

THEEWATERSKLOOF

Munisipaliteit * Municipality * uMasipala

Applications are hereby invited from persons to be appointed in the under mentioned vacancy.

GENERAL ASSISTANT: STREETS AND STORM WATER – TESSELAARSDAL

Salary: T3 – Between R126 012.00 p.a. and R148 764.00 p.a.

The most eligible candidate must have basic literacy with 0 – 1 year experience (**experience must be clearly stated in the application form**). Good human relations. Appointment also requires a hard working person who can work well within a team. Good physical health is essential.

Please note: The prescribed application form must be accompanied with originally certified copies of the following documents before the closing date and time of this advertisement – Failure to attach the required documents will automatically disqualify an applicant.

- **Originally certified copy of ID document**

Responsibilities: Undertake general laboring tasks during road repair and maintenance of storm water networks * clean worksites, stores equipment and tools * loading of equipment on and off vehicles * other duties as requested from time to time.

Minimum Competency Framework

Core Professional Competencies <ul style="list-style-type: none">- Remains focus on task at hand- Uses time effectively and prevent irrelevant issues or distractions from interfering with work completion- Completes tasks on time	Public Service Orientated competencies <ul style="list-style-type: none">- Able to establish rapport and gets on with others- Communicates effectively- Acknowledge contributions of others
Personal Competencies <ul style="list-style-type: none">- Shows initiative- Grasps new challenges- Quick to act	Management / Leadership competencies <ul style="list-style-type: none">- Team Orientated- Impact and Influence- Creates strong moral team spirit

If you do not receive any feedback, within two (2) months after the closing date, kindly assume that your application was unsuccessful. The Council reserves the right not to make any appointment.



Theewaterskloof Municipality is committed to equal opportunity and affirmative action. Preference will be given to suitably qualified candidates who are members of the designated groups as defined in Section 1 of the Employment Equity Act.

W Hendricks, Acting Municipal Manager, P O Box 24, 10 Church Street, Caledon 7230

The council's offer includes benefits such as pension, medical aid and a group scheme as well as a 13th cheque, a housing-/ rental subsidy and settling of furniture removal cost under certain conditions.

Applicants must complete the prescribed application form (TWK Application form) accompanied by a detailed CV with originally certified copies of qualifications, ID document, as well as a testimonial in order to be considered for the position. Application forms must be forwarded to the Senior Manager: Human Resources, Theewaterskloof Municipality, and P O Box 24 Caledon 7230.

Shortlisted candidates will be subjected to a qualification verification, reference check and where necessary undergo screening and vetting.

Please note: No e-mailed, scanned or faxed applications will be accepted. Only original applications forms will be accepted.

Enquiries: Mr. E Marthinus – Acting Town Manager Caledon

Tel: 028 2143300

Canvassing will disqualify any candidate from being considered for appointment.

APPLICANTS WHO DO NOT COMPLETE THE PRESCRIBED APPLICATION FORM WILL AUTOMATICALLY BE DISQUALIFIED.

Closing date: 14 April 2025 at 12:00 pm. (no applications will be accepted or considered after the closing date)