and where necessary undergo screening and vetting.

Please note: No e-mailed, scanned or faxed applications will be accepted. Only original applications forms will be accepted.

Enquiries: Ms. Buyelwa Mbalo-Tshungwana: Town Manager Grabouw

Tel: 021 – 859 2507

Canvassing will disqualify any candidate from being considered for appointment.

APPLICANTS WHO DO NOT COMPLETE THE PRESCRIBED APPLICATION FORM WILL AUTOMATICALLY BE DISQUALIFIED.

Closing date: 31 July 2025 at 12:00 pm. (no applications will be accepted or considered after the closing date)