

THEEWATERSKLOOF

Munisipaliteit * Municipality * uMasipala

Applications are hereby invited from persons to be appointed in the under mentioned vacancy.

ARTISAN ASSISTANT: BUILDING MAINTENANCE – CALEDON

Salary: T4 – Between R135 468.00 p.a. and R170 892.00 p.a.

The most eligible candidate must be in possession of a Grade 10 certificate (**originally certified copy must be attached**) 0 – 1 year relevant experience. Appointment also requires a hard working person who can work well within a team. Good physical health is essential. Only applicants with the highest levels of personal integrity will be considered.

Special conditions:

The prescribed application form **must** be accompanied with originally certified copies of the following documents before the closing date and time of this advertisement – Failure to attach the required documents will automatically disqualify an applicant.

- Originally certified copy of Grade 10 Certificate
- Originally certified copy of ID Document

Responsibilities: Undertake general laboring tasks during building maintenance. Assist the Handyman with small repair work on doors, windows, replacing tiles, measuring, cutting and removing or replacing locks, handles and taps. Removing and washing off debris from tools and equipment. Clean worksites and load material. Other duties as requested from time to time.

Minimum Competency Framework

Core Professional Competencies <ul style="list-style-type: none">- Remains focus on task at hand- Uses time effectively and prevent irrelevant issues or distractions from interfering with work completion- Completes tasks on time	Public Service Orientated competencies <ul style="list-style-type: none">- Able to establish rapport and gets on with others- Communicates effectively- Acknowledge contributions of others
Personal Competencies <ul style="list-style-type: none">- Shows initiative- Grasps new challenges- Quick to act	Management / Leadership competencies <ul style="list-style-type: none">- Team Orientated- Impact and Influence- Creates strong moral team spirit

If you do not receive any feedback, within two (2) months after the closing date, kindly assume that your application was unsuccessful. The Council reserves the right not to make any appointment.



Theewaterskloof Municipality is committed to equal opportunity and affirmative action. Preference will be given to suitably qualified candidates who are members of the designated groups as defined in Section 1 of the Employment Equity Act.

W Hendricks, Municipal Manager, P O Box 24, 10 Church Street, Caledon 7230

The council's offer includes benefits such as pension, medical aid and a group scheme as well as a 13th cheque, a housing-/ rental subsidy and settling of furniture removal cost under certain conditions.

Applicants must complete the prescribed application form (TWK Application form) accompanied by a detailed CV with originally certified copies of qualifications and ID document in order to be considered for the position. Application forms must be forwarded to the Senior Manager: Human Resources, Theewaterskloof Municipality, and P O Box 24 Caledon 7230.

Shortlisted candidates will be subjected to a qualification verification, reference check and where necessary undergo screening and vetting.

Please note: No e-mailed, scanned or faxed applications will be accepted. Only original applications forms will be accepted.

Enquiries: Mr. J Barnard – Deputy Director Community Services

Tel: 028 2143300

Canvassing will disqualify any candidate from being considered for appointment.

APPLICANTS WHO DO NOT COMPLETE THE PRESCRIBED APPLICATION FORM WILL AUTOMATICALLY BE DISQUALIFIED.

Closing date: 14 August 2025 at 12:00 pm. (no applications will be accepted or considered after the closing date)