MUNISIPALITEIT **THEEWATERSKLOOF** MUNICIPALITY

[24 JULY 2025]

KENNISGEWING / NOTICE

RAADSVERGADERING / COUNCIL MEETING

A G E N D A

DATUM / DATE	:	**07 AUGUSTUS / AUGUST 2025**
PLEK / VENUE	:	**RAADSAAL, MUNISIPALE KANTORE, CALEDON / COUNCIL CHAMBERS, MUNICIPAL OFFICES, CALEDON**
TYD / TIME	:	**10:00**

MUNISIPALITEIT THEEWATERSKLOOF

Kantoor van die Munisipale Bestuurder
Munisipale Kantore
CALEDON

24 Julie 2025

KENNISGEWING AAN ALLE RAADSLEDE

RAADSVERGADERING VAN DIE THEEWATERSKLOOF MUNISIPALE RAAD

Kennis geskied hiermee dat 'n Raadsvergadering geskeduleer is vir Donderdag, 07 Augustus 2025 om 10:00 in die Raadsaal, Munisipale Kantore, Caledon om die onderstaande agenda te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wysigingswet op Plaaslike Regering: Munisipale Strukture, 2021 (Wet 3 van 2021) en Munisipale Beamptes, Skedule 2 van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000).

Cllr WH Wells
SPEAKER

THEEWATERSKLOOF MUNICIPALITY

Office of the Municipal Manager
Municipal Offices
CALEDON

24 July 2025

NOTICE TO ALL COUNCILLORS

COUNCIL MEETING OF THE THEEWATERSKLOOF MUNICIPAL COUNCIL

Notice is hereby given that a Council Meeting is scheduled for Thursday, 07 August 2025 at 10:00 in the Council Chambers, Municipal Offices, Caledon, to discuss the undermentioned agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government: Municipal Structures Amendment Act, 2021 (Act 3 of 2021) and Municipal Officials, Schedule 2 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

Cllr WH Wells
SPEAKER

MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY

RAADSVERGADERING/COUNCIL MEETING

AGENDA

[07 AUGUSTUS / AUGUST 2025]

ITEM NR	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NR
A.	**OPENING: VERWELKOMING / OPENING: WELCOME**	
C188/2025	Office of the Municipal Manager: Replacement of the Patriotic Alliance (PA) PR Councillor Henry Syster: WC031 – Theewaterskloof Local Municipality [3/1/3]	1 – 3
B.	**VERKIESING VAN SPEAKER** *(indien nodig)* **ELECTION OF SPEAKER** *(if necessary)*	
C.	**BYWONINGSREGISTER ATTENDANCE REGISTER**	
C.1	Teenwoordig / Present	
C.2	Aansoek(e) om verlof tot afwesigheid / Application(s) for leave of absence	
D.	**NOTULES EN/OF VERSLAE VAN DIE UBK VIR KENNISNAME AAN DIE RAAD MINUTES AND/OR REPORTS OF THE EMC FOR COUNCIL'S COGNIZANCE**	
D.1	UBK Vergadering – 17 Junie 2025 EMC Meeting – 17 June 2025	
E.	**BEKRAGTIGING VAN NOTULES EN/OF VERSLAE VAN DIE RAAD CONFIRMATION OF MINUTES AND/OR REPORTS OF COUNCIL**	
E.1	Raadsvergadering – 27 Junie 2025 Council Meeting – 27 June 2025	

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
F.	**VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER / STATEMENTS AND COMMUNICATIONS BY THE SPEAKER**	
G.	**VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER / STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR**	
H.	**VOORLEGGINGS / PRESENTATIONS**	
H.1	Geen / None	
I.	**VERSLAE VOORGELê DEUR DIE KANTOOR VAN DIE MUNISIPALE BESTUURDER REPORTS SUBMITTED BY THE OFFICE OF THE MUNICIPAL MANAGER**	
C189/2025	Proposed twinning agreement between Theewaterskloof Municipality and Swartland and Hessequa Municipalities [2/1/2]	4 – 14
C190/2025	Appointment of a Municipal Electoral Officer (MEO) [3/1/R]	15 – 16
C191/2025	Minister's and Mayoral Technical (MINMAY TECH) Forum of 09 June 2025 – Letter of Minister of COGTA regarding the engagement of the Auditor-General of South Africa on the performance auditing of the institutionalization and implementation of the District Model Regulations of 2024 in the City of Cape Town [12/2/1/5]	17 – 20
C192/2025	LG Circular C24 of 2025: Incorporating Skills Development in the Performance Agreement of Municipal Managers, Senior Managers, Managers and Supervisors [4/1/3]	21 – 26
C193/2025	Appointment of Ms. Baliso as Director: Economic Development and Planning and Mr. Matthee as Director: Technical- and Infrastructure Implementation Services [4/4/1/11]	27 – 31
C194/2025	Determination and Payment of Upper Limits Salaries, Allowances and Benefits of Councillors [3/3/7R]	32 – 33

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
C195/2025	Strategic Support and IDP: IDP & Budget Time Schedule for the 2025/2026 Financial Year [5/1/3]	34 – 46
C196/2025	IDP: Performance Management: 4th Quarter Top Layer SDBIP Report [5/1/3] *[The excel format of the Annexure is also electronically attached with the Agenda for better reading purposes]*	47 – 58
C197/2025	Internal Audit: Performance- and Audit Committee Charter [5/14/1/2]	59 – 72
C198/2025	Internal Audit: Report of the Municipal Public Accounts Committee [3/2/17/R]	73 – 76
C199/2025	Internal Audit: Performance- and Audit Committee Report 01 April 2025 – 30 June 2025 [3/2/5/R]	77 – 84
C200/2025	Review of Strategic Risk Register for 2024/25 [5/14/2/4] *[The excel format of the Annexure is also electronically attached with the Agenda for better reading purposes]*	85 – 89
C201/2025	Review of Operational Risk Register for 2024/25 [5/14/2/4] *[The excel format of the Annexure is also electronically attached with the Agenda for better reading purposes]*	90 – 95
C202/2025	Risk Management Implementation Plan 2024/25 [5/14/2/3]	96 – 99
C203/2025	Presentation of Combined Assurance Model 2024/2025 [5/14/2/1] *[The excel format of the Annexure is also electronically attached with the Agenda for better reading purposes]*	100 – 104
C204/2025	Risk Management Maturity Assessment 2024/25 [5/14/2/4]	105 – 116
J.	**VERSLAE VOORGELê DEUR DIE DIREKTORAAT KORPORATIEWE DIENSTE REPORTS SUBMITTED BY THE DIRECTORATE CORPORATE SERVICES**	
C205/2025	Administration: Consideration by Council to appoint a fourth Member to the Municipal Public Accounts Committee (MPAC) [3/2/17/2]	117 – 119
C206/2025	Administration: Approval of quarterly report regarding Resolutions taken at Council Meetings for the 4th Quarter (01 April 2025 to 30 June 2025) [5/1/3]	120 – 124

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO
C207/2025	Legal Services: Roles and Areas of Responsibility of each Political Structure, Political Office Bearer and the Municipal Manager [2/1/1]	125 – 213
C208/2025	Legal Services: Delegation of Powers and Duties *[The Annexure is too big therefore the Annexure will be send electronically as a separate PDF document with the Agenda]*	214 – 215
K.	**VERSLAE VOORGELê DEUR DIE DIREKTORAAT EKONOMIESE ONTWIKKELING EN BEPLANNING REPORTS SUBMITTED BY THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING**	
C209/2025	Department Town Planning and Building Control: Appointment of internal Municipal Planning Tribunal Members and Deputy Chairperson [3/2/15/3]	216 – 219
L.	**VERSLAE VOORGELê DEUR DIE DIREKTORAAT FINANSIES REPORTS SUBMITTED BY THE DIRECTORATE FINANCE**	
C210/2025	Reporting on performance of contractors: 4th Quarter – April, May and June 2025 [8/2/3/5/3]	220 – 233
C211/2025	SCM: 2024/2025 Implementation Report [6/3/3/R]	234 – 248
C212/2025	SCM: Deviation Report for June 2025 [6/3/3/6] *[The excel format of the Annexure is also electronically attached with the Agenda for better reading purposes]*	249 – 253
C213/2025	SCM: Year End Store Report – 30 June 2025 [6/1/1/2]	254 – 304
C214/2025	Withdrawals from Municipal Bank Accounts: April – June 2025 [5/15/R]	305 – 309
C215/2025	Financial Report Item: Fourth Quarter (April 2025 – June 2025) [5/16/R]	310 – 364
M.	**DRINGENDE AANGELEENTHEDE / URGENT MATTERS**	
N.	**OORWEGING VAN KENNISGEWINGS VAN MOSIES / CONSIDERATION OF NOTICES OF MOTIONS**	

ITEM NO	ITEM BESKRYWING / DESCRIPTION	BLADSY / PAGE NO

O. OORWEGING VAN KENNISGEWINGS EN VRAE / CONSIDERATION OF NOTICES AND QUESTIONS

P. OORWEGING VAN DRINGENDE MOSIES / CONSIDERATION OF URGENT MOTIONS

Q. IN-KOMITEEVERGADERING AGENDA-ITEMS VIR BESPREKING
IN-COMMITTEE MEETING AGENDA-ITEMS FOR DISCUSSION

R. VERDAGING / ADJOURNMENT

ITEM TITLE

C188/2025 OFFICE OF THE MUNICIPAL MANAGER: REPLACEMENT OF THE PATRIOTIC ALLIANCE (PA) PR COUNCILLOR HENRY SYSTER: WC031 – THEEWATERSKLOOF LOCAL MUNICIPALITY

[English version of the report is the original]

FILE NUMBER

3/1/3

PURPOSE OF THE REPORT

To inform the Council of the letter received from the Electoral Commission which declared Craig Smith from the PA Party as elected as Councillor to Theewaterskloof Local Municipality and the replacement of the PA PR Councillor Henry Syster.

BACKGROUND

Councillor H Syster ceased to hold office as a Councillor in the Municipality due to termination of his party membership of the Patriotic Alliance.

DISCUSSION

On 08 July 2025 a letter was received from the Electoral Commission indicating that Craig Smith, being the candidate at the top of the party list for the Patriotic Alliance Party, has been declared elected to Theewaterskloof Local Municipality, as prescribed in item 18 of Schedule 1 of the Municipal Structures Act, 1998 (Act No. 117 of 1998).

Councillor C Smith replaces Councillor H Syster who ceased to hold office as a Councillor in Theewaterskloof Municipality.

FINANCIAL IMPLICATIONS

Provision has been made in the 2025/2026 budget for this expenditure.

LEGAL RESPONSIBILITIES

Municipal Structures Act 117 of 1998 (Schedule 1):

Item 18 - Filling of vacancies

(1)(a) If a councillor elected from a party list ceases to hold office, the chief electoral officer must, subject to item 20, declare in writing the person whose name is at the top of the applicable party list to be elected in the vacancy.

RISK MANAGEMENT IMPLICATIONS

None

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council takes cognizance of the content of the letter received from the Electoral Commission dated 08 July 2025 and welcomes Councillor C Smith as new PR Councillor inTheewaterskloof Municipality.

SOUTH AFRICA

08 July 2025

The Municipal Manager
Theewaterskloof Local Municipality
P O Box 24
Caledon
7230

Re: **Replacement of the Patriotic Alliance (PA) PR Councillor Syster: WC031 – Theewaterskloof Local Municipality**

Please be advised that **Graig Smith, ID Nc** , being the candidate at the top of the party list for the **Patriotic Alliance (PA),** has been declared elected to **Theewaterskloof Local Municipality,** as prescribed in item 18 of Schedule 1 of the Municipal Structures Act, 1998 (Act. No. 117 of 1998).

Councillor **Smith** replaces **Henry Syster, ID No.** , who ceased to hold office of Councillor in the municipality due to termination of his party membership.

Sincerely,

M J Aphane
Acting General Manager: Electoral Matters

ITEM HEADING

C189/2025 OFFICE OF THE MUNICIPAL MANAGER: PROPOSED TWINNING AGREEMENT BETWEEN THEEWATERSKLOOF MUNICIPALITY AND SWARTLAND AND HESSEQUA MUNICIPALITIES

[English version of the report is the original]

FILE NUMBER

2/1/2

PURPOSE / AIM OF REPORT

To obtain Council approval for the establishment of Twinning Agreements between TWK Municipality and Swartland and Hessequa Municipalities. The proposed agreement aims to strengthen inter-municipal cooperation through structured knowledge sharing, staff development and the exchange of best practices to improve internal efficiencies and accelerated external service delivery.

BACKGROUND

Twinning Agreements provide a structured framework for cooperation between municipalities, allowing for the sharing of expertise, technical support, and institutional learning. All three municipalities are committed to improving the quality of life for residents through responsive, effective, and sustainable service delivery.

DISCUSSION

The envisaged twinning agreement also seen as a tripartite agreement between TWK, Swartland and Hessequa, will cover but not limited to, the following focus areas:

- Human Capital Development – Focusing on joint capacity building initiatives, including mentorship, peer learning, and job shadowing opportunities.
- Operational Efficiency – Exchange of successful administrative and operational models, including workflow processes, turnaround strategies, and performance Management systems.
- Technology and systems – Sharing of digital tools, ICT platforms, and integrated systems used to streamline service delivery and reporting.
- Community Engagement Models – Adoption of current focus initiatives and participatory planning approaches that have shown measurable results. Governance and compliance – Strengthening of internal controls, oversight practices, and regulatory compliance through Mutual Learning.

The agreement will be underpinned by a Memorandum of Understanding setting out shared objectives, implementation mechanisms and timelines.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

At this stage the financial implications are limited to logistical costs such as travel, accommodation (where required) and incidental expenses, for staff exchange programmes and workshops. These costs will be covered within the existing training and development or operational budgets. Any further expenditure with budgetary implications will be tabled separately for Council approval.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The partnership will be governed by the legal framework of inter-municipal cooperation as provided for in:

1. The Constitution of the Republic of South Africa, 1996
2. The Local Government Municipal Systems Act, 2000 (32 of 2000)
3. The Local Government Municipal Finance Management Act, (Act 56 of 2003)

A formal MOU will be drafted in consultation with legal advisors to ensure compliance with applicable legislation and Council Policies.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That Council approves the initiation of Twinning Agreements, between Theewaterskloof and Swartland, and Hessequa Municipalities.**

2. **That the Municipal Manager be authorized to engage with Swartland and Hessequa Municipalities to finalize the terms of the agreement.**

3. **That the Draft Memorandum of Understanding be developed and submitted to Council for final approval.**

4. **That relevant departments are tasked with identifying specific areas of collaboration and implementation.**

RECOMMENDATION BY MANAGEMENT TO THE EMC: 22 JULY 2025

1. **Management resolved that the agreements be reviewed annually and that all directors present are in support of the agenda item.**

It is recommended:

2. **That Council approves the initiation of Twinning Agreements, between Theewaterskloof and Swartland, and Hessequa Municipalities.**

3. **That the Municipal Manager be authorized to engage with Swartland and Hessequa Municipalities to finalize the terms of the agreement.**

4. **That the Draft Memorandum of Understanding be developed and submitted to Council for final approval.**

5. **That relevant departments are tasked with identifying specific areas of collaboration and implementation.**

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman M Plato-Mentoor and seconded by Councillor Y van Tonder, it was recommended as follows:

1. **That Council approves the initiation of Twinning Agreements, between Theewaterskloof and Swartland, and Hessequa Municipalities.**

2. **That the Municipal Manager be authorized to engage with Swartland and Hessequa Municipalities to finalize the terms of the agreement.**

3. **That the Draft Memorandum of Understanding be developed and submitted to Council for final approval.**

4. **That relevant departments are tasked with identifying specific areas of collaboration and implementation.**

RECOMMENDATION TO COUNCIL:

It is recommended:

1. **That Council approves the initiation of Twinning Agreements, between Theewaterskloof and Swartland, and Hessequa Municipalities.**

2. **That the Municipal Manager be authorized to engage with Swartland and Hessequa Municipalities to finalize the terms of the agreement.**

3. **That the Draft Memorandum of Understanding be developed and submitted to Council for final approval.**

4. **That relevant departments are tasked with identifying specific areas of collaboration and implementation.**

7

TWINNING AGREEMENT

MEMORANDUM OF UNDERSTANDING

between

THEEWATERSKLOOF MUNICIPALITY HEREIN REPRESENTED BY THE DULY AUTHORIZED ACCOUNTING OFFICER (MUNICIPAL MANAGER)

MR WALTER HENDRICKS

AND

HESSEQUA MUNICIPALITY HEREIN REPRESENTED BY THE DULY AUTHORIZED ACCOUNTING OFFICER (MUNICIPAL MANAGER)

MR ALBERT DE KLERK

This Memorandum of Understanding (MOU) formalises the Twinning Agreement between Theewaterskloof Municipality and Hessequa Municipality, founded on a shared commitment to advancing good governance, institutional capacity and sustainable development. Through this partnership, both municipalities seek to strengthen their collaboration by exchanging knowledge, skills, and expertise across critical areas of governance, financial management, service delivery, infrastructure development, and social and economic growth. This agreement reflects a mutual dedication to fostering innovation and building resilient, capable municipalities that can better serve their communities.

1. Purpose

This Twinning Agreement Memorandum of Understanding (MOU) is entered into between the Theewaterskloof Municipality and Hessequa Municipality to establish a partnership aimed at fostering similar values, sharing of knowledge and expertise, promoting economic and social development to strengthen our pillars of institutional capacity, financial stability, service delivery enhancement and governance expertise.

2. Objectives

The parties hereto agree to collaborate in the following areas:

- Institutional upliftment programmes
- Financial structural programmes
- Social and economic programmes
- Service delivery enhancement programmes
- Infrastructure and urban development initiatives
- Innovation projects

3. Scope of Cooperation

Activities may include, but are not limited to:

- Exchange visits and delegations
- Joint seminars, conferences and workshops
- Sharing best practices and know-how
- Staff training and development

4. Duration

This agreement shall be effective from the date of signature and remain in effect for a period of 3 years unless terminated earlier by either party with 60 days' written notice.

5. Funding

Each party shall bear its own costs arising from participation in this agreement unless otherwise mutually agreed in writing.

6. Legal Status

This MOU is not legally binding and does not create legal obligations or liabilities under national or domestic law. It reflects the intention of the parties to cooperate in good faith.

7. Review and Amendments

The parties agree to review this MOU periodically and amend it by mutual written consent.

8. Signatures

Signed this _____ day of _____ 2025 in _____

FOR THEEWATERSKLOOF MUNICIPALITY-

EXECUTIVE MAYOR

_____

MUNICIPAL MANAGER

_____

As witnesses:

1. _____

2. _____

FOR HESSEQUA MUNICIPALITY-

EXECUTIVE MAYOR

_____

MUNICIPAL MANAGER

_____

As witnesses:

1. _____

2. _____

TWINNING AGREEMENT

MEMORANDUM OF UNDERSTANDING

between

THEEWATERSKLOOF MUNICIPALITY HEREIN REPRESENTED BY THE DULY AUTHORIZED ACCOUNTING OFFICER (MUNICIPAL MANAGER)

MR WALTER HENDRICKS

AND

SWARTLAND MUNICIPALITY HEREIN REPRESENTED BY THE DULY AUTHORIZED ACCOUNTING OFFICER (MUNICIPAL MANAGER)

MR JOGGIE SCHOLTZ

This Memorandum of Understanding (MOU) formalises the Twinning Agreement between Theewaterskloof Municipality and Swartland Municipality, founded on a shared commitment to advancing good governance, institutional capacity and sustainable development. Through this partnership, both municipalities seek to strengthen their collaboration by exchanging knowledge, skills, and expertise across critical areas of governance, financial management, service delivery, infrastructure development, and social and economic growth. This agreement reflects a mutual dedication to fostering innovation and building resilient, capable municipalities that can better serve their communities.

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The parties agree to review this MOU periodically and amend it by mutual written consent.

8. Signatures

Signed this _____ day of _____ 2025 in _____

FOR THEEWATERSKLOOF MUNICIPALITY-

EXECUTIVE MAYOR

_____

MUNICIPAL MANAGER

14

_____

As witnesses:

1. _____

2. _____

FOR SWARTLAND MUNICIPALITY-

EXECUTIVE MAYOR

_____

MUNICIPAL MANAGER

_____

As witnesses:

3. _____

4. _____

ITEM TITLE

C190/2025 OFFICE OF THE MUNICIPAL MANAGER: APPOINTMENT OF A MUNICIPAL ELECTORAL OFFICER (MEO)

[English version of the report is the original]

FILE NUMBER

3/1/R

PURPOSE OF THE REPORT

The council must identify and nominate a senior manager to submit to the Provincial IEC for consideration and appointment of a Municipal Electoral Officer (MEO).

BACKGROUND

None.

DISCUSSION

The process of appointing an MEO starts with the Council who makes a recommendation to the IEC. This recommendation is considered by the Independent Electoral Commission who approves the recommendation and issue a letter of appointment. From the appointment stage the municipality will have a dually appointed representative, who is also the official representative of the IEC within that municipality.

In the interim the Commission appointed a provincial staff member to serve in an acting capacity until the abovementioned process is finalized.

The Provincial IEC encouraged the Municipality to speed up the process of sending a name of someone through as recommendation together with the person's CV and letter of support.

Any senior official in a director's position or the Municipal Manager can serve as the MEO. It is preferable to nominate someone who will maintain a level of continuity within the Municipality.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL RESPONSIBILITY

Election Act and Regulations.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. **That Council takes cognizance of the content of this item, and**

2. **That Council nominates the Director: Corporate Services, Mr. GW Hermanus to the Provincial IEC for consideration and appointment as the Municipal Electoral Officer (MEO).**

ITEM TITLE

C191/2025 OFFICE OF THE MUNICIPAL MANAGER: MINISTER'S AND MAYORAL TECHNICAL (MINMAY TECH) FORUM OF 09 JUNE 2025 – LETTER OF MINISTER OF COGTA REGARDING THE ENGAGEMENT OF THE AUDITOR-GENERAL OF SOUTH AFRICA ON THE PERFORMANCE AUDITING OF THE INSTITUTIONALISATION AND IMPLEMENTATION OF THE DISTRICT DEVELOPMENT MODEL REGULATIONS OF 2024 IN THE CITY OF CAPE TOWN

[English version of the report is the original]

FILE NUMBER

12/2/1/5

PURPOSE / AIM OF REPORT

To present a letter issued by the Minister of Cooperative Governance and Traditional Affairs in 2024 as discussed at the Minister's and Mayoral Technical (MINMAY TECH) Forum of 09 June 2025 for cognizance Council.

BACKGROUND

The Minister's and Mayoral Technical Forum was held on 09 June 2025 at the Tulbagh Town Hall and was attended by the Executive Mayor, Alderman LM de Bruyn and the Municipal Manager, Mr W Hendricks.

DISCUSSION

A copy of the letter with the heading "Engaging the auditor-general of South Africa on the performance auditing of the institutionalisation and implementation of the District Development Model Regulations of 2024 in the City of Cape Town" is attached as annexure to this agenda-item.

FINANCIAL IMPLICATIONS

Not applicable.

LEGAL IMPLICATIONS

Not applicable.

RISK MANAGEMENT IMPLICATIONS

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council takes cognizance of the letter issued by the Minister of Cooperative Governance and Traditional Affairs in 2024 regarding the engagement of the auditor-general of South Africa on the performance auditing of the institutionalization and implementation of the District Development Model Regulations of 2024 in the City of Cape Town.

MINISTRY
COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

Private Bag x 802, PRETORIA, 0001 Tel: (+27 12) 334 0705 Fax: (+27 12) 336 5950
Private Bag x 9123, CAPE TOWN, 8000 Tel: (+27 21) 469 6701 Fax: (+27 21) 461 0851

Executive Mayor: City of Cape Town
Mr Geordin Hill-Lewis
Per email: Sarietha.Engelbrecht@capetown.gov.za

Premier of the Western Cape
Mr Alan Winde
Per email: Premier.Winde@westerncape.gov.za

Minister of Local Government: Western Cape
Mr Anton Bredell
Per email: Anton.Bredell@westerncape.gov.za

Dear Honourable Executive Mayor Geordin Hill-Lewis, Honourable Premier Alan Winde, Honourable Minister Anton Bredell, and colleagues

ENGAGING THE AUDITOR-GENERAL OF SOUTH AFRICA ON THE PERFORMANCE AUDITING OF THE INSTITUTIONALISATION AND IMPLEMENTATION OF THE DISTRICT DEVELOPMENT MODEL REGULATIONS OF 2024 IN THE CITY OF CAPE TOWN

The above-mentioned matter refers.

Our joint meeting held on 21 February 2025 in Cape Town, is part of our efforts to formally resolve the concerns that the Western Cape Provincial Government and the City of Cape Town have on the institutionalisation and implementation of the District Development Model (DDM).

The referenced meeting agreed, amongst other things, that my department needs to engage the Auditor-General of South Africa (AGSA) to firstly inform them about the formal intergovernmental dispute, and secondly to request them to consider deferring the performance auditing of the City's implementation of the 2024 'DDM regulations' until such time that the dispute process is concluded.

On 4 March 2025, my department received a formal email communication from the Product Champion: Western Cape at the AGSA, indicating that it was difficult to advise on the request, but that the DDM regulations fall outside their scope of audit. He also alluded to the fact that they do not have any examples of previous similar situations where they have applied to their testing approach situations where there were intergovernmental disputes.

I trust that the update assists and that our endeavours towards resolving the matters of dispute continue to be done in a manner of mutual trust and cooperation.

Yours sincerely,

MR VELENKOSINI HLABISA MP
MINISTER
DATE: 31/03/2024

ITEM TITLE

C192/2025 OFFICE OF THE MUNICIPAL MANAGER: LG CIRCULAR C24 OF 2025: INCORPORATING SKILLS DEVELOPMENT IN THE PERFORMANCE AGREEMENT OF MUNICIPAL MANAGERS, SENIOR MANAGERS, MANAGERS AND SUPERVISORS

[English version of the report is the original]

FILE NUMBER

4/1/3

PURPOSE / AIM OF REPORT

To present Local Government Circular C24 of 2025 dated 08 July 2025 to Council.

BACKGROUND

The Department of Local Government, Office of the Head of Department, issued LG Circular C24 of 2025 on 08 July 2025 with the heading "Incorporating skills development in the performance agreements of Municipal Managers, Senior Managers, Managers and Supervisors".

DISCUSSION

LG C24 of 2025 consists of the following:

- Purpose
- Background
- Implementation proposals
- Actions required from Municipalities
- Way forward

Municipalities are requested to undertake the following actions:

- Review existing performance agreements of the Municipal Manager, Senior Managers, Managers and Supervisors to incorporate Skills Development KPA's/KPI's.
- Align performance agreements with the provisions of Chapter 5 of the Municipal Staff Regulations, 2021; and
- Engage with Human Resources Departments and Skills Development Facilitators to ensure effective integration and implementation.

FINANCIAL IMPLICATIONS

Not applicable.

LEGAL IMPLICATIONS

Chapter 5 of the Municipal Staff Regulations, 2021

RISK MANAGEMENT IMPLICATIONS

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Theewaterskloof Municipality incorporate Skills Development KPA's/KPI's in the Municipal Manager, Senior Managers, Managers and Supervisors' Performance Agreements in compliance with Chapter 5 of the Municipal Staff Regulations, 2021 in order to ensure effective Skills Development within the Municipality.

Western Cape Government

Department of Local Government
Office of the Head of Department
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File Reference: WCG-2025-04-08-1327193

LOCAL GOVERNMENT CIRCULAR C24 of 2025

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR L MBANDAZAYO
THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR D JOUBERT
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR L PHILLIPS
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATTHYSE
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV H LINDE
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR H METTLER
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR S JOHAAR (ACTING)
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR J LEIBBRANDT
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS
THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR D LUBBE
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR R BOSMAN
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR W HENDRICKS
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: DR D O'NEILL
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR H KRÖHN (ACTING)
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MS A VORSTER
THE MUNICIPAL MANAGER, GARDEN ROUTE DISTRICT MUNICIPALITY: MS N RAISA-MLANDU (ACTING)
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: ADV. D SEREO
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR A DE KLERK
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR C PUREN
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR G LOUW
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR M YEKANI
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR M MEMANI
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR L MAPHOLOBA
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR J PENXA
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR J BOOYSEN
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: ADV. T GILIOMEE
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR A MAKENDLANA (ACTING)

Dear Colleagues

INCORPORATING SKILLS DEVELOPMENT IN THE PERFORMANCE AGREEMENTS OF MUNICIPAL MANAGERS, SENIOR MANAGERS, MANAGERS AND SUPERVISORS

1. PURPOSE

1.1 To provide guidance to municipalities on the incorporation of Skills Development into the Performance Agreements of Municipal Managers, Senior Managers, Managers and Supervisors, in line with the provisions of Chapter 5 of the Local Government: Municipal Staff Regulations, 2021(MSR).

1.2 The National Minister of Cooperative Governance and Traditional Affairs (the "National Minister") promulgated the MSR towards achieving the ideals of the National Development Plan, including Government's resolve to professionalise and build a capable local public administration.

2. BACKGROUND

2.1 Chapter 5 of the MSR outlines the framework for Human Resource Development within municipalities and mandates municipalities to plan, implement, and monitor training and skills development initiatives as part of their broader Human Resource Strategy.

2.2 Skills development plays a vital role in improving service delivery, advancing career growth, and ensuring that municipalities possess the capacity to fulfil their Constitutional responsibilities.

2.3 Municipalities are required in accordance with regulation 44(3)(d) of the MSR to ensure that "skills development is a Key Performance Area ("KPA") in (Senior Managers' and Supervisors') performance agreements. This is aimed at promoting career development through consultations with staff members.

2.4 Additionally, regulation 55(2)(a) of the MSR requires that a municipality must ensure that: "*every supervisor annually report on progress on implementing staff personal development plans and the other programmes contained in the workplace skills plan*".

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2.5 In light of the above, it is essential that Skills Development be included as a KPA and Key Performance Indicators ("KPI") in the Performance Agreements of the Municipal Manager, Senior Managers, Managers, and Supervisors. This inclusion not only ensures compliance with the MSR, it also fosters a culture of continuous learning and capacity building within municipalities.

2.6 Integrating these responsibilities into the Performance Agreements strengthens accountability and encourages the proactive implementation of skills development and capacity building initiatives.

3. IMPLEMENTATION PROPOSALS

3.1 It is therefore proposed that municipalities include specific KPAs/KPIs related to Skills Development in the Performance Agreements of the Municipal Manager, Senior Managers, Managers and Supervisors.

3.2 It is important to note that these KPAs/KPIs must reflect the responsibilities as measurable outputs, including the following:

- conduct training needs analysis for their respective departments;
- actively participating in the development and submission Annual Training Plans / Workplace Skills Plans ("WSP");
- ensuring the implementation of the WSP within their respective directorates or units;
- monitoring and evaluating training interventions within their respective directorates or units; and
- mentoring and coaching subordinates as part of on-the-job development.

3.3 The inclusion of these responsibilities will not only ensure compliance with Chapter 5 of the MSR but will also contribute to improved institutional performance and the ongoing development of employees.

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4. ACTION REQUIRED FROM MUNICIPALITIES

4.1 Municipalities are requested to undertake the following actions:

- review existing Performance Agreements of the Municipal Manager, Senior Managers, Managers, and Supervisors to incorporate Skills Development KPAs/KPIs;
- align Performance Agreements with the provisions of Chapter 5 of the MSR; and
- engage with the Human Resource Departments and Skills Development Facilitators, to ensure effective integration and implementation.

5. WAY FORWARD

5.1 Municipalities to incorporate Skills Development KPAs/KPIs in the Municipal Manager, Senior Managers, Managers and Supervisors' Performance Agreements in compliance to the MSR in order to ensure effective Skills Development within municipalities.

5.2 Ongoing support and monitoring will be provided by the Department of Local Government to ensure successful implementation. Any challenges or queries in this regard may be directed to:

Ms Zanele Mtyoko	Tel: 021 483 3565 Email: Zanele.Mtyoko@westerncape.gov.za
Mr Robert Hall	Tel: 021 483 9168 Email: Robert.Hall@westerncape.gov.za

Kind regards

Mr G Paulse

HEAD OF DEPARTMENT

Date: 08/4/2018

ITEM TITLE

C193/2025 OFFICE OF THE MUNICIPAL MANAGER: APPOINTMENT OF MS. BALISO AS DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING AND MR. MATTHEE AS DIRECTOR: TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES

[English version of the report is the original]

FILE NUMBER

4/4/1/11

PURPOSE OF THE REPORT

To inform Council of the response received from MEC Bredell in respect of the appointment of two directors, namely Ms. N Baliso and Mr. H Matthee.

BACKGROUND

The Municipal Council resolved on 27 June 2025, to appoint Ms. N Baliso as Director: Economic Development and Planning 29 May 2025 as well as Mr. H Matthee as Director Technical and Infrastructure Implementation Services.
Regulation 17(3)(b) requires the Municipal Council to submit a written report to the MEC for Local Government regarding the appointment process and the outcome.

DISCUSSION

Subsequent to this resolution, a letter was sent to the MEC, who responded on 22 July 2025. See the responses attached hereto as annexure "A" and "B".

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL RESPONSIBILITY

Municipal Systems Act, Act 32 of 2000
Municipal Regulations on Minimum Competency Levels

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council takes cognizance of the content of the letters received from MEC Bredell.

ANNEXURE "A"

Ministry of Local Government,
Environmental Affairs & Development Planning

Western Cape Government

Tel: +27 21 483 3915
Fax: +27 21 483 6081

REFERENCE: 13/3/1/2/K27 (3/11/2/28 – 2025/148)

The Executive Mayor
Theewaterskloof Municipality
PO Box 24
CALEDON
6570

Per email: ldebruyn@twk.gov.za

Dear Councillor de Bruyn

LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT (32/2000): REPORT IN TERMS OF S54(7)(a) – APPOINTMENT PROCESS IN RESPECT OF THE APPOINTMENT OF MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS - DIRECTOR: ECONOMIC DEVELOPMENT AND PLANNING – MS. N BALISO

1. I refer to the above, as well as correspondence dated 03 July 2025 regarding this matter. I note the Council Resolution dated 27 June 2025, in terms of which the Theewaterskloof Municipal Council resolved to appoint Ms. N Baliso as Director: Economic Development and Planning at the Municipality.

2. With reference to the Application form and CV of Ms. Baliso; Item 3 of Annexure B to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers ("the Appointment Regulations")[1], prescribes the following requirements for the applicable post:

   2.1. at least a Bachelor of Science Degree in Building Sciences/Architech/Bachelor Degree in Town or Regional Planning or equivalent qualification registered on the National Qualifications Framework at NQF Level 7 with a minimum of 360 credits; and

[1] GN. 21 published under GG. 37245 dated 17 January 2014

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2.2. a minimum of 5 years at middle management level work-related experience.

3. Ms. Baliso has attained a Bachelors in Town and Regional Planning Degree, as well as the required years of experience and thus meets the prescribed minimum required qualification and work-related experience in terms of the Appointment Regulations. The Municipality is however advised to include a resolutive condition in the employment contract to be entered into with Ms. Baliso, to the effect that Ms. Baliso must complete the Minimum Competency Level Unit Standards within the prescribed eighteen (18) months as stipulated in the legislative framework, failing which her employment contract will terminate automatically, within one month after the expiration of the prescribed 18-month period ***(my emphasis)***.

4. Moreover, it is noted that the appointed service provider, to conduct the competency assessments, is not on the COGTA-list of accredited service providers. To this end, the Municipality is advised to take note of accredited service providers in future senior manager appointments.

5. Notwithstanding the above, I am satisfied that the appointment process and outcomes have complied with Section 56 of the Municipal Systems Act, Act 32 of 2000, the requirements prescribed in the Municipal Regulations on the Minimum Competency Levels, as well as the Appointment Regulations, as cited above.

Sincerely,

A BREDELL
MINISTER
DATE: 22/07/2025

Ministry of Local Government,
Environmental Affairs & Development Planning

Western Cape Government

Tel: +27 21 483 3915
Fax: +27 21 483 6081

REFERENCE: 13/3/1/2/K27 (3/11/2/28 – 2025/149)

The Executive Mayor
Theewaterskloof Municipality
PO Box 24
CALEDON
6570
Per email: ldebruyn@twk.gov.za

Dear Councillor de Bruyn

LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT (32/2000): REPORT IN TERMS OF S54(7)(a) – APPOINTMENT PROCESS IN RESPECT OF THE APPOINTMENT OF MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS - DIRECTOR: TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES – MR. H MATTHEE

1. I refer to the above, as well as correspondence dated 03 July 2025 regarding this matter. I note the Council Resolution dated 27 June 2025, in terms of which the Theewaterskloof Municipal Council resolved to appoint Mr. Matthee as Director: Technical and Infrastructure Implementation Services at the Municipality.

2. With reference to the Application form and CV of Mr. Matthee; Item 4 of Annexure B to the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers ("the Appointment Regulations")[1], prescribes the following requirements for the applicable post:

   2.1. at least a Bachelor of Science Degree in Engineering/BTech: Engineering or equivalent qualification registered on the National Qualifications Framework at NQF Level 7 with a minimum of 360 credits; and

[1] GN. 21 published under GG. 37245 dated 17 January 2014

2.2. a minimum of 5 years at middle management level work-related experience.

3. Mr. Matthee has attained a Bachelors in Engineering Degree, as well as the required years of experience and thus meets the prescribed minimum required qualification and work-related experience in terms of the Appointment Regulations. The Municipality should request Mr. Matthee to provide the LGSETA verified statement of successful completion of the Minimum Competency Level Unit Standards and furnish my Office with a certified copy thereof; As a precautionary measure, the Municipality is advised to include a resolutive condition in the employment contract to be entered into with Mr. Matthee, to the effect that Mr. Matthee should provide the LGSETA verified statement of successful completion thereof, alternatively to complete the Minimum Competency Level Unit Standards within the prescribed eighteen (18) months as stipulated in the legislative framework, failing which his employment contract will terminate automatically, within one month after the expiration of the prescribed 18-month period ***(my emphasis)***.

4. Moreover, it is noted that the appointed service provider, to conduct the competency assessments, is not on the COGTA-list of accredited service providers. To this end, the Municipality is advised to take note of accredited service providers in future senior manager appointments.

5. Notwithstanding the above, I am satisfied that the appointment process and outcomes have complied with Section 56 of the Municipal Systems Act, Act 32 of 2000, the requirements prescribed in the Municipal Regulations on the Minimum Competency Levels, as well as the Appointment Regulations, as cited above.

Sincerely,

A BREDELL
MINISTER
DATE: 22/07/2025

ITEM TITLE

C194/2025 OFFICE OF THE MUNICIPAL MANAGER: DETERMINATION AND PAYMENT OF UPPER LIMITS SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS

[English version of the report is the original]

FILE NUMBER

3/3/7/R

PURPOSE OF THE REPORT

To inform Council of the response received from MEC Bredell in respect of the report submitted to request concurrence from him for the payment of salaries and allowances to Councillors in terms of the Upper Limits Regulations.

BACKGROUND

The Municipal Council resolved on 29 May 2025 to, in terms of Government Notice Number 51407 dated 17 October 2024 request for concurrence from the MEC for Local Government, for the implementation of the Upper Limits of Salaries and Benefits to our municipal councillors in line with the prescribed legislation.

DISCUSSION

Subsequent to this resolution, a report was sent to MEC Bredell, who responded on 11 July 2025. See the response attached hereto as annexure "A".

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL RESPONSIBILITY

Municipal Systems Act, Act 32 of 2000
Upper Limits Regulations

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognizance of the content of the letter received from MEC Bredell.

Western Cape Government

Ministry of Local Government,
Environmental Affairs and Development Planning
Tel: +27 21 483 3915
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REFERENCE: 13/1/1/K27 (3/11/2/28 – 2025/159)

The Executive Mayor
Theewaterskloof Municipality
PO Box 24
CALEDON
7230

Per email: ldebruyn@twk.gov.za

Dear Alderman De Bruyn

DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FOR 2023/24 FINANCIAL YEAR: THEEWATERSKLOOF MUNICIPALITY

I refer to your correspondence dated 23 June 2025, regarding the above-mentioned matter.

With reference to the provisions of Government Notice 5435 as published in Government Gazette No.51407 dated 17 October 2024 and Section 7 of the Remuneration of Public Office-Bearers Act, 1998 (Act 20 of 1998), regrettably any municipality with an unfunded budget is not eligible to be approved to increase councillor salaries until a funded budget has been achieved, hence I cannot concur with the remuneration as determined by your Council with effect from 1 July 2023 to 30 June 2024 within the upper limits of a Grade 4 municipality.

Sincerely,

A BREDELL
MINISTER
DATE: 11/07/2025

ITEM TITLE

C195/2025 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT STRATEGIC SUPPORT AND IDP: IDP & BUDGET TIME SCHEDULE FOR THE 2025/2026 FINANCIAL YEAR

[English version of the report is the original]

FILE NUMBER

5/1/3

PURPOSE OF REPORT

The purpose of this report is to present the IDP & Budget Time Schedule of Key Timelines for period 2025/26 financial year for the Council's cognizance and approval.

BACKGROUND

Section 21 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) (MFMA), read in conjunction with section 28 of the Local Government: Municipal Systems Act (MSA) (Act No. 32 of 2000), requires the mayor to at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines regarding the preparation, revision, finalising, tabling and approval of the annual budget and the integrated development plan (IDP).

DISCUSSION

When preparing the annual budget, the Municipality must –

The IDP & Budget Time Schedule for the 2025/26 financial year (Annexure A) is attached hereto.

1. Take into account the municipality's integrated development plan;

2. Revise the integrated development plan in terms of Section 34 of the Municipal Systems Act, taking into account realistic revenue and expenditure projections for future years;

3. Take into accounts the national Budget, the relevant Provincial Budget, the National Government's fiscal and macro-economic policy, the annual Division for Revenue Act and any agreements reached in the Budget forum, in terms of the Intergovernmental Fiscal Relations Act, No 97 of 1997.

The aim of the IDP & Budget Time Schedule is thus to ensure that:

1. The municipality approves the annual budget before the start of the budget year.

2. Legislative provisions in the Local Government Municipal Systems Act, No 44 of 2003 as amended and Local Government Municipal Finance Management Act. No 56 of 2003 for the publication of annual budgets and consultations on tabled budgets are adhered to.

3. The municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

4. The annual performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act for the Municipal Manager and all Senior Managers –

   (a) comply with the Local Government: Municipal Finance Management Act to promote sound financial management;

   (b) are linked to the measurable performance objectives approved with the budget and to the service delivery and budget implementation plan, and

   (c) are concluded in accordance with section 57(2) of the Municipal Systems Act.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

In order to ensure certain minimum quality standards of the IDP and Budget process and a proper coordination between and within the spheres of Government, the preparation of the planning process is regulated by the Municipal Systems Act, No 32 of 2000 and Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA). The Acts specifies the following regarding the process:

Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003) states that:

The mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for-

1. the preparation, table and approval of the annual budget;
2. *the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act.*
3. *the table and adoption of any amendments to the integrated development plan and the budget related policies; and*
4. *any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)*

Section 28 of Municipal Systems Act, No 32 of 2000 states

1. Each Municipal council must adopt a process set out in writing to guide the planning, drafting, adoption and review of the IDP.

2. The Municipality must through appropriate mechanisms, processes and procedures established in terms of Chapter 4, consult the local community before adopting the process.
3. A municipality must give notice to the local community of the particulars of the process it intends to follow.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. **That the Council approves the IDP & Budget Time Schedule for the 2025/2026 financial year.**

2. **That Council acknowledges the prescribed legislation which guides the schedule, and the Council mandates the Municipal Manager to sign off on any amendments necessitated by unforeseen circumstances, remaining within the legislative timeframes.**

Theewaterskloof Municipality

THEEWATERSKLOOF MUNICIPALITY IDP/BUDGET/PMS TIME SCHEDULE OF KEY DEADLINES FOR PREPARATION FOR 2025/2026

- **Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003) states that the Mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a schedule outlining key deadlines for the preparation, tabling and approval of the annual budget; and the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act.**
- **The 5-Year Integrated Development Plan will be reviewed but may be amended in terms of Regulation 3 of the Municipal Planning and Performance Management Regulations, 2001.**

MONTH	ACTIVITIES				
	IDP/SDF & PMS	BUDGET	RISK	INTERNAL AUDIT/PERFORMANCE- AND AUDIT COMMITTEE	LEGISLATIVE FRAMEWORK
July 2025	▪ Preparation of IDP/Budget Time Schedule for 2025/26 ▪ Engagement with Budget and PMS Office for alignment purposes ▪ Consult with the District Municipality to ensure alignment and integration of IDP Process Plans and Time Schedules ▪ Tabling and adoption of Theewaterskloof Municipality's Time-Schedule by Council ▪ Roll-out of the SDBIP ▪ Sign Sec 57 Managers performance agreements ▪ Annual Report Inputs	▪ Prepare budget time schedule for 2025/26	▪ Finalize strategic and operational risk registers for 2025/26		▪ Structures Act, 1998 Part 4 & S83, 88 ▪ Systems Act, 2000 S17, 34, 76-81, 105 ▪ MFMA, 2003 s21, 53, 68, 77

August 2025	▪ Council adoption of Time schedule for public participation information *(if not concluded in July)* ▪ Attend District IDP Managers Engagement with Provincial Department ▪ Submission of Time-Schedule to sector department. ▪ Compile Annual Performance Reports prepared in terms of section 46 of MSA 2000 ▪ Submission of Q4 SDBIP reports (for last quarter of the previous financial year) MPPR Reg. 14	▪ Approve IDP/Budget Time Schedule for 2025/2026 ▪ Approve Adjustment Budget for roll-overs of Capital Projects ▪ Submit 2024/25 Annual Performance Report and Financial statements to AG ▪ Compile Audit File for AG by end of August	▪ Compile 2025/26 risk action plans ▪ Fraud and Risk Management Committee meeting ▪ Submit Strategic and Operational Risk Registers to FARMCO, PAC and Council	▪ Tabling of Draft Performance Report to Performance- and Audit Committee ▪ Tabling of Draft Annual Financial Statements to Performance- and Audit Committee ▪ Submission of Internal Audit Reports to MPAC (after presentation to Management and PAC Meeting of 13 June 2025) ▪ Performance- and Audit Committee Road Trip (Visiting Capital and Other Projects)	▪ Structures Act, 1998 Part 4 & S83 ▪ Systems Act, 2000 S17, 34, 36, 46, 105 ▪ MFMA, 2003 sS21, 126, 166
September 2025	▪ Submit 4th Quarter SDBIP 2024/25 to Portfolio Committees ▪ Attend District IDP Forum ▪ Situational analysis (internal and external) critical issues and challenges identification ▪ Preparation for Strategic Session of Directors situational analysis	▪ Budget Office submits s71 monthly reports to Mayor	Conduct Risk Management/Anti-Corruption and Ethics Workshop	▪ Quarterly Audit Committee Meeting (last quarter of 24/25 financial year) (reporting includes Internal Audit activities 4th quarter, ICT 4th Quarter report,	▪ Structures Act, 1998 Part 4 ▪ Systems Act, 2000 S17, 31, 34, 105

	▪ Council Strategic Session			Risk Management reports, Financial Reports) MFMA S166 & MPPR Reg. 14(3)(a)	
October 2025	▪ Attending District IDP Managers Forum ▪ Council Strategic Session (if not taken place in Sept) ▪ IDP Public Participation per town for upcoming review/amendment ▪ 1st IDP/Budget Steering Committee (IDP: Subject to Council decision on amendment) o Discuss and agree on the Outcomes of the Strategic Workshop for finalization to the Council. o Present community priorities to Budget Steering Committee and progress made. • Discuss draft internal analysis report: Departments to present focus areas for their 2024/25 budgets. • Review sector plans, financial position, and other relevant data to identify critical institutional priorities. ▪ Compilation of Q1 Performance Report	▪ Engagement with sector departments, share and evaluate plans, national policies, MTBPS. ▪ Budget Steercom – Strategic meeting on Budget for next MTREF Budget Cycle ▪ Send Budget guidelines to the Departments ▪ Request inputs from Municipal Departments for the next MTREF capital and operating budget ▪ Budget Office submits s71 monthly reports to Mayor ▪ Draft Budget	▪ Monitor Risk Action Plans	▪ Q1 Reports tabled to Council MPPR Reg. 14 as part of section 52(d)(MFMA) report. Sec 57 Managers quarterly informal assessments (for first quarter) ▪ Monthly monitoring of SDBIP	▪ Structures Act, 1998 Part 4 & S83 ▪ Systems Act, 2000 S17, 25(3), 34 ▪ MFMA, 2003 ▪ S35, 36, 42, 52 ▪ MTBPS

November 2025	▪ IDP/SDF Public Participation per town for upcoming review/amendment - to provide feedback (*continuation of October engagements, if not completed*)	▪ Budget Steercom – 2nd IDP/Budget Steering Committee ▪ Budget workshop discussion (guideline) ▪ BTO office to send out current year adjustment budget preparation documents to Directorates for completion ▪ Budget Office submits s71 monthly reports to Mayor ▪ **Draft Budget submissions:** Corporate directorates to submit draft budget to Budget Office	**RISK Committee Meeting** ▪ Fraud and Risk Management Committee Meeting ▪ Submit Risk Management Quarterly Reports to FARMCO, PAC and Council ▪ Review Risk Management Policy & related documentation & recommend to Council ▪ Discuss ratings of risks identified during Strategic session ▪ Discuss alignment of Budget i.t.o high level risks	▪ Submission of Auditor General's Draft report (2024/2025 audit) to the Performance and Audit Committee. ▪ Submission of Internal Audit Reports to MPAC (after presentation to Management and PAC Meeting of 12 September 2025) **Audit Report:** Receive audit report on Annual Financial Statements and Annual Performance Report from the Auditor General.	▪ Structures Act, 1998 Part 4 & S83 ▪ Systems Act, 2000 S17, 34, 105 ▪ MFMA, 2003 s71, 166
December 2025	▪ Attend IDP Management Forum **Council IDP Workshop** (If required) ▪ Reconcile different views and opinions of the political structures and administration. Consideration of financial assessment, strategic risks, community needs and other relevant information. ▪ **Performance Agreements:** Prepare for Formal evaluation of the performance of directors in terms of their signed	**Budget Alignments** Check with National, Provincial Governments & District Municipalities for any adjustments to projected allocations for the next three years. **Draft Budget**	▪ Monthly monitoring of SDBIP of risk action plans	▪ Quarterly Audit Committee Meeting (1st quarter of 25/26 financial year) (reporting includes Internal Audit activities 1st quarter, ICT 1st Quarter report, Risk Management reports, Financial	▪ Systems Act, 2000 S31, 34, 105 ▪ MFMA s121 ▪ MFMA s166 ▪ MPPR Reg 14(3)(a)

	agreements (Period 2024/25 financial year) ▪ Finalize 2024/2025 Annual Report (MFMA section 121)	▪ Draft budget (CFO undertakes corporate assessment and compilation of draft budget)		Reports) MFMA S166 & MPPR Reg. 14(3)(a)	
January 2026	▪ **Performance Agreements:** ▪ Formal evaluation of the performance of directors in terms of their signed agreements (period – Midyear 2024/25) ▪ SDBIP Amendments: Directorates to submit ▪ current year SDBIP amendments to office of the MM (IDP/PMS Unit) ▪ Annual Reports 2024/25 : Table the Draft AR and AFS : ▪ Mayor tables Draft Annual Report for financial year - MFMA section 127(2) ▪ Council adopts Draft Annual Report for year ending June 2025 ▪ Annual Report : advertise draft AR & AFS for public input and place on municipal website ▪ Municipal Manager submits Mid-year Budget and Performance Report to Mayor and Council (in terms of section 72 MFMA) ▪ Compilation of Q2 Reports ▪ Q2 Reports tabled to Council MPPR Reg. 14 ▪ Make public Q2 report. ▪ Monthly monitoring of SDBIP	▪ Prepare detailed MTREF draft budgets and plans for the next three years. ▪ Table Mid-Year review to Council **Draft Budget** ▪ Review financial input and conduct one-on-one TWK interdepartmental Meetings. ▪ Mid-year budget and performance assessment ▪ Visits by NT in respect of the non-delegated municipalities and visits by the PT in respect of delegated municipality ▪ Submit section 72 monthly reports to Mayor of municipality ▪ Reporting - Budget/SDBIP : submit s 72 midyear budget and performance reports to Mayor, Council and PT	▪ Conduct Risk Management /Anti-Corruption and Ethics Workshop ▪ Monthly monitoring of risk action plans	▪ Advertise Municipal Public Accounts Committee Schedule, inviting the Public to make presentations on the AR and AFS	▪ Structures Act, 1998 S83 ▪ Systems Act, 2000 S34 ▪ MFMA, 2003 ▪ S21, 36, 52, 72, 75 ▪ MFMAs21 ▪ MFMA s72 ▪ MFMA s166 ▪ MFMA s121 ▪ MFMA s129

February 2026	▪ IDP/Budget/PMS/Risk engagement to ensure alignment of processes. ▪ Submit Annual Report to A-G, Provincial Treasury & CoGTA (MFMA section 127) ▪ Project alignment between Provincial, District and Local municipalities ▪ District IDP Managers engagement to ensure integrated development planning for the district as a whole – particularly in respect of Draft IDPs ▪ Technical Integrated Municipal Engagement **(TIME)** ▪ **Report to Ward Committees/TAF on mid-year Performance (Council Support)** ▪ Draft SDBIPs for next financial year developed and for incorporation into Draft IDP of next financial year. ▪ Refinement of KPI's and targets for inclusion in ▪ **Draft IDP Review** ▪ Preparation of Oversight Report on Annual Report ▪ Monthly monitoring of SDBIP ▪ Advertise Mid Year performance Report (newspaper and website) ▪ Departments to Submit and Compile draft SDBIP for 2026/27	▪ Finalise draft budget-related policies. ▪ Finalise draft budgets and plans for the next three years. ▪ Workshop draft budget and policies with Directors/Managers ▪ Budget Steercom and Council – Submit Midyear Adjustment Budget ▪ Host Tariff Workshop & Circulate Budget Guideline ▪ Submit s 71 monthly reports to Mayor ▪ Budget Steer Com/IDP : dry run budget workshop ▪ Submit adjustment budget to Council for approval	▪ RISK: Committee meeting: review policy and related documentation and submit to Council ▪ Discuss risk ratings as identified at Strat Session ▪ Discuss alignment of budget to high level risk	▪ Performance- and Audit Committee submit comments on Annual Report to MPAC. ▪ Submission of Internal Audit Reports to MPAC (after presentation to Management and PAC Meeting of 5 December 2025)	▪ Structures Act, 1998 Part 4 & S83, 88 ▪ Systems Act, 2000 17, 31, 34, 105 ▪ MFMA, 2003 s21, 28, 87, 127, 166

March 2026	▪ Integration of information from adopted sector plans into IDP Review ▪ Initiation of new sector plans into IDP ▪ **Table Draft IDP** with SDF Amendments for 2026/2027 to Council for adoption with the SDF ▪ **SDBIP 2nd Quarter: report to Ward Committees** ▪ **Annual Report and AFS: submit to Council for approval** ▪ **Advertise AR and place on website, send to PT and Office of the Premier** ▪ Table Revised SDBIP (if necessary) ▪ Submit Draft IDP , SDF, SDBIP to PT, NT, LG and affected organs of state. ▪ Advertise draft IDP/Budget (operating, capital and tariffs) ▪ Monthly monitoring of SDBIP	▪ Mayco/Budget Steering Committee consider MTREF budget and plans and review changes to IDP. ▪ Mayor tables MTREF budget, resolutions, 90 days before the start of the financial year ▪ Budget Workshop: with role players wrt draft budget 2026/27 ▪ Set performance objectives for revenue for each budget vote. ▪ ▪ Budget Workshop with Council ▪ Submit s71 monthly reports to the Mayor	▪ Monthly monitoring of Risk Action Plans	▪ Council to consider and adopt an Oversight Report [Due by 31 March] ▪ Quarterly Audit Committee Meeting (2nd quarter of 25/26 financial year) (reporting includes Internal Audit activities 2nd quarter, ICT 2nd Quarter report, Risk Management reports, Financial Reports) MFMA S166 & MPPR Reg. 14(3)(a) ▪ Table Annual Report to MPAC for input to compile the Oversight Report	▪ Structures Act, 1998 Part 4 ▪ Systems Act, 2000 S17, 34 & as amended. ▪ MFMA, 2003 s16, 17, 22, 37, 42, 129 ▪ MSA s 32 ▪ MFMA s 22 ▪ MPPR Reg 14(3)(a)

April 2026	▪ Publicize Draft IDP Review at central points, i.e, libraries, municipal offices) send to Province, National- & Provincial Treasury (*if not already submitted in March)* - for public comments/input. ▪ Consider written representations in respect of Draft IDP Review. ▪ Draft IDP Assessments by Provincial Government. ▪ Strategic Integrated Municipal Engagement **(SIME)** ▪ Public feedback meetings at Ward Committees ▪ Q3 Reports tabled to Council Municipal Planning & Performance Regulation (MPPR) Reg. 14 ▪ Sect 57 Managers' informal quarterly assessments ▪ Informal evaluation of the performance of directors as per signed PA (3rd Q) ▪ Review annual organizational performance targets (MPPR Regulation 11) ▪ Depending on when Draft IDP is adopted by Council, public comments close 21 days thereafter ▪ Approve 3rd Q SDBIP by Council	▪ Submit Draft MTREF Budget to PT/NT ▪ Publicize Draft Budget for public comment. ▪ Public participation period ▪ Consider written representations in respect of Draft Budget ▪ Consider LGMTEC recommendations on Draft MTREF Budget for inclusion in the final budget. ▪ Sections 71 and 52 report monthly to the Mayor ▪ Sections 71 and 52 report monthly to the Council and Provincial	▪ Monthly monitoring of Risk Action Plans	▪ Monthly monitoring of SDBIP	▪ Structures Act, 1998 Part 4 & S83, 88 ▪ Systems Act, 2000 S17, 25, 31, 34, 105 ▪ MFMA, 2003 s22, 23, 37, 52 ▪ MSA s 46, s47, s48 ▪ MPPR Regulations 11

May 2026	▪ **Adoption of Final IDP Review and or Amendment & SDF and Budget** & advertise once adopted (5 days for website) ▪ Publish Final IDP Review/Amendment on online platforms and strategic points across the region. ▪ **Publicise** adoption in print media within 14 days of adoption ▪ Submit to MEC. PT and LG within 10 days ▪ District IDP Managers Engagement ▪ LG MTEC - consider recommendations on Draft IDP Review for inclusion in Final Review	▪ Table to Council: community feedback on Draft Budget & IDP ▪ Adoption of Final MTREF Budget by Council ▪ Section 71 report monthly to the Mayor	▪ RISK: Review Risk Policies and discuss alignment and submit to FARMCO, PAC, and Council ▪ Fraud and Risk Management Committee Meeting ▪ Submit Risk Management Quarterly Reports to FARMCO, PAC, and Council	▪ Submission of Internal Audit Reports to MPAC (after presentation to Management and PAC Meeting of 13 March 2026) ▪ Monthly monitoring of SDBIP	▪ Systems Act, 2000 S17, 34 ▪ MFMA, 2003 s16, 26, 53
June 2026	▪ **Advertise Final IDP Review/Amendment** for public information and to meet AG audit requirements. ▪ Submit Final IDP Review/Amendment to Locals, Province, National- & Provincial Treasury ▪ Provincial IDP Managers Forum ▪ Table 3rd Q SDBIP to Ward Committees ▪ Draft SDBIP 2026/27 and submit to Mayor and MM within 14 days of approval of IDP & Budget ▪ Performance Agreements : s56 & s57 submit to Mayor and MM for signature	▪ Publicize Budget in local media. ▪ Submit approved Budget to PT/NT ▪ Submit Special Yearend Adjustment Budget (if necessary) ▪ Section 71 report monthly to the Mayor	▪ Conduct Risk Reviws for 2026/27	▪ Quarterly Audit Committee Meeting (3rd quarter of 25/26 financial year) (reporting includes Internal Audit activities 3rd quarter, ICT 3rd Quarter report, Risk Management reports, Financial Reports) MFMA S166 & MPPR Reg. 14(3)(a)	▪ Structures Act, 1998 Part 4 ▪ Systems Act, 2000 S17, 21, 31, 34, 38-45 ▪ MFMA s71

	▪ Annual Report Guidelines for 2025/26: forward guidelines to all Corporate Directorates ▪ Mayor Approves the SDBIP within 28 days pf approval of the IDP ▪ Approved IDP Review or amendment submitted to MEC within 14 Days of approval ▪ Place PA on website and SDBIPs on website				

**** Footnote**

IDP Time Schedule Amendment will be considered as circumstances allow. Amendment is guided by the prescribed legislation. The Council mandates the Municipal Manager to sign off on any amendments necessitated by unforeseen circumstances.

ITEM TITLE

C196/2025 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT IDP: PERFORMANCE MANAGEMENT: 4th QUARTER TOP LAYER SDBIP REPORT

[English version of the report is the original]

FILE NUMBER

5/1/3

PURPOSE OF REPORT

The report aims to ensure compliance with the performance regulations and to notify the Council on the outcomes of the performance report of the Municipality for the period (April 2025 to June 2025).

BACKGROUND

Section 1 of the MFMF defines the SDBIP as:

"a detailed plan approved by the Mayor of the municipality in terms of section 53 (1) (c) (ii) for implementing the municipalities delivery of services and the execution of its annual budget and which must include the following:

(a) projections for each month of-

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter".

This report focuses on the service delivery targets and performance indicators for the financial year 2024/25 excluding the financial reports as these are reported monthly via the s71 reporting process.

DISCUSSION

The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community to monitor the municipality's performance quarterly.

The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by the Council.

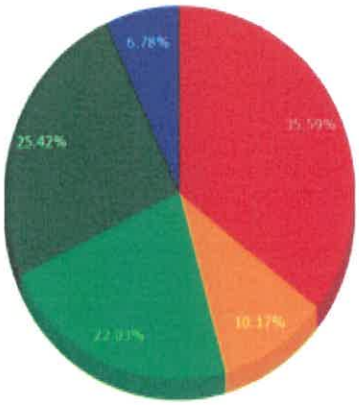
OUTCOME OF 4TH QUARTER PERFORMANCE: TOP LAYER

Top Layer KPI Report

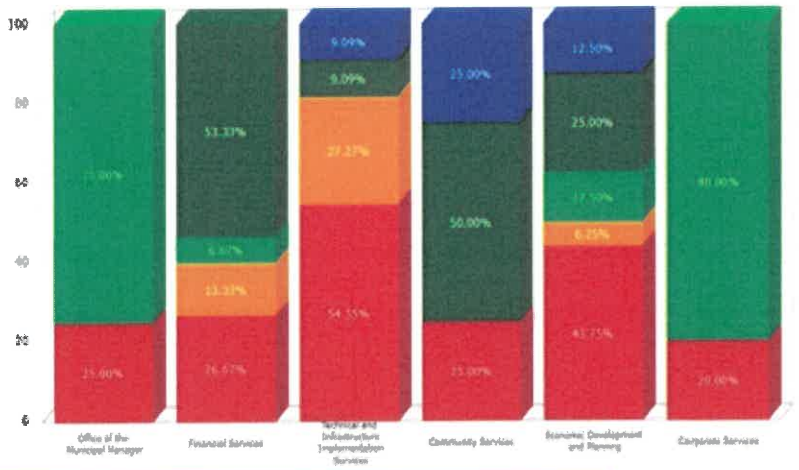
Report drawn on 14 July 2025 at 19:42

for the months of Quarter ending September 2024 to Quarter ending June 2025.

Theewaterskloof Municipality



Responsible Directorate



	Theewaterskloof Municipality	Responsible Directorate					
		Office of the Municipal Manager	Financial Services	Technical and Infrastructure Implementation Services	Community Services	Economic Development and Planning	Corporate Services
Not Yet Applicable	-	-	-	-	-	-	-
Not Met	21 (35.59%)	2 (25.00%)	4 (26.67%)	6 (54.55%)	1 (25.00%)	7 (43.75%)	1 (20.00%)
Almost Met	6 (10.17%)	-	2 (13.33%)	3 (27.27%)	-	1 (6.25%)	-
Met	13 (22.03%)	6 (75.00%)	1 (6.67%)	-	-	2 (12.50%)	4 (80.00%)
Well Met	15 (25.42%)	-	8 (53.33%)	1 (9.09%)	2 (50.00%)	4 (25.00%)	-
Extremely Well Met	4 (6.78%)	-	-	1 (9.09%)	1 (25.00%)	2 (12.50%)	-
Did Not Occur	-	-	-	-	-	-	-
Total:	59	8	15	11	4	16	5
	100%	13.56%	25.42%	18.64%	6.78%	27.12%	8.47%

Overall Summary of Results

NA	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	21
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	6
G	KPI Met	Actual meets Target (Actual/Target = 100%)	13
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	15
B	KPI Extremely Well Met	150.000% <= Actual/Target	4
NA	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		59

Report generated on 14 July 2025 at 19:36

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Not applicable.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13.

Section 54(1)(c) of MFMA.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. **That the Council takes note of the outcome of the 2024/2025 Top Layer SDBIP 2024/25 performance report of the Municipality.**

2. **That the Council takes note of the corrective measures.**

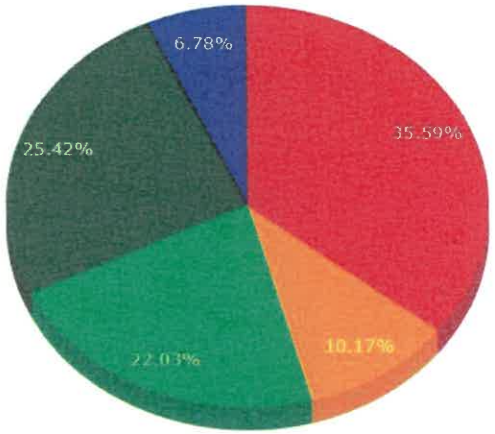
3. **That Council takes note that the results of actual achievements might change, subject to changes in financial statements and the recommendation of the External Auditors. Changes to the SDBIP will be published in the 2023/24 Annual Report and will be reported and made public in accordance with the Annual Report Processes.**

Top Layer KPI Report

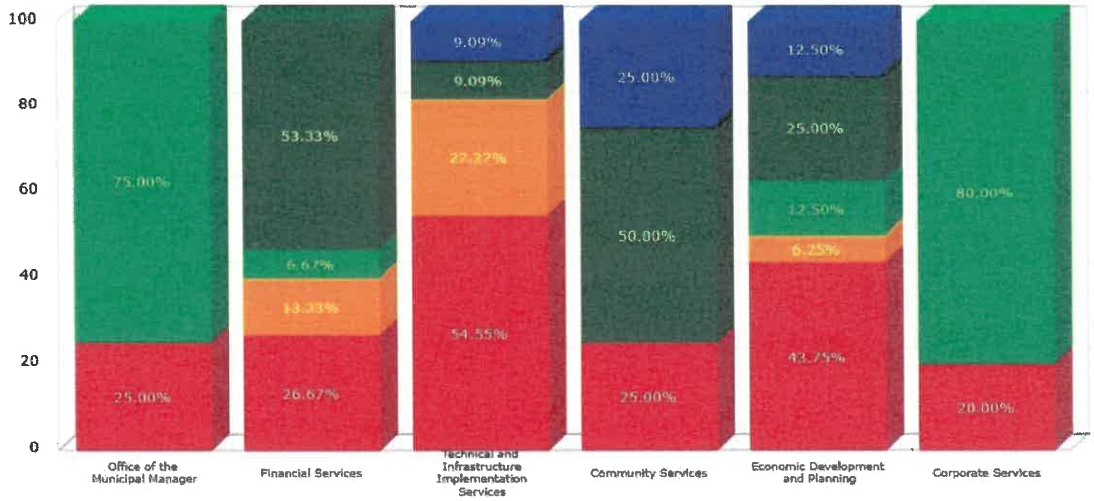
Report drawn on 14 July 2025 at 19-42

for the months of Quarter ending September 2024 to Quarter ending June 2025.

Theewaterskloof Municipality



Responsible Directorate



	Theewaterskloof Municipality	Responsible Directorate					
		Office of the Municipal Manager	Financial Services	Technical and Infrastructure Implementation Services	Community Services	Economic Development and Planning	Corporate Services
Not Yet Applicable	-	-	-	-	-	-	-
Not Met	21 (35.59%)	2 (25.00%)	4 (26.67%)	6 (54.55%)	1 (25.00%)	7 (43.75%)	1 (20.00%)
Almost Met	6 (10.17%)	-	2 (13.33%)	3 (27.27%)	-	1 (6.25%)	-
Met	13 (22.03%)	6 (75.00%)	1 (6.67%)	-	-	2 (12.50%)	4 (80.00%)
Well Met	15 (25.42%)	-	8 (53.33%)	1 (9.09%)	2 (50.00%)	4 (25.00%)	-
Extremely Well Met	4 (6.78%)	-	-	1 (9.09%)	1 (25.00%)	2 (12.50%)	-
Did Not Occur	-	-	-	-	-	-	-
Total:	59	8	15	11	4	16	5
	100%	13.56%	25.42%	18.64%	6.78%	27.12%	8.47%

-rekloof Municipality

ayer KPI Report - Quarter 4

Office of the Municipal Manager

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL1	Compile and submit the final IDP to Council by 31 May 2025	Final IDP submitted to Council	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			0	0	N/A			1	1	G	[D288] Manager: IDP and PMS: 3rd Review of the IDP tabled and adopted in Council on the 29th May 2025. (May 2025) [D288] Manager: IDP and PMS: The item was served in Council on 29 May 2025 and has been reported on in May. (June 2025)	[D288] Manager: IDP and PMS: 3rd Review of IDP has been reported in the month of May, as it was tabled and approved by Council in May 2025. (June 2025)	1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL2	Compile and submit the final annual budget to Council by 31 May 2025	Final budget submitted to Council	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			0	0	N/A			1	1	G	[D289] Manager: Budget Office: Collab item 6241973, loaded 21 May 2025. Council meeting 29 May 2025. (June 2025)		1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL3	Compile and submit the Oversight Report to Council by 31 March 2025	Report submitted to Council	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			1	1	G	[D290] Manager: IDP and PMS: Submitted on collab 13 March 2025 for council meeting on 19 March 2025 (March 2025)		0	0	N/A			1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL4	Compile and submit the Draft Annual Report to Council by 31 January 2025	Draft Annual Report submitted to Council	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			1	1	G	[D291] Manager: IDP and PMS: draft Annual Report was submitted to Council on the 17 January 2025 (January 2025)		0	0	N/A			1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL5	The percentage of the municipal capital budget spent on projects as at 30 June 2025 ((Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects)X100)	% of capital budget spent	Sound financial management and continuous revenue growth	10%	4.28%	R	[D292] Municipal Manager: Actual Expenditure = 10 339 277 Budget = 241 797 203 Percentage Spent = 4.28% (September 2024)	[D292] Municipal Manager: Outstanding payments for September needs to be done for more expenditure at the end of 2nd Quarter. (September 2024)	40%	27.40%	R	[D292] Municipal Manager: The municipality is on track on achieving its intended target. (December 2024)	[D292] Municipal Manager: Projects that wonât achieve projected targets budgets will be reduced with the passing of the adjustment budget in February 2025 (December 2024)	60%	50.95%	O	[D292] Municipal Manager: 50.95% ((Expenditure = 92705929; Budget = 181963595) (March 2025)	[D292] Municipal Manager: Projects that achieve projected targets budgets will be reduced with the passing of the adjustment budget in February 2025 (March 2025)	95%	60%	R	[D292] Municipal Manager: As of the end of June 2025, 60% of the capital budget has been spent. (June 2025)	[D292] Municipal Manager: Key contributing elements include delays in the appointment of service providers due to delays within the procurement processes, as well as challenges related to compliance and regulatory approvals. In several instances, project implementation was further impacted by contractor performance issues, adverse weather conditions, and unforeseen site-related complications. (June 2025)	95%	60%	R	The actual performance and portfolio of evidence is valid, accurate and complete. Corrective measures states the current status and does not include corrective measures.
TL6	Compile and submit Annual Performance Report (APR) to the AG by 31 August 2024	Annual Performance Report Submitted	Democratic, responsive, and accountable government	1	1	G	[D293] Manager: IDP and PMS: APR was submitted (August 2024)		0	0	N/A			0	0	N/A			0	0	N/A			1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL7	Appoint a panel of attorneys by 30 June 2025	Panel of attorneys appointed	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			0	0	N/A			1	0	R	[D294] Deputy Director: Strategic Support: Tender COG25/2025/26 was advertised and closes on the 11th July 2025. The reasons for delay in the procurement process were outside of the control of this office. (June 2025)	[D294] Deputy Director: Strategic Support: Tender advertised, to close for submissions on the 11 July 2025. (June 2025)	1	0	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL8	Review the risk register and submit to the FARMCO by 30 June 2025	Completed risk assessment submitted	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A			0	0	N/A			1	1	G	[D295] Risk Officer: Submitted on Collaborator System in May for tabling to FARMCO. (June 2025)		1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.

Summary of Results: Office of the Municipal Manager

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	6
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		8

Financial Services

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL9	Achieve a debtor payment percentage of 83% as at 30 June 2025 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	Sound financial management and continuous revenue growth	70%	77%	G2	[D296] Manager: Revenue: Achieved percentage (September 2024)		75%	82%	G2	[D296] Manager: Revenue: Target achieved (December 2024)		83%	83%	G	[D296] Manager: Revenue: Target met (March 2025)		83%	84%	G2	[D296] Manager: Revenue: Collection Target met (June 2025)		85%	84%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL10	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025 ((Total Operating Revenue-Operating Grants)/Debt Service Payments (i.e. Interest + redemption) due within one year)	Ratio achieved	Sound financial management and continuous revenue growth	0	0	N/A			0	0	N/A			0	0	N/A			11	12.33	R	[D297] Manager: Expenditure: Municipality unable to meet its service debt obligations - RFP to be implemented in collaboration with PT and NT (June 2025)	[D297] Manager: Expenditure: RFP to be implemented in collaboration with PT and NT, revenue enhancement (June 2025) .	11	12.33	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL11	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short-Term Investment) / Monthly Fixed Operational Expenditure excl (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	Sound financial management and continuous revenue growth	0	0	N/A			0	0	N/A			0	0	N/A			1.2	0	R	[D298] Manager: Expenditure: insufficient cash to cover fixed operating expenditure . (June 2025)	[D298] Manager: Expenditure: RFP to be implemented in collaboration with PT and NT, revenue enhancement measures to be implemented. (June 2025)	1.2	0	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL12	Financial viability measured in terms of the outstanding service debtors as at 30 June 2025 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Sound financial management and continuous revenue growth	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A			70%	88.85%	G2	[D299] Manager: Revenue: Target not achieved (June 2025)	[D299] Manager: Revenue: The contract of the service provider appointed ended on 30 June 2025. A new service provider was appointed for starting 1 July 2025 to be able to collect arrear accounts. In house legal debt collection started to issue legal documents such as Summons. Outstanding amounts which already prescribed will be submitted to be approved by the write-off committee in the new financial year. This should assist with reducing debt and improve the ratio. (June 2025)	70%	88.85%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL13	Provide 6kl free basic water per month to all indigent households during the 2024/25 financial year	Number of indigent households receiving free basic water	Basic services for all	6,200	5,436	O	[D300] Head: Financial Operations:: Performance Comment: Applications expire on year end - letters was send for re-application. The number will increase gradually. (July 2024) [D300] Head: Financial Operations: month to month increase (August 2024) [D300] Head: Financial Operations: month to month increase (September 2024)	[D300] Head: Financial Operations: Corrective Measures: letters was send for re-application. The number will increase gradually. (July 2024) [D300] Head: Financial Operations: credit control actions and reminders (August 2024) [D300] Head: Financial Operations: credit control actions and reminders (September 2024)	6,200	5,963	O	[D300] Head: Financial Operations: month to month increase (October 2024) [D300] Head: Financial Operations: month to month increase (November 2024) [D300] Head: Financial Operations: month to month increase (December 2024)	[D300] Head: Financial Operations: credit control actions and reminders (October 2024) [D300] Head: Financial Operations: credit control actions and reminders (November 2024) [D300] Head: Financial Operations: credit control actions and reminders (December 2024)	6,200	6,180	O	[D300] Head: Financial Operations:: month to month increase (January 2025) [D300] Head: Financial Operations: Applications expire on year end - letters was send for re-application. The number will increase gradually. (February 2025) [D300] Head: Financial Operations: month to month increase (March 2025)	[D300] Head: Financial Operations: credit control actions and reminders (January 2025) [D300] Head: Financial Operations: letters was send for re-application. The number will increase gradually. (February 2025) [D300] Head: Financial Operations. credit control actions and reminders (March 2025)	6,200	6,314	G2	[D300] Head: Financial Operations:: month to month increase (April 2025) [D300] Head: Financial Operations: achieved (May 2025) [D300] Head: Financial Operations: achieved (June 2025)	[D300] Head: Financial Operations: credit control actions and reminders (April 2025)	6,200	6,314	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL14	Provide 70kwh of free basic electricity per month to all indigent households (Excluding Eskom) during the 2024/25 financial year	Number of indigent households receiving free basic electricity	Basic services for all	2,700	1,766	R	[D301] Head: Financial Operations: Performance Comment: Applications expire on year end - letters was send for re-application. The number will increase gradually. (July 2024) [D301] Head: Financial Operations: month to month increase (August 2024) [D301] Head: Financial Operations: month to month Increase (September 2024)	[D301] Head: Financial Operations: Performance Comment: Applications expire on year end - letters was send for re-application. The number will increase gradually. (July 2024) [D301] Head: Financial Operations: credit control actions and reminders (August 2024) [D301] Head: Financial Operations: credit control actions and reminders (September 2024)	2,700	2,444	O	[D301] Head: Financial Operations:: month to month increase (October 2024) [D301] Head: Financial Operations: month to month increase (November 2024) [D301] Head: Financial Operations: month to month Increase (December 2024)	[D301] Head: Financial Operations: credit control actions and reminders (October 2024) [D301] Head: Financial Operations: credit control actions and reminders (November 2024) [D301] Head: Financial Operations: credit control actions and reminders (December 2024)	2,700	2,543	O	[D301] Head: Financial Operations: month to month increase (January 2025) [D301] Head: Financial Operations: Applications expire on year end - letters was send for re-application. The number will increase gradually. (February 2025) [D301] Head: Financial Operations: month to month increase (March 2025)	[D301] Head: Financial Operations: credit control actions and reminders (January 2025) [D301] Head: Financial Operations: letters was send for re-application. The number will increase gradually. (February 2025) [D301] Head: Financial Operations: credit control actions and reminders (March 2025)	2,700	2,583	O	[D301] Head: Financial Operations: month to month increase (April 2025) [D301] Head: Financial Operations: month to month increase (May 2025) [D301] Head: Financial Operations.: less qualified for electricity benefits in non eskom areas. (June 2025)	[D301] Head: Financial Operations: credit control actions and reminders (April 2025) [D301] Head: Financial Operations: notices (May 2025) [D301] Head: Financial Operations: Threshold for qualification increased to R5000 (June 2025)	2,700	2,583	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL15	Provide free basic refuse removal to indigent households in terms of the equitable share requirements during the 2024/25 financial year	Number of indigent households receiving free basic refuse removal	Basic services for all	6,250	5,467	O	[D302] Head: Financial Operations: Performance Comment: Applications expire on year end - letters was send for re-application. The number will increase gradually. (July 2024) [D302] Head: Financial Operations: month to month increase (August 2024) [D302] Head: Financial Operations: month to month increase (September 2024)	[D302] Head: Financial Operations: Corrective Measures: letters was send for re-application. The number will increase gradually. (July 2024) [D302] Head. Financial Operations. credit control and reminders (August 2024) [D302] Head: Financial Operations: credit control actions and reminders (September 2024)	6,250	5,982	O	[D302] Head. Financial Operations. month to month increase (October 2024) [D302] Head. Financial Operations: month to month increase (November 2024) [D302] Head: Financial Operations: month to month increase (December 2024)	[D302] Head. Financial Operations: credit control actions and reminders (October 2024) [D302] Head: Financial Operations: credit control actions and reminders (November 2024) [D302] Head: Financial Operations: credit control actions and reminders (December 2024)	6,250	6,198	O	[D302] Head: Financial Operations. month to month increase (January 2025) [D302] Head: Financial Operations: Applications expire on year end - letters was send for re-application. The number will increase gradually. (February 2025) [D302] Head: Financial Operations: month to month increase (March 2025)	[D302] Head: Financial Operations: credit control actions and reminders (January 2025) [D302] Head: Financial Operations: letters was send for re-application. The number will increase gradually. (February 2025) [D302] Head: Financial Operations: credit control and reminders (March 2025)	6,250	6,333	G2	[D302] Head. Financial Operations:: month to month increase (April 2025) [D302] Head: Financial Operations: achieved (May 2025) [D302] Head. Financial Operations: achieved (June 2025)	[D302] Head: Financial Operations: credit control actions and reminders (April 2025)	6,250	6,333	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL16	Provide free basic sanitation to indigent households in terms of the equitable share requirements during the 2024/25 financial year	Number of indigent households receiving free basic sanitation	Basic services for all	6,250	5,444	O	[D303] Head: Financial Operations: Performance Comment: Applications expire on year end - letters was send for re-application. The number will increase gradually. (July 2024) [D303] Head: Financial Operations: month to month increase (August 2024) [D303] Head: Financial Operations: month to month increase (September 2024)	[D303] Head: Financial Operations: Corrective Measures: letters was send for re-application. The number will increase gradually. (July 2024) [D303] Head: Financial Operations. credit control and reminders (August 2024) [D303] Head: Financial Operations. credit control actions and reminders (September 2024)	6,250	5,961	O	[D303] Head: Financial Operations. month to month increase (October 2024) [D305] Head: Financial Operations: month to month increase (November 2024) [D303] Head: Financial Operations. month to month Increase (December 2024)	[D303] Head: Financial Operations: credit control actions and reminders (October 2024) [D303] Head: Financial Operations: credit control actions and reminders (November 2024) [D303] Head: Financial Operations: credit control actions and reminders (December 2024)	6,250	6,176	O	[D305] Head: Financial Operations: month to month increase (January 2025) [D303] Head: Financial Operations: Applications expire on year end - letters was send for re-application. The number will increase gradually. (February 2025) [D303] Head: Financial Operations: month to month increase (March 2025)	[D303] Head: Financial Operations: credit control actions and reminders (January 2025) [D303] Head: Financial Operations. letters was send for re-application. The number will increase gradually. (February 2025) [D303] Head: Financial Operations: credit control and reminders (March 2025)	6,250	6,308	G2	[D303] Head: Financial Operations:: month to month increase (April 2025) [D303] Head: Financial Operations: achieved (May 2025) [D303] Head. Financial Operations: achieved (June 2025)	[D303] Head: Financial Operations. credit control actions and reminders (April 2025)	6,250	6,308	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL17	Number of residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the services during 2024/25 financial year	Number of residential properties which are billed for water or have prepaid meters	Basic services for all	15,980	15,982	G2	[D304] Manager: Revenue: Target achieved (September 2024)		15,980	16,006	G2	[D304] Manager: Revenue: target achieved (December 2024)		15,980	15,994	G2	[D304] Manager. Revenue: target achieved (March 2025)		15,980	16,057	G2	[D304] Manager. Revenue. Target achieved (June 2025)		15,980	16,057	G2	The actual performance and portfolio of evidence is valid, accurate and complete
TL18	Number of residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering) (excluding ESKOM areas) and billed for the services during the 2024/25 financial year	Number of residential properties which are billed for electricity or have prepaid meters (excluding ESKOM areas)	Basic services for all	7,560	7,574	G2	[D305] Manager. Revenue: Annual target at end of June 2024 is 7580. Total at the end of September 2024 was 7574 which is almost met. (September 2024)	[D305] Manager: Revenue: The installation of new meters at new developments. (September 2024)	7,560	7,549	O	[D305] Manager. Revenue. Annual target at end of June 2024 is 7580. (December 2024)	[D305] Manager: Revenue: The installation of new meters at new developments (December 2024)	7,560	7,556	O	[D305] Manager: Revenue: Annual target at end of June 2024 is 7560. Target almost met (March 2025)	[D305] Manager. Revenue: The installation of new meters at new developments. (March 2025)	7,560	7,558	O	[D305] Manager. Revenue. Target almost met. only 2 meters short. (June 2025)	[D305] Manager: Revenue. The installation of new meters at new developments. (June 2025)	7,560	7,558	O	The actual performance and portfolio of evidence is valid, accurate and complete.

rykloof Municipality

ayer KPI Report - Quarter 4

TL19	Number of residential properties for which refuse is removed once per week and billed for the services during the 2024/25 financial year	Number of residential properties which are billed for refuse removal once a month	Basic services for all	16,085	16,093	G2	[D306] Manager: Revenue: achieved (September 2024)		16,085	16,105	G2	[D306] Manager: Revenue: target achieved (December 2024)		16,085	16,107	G2	[D306] Manager: Revenue: Target met (March 2025)		16,085	16,120	G2	[D306] Manager: Revenue: Target achieved (June 2025)		16,085	16,320	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL20	Number of residential properties connected to the municipal waste water sanitation/sewer network for sewerage services (inclusive of septic tanks) irrespective of the number of water closets (toilets) and billed for the services during the 2024/25	Number of residential properties which are billed for sewerage	Basic services for all	15,620	15,664	G2	[D307] Manager: Revenue: Achieved (September 2024)		15,620	15,677	G2	[D307] Manager: Revenue: target achieved (December 2024)		15,620	15,663	G2	[D307] Manager: Revenue: target met (March 2025)		15,620	15,702	G2	[D307] Manager: Revenue: target achieved (June 2025)		15,620	15,702	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL21	Spend 95% of project budget spent on the replacement of water meters project by 30 June 2025 ([Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Sound financial management and continuous revenue growth	10%	0%	R	[D308] Head: Financial Operations: The smart water meters budget funding has been removed; The Municipality has decided not to take up loans for 2025. (September 2024)	[D308] Head: Financial Operations: The smart water meters budget funding has been removed; The Municipality has decided not to take up loans for 2025 (September 2024)	40%	0%	R			60%	0%	R	[D308] Head: Financial Operations: WC031_Capital Expenditure Monitoring Report_2025_M09 (March 2025)	[D308] Head: Financial Operations. When we receive necessary Funding Water Meters will be procured (March 2025)	95%	0%	R	[D308] Head. Financial Operations: Funding Source was removed from the Capital Expenditure Budget. (June 2025)	[D308] Head: Financial Operations: Removal was resolved by Budget Steering Committee. we did not take up any loans in the 2024/2025 Financial Year. (June 2025)	**95%**	**0%**	R	Reasonable assurance could not be obtained that TL21 is valid, accurate and complete. Internal audit recalculated the percentage of the budget actually spent on the Replacement of water meters as per section 71 report information and found that it was 48% at 30 June 2025 (Expenditure = 246837, budget = 513672) This does not agree with the actual of 0% reported on IGNITE.
TL22	Achieve an unqualified audit opinion for the 2023/24 financial year	Unqualified audit opinion achieved	Democratic, responsive, and accountable government	0	0	N/A			1	0	R	[D309] Director: Financial Services: Audit Report for the year 2023-24 Covering Letter for submission of Signed audit report (December 2024)	[D308] Director: Financial Services: develop an audit action plan due for submission on the 31st of January 2025 (December 2024)	0	0	N/A	[D309] Director: Financial Services: Management report (January 2025) [D309] Director: Financial Services: Audit Report TWK - GRAP 2024 - (audited and stamped) - 30 Nov 2024 (February 2025)		0	0	N/A			**1**	**0**	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL23	Compile and submit the Annual Financial Statements to the Auditor General (AG) by 31 August 2024	Annual Financial Statements submitted to the AG	Democratic, responsive, and accountable government	1	1	G	[D310] Director: Financial Services: Acknowledgement of receipt letter - Auditor General TWK GRAP 2024 (pre-audit) APR 2023/24 submission to Auditor General (September 2024)	[D310] Director: Financial Services: None (September 2024)	0	0	N/A			0	0	N/A			0	0	N/A			**1**	**1**	G	The actual performance and portfolio of evidence is valid, accurate and complete.

rakkoof Municipality

ayer KPI Report - Quarter 4

Summary of Results: Financial Services

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	4
O2	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	2
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	8
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		15

Technical and Infrastructure Implementation Services

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL45	Spend 95% of the project budget approved for the electrification of the Theewaterskloof Area (HEP) by 30 June 2025 (Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	10%	0%	R	[0332] Deputy Director: Electricity: Attached system description Only had site meeting 03.10.2024 (September 2024)	[0332] Deputy Director: Electricity: Was waiting on Housing department to continue with project before we could go on with electrification of project (September 2024)	40%	0%	R	[0332] Deputy Director: Electricity: Housing project has to be complete for us to complete this project (December 2024)	[0332] Deputy Director: Electricity: Housing project not yet complete (December 2024)	60%	0%	R	[0332] Deputy Director: Electricity; Housing tender is not yet submitted to BSC. The tender of housing is for the civil services to be installed before the electrification can continue (March 2025)	[0332] Deputy Director: Electricity: Housing tender is not yet submitted to BSC. The tender of housing is for the civil services to be installed before the electrification can continue (March 2025)	95%	64%	R	[0332] Deputy Director; Electricity: Civil works required before electrification can commence is not yet in place for Riemvasmaak Caledon (June 2025)	[0332] Deputy Director: Electricity: Riemvasmaak Project Site, civil works to be completed before installation of electrical infrastructure can take place. Rollover of remaining funds will be requested (June 2025)	95%	64%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL52	Spend 95% of the capital budget for the Bottriver Treatment Works (Phase 2) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	%budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	0%	0%	N/A	[0339] Manager: Cleansing/ Water and Sewerage: Budget Adjustment to be affected. (September 2024)		0%	0%	N/A			0%	4%	R	[0339] Manager: Cleansing/ Water and Sewerage: Tender served at BAC on 31 Mar 2025 but was referred back (March 2025)	[0339] Manager: Cleansing/ Water and Sewerage: BAC to award bid a.s.a.p (March 2025)	95%	74%	O2	[0339] Manager: Cleansing/ Water and Sewerage. To spend 95 % (June 2025)	[0339] Manager: Cleansing/ Water and Sewerage. The evaluation take longer that was plan for appointment of JVC construction. JVC construction received the working permit later than anticipated. (June 2025)	95%	78%	O2	The actual performance and portfolio of evidence is valid, accurate and complete. Corrective measures states the current status and does not include corrective measures.
TL53	Spend 95% of the capital budget for the Tesselaarsdal Water Pipeline (Phase 2) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	0%	0%	N/A	[0342] Manager; Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (July 2024) [0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (August 2024) [0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (September 2024)		0%	0%	N/A	[0342] Manager. Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (October 2024) [0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (November 2024) [0342] Manager; Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (December 2024)		0%	100%	R	[0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (January 2025) [0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (February 2025) [0342] Manager: Contracts and Compliance: The procurement planning related to this project has been suspended in accordance with the Municipal Manager's instruction to STOP all own funded projects as part of the financial recovery process (March 2025)	[0342] Manager: Contracts and Compliance: The available budget was reduced to cover only the professional fees related to the design. 100% of the reduced funding has been spent (March 2025)	95%	0%	R	[0342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (April 2025) [0342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (May 2025) [0342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (June 2025)	[0342] Manager: Contracts and Compliance: The budget was adjusted to allow for only the expense related to professional fees (April 2025) [0342] Manager: Contracts and Compliance: Postpone project implementation until funding becomes available (June 2025)	95%	100%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL56	Spend 95% of the Capital Budget allocated for the Bulk Raw Water Pipe Replacement of Genadendal Berglyn Phase 2 by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Basic services for all	10%	0%	R	[0343] Manager. Civil Services: System Description (August 2024) [0343] Manager: Civil Services: Tender ENG05/2024/25 Tender document completed. Safety Representative appointed have been appointed 8th of August. Tender was advertised on the 12th of September. Compulsory site meeting was held on the 25th of September. Tender closes on the 18th of October 2024. (September 2024)	[0343] Manager. Civil Services: n/a (August 2024) [0343] Manager: Civil Services: Tender to close and evaluate as soon as possible so that spending can occur (September 2024)	40%	0%	R	[0343] Manager: Civil Services: Tender Evaluation is completed and submitted on the 23rd of October to the Bid Adjudication Committee, awaiting agenda form the Adjudication committee (October 2024) [0343] Manager; Civil Services: Tender evaluated on the 11th of December 2024 and approved as such (December 2024)	[0343] Manager: Civil Services: awaiting agenda form the Adjudication committee (October 2024) [0343] Manager: Civil Services: To be tabled at the BAC on the 13th of December 2024 (December 2024)	60%	0%	R	[0343] Manager: Civil Services: Technical department submitted tender to BSC on 2 September 2024 and took place on 10 September 2024 with an advertisement date of 12 September 2024 and closing date of 18 October 2024. After closing the norm is that the Technical Department has 2 weeks to complete and submit the technical evaluation to the Supply Chain Management office (SCM). This report was submitted on 23 of October 2024; 9 days prior to procurement plan date. After submitting the technical report, SCM has 2 weeks to complete their evaluation report to be submitted to the Bid Evaluation Committee (BEC). This BEC however took place on 12th of December 2024, 24 days behind the approved procurement plan date. This was also due to the backlog at the SCM department and changing Act. SCM Managers. The BAC was held on the 17th of December 2024, whereas the 21-day appeal period started. (February 2025) [0343] Manager: Civil Services: 300m of Pipe replacement have been completed. Invoice submitted for payment in the amount of R450 000.00 (March 2025)	[0343] Manager; Civil Services: The award was made for an amount of R 1 616 428.27 (VAT) incl. with a construction period of 2 months. Construction and upgrading of the Raw water pipeline in Genadendal have commenced on the 24th of February 2025. Project commenced and the first invoice is to be submitted end of March. (February 2025) [0343] Manager: Civil Services: Obtain approval from Municipal Manager and Chief Financial Officer to expedite the payment of grant invoices (March 2025)	95%	84%	O2	[0343] Manager: Civil Services: April'25 - Tender No. ENG 05/2024/25 was advertised and closed on 18 October 2025. Technical evaluation submitted on 23 October 25. BEC took place on 12 Doember 24, 24 days behind and the report was referred back. BAC took place on 17 December 24, 25 schedule.Tender was awarded and funds will be spend. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. (April 2025) [0343] Manager: Civil Services: May'25 - Tender No. ENG 05/2024/25 was advertised and closed on 18 October 2025. Technical evaluation submitted on 23 October 25. BEC took place on 12 Doember 24, 24 days behind and the report was referred back. BAC took place on 17 December 24, 25 schedule.Tender was awarded and funds will be spent. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. Approval was granted and funds will be spend. June'25 Project practicle completed. Amount available as indicated is a saving. (June 2025)	[0343] Manager: Civil Services: Tender was awarded and funds will be spend. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. (April 2025) [0343] Manager: Civil Services: The project is practically completed. (June 2025)	95%	84%	O2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL58	Spend 95% of the Capital Budget allocated for water pipe replacement in Ebenhaeser, Hofmeyer, Ryke, Gaffley, Plum and Sam Streets at Grabouw (Phase 2) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	10%	0%	R	[0345] Manager: Civil Services: System Description (August 2024) [0345] Manager: Civil Services: Tender document completed. Safety Representative appointed have been appointed 8th of August. Tender was advertised on the 19th of September. Compulsory site meeting will be held on the 2nd of October. Tender closes on the 25th of October 2024. (September 2024)	[0345] Manager: Civil Services: n/a (August 2024) [0345] Manager: Civil Services: Tender to close and evaluate as soon as possible so that spending can occur (September 2024)	40%	0%	R	[0345] Manager: Civil Services: Tender document completed. Safety Representative appointed have been appointed 8th of August. Tender was advertised on the 19th of September. Compulsory site meeting will be held on the 2nd of October. Tender closed (October 2024) [0345] Manager: Civil Services: Tender evaluated on the 11th of December 2024 and approved as such (December 2024)	[0345] Manager: Civil Services: tender have been submitted for Bid evaluation committee (October 2024) [0345] Manager: Civil Services: To be table at the Bid Adjudication on the 13th of December 2024 (December 2024)	60%	0%	R	[0345] Manager. Civil Services. Technical department submitted tender to BSC on 9 September 2024 and took place on 17 September 2024 with an advertisement date of 19 September 2024 and closing date of 25 October 2024. After closing the norm is that the Technical Department has 2 weeks to complete and submit the technical evaluation to the Supply Chain Management office (SCM). This report was submitted on 5 November 2024; 4 days prior to procurement plan date. After submitting the technical report, SCM has 2 weeks to complete their evaluation report to be submitted to the Bid Evaluation Committee (BEC). This BEC however took place on 9th of December 2024, 24 days behind the approved procurement plan date. This was also due to the backlog at the SCM department and changing Act. SCM Managers. The BAC was held on the 19th of December 2024, whereas the 21-day appeal period started. (February 2025) [0345] Manager: Civil Services: Tender received 2 x appeals. 1 appeal was successful and the tender was referred back to the Evaluation committee for re-evaluation, but the tender validity lapsed, thus the tender had to be cancelled. (March 2025)	[0345] Manager. Civil Services: Two (2) official appeals were received respectively on the 17th and 18th of Febvuary 2025 just before closing of the appeal period. An appeal authority has been appointed by the Acting Municipal Manager and is currently in the process of assessing the appeals received as a matter of urgency to finalize the procurement process. (February 2025) [0345] Manager: Civil Services: Re-advertise by May 2025 to show commitment to increase chance of roll-over. (March 2025)	95%	0%	R	[0345] Manager: Civil Services: April'25 - Tender No. ENG 06/2024/25 was advertised and closed on 25 October 2025. Technical evaluation submitted on 05 November 25, 4 days behind procurement plan. BEC took place on 12 Doember 24, 24 days behind procurement plan and the report was referred back. Second BEC took place on 25 March 25, 127 days behind procurement plan. BAC took place on 19 December 24, 27 days behind procurement plan and the report was referred back. Second BAC took place on 31 March 25, 129 days behind procurement plan. Tender was awarded but an succesful apeal was received and tender was stopped. A new tender, ENG 13/2024/25, had to be table at BSC on 29 April 2025 with closing date on 13 June 2025. Unfortunately no quorum could be formed. On 06 May 2025, again no quorum could be formed. We are currently waiting for a quorum that the tender can be advetised to proof WSIG that we have a commitment to rollover the funds. (April 2025) [0345] Manager: Civil Services: May'25 - Tender No. ENG 06/2024/25 was advertised and closed on 25 October 2025. Technical evaluation submitted on 05 November 25, 4 days behind procurement plan. BEC took place on 12 Doember 24, 24 days behind procurement plan and the report was referred back. Second BEC took place on 25 March 25, 127 days behind procurement plan. BAC took place on 19 December 24, 27 days behind procurement plan and the report was referred back. Second BAC took place on 31 March 25, 129 days behind procurement plan. Tender was awarded but an succesful apeal was received and tender was stopped. A new tender, ENG 14/2024/25, will be table at BSC on 13 May 25. The new tender has also been advertised in WSIG funds.	[0345] Manager: Civil Services: On 06 May 2025, again no quorum could be formed. We are currently waiting for a quorum that the tender can be advetised to proof WSIG that we have a commitment to rollover the funds. (April 2025) [0345] Manager. Civil Services: This report must also take into account the invoices submitted but not yet paid which includes the safety agents work. This award is subject to the approval of the rollover for the WSIG funds. (June 2025)	95%	0%	R	No performance
TL60	Complete phase 1 of the upgrade and expansion of the Villiersdorp Water Treat Works (WTW) by 30 June 2025	Water Treatment Works upgraded and expended by 30 June 2025	Maintenance, replacements, and upgrades of municipal infrastructure	0	0	N/A	[0347] Manager: Cleansing/ Water and Sewerage: Civil contractor is on site. Consturction is in progress. (September 2024)		0	0	N/A			0	0	N/A			1	0	R			1	0	R	No Performance. Corrective measures should be indicated when targets are not achieved.
TL62	Spend 95% of the capital budget allocated for the upgrade of the Grabouw Gypsy Queen bulk sewer and water provision by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	10%	11%	G2	[0349] Manager; Contracts and Compliance: The tender ENG 03/2024/25 was advertised in the newspaper. The advertisement period ran through the end of July and end 1 16 August 2024 (July 2024) [0349] Manager: Contracts and Compliance: The tender advertisement period ended 16 August. 15 Tender offers were received. (August 2024) [0349] Manager: Contracts and Compliance: Tender evaluation by SCM in progress (September 2024)		40%	11%	R	[0349] Manager: Contracts and Compliance: SCM: Evaluation not yet completed in October (October 2024) [0349] Manager: Contracts and Compliance: SCM evaluation and report was not yet completed in November (November 2024) [0349] Manager. Contracts and Compliance: SCM stopped their evaluation and recommended the cancellation of the tender to the BEC. Technical Services opposed the cancellation. The BEC voted in favour of an award and instructed SCM to complete the evaluation. The tender ENG 03/2024/25 closed 16 August and was scheduled to commence with construction in October in order to commence with the expenditure of its MIG funding. The delay in completing the evaluation and award has now placed the MIG funds in jeopardy. TWK risks underspending the MIG and could face losing an estimated R 5-7m of MIG in the process at the end of 2024/25 (December 2024)	[0349] Manager; Contracts and Compliance; SCM to complete the evaluation (December 2024)	60%	15%	R	[0349] Manager; Contracts and Compliance: The tender evaluation report has not been presented to BEC again as SCM evaluation has not been completed in January. In December SCM recommended that the BEC cancel the tender, but following a debate of the issues at hand the BEC voted against cancellation based on the facts presented by SCM (January 2025) [0349] Manager: Contracts and Compliance: Tender ENG 03/2024/25 was awarded by BAC dated 27 February 2025. The prolonged procurement process has necessitated a R3,3m reduction of the budget. This amount has been included in the 25/26 draft budget as the project will now conclude in the first quarter of 25/26 due to the delay in appointing the contractor (February 2025) [0349] Manager. Contracts and Compliance: The appeals period expired 31 March with no appeals received. The appointment of Asla has been confirmed by means of appointment letter (March 2025)	[0349] Manager; Contracts and Compliance: The BEC instructed SCM to complete the evaluation of the tender. Budget adjustment to account for MIG underspending due to the delay in appointing a contractor. (January 2025) [0349] Manager: Contracts and Compliance: 15% of the reduced budget was effectively spent by the end of March (March 2025)	95%	55%	R	[0349] Manager. Contracts and Compliance: The tender was awarded to Asla Construction. The award was confirmed by the appointment letter issued to the contractor (April 2025) [0349] Manager: Contracts and Compliance. Two incidents of violence were reported at the Asla construction camp, dated 14 and 19 May. On the evening of the 14th of May individuals fired shots and threatened the contractor's securities. On the 19th of May two bakkies were stolen off site and staff were robbed and locked in a container. One staff member was assaulted. The bakkies were later found torched at Stayvarcrea informal settlement. A meeting to discuss the security concerns was held and resolved that the site was unsafe until measures were put in place that will render the site safe for construction purposes . The contractor obliged and did not return to the site for the remainder of May (May 2025) [0349] Manager: Contracts and Compliance: Project cashflow was affected by two incidents of violence and attempted extortion, which prompted the contractor to go off site due to security concerns (June 2025)	[0349] Manager. Contracts and Compliance: The project will roll over and continue in 2025/26. The capital budget will be adjusted accordingly (June 2025)	95%	55%	R	The actual performance and portfolio of evidence is valid, accurate and complete.

rakloof Municipality

ayar KPI Report - Quarter 4

TL66	Complete main excess path to demarcated burial sites in Caledon 30 June 2025	Access paths completed by 30 June 2025	Maintenance, replacements, and upgrades of municipal infrastructure	0	0	N/A	[D353] Manager: Contracts and Compliance: No comment July 2024 (July 2024) [D353] Manager: Contracts and Compliance: Tender compilation in progress (August 2024) [D353] Manager: Contracts and Compliance: Tender compilation completed and submitted to secretariat (September 2024)		0	0	N/A	[D353] Manager: Contracts and Compliance: The tender was advertised in the local newspaper in October (October 2024) [D353] Manager: Contracts and Compliance: The tender process will be cancelled due to no responsive tenders being received (November 2024) [D353] Manager: Contracts and Compliance: Tender ENG 09/2024/25 has been cancelled as no responsive tenders were received (December 2024)	[D353] Manager: Contracts and Compliance: In house construction by Technical team will be cone (December 2024)	0	0	N/A	[D353] Manager: Contracts and Compliance: Planning of in-house implementation of this project by Technical Services Department is underway (January 2025) [D353] Manager: Contracts and Compliance: A quotation for the erection of the fence to demarcate the Muslim cemetery has been called. Survey of the access road and fence has been done and roadworks to shape the access paths is underway (February 2025) [D353] Manager: Contracts and Compliance: The TWK 2 request for quotation was unsuccessful. SCM are engaging with provincial treasury regarding the procurement process to be followed whereby technical services wishes to procure the fencing material and labour to erect the fence with two separate RFQs (March 2025)	[D353] Manager: Contracts and Compliance: We await the treasury advice and will procure the service accordingly (March 2025)	1	0	R	[D353] Manager: Contracts and Compliance: SCM rejected Technical Services proposal to call for two quotations and instead advised the formal tender process. Due to time constraints we requested a two week advertisement period and the tender was approved as such by the BSC. SCM however changed the advertisement period to 4 weeks in terms of CIDB guidelines, on the instruction of the CFO. This decision terminated any chance of completing the tender process before the end of the financial year and as a result the MIG allocated to this project will remain unspent at the end of June (April 2025) [D353] Manager: Contracts and Compliance: SCM rejected Technical Services proposal to call for two quotations and instead advised the formal tender process. Due to time constraints we requested a two week advertisement period and the tender was approved as such by the BSC. SCM however changed the advertisement period to 4 weeks in terms of CIDB guidelines, on the instruction of the CFO. This decision terminated any chance of completing the tender process before the end of the financial year and as a result the MIG allocated to this project will remain unspent at the end of June (May 2025) [D353] Manager: Contracts and Compliance: Following the adjustment of the project budget (removal of own funding) the project scope was reduced accordingly. Four separate procurement processes failed to appoint a service provider in time to complete the project scope by 30 June (June 2025)	[D353] Manager: Contracts and Compliance: An application to roll over the unspent funds will be submitted, however it must be noted that TWK do not meet the requirements for roll over (April 2025) [D353] Manager: Contracts and Compliance: An application to roll over the unspent funds will be submitted, however it must be noted that TWK do not meet the requirements for roll over (May 2025) [D353] Manager: Contracts and Compliance: The project is postponed until funding can be made available in future budgets (June 2025)	1	0	R	No performance
TL68	Spend 95% of the capital budget allocated for the Upgrading of Fineview Park sport Ground phase 1 in Grabouw by 30 June 2025 ([Total actual expenditure for the project/Total amount budgeted for the project]x100)	% budget spent	Improve the social environmental fabric of TWK community	10%	0%	R	[D355] Manager: Contracts and Compliance: This project carries over from 2023/24. Construction activities continued during July, although delayed due to the numerous rain days experienced in July (July 2024) [D355] Manager: Contracts and Compliance: Construction continued throughout August (August 2024) [D355] Manager: Contracts and Compliance: Construction activities continued throughout September (September 2024)	[D355] Manager: Contracts and Compliance: Target not reached. No spending occurred as no payment certificate was received for payment (September 2024)	40%	3.60%	R	[D355] Manager: Contracts and Compliance: The contractor has fallen behind program. Construction progress is delayed (October 2024) [D355] Manager: Contracts and Compliance. The contractor has fallen behind program. Construction progress has slowed significantly. The project will not reach completion by the contractual completion date. (November 2024) [D355] Manager: Contracts and Compliance: The contractor is behind program and has failed to complete the project by the December completion date. (December 2024)	[D355] Manager; Contracts and Compliance. The Engineers will address the slow progress contractually (October 2024) [D355] Manager: Contracts and Compliance. The contractor will apply for an extension of time to complete the project by February or March 2025, depending on the contractors revised program. (November 2024) [D355] Manager: Contracts and Compliance: The contractor's delay will be handled in terms of the provisions of the contract (December 2024)	60%	0%	R	[D355] Manager: Contracts and Compliance. The contractor remains behind program and is struggling to meet deadlines. (January 2025) [D355] Manager: Contracts and Compliance: The contractor remains behind program and is struggling to meet deadlines. (February 2025) [D355] Manager: Contracts and Compliance: The contractor remains behind program and is struggling to meet deadlines. (March 2025)	[D355] Manager: Contracts and Compliance: The consulting engineers are regularly meeting with the contractor in an effort to resolve the challenges faced by the contractor (January 2025) [D355] Manager: Contracts and Compliance: The consulting engineers are regularly meeting with the contractor in an effort to resolve the challenges faced by the contractor (February 2025) [D355] Manager: Contracts and Compliance: A notification of the employer's intention to terminate the contract (contract default notice) should the contractor fail to remedy the works has been issued in terms of the GCC (March 2025)	95%	37%	R	[D355] Manager: Contracts and Compliance: The project remains unfinished. According to the contractor's latest updated programme he will finish the works by 15 May (April 2025) [D355] Manager: Contracts and Compliance: The project remains unfinished. The contractor failed to complete the works according to his last updated program that indicated completion by 15 May. A final inspection will be held on the 18th of June (May 2025) [D355] Manager: Contracts and Compliance: 100% of the MIG funding was spent. 4.9% of the own funding was spent. 37% of the total funding was spent. Period 13 spending not included (June 2025)	[D355] Manager: Contracts and Compliance: The contractor is required to finish the works in terms of his updated program. (April 2025) [D355] Manager: Contracts and Compliance: The remainder of the funding will be paid in period 13 (June 2025)	**95%**	**37%**	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL69	Spend 95% of the Municipal Infrastructure Grant by 30 June 2025 ([Total actual expenditure for the project/Total amount budgeted for the project]x100)	% MIG funding spent	Basic services for all	10%	9%	O	[D356] Manager: Contracts and Compliance: MIG spending by end August is 9% (August 2024) [D356] Manager: Contracts and Compliance: 9% of MIG expenditure achieved at the end of September (September 2024)	[D356] Manager: Contracts and Compliance: Expenditure to improve when outstanding payments are made in October (September 2024)	40%	40.25%	G2	[D356] Manager: Contracts and Compliance: MIG spending reached 13.3% in October (October 2024) [D356] Manager: Contracts and Compliance. MIG spending reached 21% in November (November 2024) [D356] Manager: Contracts and Compliance: At the time of reporting the projected expenditure of MIG funds by December is 40.25% to be confirmed by the Section 71 report, which is not available at the time of reporting (December 2024)		60%	41.75%	R	[D356] Manager: Contracts and Compliance: No MIG expenditure was reported in January. The prolonged delay in awarding the Gypsy Queen tender and the poor performance of the Grabouw sportground contractor are causes of the poor spending of the MIG (January 2025) [D356] Manager: Contracts and Compliance: No MIG expenditure was reported in February. The prolonged delay in awarding the Gypsy Queen tender and the poor performance of the Grabouw sportground contractor are causes of the poor spending of the MIG (February 2025) [D356] Manager: Contracts and Compliance: MIG spending remains critically low due to the delayed appointment of a contractor for the Gypsy Queen bulk services and the poor performance of the Grabouw sportground contractor (March 2025)	[D356] Manager: Contracts and Compliance: The appointment of the contractors for Gypsy queen bulk services aswell as Botrivier WWTW phase 2 will improve the spending in the last quarter of 24/25, however underspending of the MIG is a real possibility (March 2025)	95%	83%	O	[D356] Manager: Contracts and Compliance: The April 2025 capital expenditure monitoring report was not available at the time of the SDBIP closure (April 2025) [D356] Manager: Contracts and Compliance: 17% Underspending at Botrivier WWTW, Gypsy Queen and Caledon Cemetery (June 2025)	[D356] Manager: Contracts and Compliance: April 2025 report to be uploaded with May 2025 reporting (April 2025) [D356] Manager: Contracts and Compliance: Roll over application to retain th 17% underspending will be submitted (June 2025)	**95%**	**83%**	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL70	Limit unaccounted electricity to less than 8.4% as at 30 June 2025 ([Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)] / Number of Electricity Units Purchased and/or Generated] x 100)	% unaccounted electricity captured in the report	Basic services for all	8.40%	5.70%	B	[D357] Deputy Director: Electricity: Report attached Attached system description (September 2024)		8.40%	1.32%	B	[D357] Deputy Director: Electricity: Attached report (December 2024)		8.40%	2.62%	B	[D357] Deputy Director: Electricity: Losses attached (March 2025)		8.40%	3.69%	B	[D357] Deputy Director: Electricity: Losses attached (June 2025)	[D357] Deputy Director. Electricity: Under 8.4% (June 2025)	**8.40%**	**3.69%**	B	The actual performance and portfolio of evidence is valid, accurate and complete.

rakloof Municipality

ayer KPI Report - Quarter 4

Summary of Results: Technical and Infrastructure Implementation Services

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	6
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	3
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		11

Community Services

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL31	Achieve an average of 90% water sample compliance with SANS 241 micro biological indicators Water Treatment Works ((% achievement all WTW's/WTW's tested)	Average % water compliance in terms of SANS 241 achieved	Basic services for all	90%	90%	G	[D318] Director: Community Services: Achievements per Town: Botrivier - 99.9% Caledon - 97.1% Tesselaarsdal - 87.9% Genadendal - 84.2% Bereaville - 99.3% Voorstekraal - 91.2% Greyton - 87.3% Grabouw - 93.3% Riviersonderend - 72.2% Villiersdorp - 87.9% (September 2024)		90%	91.70%	G2	[D318] Director: Community Services: Achievements per Town: Botrivier - 99.9% Caledon - 96.7% Tesselaarsdal - 86.5% Genadendal - 87.4% Bereaville - 99.9% Voorstekraal - 92% Greyton - 85.5% Grabouw - 96.2% Riviersonderend - 79.4% Villiersdorp - 82.5% (December 2024)		90%	94.30%	G2	[D318] Director: Community Services: Achievements per Town: Botrivier - 99.9% Caledon - 97.7% Tesselaarsdal - 90.8% Genadendal - 85.4% Bereaville - 89.3% Voorstekraal - 93.2% Greyton - 82.4% Grabouw - 97.3% Riviersonderend - 85.5% Villiersdorp - 93.3% (March 2025)		90%	93.04%	G2	[D318] Director: Community Services: Achievements per Town: Botrivier 99.9 Caledon 97.38 Tesselaarsdal 92.46 Genadendal 88.06 Bereaville 99.39 Voorstekraal 94.37 Greyton 81.90 Grabouw 96.92 Riviersonderend 88.15 Villiersdorp 91.87 (June 2025)	[D318] Director: Community Services: The results above are calculated up until May 2025 - The Directorate: Community Services is dependent on the reports provided by Technical Services (Independent Laboratory Test Results (IRIS System)) and at the time of SDBIP reporting closure; the reports and results of June 2025 were not made available by Technical Services. (June 2025)	90%	93.04%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL32	Install and replace 1 500 pre-paid/smart water meters by 30 June 2025	Number of prepaid /smart water meters installed	Basic services for all	150	0	R	[D319] Director: Community Services: Memorandum in circulation to remove the Water Smart Meters Installation from the SDBIP 2024/2025 as the purchase of this meters have been removed as part of the Budget Funding Plan that was approved by Council on 31 August 2024 vide Item SC41/2024. (September 2024)	[D319] Director: Community Services: KPI to be removed and to be reported to Council. (September 2024)	450	0	R	[D319] Director: Community Services: Memorandum submitted to remove the Water Smart Meters Installation from the SDBIP 2024/2025 as the purchase of this meters have been removed as part of the Budget Funding Plan that was approved by Council on 31 August 2024 vide Item SC41/2024. (December 2024)	[D319] Director: Community Services: KPI to be removed and to be reported to Council in February 2025 (December 2024)	450	0	R	[D319] Director: Community Services: Memorandum submitted to remove the Water Smart Meters Installation from the SDBIP 2024/2025 as the purchase of this meters have been removed as part of the Budget Funding Plan that was approved by Council on 31 August 2024 vide Item SC41/2024. (March 2025)	[D319] Director: Community Services: KPI to be removed and to be reported to Council in February 2025 (March 2025)	450	0	R	[D319] Director: Community Services: Memorandum submitted to remove the Water Smart Meters Installation from the SDBIP 2024/2025 as the purchase of this meters have been removed as part of the Budget Funding Plan that was approved by Council on 31 August 2024 vide Item SC41/2024. (June 2025)	[D319] Director: Community Services: KPI to be removed and to be reported to Council in February 2025 (June 2025)	1,500	0	R	No Performance. Corrective measure not applicable and should be revised, as reason of SDBIP was already done and KPI was not removed.
TL33	65% of effluent samples comply with permit values ((% compliance of all WWTW's achieved / the number of WWTW's tested))	Average % achieved	Maintenance, replacements, and upgrades of municipal infrastructure	65%	64.01%	O	[D320] Director: Community Services: Botrivier - 36.13% Caledon - 84.27% Grabouw - 38.91% Riviersonderend - 91.69% Genadendal - 44.44% Villiersdorp - 64.82% Greyton - 100% Tesselaarsdal -51.83% (August 2024) [D320] Director: Community Services: Botrivier - 36.13% Caledon - 84.27% Grabouw - 38.91% Riviersonderend - 91.69% Genadendal - 44.44% Villiersdorp - 64.82% Greyton - 100% Tesselaarsdal -51.83% (September 2024)	[D320] Director: Community Services. Botrivier: Expedite repairs to RAS pump No.2.Suspend sludge wastage until at least 400ml/l solids are established - Set up a schedule to clean contact tank at regular intervals Grabouw: - Set up a schedule to clean contact tank at regular intervals - Return the belt press to services Tesselaarsdal: - Ensure that all aerators operate continuously and do regular checks on the condition of the nozzles in the aeration tanks - Clean and maintain storm water channels to prevent storm water from entering the plant. Villiersdorp - Ensure that all aerators should operate continuously - Urgently increase underflow sludge return rate from ST2 Genadendal: - Expedite repairs of unserviceable aerator and operate aerator No 2 continuously in the interim. - Use an external pump to facilitate sludge return in the interim. Request for armed response and monitoring to curb vandalism and theft. (September 2024)	65%	58.04%	O	[D320] Director: Community Services: Botrivier: 36.13% Caledon: 66.90% Grabouw: 33.52% Riviersonderend: 82.88% Genadendal: 47.22% Villiersdorp: 60.64% Greyton: 94.45% Tesselaarsdal: 35.62% (December 2024)	[D320] Director: Community Services: Grabouw: Excessive sludge masses at both aeration tanks. Only 5 aerators were serviceable. Aerator 3 is unserviceable due to a faulty motor. Corrective action 87° Increase Sludge wastage urgently. Clean the contact tank at regular intervals. Genadendal: Flow meter unserviceable due to vandalism. Both sludgeretum pumps has been removed for repairs. One of the aerators was repaired and the clarifying pump is in for service. Corrective action 87° expedite the repairs of unserviceable aerators. Security measures are currently in place to curb vandalism and theft. 8 Villiersdorp: Clarifier no 2 is blocked, which is causing Clarifier No 1 to not be able to handle the capacity/load of sludge. Desludging cannot take place due to the filtration pump that has been removed for servicing. Once pump is serviced, plant performance should improve. Botrivier: Corrective action: Cleaning of contact tank at regular intervals. Repair unserviceable pumps and centrifuge. Tesselaarsdal Ensure that all aerators operate continuously and do regular checks on the condition of the nozzles in the aeration tanks. (December 2024)	65%	56.17%	R	[D320] Director: Community Services: Botrivier: 33.65% Caledon: 66.04% Grabouw: 35.21% Riviersonderend: 83.03% Genadendal: 54.94% Villiersdorp: 55.55% Greyton: 86.90% Tesselaarsdal: 32.07% (March 2025)	[D320] Director: Community Services: Grabouw: Excessive sludge masses at both aeration tanks. Only 5 aerators were serviceable. Aerator 3 is unserviceable due to a faulty motor. Corrective action: Increase Sludge wastage urgently. Clean the contact tank at regular intervals. Genadendal: Flow meter unserviceable due to vandalism. Both sludge return pumps has been removed for repairs. One of the aerators was repaired and the clarifying pump is in for service. Corrective action expedite the repairs of unserviceable aerators. Security measures are currently in place to curb vandalism and theft. Villiersdorp: Clarifier no 2 is blocked, which is causing Clarifier No 1 to not be able to handle the capacity/load of sludge. Desludging cannot take place due to the filtration pump that has been removed for servicing. Once pump is serviced, plant performance should improve. Botrivier: Corrective action: Cleaning of contact tank at regular intervals. Repair unserviceable pumps and centrifuge. Tesselaarsdal Ensure that all aerators operate continuously and do regular checks on the condition of the nozzles in the aeration tanks. (March 2025)	65%	73.03%	G2	[D320] Director: Community Services. Botrivier 31.27% Caledon 63.88% Grabouw 34.06% Riviersonderend 80.29% Genadendal 59.95% Villiersdorp 50.00% Greyton 86.12% Tesselaarsdal 28.90% (June 2025)	[D320] Director: Community Services: Corrective Actions to be taken in order to be compliant Botrivier: - Expedite the repairs to the unserviceable pumps and centrifuge - Clear blockages in sludge return line continuously - Clean Chlorine Contact Tank regular intervals Caledon: - Repair faulty &switchoversâ and sludge return pumps - Investigate whether inflow meter sensor is faulty and repair. - Clean contact Tank at regular Intervals Grabouw: Causes: 1. Non disposal of sludge in wet weather conditions 2. Two clarifiers faulty, busy with strip and quote. 3. Aerator No4 faulty, in for strip and quote by Greyton electrical. Corrective Action: - Consider returning the belt press to service During winter disposing of sludge and drying beds remain a challenge. Returning the belt press can assist with disposing sludge regularly (can work all seasons) - Fix the two faulty clarifiers and aerators Tesselaarsdal: - Operate all aerators continuously - Investigate the condition of the nozzles in the aeration tanks (June 2025)	65%	73.08%	G2	Reasonable assurance could not be obtained that TL33 is valid, accurate and complete. Internal audit recalculated the % compliance to permit values as per evidence submitted on IGNITE and found that it was 54,37% . This does not agree with the actual of 73,08% reported on IGNITE
TL34	Limit unaccounted water to less than 22%((Number of Kilolitars Water Purchased or Purified - Number of Kilolitars Water Sold (incl free basic water) / Number of Kilolitars Water Purchased or Purified) x 100)	% unaccounted water captured in the report	Basic services for all	22%	40.60%	R	[D321] Director: Community Services: Results up until August 2024 - made available from Technical Services. Awaiting full report (July - September 2024) for actual performance. (September 2024)	[D321] Director: Community Services: During the 2023-2024 Financial Year, no smart meters were procured in order to install and replace old meters/prepaid meters/broken meters with. During the 2024-25 Financial year, no budget was allocated for procurement of Smart Meters, and we have no meters in stock to install and replace should there be any defects on existing meters. Due to the aforementioned, there is an increase in straight connections which has an direct impact on water losses. Due to the telemetric systems at certain bulk meters being vandalized, readings on these bulk meters cannot be taken and for the calculations of water losses averages has to be taken into an account which has a negative impact on the calculation and water losses %. (September 2024)	22%	0%	B	[D321] Director: Community Services: Results up until August 2024 - made available from Technical Services. Awaiting full report (July - September 2024) for actual performance. (October 2024) [D321] Director: Community Services: Report with calculation of water losses has not been made available by Technical Services on the date of SDBIP closure. (December 2024)	[D321] Director: Community Services: Once Technical Services provides 1st Quarter report including September's results, the system will be updated accordingly. (October 2024) [D321] Director: Community Services: A Water Meter Audit was conducted across all towns in the Theewaterskloof Municipality region. The initial stage was for the Field workers employed through the Expanded Public Works Programme (EPWP) to visit homes and businesses to collect and verify meter data The initiative is part of our ongoing efforts to ensure accurate water meter data, water consumptions and billing and in essence reduce water losses. A draft report has been submitted with the findings and recommendations for implementation. (December 2024)	22%	15.20%	B	[D321] Director: Community Services: Results up to February 2025 - Awaiting updated report from Technical Services for the 3rd Quarter. Once report is made available from Technical Services - Ignite will be updated accordingly. (March 2025)		22%	16.10%	B	[D321] Director: Community Services: Results are based until May 2025 - Community Services are dependent on Technical Services to provide the report on Water Losses. By the time of SDBIP closure, results up until June 2025 has not been made available by Technical Services. (June 2025)	[D321] Director: Community Services: Once updated report is received by Technical Services, the SDBIP will be updated accordingly. (June 2025)	21%	16.10%	B	The actual performance and portfolio of evidence is valid, accurate and complete.

Summary of Results: Community Services

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		4

Economic Development and Planning

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL71	Create temporary work opportunities in terms of EPWP by 30 June 2025	Number of temporary work opportunities created	Improve the social environmental fabric of TWK community	50	178	B	[D358] Manager: LED: System Description for TL71 Number of work opportunities created for Quarter 1 is 178 WO. (September 2024)	[D358] Manager: LED: System descriptions attached for TL71 (September 2024)	70	91	G2	[D358] Manager: LED: Participant List for Quarter Two of the 20242025 FY (December 2024)		70	30	R	[D358] Manager: LED: Number of work opportunities created for Quarter Three of the 2024/2025 FY. (March 2025)	[D358] Manager: LED: Thirty work opportunities were created for the third quarter. Compared to the quarterly goal of 70 work possibilities, this is 40 fewer opportunities. There were fewer job opportunities created because of the slowdown in projects during this period of the fiscal year. To make sure that achievable goals are being set, it is suggested that the performance targets for the third and fourth quarters be reviewed to determine realistic targets in the 2025/2026 FY. In light of this, the KPI's total performance for the fiscal year 2024Â&Â#8217;2025 is still being reached. (March 2025)	53	47	O	[D358] Manager: LED: Participant List for Quarter Two of the 20242025 FY (June 2025)	[D358] Manager: LED: Total is accumulative and target already achieved. (June 2025)	243	346	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL72	Award tender for the sale of a portion of Erf 595, Greyton for Education purposes by 31 December 2024	Tender awarded by 31 December 2024	Democratic, responsive, and accountable government	0	0	N/A	[D359] Director: Economic Development and Planning. Tender to be advertised in progress. (July 2024)	[D359] Director. Economic Development and Planning. Tender to be advertised in progress. (July 2024)	1	0	R	[D359] Director: Economic Development and Planning. Tender was submitted Bid Spec Committee and referred back to Council. (December 2024)	[D359] Director: Economic Development and Planning. Tender will re-advertise upon Council approval. (December 2024)	0	0	N/A			0	0	N/A	[D359] Director: Economic Development and Planning. It is unfortunate that this tender did not proceed. The **Bid Specification Committee recommended that the original Council approval be referred back to Council for reconsideration, specifically to amend the condition restricting the sale exclusively to non-profit educare** organisations. (May 2025)		1	0	R	**No performance. Corrective measures states the current status and does not include corrective measures.**
TL73	**Conclude the sale of a portion of Erf 595, Greyton for Education purposes by 31 March 2025**	**Sale concluded by 31 March 2025**	**Democratic, responsive, and accountable government**	0	0	N/A			0	0	N/A			1	0	R			0	0	N/A	[D360] Director: Economic Development and Planning. The Proposed Tender was presented at the Bid Specification Committee on 15 October 2024. The committee resolved that it would be in the best interest of the Municipality to consider returning the Initial Council Resolution to Council to be reviewed Recommendations was made that the proposed property disposal must be open to public, private as well as Non-Profit organisations with the main objective of Educational Services. An item has been drafted and are in circulation to Council for consideration. For this reason, it is projected that all KPI's linked to the Sale of A portion of Erf 595 for Educational Purposes will not be reached within the 2024/25 Financial year. (April 2025) [D360] Director: Economic Development and Planning. It is unfortunate that this tender did not proceed. The Bid Specification Committee recommended that the original Council approval be referred back to Council for reconsideration, specifically to amend the condition restricting the sale exclusively to non-profit educare organisations. e next financial year, as the outcome is still pending. (May 2025)	[D360] Director: Economic Development and Planning. The Portfolio committee resolved that it would be in the best interest of the Municipality to consider returning the Initial Council Resolution to Council to be reviewed. (April 2025)	1	0	R	*No performance. Corrective measures states the current status and does not include corrective measures.*

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ayer KPI Report - Quarter 4

TL76	Advertise tender for the lease of Erf 4762, Caledon for a Commercial Mixed-use Development by 30 June 2025	Tender advertised by 30 June 2025	Democratic, responsive, and accountable government	0	0	N/A			0	0	N/A	[0363] Director. Economic Development and Planning: Tender must serve before Spec and Bid committee. (December 2024)	[0363] Director: Economic Development and Planning Tender must serve before Spec and Bid committee. (December 2024)	0	0	N/A			1	1	G	[0363] Director: Economic Development and Planning. This Tender was advertised. Please find attached proof thereof. (May 2025) [0363] Director: Economic Development and Planning. This Tender was advertised. Target was met in May 2025. (June 2025)	[0363] Director: Economic Development and Planning. Target was met in May 2025. (June 2025)	1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL78	Spend 95% of the project budget approved for Villiersdorp Taxi Rank Upgrade (Phase 3) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Maintenance, replacements, and upgrades of municipal infrastructure	10%	0%	R	[0365] Manager: LED. - The tender for the project has been cancelled by the BEC. Due to municipal funds not available after June 2024 & the uncertainty of the approval of the R1.1m RSEP funding. A rollover application has been done for the RSEP funds. Once rollover has been approved a new tender process will be initiated during quarter 2 of the 2024/2025 financial year to spend the allocated funds. - Due to the non-establishment of a Bid Adjudication Committee, the tender cannot be cancelled to re-start the tender process. - The tender process has been delayed now for 4 months since 01 July 2024 and the municipality is at risk to lose the RSEP Grant which was rolled over if the funds is not spend by or before 30 June 2025. - In order to spend, the previous tender must be cancelled by a BAC whereafter the tender can be tabled to the Bid Specification Committee for advertising. (September 2024)	[0365] Manager: LED. - The tender for the project has been cancelled by the BEC. Due to municipal funds not available after June 2024 & the uncertainty of the approval of the R1.1m RSEP funding. A rollover application has been done for the RSEP funds. Once rollover has been approved a new tender process will be initiated during quarter 2 of the 2024/2025 financial year to spend the allocated funds. - Due to the non-establishment of a Bid Adjudication Committee, the tender cannot be cancelled to re-start the tender process. - The tender process has been delayed now for 4 months since 01 July 2024 and the municipality is at risk to lose the RSEP Grant which was rolled over if the funds is not spend by or before 30 June 2025. - In order to spend, the previous tender must be cancelled by a BAC whereafter the tender can be tabled to the Bid Specification Committee for advertising. (September 2024)	40%	0%	R	[0365] Manager: LED. No spending to date as the tender still needs to be tabled to the BSC and will only be advertised in January 2025. (December 2024)	[0365] Manager: LED. - The tender for the project has been cancelled by the BEC. Due to municipal funds not available after June 2024 & the uncertainty of the approval of the R1.1m RSEP funding. A rollover application has been done for the RSEP funds. Once rollover has been approved a new tender process will be initiated during quarter 2 of the 2024/2025 financial year to spend the allocated funds. - Due to the non-establishment of a Bid Adjudication Committee, the tender cannot be cancelled to re-start the tender process. - The tender process has been delayed now for 4 months since 01 July 2024 and the municipality is at risk to lose the RSEP Grant which was rolled over if the funds is not spend by or before 30 June 2025. - In order to spend, the previous tender must be cancelled by a BAC whereafter the tender can be tabled to the Bid Specification Committee for advertising. (December 2024)	60%	0%	R			95%	50%	R	[0365] Manager: LED: 50% spend on Villiersdorp Project on 16 June 2025. (June 2025)	[0365] Manager. LED: Due to circumstances outside our control and inclement weather, the project could not be finalised. A rollover application will be submitted for completion of the project by or before 30 June 2026. (June 2025)	85%	50%	R	Reasonable assurance could not be obtained that TL78 is valid, accurate and complete. Internal audit recalculated the percentage of the budget actually spent on the Villiersdorp Taxi Rank Upgrade as per section 71 report information and found that it was 31,46% at 30 June 2025 (Expenditure = 629230, budget = 2000000) This does not agree with the actual of 50% reported on IGNITE.
TL79	Spend 95% of the approved project budget for Civil Engineering Services for Greyton Erf 595 by 30 June 2025	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0%	0%	N/A	[0366] Manager. Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0%	0%	N/A	[0366] Manager: Human Settlements/ Informal Settlements: The project is currently on track.Detailed design completed and EA final completed, and the funding will be utilised by 30 June 2025 (October 2024) [0366] Manager: Human Settlements/ Informal Settlements: The project is currently on track Detailed Design completed and EA Completed and Submitted to DEADP for approval the budget will reach 95% by 30 June 2025 (November 2024)	[0366] Manager: Human Settlements/ Informal Settlements: None (October 2024) [0366] Manager: Human Settlements/ Informal Settlements: None (November 2024)	0%	0%	N/A	[0366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (January 2025) [0366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (February 2025) [0366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (March 2025)	[0366] Manager: Human Settlements/ Informal Settlements: None (January 2025) [0366] Manager: Human Settlements/ Informal Settlements: Environmental Authorization Approval outstanding. Theewaterskloof municipality will engage with Department of Environmental Affairs and Development Planning (DEADP). (March 2025)	95%	72%	O	[0366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (April 2025) [0366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (May 2025) [0366] Manager. Human Settlements/ Informal Settlements: The works has been completed up to 80% for the financial year. Delays caused by the Environmental Authorization Process (June 2025)	[0366] Manager: Human Settlements/ Informal Settlements: None (April 2025) [0366] Manager: Human Settlements/ Informal Settlements: Outstanding invoices to be paid to the service provider to show on the capital expenditure (June 2025)	90%	72%	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL80	Spend 95% of the approved project budget for Civil Engineering Services for Grabouw Gypsy Queen by 30 June 2025	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0%	0%	N/A	[0367] Manager: Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0%	0%	N/A	[0367] Manager: Human Settlements/ Informal Settlements: The project is currently on track, the FFR has been approved by DOI once contract concluded expenditure will start and the funding will be utilised by 30 June2025 (October 2024) [0367] Manager: Human Settlements/ Informal Settlements: The project is currently on track, the FFR has been approved by DOI once contract concluded expenditure will start and the funding will be utilised by 30 June 2025 (November 2024)	[0367] Manager: Human Settlements/ Informal Settlements: The Municipality to engage with Department of Infrastructure to accelerate the process. (October 2024)	0%	0%	N/A	[0367] Manager: Human Settlements/ Informal Settlements: The detailed design is completed and the Traffic Impact Study to be completed. Tender Document to be completed. The funding will be spent by 30 June 2025. (January 2025) [0367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (February 2025) [0367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (March 2025)		95%	100%	G2	[0367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (April 2025) [0367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (May 2025) [0367] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)		95%	100%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL81	Submit the Final Basic Assessment Report to the Department of Environmental Affairs and Development Planning (DEADP) for Greater Grabouw Gypsy Queen Project by 31 January 2025	Final Basis Assessment Report submitted to DEADP by 31 January 2025	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0	0	N/A	[0368] Manager: Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0	0	N/A	[0368] Manager: Human Settlements/ Informal Settlements: Draft BAR submitted, once all comments are addressed final BAR will be submitted. (October 2024) [0368] Manager: Human Settlements/ Informal Settlements: Draft BAR submitted to DEADP Comments received and being addressed currently and Final BAR being compiled. (November 2024)	[0368] Manager: Human Settlements/ Informal Settlements: None (October 2024)	1	0	R	[0368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (January 2025) [0368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (February 2025) [0368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (March 2025)	[0368] Manager: Human Settlements/ Informal Settlements: The Contract between TWK and Department of Infrastructure still to be concluded. (March 2025)	0	1	R	[0368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (April 2025) [0368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (May 2025) [0368] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	[0368] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	1	1	G	Reasonable assurance could not be obtained that TL81 is valid, accurate and complete. The evidence uploaded is an report submitted in June 2024 which is not in the current reporting period. Thus, as per evidence uploaded on IGNITE, the actual for the 24/25 financial year is nul.
TL83	Construct 32 top structures for Hillside (Grabouw) by 30 June 2025	Number of top structures constructed	Integrated Human Settlements	0	0	N/A	[0370] Manager: Human Settlements/ Informal Settlements: System descriptions uploaded (September 2024)		10	0	R	[0370] Manager: Human Settlements/ Informal Settlements: Project Started and currently 18% completed with 18 units on wall plate level in terms of construction and expenditure currently on 16%. Occupants that have structures in the way of the houses to be built. (October 2024) [0370] Manager: Human Settlements/ Informal Settlements: Project is currently on track and have completed placing slabs for 21 units works are 43% (November 2024) [0370] Manager: Human Settlements/ Informal Settlements: Tender for the construction of the houses has been advertised and closing on the 14 February 2025. Contractor to be appointed on the March 2025. (December 2024)	[0370] Manager: Human Settlements/ Informal Settlements: Municipality, together with the Project Steering Committee, Ward Councilor and Community Liaison Officer engaged with the occupants to move their structures and offered assistance in terms of manpower. (October 2024) [0370] Manager: Human Settlements/ Informal Settlements: None (November 2024) [0370] Manager: Human Settlements/ Informal Settlements: Tender for the construction of the houses has been advertised and closing on the 14 February 2025. (December 2024)	12	0	R	[0370] Manager: Human Settlements/ Informal Settlements: 21 Units are on roof level. 7 units delayed by the relocation required to be done. (January 2025) [0370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes, 7 on foundations and will be completed by 30 June 2025 (February 2025) [0370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes, 7 on foundations and will be completed by 30 June 2025 (March 2025)	[0370] Manager: Human Settlements/ Informal Settlements: The municipality is planning on completing the available units and once they have moved the people into the new housing units, they will utilize one of the hostels to move the person currently occupying the structure in the way. (January 2025) [0370] Manager: Human Settlements/ Informal Settlements: The municipality is planning on completing the available units and once they have moved the people into the new housing units, they will utilize one of the hostels to move the person currently occupying the structure in the way. The first handover is planned for the 17th of April 2025. (March 2025)	10	0	R	[0370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes, 7 on foundations and will be completed by 30 June 2025 (April 2025) [0370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes,9 units left will not be completed before the 30 June 2025 (May 2025) [0370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes,9 units left will not be completed before the 30 June 2025. Contractor vacated site amid security company threats. (June 2025)	[0370] Manager: Human Settlements/ Informal Settlements: The municipality is planning on completing the available units and once they have moved the people into the new housing units, they will utilize one of the hostels to move the person currently occupying the structure in the way. The municipality will meet with engineers and contractor to resolve staircase design. The contractor will be given notice contractually to complete the works as requested (May 2025) [0370] Manager: Human Settlements/ Informal Settlements: The municipality will engage with the contractor to re-establish failure which will result in termination. (June 2025)	32	0	R	No performance
TL84	Service 408 sites in Villiersdorp Destiny Farm (Phase 2) by 30 June 2025	Number of sites serviced	Upgrading of Informal Settlements and prioritising the most needy housing allocation	100	0	R	[0371] Manager: Human Settlements/ Informal Settlements: Service sites will be completed at the end of financial year and a completion certificate will be issued for the total number that was achieved in the financial year. (August 2024) [0371] Manager: Human Settlements/ Informal Settlements: System descriptions uploaded (September 2024)	[0371] Manager: Human Settlements/ Informal Settlements: Service sites will be completed at the end of financial year and a completion certificate will be issued for the total number that was achieved in the financial year. (August 2024) [0371] Manager: Human Settlements/ Informal Settlements: Certificate will be uploaded (September 2024)	100	0	R	[0371] Manager: Human Settlements/ Informal Settlements: Overall performance is satisfactory. Project has provided 23 Expanded Public Works Program (EPWP) work opportunities that are working as general workers for the project. The quality of work is satisfactory; the project is on time and works completed comply with the standards and specification as stipulated on the contract document. One formal house located on where pond 5 must be constructed ane refusing to move resulting in the delay of the project. The project is 80% complete with 60% expenditure (October 2024) [0371] Manager: Human Settlements/ Informal Settlements: The project is under way and 85% completed with expenditure of the project at 70% (November 2024) [0371] Manager: Human Settlements/ Informal Settlements: The project is on schedule with the anticipated completion date of March 2025. Practical completion certificate will be issued for all sites. (December 2024)	[0371] Manager: Human Settlements/ Informal Settlements: ASLA as the Implementing Agent has submitted individual subsidy for the family to move. Furthermore, the municipality is following a legal route to evict them from the municipal property. (October 2024) [0371] Manager: Human Settlements/ Informal Settlements: Completion of sites service by March 2025. (December 2024)	100	0	R	[0371] Manager: Human Settlements/ Informal Settlements: The project is 89% completed, with expenditure of the project at 79%. (January 2025) [0371] Manager: Human Settlements/ Informal Settlements: The project is 95% completed, with expenditure of the project at 80%. (February 2025) [0371] Manager: Human Settlements/ Informal Settlements: The project is 95% completed, with expenditure of the project at 80%. (March 2025)	[0371] Manager. Human Settlements/ Informal Settlements: ASLA as the Implementing Agent has submitted individual subsidy for the family to move. Furthermore, the municipality is following a legal route to evict them from the municipal property, however an alternative accommodation is required to evict the occupant of the formal structure. (January 2025) [0371] Manager: Human Settlements/ Informal Settlements: Municipality will consider the occupants of the houses first on the 500 houses to be built on phase 2A of the project. Then the pond will be completed. (March 2025)	108	816	B	[0371] Manager: Human Settlements/ Informal Settlements: The project is 95% completed, with expenditure of the project at 85%. (April 2025) [0371] Manager: Human Settlements/ Informal Settlements: Practical completion of the project has been reached. (May 2025) [0371] Manager: Human Settlements/ Informal Settlements: Practical completion of the project has been reached. (June 2025)	[0371] Manager. Human Settlements/ Informal Settlements: Target has been reached (June 2025)	408	816	B	Reasonable assurance could not be obtained that TL84 is valid, accurate and complete. The evidence uploaded indicates that 408 sites were serviced.
TL85	Spend 95% of the approved project budget for Civil Engineering Services for Caledon Kleinvasmaak by 30 June 2025	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0%	0%	N/A	[0372] Manager. Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0%	0%	N/A	[0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (October 2024) [0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in May 2025 (November 2024)	[0372] Manager. Human Settlements/ Informal Settlements: None (October 2024)	0%	0%	N/A	[0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in May 2025 (January 2025) [0372] Manager. Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in May 2025 (February 2025) [0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in May 2025 (March 2025)	[0372] Manager. Human Settlements/ Informal Settlements: The municipality has addressed the comments of Department of Environmental Affairs and Development Planning (DEADP). Municipality meeting with professional team to look at a solution. The solution is to revert to the design approved in Land Use Planning Approval as well as Environmental Authorization. (March 2025)	95%	100%	G2	[0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in June 2025 (April 2025) [0372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in June 2025 (May 2025) [0372] Manager: Human Settlements/ Informal Settlements: Target has been reached (June 2025)	[0372] Manager. Human Settlements/ Informal Settlements: The municipality will start with phase 1 of the project which is not affecting the Environmental Authorization (EA) approval and in line with the LUPA approval. Tender will be advertised on the 30th of May 2025. (April 2025)	95%	100%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL86	Spend 95% of the approved project budget for Civil Engineering Services for Botrivier Beaumont by 30 June 2025	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0%	0%	N/A	[0373] Manager. Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0%	0%	N/A	[0373] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (October 2024) [0373] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (November 2024)	[0373] Manager: Human Settlements/ Informal Settlements: None (October 2024)	0%	0%	N/A	[0373] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (January 2025) [0373] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (February 2025) [0373] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in March 2025 (March 2025)	[0373] Manager: Human Settlements/ Informal Settlements: Eskom Poles installed in roadway and blocking upgrading of the roads. Consulting Engineers designed the road infrastructure and stormwater infrastructure around the electrical poles. (March 2025)	95%	100%	G2	[0373] Manager: Human Settlements/ Informal Settlements: Budget removed (April 2025) [0373] Manager: Human Settlements/ Informal Settlements: Budget has been spent (May 2025) [0373] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	[0373] Manager: Human Settlements/ Informal Settlements: Budget removed (April 2025)	95%	100%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL87	Spend 95% of the approved project budget for Civil Engineering Services Grabouw Rooidakke 1054 by 30 June 2025	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0%	0%	N/A	[0374] Manager: Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0%	0%	N/A	[0374] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for Civil Engineer appointment in March 2025 (October 2024) [0374] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for Civil Engineer appointment in January 2025 (November 2024)	[0374] Manager: Human Settlements/ Informal Settlements: None (October 2024)	0%	0%	N/A	[0374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (January 2025) [0374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (February 2025) [0374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (March 2025)	[0374] Manager: Human Settlements/ Informal Settlements: None (March 2025)	95%	26%	R	[0374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (April 2025) [0374] Manager: Human Settlements/ Informal Settlements. Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (May 2025) [0374] Manager: Human Settlements/ Informal Settlements: The delay due to the approval of the funding from The Department of Infrastructure delayed the procurement services. This has resulted to under 30% work completed by 30 June 2025 (June 2025)	[0374] Manager: Human Settlements/ Informal Settlements: None (April 2025) [0374] Manager: Human Settlements/ Informal Settlements: None (May 2025) [0374] Manager: Human Settlements/ Informal Settlements: Ensure project is shovel ready by the start of the financial year, by ensuring approvals and procurement are in place in the previous year. Introduce strict expenditure tracking tools and penalise any non-performance from service providers and replace non-performing service providers. Strengthen oversight and reporting by including financials in reports show planned and current expenditure. Engage with finance department to keep to the contracted timeline in terms of effecting payments. (June 2025)	85%	26%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL88	Compile a layout plan for the Greater Villiersdorp USP and submit to Human Settlements Portfolio Committee by 30 June 2025	Layout plan compiled and submitted by 28 June 2025	Upgrading of Informal Settlements and prioritising the most needy housing allocation	0	0	N/A	[0375] Manager. Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)		0	0	N/A	[0375] Manager. Human Settlements/ Informal Settlements: The draft Layout has been compiled currently circulating for comments. (October 2024) [0375] Manager. Human Settlements/ Informal Settlements: Special Studies have commenced to exclude environmental sensitive areas of the layout compiled. (November 2024)	[0375] Manager: Human Settlements/ Informal Settlements: None (October 2024)	0	0	N/A	[0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialists and submitted once comments received. (January 2025) [0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialists and submitted once comments received. (February 2025) [0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialists and submitted once comments received. (March 2025)	[0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialists and submitted once comments received. (March 2025)	1	0	R	[0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialist and submitted once comments received. (April 2025) [0375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialist and submitted once comments received. (May 2025) [0375] Manager: Human Settlements/ Informal Settlements: The conceptual layout has been developed; Environmental Process started with Applicability checklist. (June 2025)	[0375] Manager: Human Settlements/ Informal Settlements: Will be submitted at the next portfolio meeting in August 2025 (June 2025)	1	0	R	No performance

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ayer KPI Report - Quarter 4

TL89	Spend 95% of Housing Capital Grant by 30 June 2025 ((Total actual expenditure of the grant/Total amount budgeted for the housing capital grant) x 100)	% budget spent	Upgrading of Informal Settlements and prioritising the most needy housing allocation	5%	0%	R	[D376] Manager: Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)	[D376] Manager: Human Settlements/ Informal Settlements:: Report (September 2024)	30%	8.50%	R	[D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 35% which amounts to R 37 763 328.03 of a total budget of R 97 005 385.00 (October 2024) [D376] Manager: Human Settlements/ Informal Settlements:: Current spending amounts to 61% which amounts to R 60 027 321.00 of a total budget of R 81 395 603.00 (November 2024) [D376] Manager: Human Settlements/ Informal Settlements:: 4% on the Capital Expenditure Report is also technically incorrect. This is due to the following: 1. Payments made directly by Department of Infrastructure to service providers appointed by TWK and the expenditure not reflecting to the Section 71 report. To remedy this Budget office is making journals such that the expenditure reflect to the capital expenditure report. 2. Outstanding Payments due to municipalitys capacity to make payment for funds already with the municipality. The works have been done and invoices submitted, technically work completed and the expenditure should have moved (December 2024)	[D376] Manager: Human Settlements/ Informal Settlements:: For all the payments done by the Department of infrastructure to be captured timeously and journals to be posted, to ensure expenditure reflect to the Capital Expenditure Report. To timeously capture invoices and pay for works completed on capital projects to ensure expenditure is captured to the Capital Expenditure Report for payments being paid by the municipality. (December 2024)	65%	62%	O	[D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 10% which amounts to R 8 112 186.00 of a total budget of R 81 395 603.00 (January 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 7% which amounts to R 8 244 727.41 of a total budget of R 124 799 868.00 (February 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 75 830 557.00 of a total budget of R 122 586 603.00 (March 2025)	[D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 75 830 557.00 of a total budget of R 122 586 603.00 (March 2025)	95%	63%	R	[D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 75 846 001.00 of a total budget of R 122 586 603.00 (April 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 76 108 201.00 of a total budget of R 122 586 603.00 (May 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 63% which amounts to R 76 649 597.00 of a total budget of R 122 586 603.00 (June 2025)	[D376] Manager: Human Settlements/ Informal Settlements: Ensure projects are shovel ready by the start of the financial year, by ensuring approvals and procurement are in place in the previous year. Introduce strict expenditure tracking tools and penalize any non-performance from service providers and replace non-performing service providers. Strengthen oversight and reporting by including financials in reports show planned and current expenditure. Engage with finance department to keep to the contracted timeline in terms of effecting payments. (June 2025)	**95%**	**63%**	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL90	Service 67 sites in Graboouw Waterworks Emergency Housing by 30 June 2025	Number of sites serviced	Upgrading of Informal Settlements and prioritising the most needy housing allocation	16	0	R	[D377] Manager: Human Settlements/ Informal Settlements: Contractor on site and has achieved 80 % completion on its works implementation programme (August 2024) [D377] Manager: Human Settlements/ Informal Settlements: System Descriptions uploaded (September 2024)	[D377] Manager: Human Settlements/ Informal Settlements: Municipality conducts monthly site meetings with the contractor and the department of human settlements to discuss progress and challenges in the implementation of the project. (August 2024) [D377] Manager: Human Settlements/ Informal Settlements: Certificate upload later (September 2024)	16	67	B	[D377] Manager: Human Settlements/ Informal Settlements: The sites have been completed with Practical Completion achieved (October 2024) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (November 2024) [D377] Manager: Human Settlements/ Informal Settlements: The 67 sites have been serviced, and practical completion has been reached as well as final completion. (December 2024)	[D377] Manager: Human Settlements/ Informal Settlements: None (October 2024) [D377] Manager: Human Settlements/ Informal Settlements: The 67 sites have been serviced, and practical completion has been reached as well as final completion. (December 2024)	19	0	R	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (January 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved in October 2024. (February 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (March 2025)	[D377] Manager: Human Settlements/ Informal Settlements: Final Completion achieved in October 2024 (January 2025) [D377] Manager: Human Settlements/ Informal Settlements: Final Completion achieved in October 2024 (February 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (March 2025)	16	67	B	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (April 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (June 2025)	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (April 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (June 2025)	**67**	**134**	B	Reasonable assurance could not be obtained that TL90 is valid, accurate and complete. The evidence uploaded indicates that 67 sites were serviced.

Summary of Results: Economic Development and Planning

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	7
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	2
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	2
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		16

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ayer KPI Report - Quarter 4

Corporate Services

KPI Ref	KPI	Unit of Measurement	Strategic Objective	Quarter ending September 2024					Quarter ending December 2024					Quarter ending March 2025					Quarter ending June 2025					Overall Performance for Quarter ending September 2024 to Quarter ending June 2025			IA Comments
				Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL24	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2025 [(Actual amount spent on training/total personnel budget)x100]	% of the personnel budget spent	Healthy and productive workforce	0%	0%	N/A	[0311] Manager: Human Resources: Sytem Description attached (July 2024) [0311] Manager: Human Resources: No spending of training budget as at 30 Sept. 2024 (September 2024)	[0311] Manager: Human Resources: Waiting on projects funds from Service Provider. TWKZ was advertised for training interventions. (September 2024)	0.10%	0.02%	R	[0311] Manager: Human Resources: There were no spending of the Training Budget in October 2024. (October 2024) [0311] Manager: Human Resources: There were no spending of the Training Budget (November 2024) [0311] Manager: Human Resources: 0.02% of the personnel budget was spent on training as at 31 December 2024. (December 2024)	[0311] Manager: Human Resources: Financial recovery. (December 2024)	0.20%	0.17%	O	[0311] Manager: Human Resources: The percentage spend of the municipality's staff budget stands on 0,02% as at 31 January 2025. (January 2025) [0311] Manager: Human Resources: Spending stands on 0,17% (February 2025) [0311] Manager: Human Resources: 0.17% of the Training Budget spent as at March 2025. (March 2025)	[0311] Manager: Human Resources: Currently the Municipality are experiencing financial constraints and many training intervention could not be implemented (March 2025)	0.30%	0.08%	R	[0311] Manager: Human Resources: Spending of personnel budget currently stands on 0,08% (May 2025) [0311] Manager: Human Resources: 0.08% of the personnel budget was spend on the implementation of the WSP (June 2025)	[0311] Manager: Human Resources: The Municipality do not budget 1% of the salary bill and therefore it will be impossible to achieve the target of 0.30% (June 2025)	0.30%	0.08%	R	The actual performance and portfolio of evidence is valid, accurate and complete. Corrective measures states the ownrent status and does not include corrective measures.
TL25	The number of people from employment equity target groups employed (new appointments) in the three highest levels of management in compliance with the equity plan by 30 June 2025	Number of people employed	Healthy and productive workforce	0	0	N/A	[0312] Manager: Human Resources: system description (July 2024) [0312] Manager: Human Resources: There were no appointments on the first three (3) levels of Management during September 2024. (September 2024)		0	1	B	[0312] Manager: Human Resources: The following three appointments were made on the three highest levels in terms of the Equity Plan: * Director Finance - Mr P Mabhena: African Male * Deputy Director: Human Settlements - Mr S Tebele: African Male * Deputy Director Community Safety - Mr M Arendse (October 2024)		0	0	N/A	[0312] Manager: Human Resources: There were no appointments on the three (3) highest levels in Febvary 2025. (February 2025) [0312] Manager: Human Resources: There were no appointments made on the three (3) highest levels in the 3rd quarter. (March 2025)		3	3	G	[0312] Manager: Human Resources: One coloured male was appointed on one of the three highest levels which is in line with the EE Target. (April 2025) [0312] Manager: Human Resources: A coloured male was appointed as Municipal Manager which was unfortunately not in line with the EE Target. (May 2025) [0312] Manager: Human Resources: EE Appointments were made in the three highest levels of management 1 - AM: Director Finance 1 - AM: Senior Manager Legal Services 1 - CM: Deputy Director Electrical Services (June 2025)		3	3	G	Reasonable assurance could not be obtained that TL25 is valid, accurate and complete. One of the appointments uploaded as evidence was made in the 2023/2024 financial year and thus should not have been included in the actual of 2024/2025.
TL26	Review the organogram and submit to Council 30 June 2025	Organogram submitted	Healthy and productive workforce	0	0	N/A	[0313] Manager: Human Resources: System description attached (July 2024)		0	0	N/A			0	0	N/A	[0313] Manager: Human Resources: An item regarding the review of the Staff Establishment has been submitted to Management and will be discussed on 06 March 2025. (February 2025) [0313] Manager: Human Resources: The proposed staff establishment was discussed by the Restructuring Committee on 25 March 2025. The Proposed Staff Establishment will now be referred to the LLF as part of the Consultation process. (March 2025)	[0313] Manager: Human Resources: Waiting on feedback / management resolution regarding the way forward. (February 2025) [0313] Manager: Human Resources: The proposed staff establishment will be discussed by the LLF on 09 April 2025. (March 2025)	1	1	G	[0313] Manager: Human Resources: The proposed Staff Establishment was discussed by the Restructuring Committee on 25 March 2025. The Staff Establishment was also submitted to the LLF on 09 April 2025 as part of the consultation process. The Proposed Staff Establishment has been referred to Council for consideration of approval - collab 6143678. (April 2025) [0313] Manager: Human Resources: The reviewed staff establishment was tabled before Management on 23 May 2025 (M87/2025). The proposed staff establishment will now be referred to the EMC meeting and thereafter to Council for consideration. (May 2025) [0313] Manager: Human Resources: Staff Establishment has been reviewed by Council on 27 June 2025. Item C158/2025 refers. (June 2025)		1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL27	Compile and submit a Rewards and Recognitions Policy to Council by 30 June 2025	Rewards and Recognitions Policy submitted by 30 June 2025	Healthy and productive workforce	0	0	N/A	[0314] Manager: Human Resources: system description attached (July 2024)		0	0	N/A			0	0	N/A	[0314] Manager: Human Resources: The Non-functioning of the Sub-Committees of the LLF resulted in a delay in the discussion of the HR Policies including the Rewards and Recognition Policy. (February 2025) [0314] Manager: Human Resources: The Rewards and Recognition Policy is currently on the Agenda of the HR Policy Working Group. A total of 10 Policies were on the Agenda and the Rewards and Recognition Policy must still be discussed. (March 2025)	[0314] Manager: Human Resources: The Policy will be discussed at a Policy Working group meeting that is scheduled for 24 March 2025. (February 2025) [0314] Manager: Human Resources: A new date for the continuation of the HR Policy Working Group will be scheduled. (March 2025)	1	1	G	[0314] Manager: Human Resources: The Rewards and Recognition Policy is currently part of the agenda of the HR Policy Working Group. (April 2025) [0314] Manager: Human Resources: The rewards and recognition policy is currently on the agenda of the HR Policy Working Group for discussion. The HR Policy working group that was scheduled for 26 May 2025 has to be postponed due to a lack of a quorum. (May 2025) [0314] Manager: Human Resources: Rewards and Recognition Policy is currently on the Agenda of the Policy Working Group for discussion. (June 2025)	[0314] Manager: Human Resources: The next HR Policy Working Group meeting is scheduled for 26 May 2025. (April 2025) [0314] Manager: Human Resources: A new date will now be identified. (May 2025) [0314] Manager: Human Resources: The next Policy Working Group meeting is scheduled for 25 July 2025. (June 2025)	1	1	G	Reasonable assurance could not be obtained that TL27 is valid, accurate and complete. There is no evidence uploaded on IGNITE to indicate that the policy was submitted to Council.
TL28	Compile and submit a Probation Policy to Council by 30 June 2025	Probation Policy submitted by 30 June 2025	Healthy and productive workforce	0	0	N/A	[0315] Manager: Human Resources: system description attached (July 2024)		0	0	N/A			0	0	N/A	[0315] Manager: Human Resources: The ProbaSon Policy is currently part of the agenda of the HR Policy Working Group. The policy was discussed by the Working on 24 March 2025. (March 2025)	[0315] Manager: Human Resources: The Policy will now be referred to the next LLF as part of the consultation and thereafter to Council for approval. (March 2025)	1	1	G	[0315] Manager: Human Resources: The Draft Probation Policy was supported by the LLF on 24 April 2025. (April 2025) [0315] Manager: Human Resources: The draft Probation Policy was tabled before management on 23 May 2025. (May 2025) [0315] Manager: Human Resources: The Probation Policy was discussed at a Management meeting on 23 May 2025 Item M95/2025 refers. (June 2025)	[0315] Manager: Human Resources: The Policy has now been referred to Council on for consideration of approval - collab 6183367 refers. (April 2025) [0315] Manager: Human Resources: The Policy will be referred to Council for approval. (May 2025) [0315] Manager: Human Resources: Management resolved that the Draft Probation Policy be referred to a Council Workshop. (June 2025)	1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.

Summary of Results: Corporate Services

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	4
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		5

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	21
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	6
G	KPI Met	Actual meets Target (Actual/Target = 100%)	13
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	15
B	KPI Extremely Well Met	150.000% <= Actual/Target	4
N/A	KPI Did Not Occur	KPIs with a target which did not materialise	0
	Total KPIs:		59

Report generated on 14 July 2025 at 19:36.

ITEM TITLE

C197/2025 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT INTERNAL AUDIT: PERFORMANCE- AND AUDIT COMMITTEE CHARTER

[English version of the report is the original]

FILE NUMBER

5/14/1/2

PURPOSE OF REPORT

The Council is requested to approve the revised Performance- and Audit Committee Charter.

BACKGROUND

The Performance- and Audit Committee Charter was approved by the Council on 30 April 2024.

The revised Performance- and Audit Committee Charter was sent to Management and the Performance- and Audit Committee for comments on 7 April 2025.

According to the MFMA section 166 an audit committee must be appointed by the council of the municipality. Since the Council appoints the Audit Committee, Council should also approve their Charter.

MFMA Circular 65 states that the Performance- and Audit Committee charter should be reviewed annually and updated to ensure relevance and consistency with the MFMA, Municipal Systems Act (No 32 of 2000) and other related regulations, guides and best practice.

The Institute of Internal Auditors updated the Internal Audit Standards for implementation from January 2025. This necessitated some changes to the Performance- and Audit Committee Charter.

DISCUSSION

The Revised Performance- and Audit Committee Charter is attached to this item.

Changes made are displayed in red.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Not applicable.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Municipal Financial Management Act, No.56 of 2003, Section 166

Municipal Structures Amendment Act, Act No. 3 of 2022, Section 79A

The Local Government: Municipal Planning and Performance Management Regulations, 2001, Section 14

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That the Performance- and Audit Committee takes cognisance of the draft revised Performance- and Audit Committee Charter.**

2. **It is recommended that Council approves the revised Performance- and Audit Committee Charter.**

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. **The Performance- and Audit Committee noted the draft revised Performance- and Audit Committee Charter.**

2. **It is recommended that Council approves the revised Performance- and Audit Committee Charter.**

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the revised Performance- and Audit Committee Charter.

Performance Audit and Audit Committee Charter Theewaterskloof Municipality

Theewaterskloof
Municipality

2025

62

CONTENTS:

1. Introduction
2. Legislation Associated with Performance Audit and Audit Committees
3. Objectives of the Performance Audit and Audit Committee
4. Responsibilities and functions of the Performance Audit and Audit Committee
5. The authority of the Performance Audit and Audit Committee
6. Organisational Arrangements
7. Evaluation of Performance Audit and Audit Committee Performance
8. Relationship with Council, management and internal and external auditors
9. Maintenance of Charter
10. Abbreviations

1. INTRODUCTION.

An independent PAC fulfils a vital role in corporate governance as independent oversight over internal audit, external audit, financial reporting, governance, performance and risk management. The PAC is advisory in nature and does not have any executive powers.

2. LEGISLATION ASSOCIATED WITH PERFORMANCE AUDIT AND AUDIT COMMITTEES.

a. The Local Government: Municipal Finance Management Act, Act No. 56 of 2003 is applicable for the establishment of audit committees.

b. The Local Government: Municipal Structures Amendment Act, Act No. 3 of 2022.

c. The Local Government: Municipal Planning and Performance Management Regulations, 2001.

d. The Local Government: Municipal Performance Regulations for Accounting Officers and Managers Directly Accountable to Accounting Officers, 2006.

3. OBJECTIVES OF THE PERFORMANCE AUDIT AND AUDIT COMMITTEE.

The PAC will consider matters relating to the safeguarding of assets, systems of internal controls, preparation of the annual financial statements, and the performance management and performance evaluations.

The PAC will not perform any management functions nor assume any management responsibilities as this could prejudice its objectivity. It will make recommendations to Council in respect of the activities which form part of its terms of this charter.

The objectives of the PAC, as an assurance provider to Council are covered in legislation and are amongst others:

a) To evaluate the effective, efficient and transparent systems of financial and risk management and internal control that are maintained by the Council, which contribute to the efficient and effective utilisation of resources, safeguarding of assets and the accomplishments of established goals for operations or programs.

b) To create a distinct and clear communications channel between the Council, management, external auditors and the CAE. (IIA Standard 11.1)

c) To report to Council on a quarterly basis regarding activities of the PAC and to present the PAC's annual report;

d) To report to the MPAC on a quarterly basis the Internal Audit Reports and Management comments thereon, as required by the Local Government: Municipal Structures Amendment Act.

e) To annually monitor the effectiveness of the internal audit function.

f) To protect the independence of the CAE.

g) To enhance the independence of Internal Audit the PAC must concur with Council regarding the appointment or discipline of the CAE.

4. RESPONSIBILITIES AND FUNCTIONS OF THE PERFORMANCE AUDIT AND AUDIT COMMITTEE (IIA Standard 8.1)

The PAC is responsible for overseeing the execution of internal audit work, and advise Council, the political office-bearers, the MM and the management of the municipality. The functions of the PAC are covered in the MFMA and are further deliberated hereunder according to the major areas of responsibility.

4.1 Financial and Annual Reporting.

The PAC must:

a) Gain an understanding of the current areas of major financial risk and how management is managing these effectively;

b) Review and challenge where necessary the annual financial statements prior to submission to the Auditor-General to ensure reasonableness, completeness and accuracy;

c) Obtain assurance from the CFO with respect to the accuracy of the Financial Statements;

d) Obtain assurance form the CFO that the Audit File has been prepared in line with the applicable standards and guidance contained in relative legislative documents;

e) Satisfy itself of the expertise, resources and experience of the council's finance function according to National Treasury prescripts, and also,

f) Review and consider the accuracy and completeness of the information in the annual report during February of each year and make recommendations to MPAC if necessary.

g) It is required from the PAC Chairperson;

- To quarterly, update the Council about committee activities and make appropriate recommendations where needed.
- To inform Council in respect of matters, that may significantly impact the financial condition or affairs of the municipality or the committee.
- Communicate with the Council on any matter contained in this Charter

4.2 External Audit

a) Review the external auditors' proposed audit scope of work, approach and audit fees for the year and the extent of co-ordination with the internal audit unit;
b) Review the findings and recommendations by the External Auditor and Management's responses thereto;
c) Review Management's implementation of the External Auditor's recommendations;
d) Review the coordination of audit efforts between Internal and External Auditors;
e) Review the report on the annual Financial Statements and matters raised therein for reasonability and accuracy; and

f) Advise the Accounting Officer on actions taken relating to significant matters raised in the external audit reports.

4.3 Corporate Governance.

It is important to note that "governance" by the PAC implies oversight, not management. The corporate governance responsibility of the PAC is to provide reasonable assurance in respect of the following:

- That the administration is complying with relevant laws and regulations.
- That the administration is maintaining effective and efficient control systems in order to prevent and detect white-collar crime such as fraud by councillors, management and employees.

The PAC must:

a) Consider, review and approve the internal audit charter after it was considered by the Accounting Officer and annually also the Risk Based Internal Audit Plan. (IIA Standards 6.2 & 6.3)

b) In consultation with the Accounting officer carry out special audit projects such as fraud investigations.

c) Ensure that the internal audit staff is adequately supported, resourced, protected in the organisation and concurs with Council, regarding the appointment, or dismissal of the Chief Audit Executive as well as the level at which the CAE is appointed. (IIA Standards 7.2 & 8.2)

d) Ensure the performance and effectiveness of the internal audit function is annually evaluated. (IIA Standard 8.3)

e) Review internal audit reports to evaluate that management, with regards to breakdowns in internal controls or deficiencies, takes appropriate action as identified by internal audit and/or make alternative recommendations if needed.

f) Review the Internal Audit Budget. (IIA Standard 6.3 & 10.1)

g) Consider the results of key performance measurements by Internal Audit.

h) Perform any oversight functions as requested by Council.

i) Recommend special investigations.

j) Evaluate the committee's own performance against its objectives and responsibilities on an annual basis.

k) Identify one member to attend the MPAC meetings and one member to attend the Fraud and Risk Management Committee meetings. The PAC member will not be a member of these committees and will just be an observer at the meetings.

l) The resolving of disputes between management, external and internal auditors should be facilitated by the PAC.

m) Chairperson of the PAC will, for the purposes of evaluating the performance of the accounting officer and managers directly accountable to the accounting officer, be part of an evaluation panel as determined by the regulations. If the Chairperson will not be able to attend the evaluations, he / she will delegate this responsibility to one of the other PAC members.

4.4 Fraud and Risk Management Activities.

As per the approved Risk Management Strategy:

The PAC is responsible for providing the Accounting Officer with independent counsel, advice and direction in respect of risk management, the stakeholders rely on the PAC for an independent and objective view of the institution's risks and effectiveness of the risk management process.

The PAC:

a) Reviews written reports furnished by the Fraud and Risk Management Committee detailing the adequacy and overall effectiveness of the institutional Risk Committee's function and its implementation by management.
b) Review risk philosophy, strategy, policies and processes recommended by the Fraud and Risk Management Committee and consider reports by the Fraud and Risk Management Committee on implementation and communication to ensure incorporation into the culture of the institutions.
c) Ensure that risk definitions and contributing factors, together with risk policies, are formally reviewed on an annual basis.
d) Review the acceptability of the risk profile in conjunction with the overall risk appetite of the institution, taking into account all risk mitigation factors, including, but not limited to, internal controls, business continuity and disaster recovery planning, etc.
e) Ensure compliance with the risk policy and strategy
f) Oversee the Anti-Fraud and Corruption Committee of the institution to ensure they are operating effectively and to receive periodic reports (quarterly) on their respective activities.
g) Reviews the completeness of the risk assessment process implemented by management to ensure that all possible categories of risk, both internal and external to the institution, have been identified during the risk assessment process. This includes an awareness of emerging risks pertaining to the institution.
h) Facilitates and monitors the coordination of all assurance activities implemented by the institution.
i) Reviews and recommends any risk disclosures in the annual financial statements.
j) Provides regular feedback to the Accounting Officer on the effectiveness of the risk management process implemented by the institution.
k) Reviews and ensures that the internal audit plans are aligned to the risk profile of the institution.
l) Reviews the effectiveness of the internal audit assurance activities and recommends appropriate action to address any shortcomings.

The PAC must also provide feedback to the Council on the adequacy and effectiveness of risk management in the municipality.

4.5 Combined Assurance

As per the approved Combined Assurance Framework:

The third line of defence may be catagorised in terms of Audit and Oversight. Internal Audit, Audit Committee, Auditor-General, Council and FARMCO are examples of independent assurance providers that form the third line of defence.

Roles and responsibilities of the Performance and Audit Committee: Monitor the coordination and effectiveness of combined assurance activities and provide recommendations for improvement.

4.6 Control Environment.

The PAC members need to have a good understanding of the control environment, in fulfilling this responsibility the committee should:

a) Ensure that management follows a sound process to draw conclusions on the adequacy and effectiveness of the system of internal control;
b) Establish whether management has relevant policies and procedures in place and that these are adequate, effective and regularly updated;
c) Determine whether appropriate processes are followed and complied with on a regular basis;
d) Consider measures applied on any required changes to the design or implementation of internal controls;
e) Assess steps taken by management to encourage ethical and lawful behaviour; financial discipline and accountability for use of public resources.

In terms of the Financial Misconduct Policy, the PAC Chairperson or his / her secondi will serve as Financial Disciplinary Board chairperson unless Council decide otherwise.

4.7 Performance Management.

The PAC members need to have a good understanding of the performance of the municipality and its entities. These include:

a) Review and comment on compliance with statutory requirements and performance management best practices and standards;
b) Review and comment on the alignment of the Integrated Development Plan, the Budget, Service Delivery and Budget Implementation Plan and performance agreements;
c) Review and comment on relevance of indicators to ensure they are measureable and relate to services performed by the municipality and its entities;
d) Reviews compliance with in-year reporting requirements;
e) Review the quarterly performance reports submitted by internal audit;
f) Reviews and comments on municipality's and entities annual financial statements and timely submission to the Auditor-General by 31 August, each year;
g) Review and comment on the municipality's and entities annual reports within the stipulated timeframes; and
h) Review and comment on the municipality's performance management system and make recommendations for its improvement.

4.8 Information Technology (IT) Governance.

The PAC needs to provide advice on IT governance, controls, access and safeguarding of information in the municipality when necessary. Specific expertise may be required from within or outside the municipality from time to time, to assist the internal audit unit and PAC formulate recommendations on systems and controls. The committee may have to advise on the

appropriateness of disaster recovery and continuity plans supporting IT risks, regular testing and evaluation of plans, systems and processes.

4.9 AD Hoc Assignments

The PAC acknowledge that in terms of the MFMA, the Municipal Manager may assign duties to the CAE which do not form part of the Annual Risk Based Audit Plan subject to budgeted available hours as per approved Internal Audit plan. Such assignments will be communicated with the Chairperson of the PAC to have knowledge of it as the CAE report functionally to the PAC. Not all such assignments result in a report with recommendation as allegations or objections is valid.

In practice, once an ad hoc report is presented to the MM, the CAE will report to the next PAC meeting that an ad hoc report was presented to the MM and that it awaits comments before submission to the Committee. Communication of the progress and results of consulting engagements will vary in form and content depending upon the nature of the engagement and the needs of the MM. It is therefore expected that the MM must indicate if the contents could prematurely be made available to the PAC or not as it might influence the outcome of the assignment.

The Council as the employer and PAC as oversight body may also assign duties to the CAE on non-financial allegations regarding the governance of the municipality.

Any enquiries about progress on a particular assignment to the CAE must be referred to the instruction giver and is the CAE under no obligations to respond to such enquiries.

5. THE AUTHORITY OF THE PERFORMANCE- AND AUDIT COMMITTEE.

The PAC shall have the authority to perform its functions, and to obtain any information and / or advice, from within or outside the municipality in order to perform its functions as legislated.

The PAC may;

a) communicate with the executive mayor, council, MPAC, accounting officer or the internal and external auditors of the municipality;
b) have access to municipal records containing information that is needed to perform its duties or exercise its powers;
c) request any relevant person to attend any of its meetings, and, if necessary, to provide information requested by the committee; and
d) conduct investigations into the financial affairs of the municipality, as may be requested by the council of the municipality.

6. ORGANISATIONAL ARRANGEMENTS.

The organisational arrangements include the following:

6.1 Appointment of committee.

Section 166(5) of the MFMA requires that the members of an audit committee must be appointed by the Council of the Municipality.

The Council should, on recommendations from the Municipal Manager and Chief Audit Executive respectively, ensure that the members preferably possess the following skills as experience:

a) An understanding of town development, and human resources;
b) An understanding of service delivery;
c) Good governance and/or financial management experience;
d) An understanding of the role of council and councillors;
e) An understanding of risk management practices;
f) An understanding of Information Technology (IT) controls and general internal controls;
g) An understanding of major accounting practices and public sector reporting requirements;
h) An understanding of combined assurance;
i) An understanding of the MFMA and other legislation applicable to municipalities;
j) An understanding of the roles and responsibilities of internal and external auditors;
k) An understanding of the treatment of allegations and investigations; and
l) An understanding of the performance management system.

6.2 Membership and Size of Committee.

MFMA Section 166 provides for a minimum of at least three (3) persons who are not employed by the municipality for the composition of an audit committee of the municipality. Members of the Performance Audit and Audit Committee cannot serve on more than three local government audit committees simultaneously.

One of the members will be appointed as the chairperson of the committee on recommendation from the MM and CAE. Councillors are not allowed to be members of the PAC. The appointed members should enter into a contract with the municipality.

The following persons have a standing invitation to the PAC meetings:
a) Accounting officer;
b) Chief Audit Executive
c) Chief Financial Officer;
d) Executive Mayor;
e) Chairperson of the Municipal Public Accounts Committee;
f) External Auditor;
g) Provincial Treasury;
h) National Treasury; and
i) Any other person on invitation by the chairperson of the PAC.

6.3 Terms of office of members.

The member's appointment shall coincide with the appointments of Councillor or as necessary. New appointments should be undertaken within 3 months after new Council is appointed.

6.4 Remuneration of members.

The chairperson and the ordinary members of the PAC will be remunerated per meeting for their services at the municipality as they are not holding any official positions.

A member that acts as the Chairperson at a meeting (in instances where the Chairperson is unable to attend the meeting), will receive the same rates as a Chairperson for that specific meeting.

The municipality will utilise the rates as provided by the National Treasury. Members will be, depending on the available budget, remunerated in addition for times spend in attending official Provincial Forum meetings or in the event of organized training. Training will be considered and approved by the Municipal Manager.

Members will receive an additional amount of R612.16 per meeting for preparation, research and traveling time. The additional amount will increase in line with (the same percentage as) the increase published in the National Treasury guidelines.

The reimbursement of members for travel expenditure for official time spent at the municipality, approved training and Provincial Forum meetings will be in accordance with the approved council policy and the contracts signed by the PAC member.

6.5 Frequency and timing of Meetings.

A minimum of four ordinary meetings shall be held during a year and if necessary special meetings of the Committee or Chairperson may be convened if required by the Chairperson, Executive Mayor, Municipal Manager and the internal or external auditors taking the available budget into consideration.

Before each official meeting, a meeting will be held with all the PAC members and the CAE to discuss any matters as the Chairperson might request and for the CAE to report any matters required. These meetings will be informal and will not be minuted, only attendance registers will be completed to confirm attendance.

Official meeting agendas will be prepared and provided in advance to members electronically or by registered mail or physically, whichever is the most convenient to TWK's secretariat. The proceedings of all meetings will be recorded in minutes.

Furthermore, the committee may meet separately with management, the internal and the external auditor in order to discuss fundamental issues if needed.

In the case of Ad Hoc meetings requested by the Chairperson, a formal request for such a meeting together with the motivation for the meeting should be sent to the CAE prior to Ad Hoc Meetings.

Before that start of the financial year the PAC will approve an annual work plan (this plan is not cast in stone and might change dependent on Council's annual plan)

The Chairperson of the PAC will indicate which meetings on the annual work plan will be virtual and which will be in-person meetings.

In the event where a member will not be able to attend a meeting in-person meeting, a request must be sent to the Chairperson and MM to request virtual attendance or to be excused from the meeting.

6.6 Quorum requirements.

Two members will form a quorum.
If the chairperson is absent, the members that are present will elect, from the members, a chairperson for that meeting.

If there is no quorum the meeting will be adjourned to a new date and time not exceeding two weeks.

6.7 Delegation by Council.

The PAC is delegated by Council in terms of section 59 of the Municipal Systems Act

7. EVALUATION OF AUDIT COMMITTEE PERFORMANCE.

The PAC should conduct annual self-assessments in terms of the MFMA, regulations and this Charter in order to measure its effectiveness and performance. Input from management and internal audit is part of the assessment process.

The results of the performance should be considered by the PAC and Council in order to determine if any actions should be taken.

8. RELATIONSHIP WITH COUNCIL, MANAGEMENT AND INTERNAL AND EXTERNAL AUDITORS.

The PAC advises Council, MPAC and management on matters relating to financial affairs and corporate governance. Communication with Council, MPAC and management is achieved by way of reports, copies of minutes of audit committee meetings and special meetings.
Due to the fact that the PAC's primary interest is reliable financial reporting it is therefore important that regular unrestricted communication with external auditors is maintained. The PAC must review the proposed audit scope and approach in order gain an understanding of what can be expected from external audit. Furthermore, the PAC may utilise the expertise of the external auditors in respect of developments affecting financial reporting.

9.. MAINTENANCE OF CHARTER.

The reviewing and amending of the PAC charter is the responsibility of the Chief Audit Executive.

It is the prerogative of Council to consider and approve this charter. The PAC Charter will be reviewed annually.

10. ABBREVIATIONS

PAC – Performance Audit and Audit Committee

MM – Municipal Manager

CFO – Chief Financial Officer

CAE – Chief Audit Executive

IA – Internal Audit

IIA – Institute of Internal Auditors

MPAC – Municipal Public Accounts Committee

Dates of revisions:

Date	Item Nr	Amendments made (Yes / No)
24 March 2011	C11/2011	**Yes**
28 July 2011	C28/2011	**Yes**
25 July 2013	C53/2013	**Yes**
31 October 2013	C104/2013	**Yes**
27 October 2016	C139/2016	**Yes**
25 October 2018	C171/2018	**Yes**
25 February 2022	C31/2022	**Yes**
29 June 2023	SC15/2023	**Yes**
30 April 2024	C66/2024	**Yes**

ITEM TITLE

C198/2025 OFFICE OF THE MUNICIPAL MANAGER: DEPARTMENT INTERNAL AUDIT: REPORT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

[English version of the report is the original]

FILE NUMBER

3/2/17/R

PURPOSE OF REPORT

The purpose of the report is to inform the Council of the reports of Internal Audit that was presented to the Municipal Public Accounts Committee (MPAC) Meeting of 5 May 2025.

BACKGROUND

According to the MPAC Terms of Reference, as approved by Council on 25 February 2025, Section 7.1: "In accordance with the provisions of section 79A(4) of the Municipal Structures Amendment Act 2021, reports of the MPAC must be submitted to the Speaker who must table such reports in the next meeting of Municipal Council."

According to the Municipal Structures Amendment Act No.3 of 2021:
79A. (1) A municipal council must establish a committee called the municipal public accounts committee.

(3) The municipal council must determine the functions of the municipal public accounts committee, which must include the following:

(a) review the Auditor-General's reports and comments of the management committee and the audit committee and make recommendations to the municipal council;
(b) review internal audit reports together with comments from the management committee and the audit committee and make recommendations to the municipal council;

(4) Reports of the municipal public accounts committee must be submitted to the speaker who must table such reports in the next meeting of the municipal council.

DISCUSSION

This item was submitted to the Speaker for approval before submission to Council and the Speaker approved the item for submission to Council on 26 June 2025.

The following Internal Audit reports were presented to the MPAC meeting of 5 May 2025:

- Performance Management First Quarter 2024/2025 Audit
- Supply Chain Management Audit 1 August 2024 – 31 October 2024
- Performance Management Second Quarter 2024/2025 Audit
- Recovery of Revenue Audit
- Ad Hoc Investigation LL 04/2021/22
- Water Use License Audit
- Internal Audit Follow-up Report Second Quarter 2024/2025

In the Internal Audit reports tabled to MPAC:

- 34 findings were made;
- 3 of these findings were regarded as significant (serious).
- 31 findings were regarded as housekeeping (minor transgressions which could easily be rectified) and remains the responsibility of administration to address.

The status of these findings is included in the Internal Audit Follow-up reports and are reported to MPAC on a quarterly basis.

The MPAC considered the comments of the Management Committee and the Performance- and Audit Committee on all these reports presented.

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

The recommendation is supported.

COMMENTS FROM THE DIRECTORATE FINANCE

None.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported.

COMMENTS FROM THE DIRECTORATE TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES

The content of the internal audit reports is noted.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING (HUMAN SETTLEMENT)

Noted.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

The report is noted.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (OPERATIONAL)

Take note of the report and support the recommendation.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Municipal Structures Amendment Act No.3 of 2021.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

Section79A of the Municipal Structures Act 3 of 2021. (Amendment Act). The recommendation is supported.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

That Council takes note that the Internal Audit reports, together with the comments of the Management Committee and the Performance- and Audit Committee were presented to the Municipal Public Accounts Committee Meeting, and the following resolutions were made by the Municipal Public Accounts Committee Meeting on 5 May 2025:

1. **Supply Chain Management Audit 1 August 2024 – 31 October 2024: That the agenda-item be referred to Council for an investigation in terms of Section 106 of the Local Government Municipal Systems Act, 2000.**

2. **Performance Management Second Quarter 2024/2025 Audit: Individual Performance for staff members should be implemented by 1 July 2025.**

3. **Water Use License Audit: The Directorate Technical- and Infrastructure Implementation Services must ensure that an Incidents and Complaints Register be compiled for the Caledon Myddleton Sewerage Pipeline.**

4. **Recovery of Revenue Audit: Monthly reconciliations must be made by the Property Management Department with regard to information in the encroachments and rentals registers and monies levied. A list of all property rentals must be provided to the Municipal Public Accounts Committee.**

5. **Ad Hoc Investigation LL 04/2021/22: A SOP should be developed for Contract Management and succession planning must be included; the Health and Safety Officer must be involved in the compilation of specifications of quotations especially construction contracts; that the Council refers the matter for an investigation in terms of Section 106 of the Local Government Municipal Systems Act, 2000.**

ITEM TITLE

C199/2025 OFFICE OF THE MUNICIPAL MANAGER: INTERNAL AUDIT: PERFORMANCE- AND AUDIT COMMITTEE REPORT 1 APRIL 2025 – 30 JUNE 2025

[English version of the report is the original]

FILE NUMBER

3/2/5/R

PURPOSE OF REPORT

The purpose of the report is to report to Council on the functions of the Performance- and Audit Committee (PAC) performed for the period 1 April 2025 – 30 June 2025.

BACKGROUND

According to the MFMA (Municipal Financial Management Act) No.56 of 2003, Section 166 (2):

(2) An audit committee is an independent advisory body which must-

(a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to-

i. internal financial control and internal audits;
ii. risk management;
iii. accounting policies;
iv. the adequacy, reliability and accuracy of financial reporting and information;
v. performance management;
vi. effective governance;
vii. compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
viii. performance evaluation; and
ix. any other issues referred to it by the municipality or municipal entity;

DISCUSSION

The revised Performance- and Audit Committee Charter was approved by the Council on 30 April 2024.

Paragraph 4.1 of the Charter states: It is required by the PAC to quarterly, update the Council about committee activities and make appropriate recommendations where needed.

The quarterly PAC report for the period 1 April 2025 – 30 June 2025 is attached to this item.

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

The recommendation is supported.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Supported and approved.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

Report noted.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Municipal Financial Management Act, No.56 of 2003, Section 166(2).

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

COMMENTS FROM LEGAL SERVICES

The recommendation is supported.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council takes note of the Performance- and Audit Committee Report for the period 1 April 2025 – 30 June 2025.

THEEWATERSKLOOF MUNICIPALITY

REPORT OF THE PERFORMANCE AUDIT AND AUDIT COMMITTEE FOR THE PERIOD 1 APRIL 2025 – 30 JUNE 2025

Honourable Speaker, Executive Mayor, Members of Council, Municipal Manager, Directors, Ladies and Gentlemen; the Performance Audit and Audit Committee (PAC) has pleasure in submitting its report for the period 1 April 2025 – 30 June 2025.

Purpose

This report serves to provide an update to Council on the work of the PAC and the Internal Department for the period under review.

Legal Framework

As per section 166 of the Municipal Finance Management Act, Act 56 of 2003 (MFMA), the PAC is a statutory, independent advisory committee to council. The duties and responsibilities of the PAC are clearly articulated in the MFMA and the PAC Charter as approved by Council. The PAC Charter was revised and approved by Council on 30 April 2024.

Performance Audit and Audit Committee

The PAC consisted of three (3) independent members who are all appropriately qualified, financially literate and acquainted with the Risk Management and Performance Management disciplines.

One of the members (Ms. V Jobe) resigned from the PAC on 20 June 2025.

The PAC held 1 (one) meeting during the period under review.

Date of Performance Audit and Audit Committee meeting:

- 13 June 2025

Name of Member	Number of Meetings Attended
EP Lakey (Chairperson)	1
R Gani	1
V Jobe	1

Due to the resignation of one of the PAC members, the PAC now consists of only two members. According to the MFMA, the PAC has to have at least three members. Until a third member is appointed the PAC will not be able to perform it's functions. The PAC requested the Municipal Manager to prioritise the appointment of a new PAC member.

The PAC conducted self-assessments and Management conducted assessments of the PAC during April 2025 in order to measure its performance. The results of the assessments were reviewed and discussed at the PAC meeting of 13 June 2025.

The following concerns were raised in the assessments:

1. The PAC needs to be strengthened with more members with relevant expertise and skills and need to challenge management especially in the area where internal and external audit recommendations take a long period to be implemented and monitored.
2. The PAC do not hold sufficient number of meetings and a lot of documents are emailed to the PAC which requires a lot of time which the PAC Members are not remunerated for and carry the risk of ensuring that the oversight and governance is in place.
3. The management team of the municipality does not regularly attend the PAC meetings and in the past, it was brought to the attention of the Mayor and the MM.
4. Not sure of the effectiveness of meetings. Inputs are made at the PAC especially around financial viability and performance indicators, but not sure if the Municipality is improving. Key vacant posts remain unfilled and the MM changes often.
5. The PAC usually has a huge task with the AFS as quality product is not always ready by the time the PAC needs to review.

Internal Audit

In general, the PAC is satisfied that the Internal Audit resources are adequate, and the department is effective.

In terms of the IIA (Institute of Internal Auditors) standards, the Internal Audit Unit must undergo an internal quality assessment. In April 2025 the PAC and the Management team evaluated the Internal Audit Unit. The results of the evaluations were discussed at the PAC Meeting of 13 June 2025.

In line with the MFMA, Internal Audit provides the PAC and Management with reasonable assurance that the internal controls are adequate and effective. This is achieved by a risk-based Internal Audit plan, internal audit assessing the adequacy of controls, mitigating the risks and the PAC monitoring implementation of corrective actions.

The Internal Audit Department tabled 5 internal audit reports to the PAC during the period under review:

- 15 findings were identified;
- 1 of these findings were regarded as significant (serious);
- 14 findings were regarded as housekeeping (minor transgressions which could easily be rectified) and remains the responsibility of administration to address and the PAC to oversee.

The following internal audits were reported to the PAC during the period under review:

1. Supply Chain Management Audit 1 November 2024 – 31 January 2025
2. Performance Management Audit 3rd Quarter 2024/2025
3. Cash Management and Investment Audit
4. Follow-up on Auditor General Findings (Audit Action Plan)
5. Follow-up on outstanding Internal Audit Findings – 3rd Quarter 2024/25

The Internal Audit Charter and Internal Audit Methodology were revised and approved by the PAC on 13 June 2025.

The Effectiveness of Internal Control

Internal control is a system of controls and directives that are designed to provide cost effective assurance that assets are safeguarded, that liabilities and working capital are efficiently managed and that the municipality fulfils its mandate, in compliance with all relevant statutory and governance duties and requirements.

At the PAC meeting of 19 September 2024, the Supply Chain Management Audit of 1 November 2023 to 31 January 2024, was referred back to Financial Services by the PAC, for additional comments. These comments have not yet been provided to the PAC.

The PAC requested that all Supply Chain Management Findings be resolved before the Auditor General's 2024/2025 audit.

The PAC reviewed all the Internal Audit reports. Other than the matters highlighted below, no material deficiencies in the internal control system were noted.

The PAC noted the management comments on the following significant findings and will monitor them to ensure the findings are resolved. The significant findings and management comments on the findings are indicated below:

Supply Chain Management Audit 1 November 2024 – 31 January 2025:

Finding:
Brink Thomas Cassiem Incorporated was appointed on Deviation 5232694, for legal services. A purchase order (H0000485) was issued on 13 September 2024.

As per information on SARS for Brink Thomas Cassiem Incorporated: "the taxpayer is currently non-compliant in respect of either registration, filing and / or payment responsibilities)

It was further noted that the deviation amount reported to Council (R 17 366) differs from the amount paid to the supplier (R 247 555.70)

Management Comments:
1. Ensure all requisitions are accompanied by detailed documentation that demonstrates compliance with SCM regulations; and verify that requisitions meet all regulatory requirements before submission.

2. Request SCM (Directorate Finance) to facilitate an informative workshop session with relevant staff to familiarize with SCM Regulations and Policies: End-users should thoroughly understand the Supply Chain Management (SCM) regulations and policies relevant to their roles.

Risk Management

The following Risk Management reports were presented to the PAC for the period 1 April 2025 to 30 June 2025:

1. Strategic Risk Register;
2. Operational Risk Register;
3. Combined Assurance Model;
4. Risk Management Implementation Plan; and
5. Risk Management Maturity Assessment.

The PAC requested that action plans on the mitigation of risks should be updated and monitored regularly. Risk Action Plans should also be aligned to the SDBIP. The Risk Management Implementation Plan that was presented to the PAC seems to be outdated and the PAC requested that an updated Risk Management Implementation Plan be presented to them.

One member of the PAC (Ms. Gani) is the nominated member to attend the Fraud and Risk Management Committee meetings as an observer. One meeting was held on 14 May 2025.

Performance Management

One of the PAC Members (Ms. Gani) attended the attended the formal Section 56/57 Performance Review for the 2023/2024 financial year on 20 May 2025.
Mr. Lakey attended the formal Section 56/57 Performance Mid-Year Review for the 2024/2025 financial year on 30 June 2025.

The Third Quarter 2024/25 (1 January 2025 to 31 March 2025), Top Layer SDBIP was presented to the PAC.

The PAC requested that all KPI's be updated as soon as possible to give a true reflection of the status of achievement of the KPI's. It was also requested that repeated Internal Audit findings, with regards to Performance Management, be given urgent attention and be resolved as soon as possible.

Municipal Public Accounts Committee

All internal audit reports are presented to the Municipal Public Accounts Committee (MPAC) after it was presented to the PAC. The Chairperson of the PAC attend all MPAC meetings where internal audit reports are discussed.

The PAC Chairperson attended the following MPAC meetings for the period 1 April 2025 to 30 June 2025: 5 May 2025.

Compliance with Legislation

Reports were presented to the PAC regarding the compliance with legislation for the 3rd Quarter 2024/2025 (1 January 2025 to 31 March 2025).

The PAC is concerned that creditors are not paid within 30 days, as required by legislation.

Financial Information

The PAC has reviewed and discussed the April 2025 budget statement (Section 71 report).

Although the Capital spending seems to have improved the PAC is concerned that the Capital Funding will not be spent by 30 June 2025.

The PAC also raised their concern about the Cost Coverage Ration and Working Capital Ration of the Municipality.

The PAC requested that they are kept updated on the financial status of the municipality and the financial recovery plan.

Auditor-General

A report regarding the status of the Action Plans on the Auditor General Findings of the 2023/2024 audit was presented to the PAC.

Information and Communication Technology

The Acting ICT Manager reported to the PAC on the status of Information and Communications Technology. The report for the third quarter (1 January 2025 to 31 March 2025) was presented to the PAC. The report included the following information:

- Network Connectivity;
- Digitalization of Informal Settlements Housing Database;
- Ageing Infrastructure;
- Vacancy – IT Manager;
- Empowering Digital Stability and Sustainability;
- Disaster Recovery Site Development;
- Budget Review and Adjustment;
- Increase in Support Staff;
- Organizational Structure Review;
- ICT Governance;
- ICT Budget and Expenditure; and
- ICT Risks and Opportunities.

Events After Reporting Period

The PAC had a meeting with the Municipal Manager on 3 July 2025.

The following points were discussed:

1. Financial status of the Municipality as well as actions implemented and plans for the future to improve the financial sustainability of the Municipality.
2. Prioritising of appointment of PAC member.
3. Risk Management improvement.
4. Recurring findings on Internal Audit reports.
5. Negligence of Asset Maintenance / Management.
6. Management not attending / preparing for PAC Meetings
7. Consequence Management with regards to irregular expenditure.

Appreciation

The PAC wishes to express its appreciation to the Management of the Municipality and the Internal Audit Department for the co-operation and information they have provided to enable us to compile this report.

ITEM TITLE

C200/2025 FRAUD AND RISK MANAGEMENT COMMITTEE: REVIEW OF STRATEGIC RISK REGISTER FOR 2024/25

[English version of the report is the original]

FILE NUMBER

5/14/2/4

PURPOSE OF REPORT

To provide the Committee with the Strategic Risk Register for 2024/25 for review.

BACKGROUND

It is the responsibility of the Fraud and Risk Management Committee to review and monitor the status of the strategic risk register and provide managerial guidance when it is necessary.

DISCUSSION

Strategic Risk Register 2024-2025.

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Noted.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

Noted.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No comment.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That the Fraud and Risk Management Committee reviews the 2024-2025 Strategic Risk Register.**

2. **That the register be referred to the Performance- and Audit Committee for oversight.**

3. **That the register be referred to Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 14 MAY 2025

1. **The Fraud and Risk Management Committee reviews the 2024-2025 Strategic Risk Register.**

2. **It is resolved that all Departments must develop action plans to address the risks.**

It is recommended:

3. **That the Strategic Risk Register be referred to the Performance- and Audit Committee for oversight.**

4. **That the register be referred to the Council for approval.**

RECOMMENDATION FROM PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. **The Performance- and Audit Committee noted the Strategic Risk register.**

2. **The Performance- and Audit Committee resolved that the action plans should be regularly updated, and risk action plans should be aligned to the SDBIP.**

3. **It is recommended that the Strategic Risk Register be referred to Council for approval.**

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the Strategic Risk Register.

Theewaterskloof Municipality

Strategic Risk Register: 2024/2025

Finance - Deputy Director: Financial Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Financial Year
R 600	Internal	Financial Environment	Strategic	Slow Recovery of Potential Revenue	The current collection rate is 83% end of June 2024 in comparison with the provincial norm set at 95%. The effect of this low collection rate negatively impacts on the tariffs and the affordability of services in addition it also places strains on the Municipalities cash flow and liquidity ratios and consequently its ability to meet short term liabilities. Due to the current collection percentage	Debt collection & Credit control plays a significant role in this risk. Whenever a debtor moves past the 30 day margin services should be stopped until the account is settled in full. Also where arrangements is not met the same route should be followed. This has a negative influence on the cash flow of the municipality (Eskom areas meters can't be blocked to enable credit control) (Genadendal - transformation process not completed)	Account queries, high volumes of accounts that is inactive, long outstanding debts, housing schemes.	Critical	5	Almost Certain (90%)	5	High	25	New contracted officials. Permanent Officials assisting beyond the duties on their job descriptions to ensure compliance in the department.	Unsatisfactory	0,00%	0,9		Maximum	22,5	Finance - Deputy Director: Financial Services	2023/24
R 601	Internal	Material resources	Strategic	SCM is under resourced and under capacitated.	SCM - Mscoa have to generate orders. Currently can not meet the turn around time due to capacity constraints and being under resourced.	Lack of competency of the applicants resulting in re-advertisement. Review of the job descriptions Availability of members of the panel causing delay.	Staff Morale decreasing	Moderate	3	Possible (60%)	4	Medium	12	Intern/ student assisting in the office.	Moderately Effective	0,00%	0,75		Medium	31,5	Finance - Deputy Director: Financial Services	2023/24
R 602	Internal	Fraud and Corruption	Strategic	Conflict of interest & self-dealing	1. Failure by the municipal employee to act or consciously fail to act on a matter where the public servant has an interest with another person or entity has a form of relationship 2.Failure of the municipality to prevent municipal officials pursue personal interest in the administration of programs & services for private gain & benefit	1 Collusion 2. Lack of Anti- Corruption and Fraud Prevention awarenesses. 3. Lack of Code of Conduct and Ethics awarenesses. 4. Accepting of bribes or favours to process of unlawful or illegal request.	1. Inability of the municipality to meet broad set of policy goals. 2. Reputational damage 3. Lack of service delivery	Critical	5	Almost Certain (90%)	5		25	1. Anti- Corruption and Fraud Prevention Policy and Strategy 2. Code of Conduct for Councillors and Municipal Officials 3. Code of Ethics 4. Proper induction for Councillors and employees.	Satisfactory		0,65					

Director: Community Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk	Directorate	Financial Year
R 602	Internal	Service delivery	Strategic	Ageing and deterioration of fleet and small plant.	1. Insufficient provision of capital funding for replacement of fleet and small plant. 2. Insufficient operational funding for the repairs and maintenance of fleet.	1. Lack of capital and operational funding to manage resources of the municipality. 2. Lack of monitoring and adherence to SOP's and Policy.	1. Service delivery will be compromised. 2. Reputational damage of the municipality	Critical	5	Almost Certain (90%)	5	Maximum	25	Fleet Management Policy with SOPs. Tracking system has been installed in 80% of the municipality fleet.	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Community Services	2024/25
R 603	External	Social environment	Strategic	Protest action / Civil unrest	Due to lack of service delivery. Due to insufficient budget within the municipality.	Lack of services delivery. Lack of funding to fulfil the basic needs to the community members within the Theewaterskloof municipality.	1. Damage to or destruction of private property or Damage to or destruction of municipal property. 2. Unsafe working enviroment for municipal workers due to threats and road closures. 3. Limited ability to deliver specific services during the duration of the protest. (solid waste removal, traffic and law enforcement, fire services, etc.) 4. Public, SAPS and/or Law Enforcement use deadly force to defend themselves against violent protestors. 5. Decrease in tourism, which in turn worsen the socio economic conditions. 6. Deteriorating trust between communities and the Municipality."	Critical	5	Almost Certain (90%)	5	Maximum	25	Law Enforcement Units to respond to protest actions and civil unrest in order to support SAPS. Collaboration with the POP's through SAPS to plan for and deal with protests and riots. Utilization of an eviction contractor. Court interdicts Councilors and municipal officials must be transparent to communities to mitigate the risk. Indigent Policy and related subsidies Municipal Infrastructure Grants (MIG) by increasing the budget. Improve service delivery to those vulnerable areas.	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Community Services	2024/25
R604	External	Natural Environment	Strategic	Record breaking extreme weather and climate change.	Due to unforseen circumstances of the global climate change. Climate change will have a negative impact in all the sector within the municipal area.	Due to climate change and extreme whether conditions.	1.Delays in service delivery. 2. Financial loss. 3. Loss of lives and livestock.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Send out a Communication to all the senior management to ensure there are enough resources to deal the situation. 2. Communicate with the public through our social	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Community Services	2024/25

Office of the Municipal Manager - Municipal Manager - Communications

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk	Directorate	Financial Year
R 605	Internal	Service Delivery	Strategic Risk	Lack of public trust in the structures, processes and systems of the Theewaterskloof Municipality	Drastic increase in complaints and querries internally and in escalation to organs outside the Municipality such as Provincial Governament, Public Protector, Human rights commission, and legal entities.	Departments working in silos. Lack of a cohisive and unified message going out to communities from administration and political organs. Unresponsive communication internally and to the public. Public suspecting that the Municipality's financial position is damaged.	1.The pubic no longer come to the Municipality as a first point of correspondance. 2. Public shows lack of interest in involvement with municipality. 3. Businesses may no longer want to associate themselves with the Municipality as a result of brand and reputational distrust. 4. Possible payment boycort of revenue.	Major	4	Probable (80%)	5	High	20	1. Strategic intervention from the office of the Municipal Manager. 2. Special media strategy that counterbalances the public negativity. 3. Intense engagement with stakeholders.	Satisfactory	0,00%	0,65		High	13	Office of the Municipal Manager - Municipal Manager - Communications	2024/25

Director: Technical and Infrastructure Implementation Services - Director Technical and Infrastructure Implementation Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Financial Year

R 607	Internal	Service delivery	Strategic	Inadequate budget to achieve municipal strategic and operational objectives	Roll out of the long term plans: in respect of LED, infrastructure and bulk service back log eradication and financial viability improvement. Waste Management Intensify asset and infra-structure maintenance. Existing outdated infrastructure as well as new infrastructure as required (Roads, storm water, pipelines, reservoirs, treatment facilities, pump stations, landfill sites etc.) Heavily dependent on MIG Funding towards infrastructure upgrades Housing backlogs and prioritization creating strain on demand of Infrastructure networks	1. Lack of Capital Funding 2. Growing population (Spatial Development) 3.Inability to implement long term plans i.e.. backlogs and the improvement of financial viability and which has since been developed 4.Low economic growth. 5. Conditional grants	1. Decrease in grant funding. 2. Decrease in municipality's capital and operational budget. 3. Non-Compliance Loss of grant due to non-compliance to DORA (Devision Of Revenue Act) requirements	Critical	5	Almost Certain (90%)	5	Maximum	25	Maintaining Status Quo (Make due with available resources)	Weak	0,00%	0,8		Maximum	20	Director: Technical and Infrastructure Implementation Services - Director Technical and Infrastructure Implementation Services	2024/25
R 608	Internal	Service delivery	Strategic	Inability to provide bulk water when need arise (drought)	Due to the drought as indicated by climate changes and other environmental contributing factors, may result in dramatic water scarcity/low potable water levels.	1. Record breaking extreme weather and climate change 2. Recklessness with public water usage	1. Financial loss 2. Delays in service delivery 3. Unable to sustain the sewer systems 4. High rate of unemployment/ Job losses. 5. Service delivery protest. 6. Health issues in our communities.	Major	4	Probable (80%)	5	High	20	1. Technical Drought Plan General communication - Social media,Printed media and radio Notifications (Possible Water restrictions) 2. Alternative provision through boreholes Explore Water Source Alternatives on continuous basis	Satisfactory	0,00%	0,65		Maximum	13	Director: Technical and Infrastructure Implementation Services - Director Technical and Infrastructure Implementation Services	2024/25
R 609	Internal	Compliance	Strategic	Non-Compliance with Permit Conditions	At Landfill, Transfer sites, Disposal Facilities in terms of solid waste management. Create temporary dispoasal facilities at municipal depot's. Unatourized access Informal recyclers illegally trespass disposal sites as pose safety risks.	1. Insufficient Operational Budget to Operate and Maintain the landfill sites _ Lack of Personnel & Equipment Resources 2. Slow process to phase out landfill sites and replaced by solid waste transfer facilities. 3. Lack of funds to rehabilitate waste disposal sites that is closed.	1. Non-Compliance (Permit Conditions, Legislative requirements) 2. Reputation damage 3. Health Implications: Pose a health and safety risk to neighboring owners of properties. Financial loss	Major	4	Probable (80%)	5	High	20	Existing Infrastructure _ - Phasing out Landfill sites to replace with solid waste transfer stations or waste drop offs.	Ineffective	0,00%	0,9		Maximum	18	Director: Community Services	2024/25

Corporate Services - Director: Corporate Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Financial Year
R 610	Internal	Information Technology	Strategic Risk	Lack of functional segregation of duties within the ICT department	The Absence of dedicated ICT Manager to oversee and delegate duties within the department has resulted in a lack of functional segregation of duties among ICT staff.	Unfilled funded positions.	1. Operational inefficiency. 2. Low staff moral. 3. Service delivery is compromised (Internal and External).	Major	4	Probable (80%)	5	High	20	1. Temp assignment of a Senior Member as acting Manager. 2. Increased monitoring of system activity and user access logs. Regular system audits.	Sastisfactory	0,00%	0,65		Maximum	13	Corporate Services - Director: Corporate Services	2024/25

Office of the Municipal Manager - Municipal Manager

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Financial Year
R 611	Internal	Human Resources	Strategic	Inability to fill in senior management vacancies	Inability of the municipality to attract, build, nurture and retain scarce skills	1. Lengthy recuritment processes. 2. Non-competitive remunaration packages.	1. Lack of service delivery. 2. Inablity to maintain stability within the municipality.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Expertiting recruitment and selection process for senior managers. 2. Apply for the municipality to be upgraded in terms of the upper limits to attract more suitable and qualified candidates.	Weak	0,00%	0,8		Maximum	20	Office of the Municipal Manager - Municipal Manager	2024/25
R 612	Internal	Compliance	Strategic	Non-compliance to regulatory and legislative requirements.	Local government is over burdend with legistative and regulatory compliance.	Contradiction with the legislations that the local government must comply with.	1. Non compliance which can translate to audit finding. 2. Reputational damage.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Policies in place. 2. Segregation of duties. 3. Internal Audit system.	Good	0,00%	0,4		High	10	Office of the Municipal Manager - Municipal Manager Corporate Legal	2024/25
R 613	Internal	Polical	Strategic	Political instability	Coalition government tend to cause instability within the Municipality due to different parties having different interests and goals. At times it is challenging to reach consensus and one would have to over compromise to keep the coalition.	Parties having different political interests/ goals resulting in some parties having to give in to the demands of the other even when it's not for the benefit of the Municipality to keep the coalition.	1. Compromise to the intergrity of the Municipality. 2. The reputation of the Municipality and Council could be compromised.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Coalition government committee in place. 2. Provide progress to governance structure of council on what has been implemented on a monthly basis.	Good	0,00	0,4		High	10	Office of the Municipal Manager - Municipal Manager	2024/25

Director: Economic Development and Planning

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Financial Year
R 615	External	Economic Environment	Strategic	Limited Economic Growth	Requires prioritization of LED efforts and initiatives to ensure sustainable growth of the local economy of TWK.	"Increase in Poverty Culture of non-payment Limited revenue streams" Budget constraints for LED initiatives. ; Awaiting approval of regional LED strategy. ; Outdated LED strategy.	1. Reputational damage 2. Financial loss and Under-utilization of investment opportunities 3. Decline in tourism	Major	4	Probable (80%)	5	High	20	1. Outdated LED strategy. 2. Limited LED initiatives within budget constraints.	Satisfactory	0,00%	0,65		Maximum	13	Director: Economic Development and Planning	2024/25
R 616	External	Social environment	Strategic	Mass Land invasion	1. Political Aspirations 2. Urbanization, 3. Perceived housing and employment opportunities. 4. Shack farming/ renting of shacks	1. Lack of housing opportunities, economic/ employment opportunities. 2. Individuals see opportunity to make money by renting out or selling shacks in order to generate income (abuse system). Migration to Theewaterskloof Municipality	1. Safeguarding of Municipal Infrastructure 2. Demand for basic services. 3. Protest actions. 4. More pressure on bulk infrastructure 5. Illegal connections to the bulk services. 6. Loss of life due to illegal electricity connections.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Squatter control policy_Containment Plan. 2. An Informal Management Department has been established to address and manage the Informal Settlement. 3. Utilization of a service provider for the demolition of illegal structures and the prevention of illegal occupation of land. 4. Daily monitoring and scauting. 5. Establishment of informal settlement management of land invasion.	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Economic Development and Planning	2024/25
R 617	Internal	Service delivery	Strategic	Lack of available municipal owned land.	Most of the land in TWK is privately owned by farmers as well as Provincial and National Public Works.	Process to buy and transfer land from private land owners as well as Provincial and National Public Works to the municipality takes long and is costly.	1.Lack of service delivery. 2. Land Invasions. 3. Protest action	Critical	5	Almost Certain (90%)	5	Maximum	25	1. External funds from state departments will have to be obtained in order to buy more land. 2. Negotiations with National Public Works to transfer land.	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Economic Development and Planning	2024/25

Initials and Surname: R Stevens
(Acting Municipal Manager)

Signature.....

Date.....
.....

ITEM TITLE

C201/2025 FRAUD AND RISK MANAGEMENT COMMITTEE: REVIEW OF OPERATIONAL RISK REGISTER FOR 2024/25

[English version of the report is the original]

FILE NUMBER

5/14/2/4

PURPOSE OF REPORT

To provide the Committee with the Operational Risk Register for 2024-2025 for review.

BACKGROUND

It is the responsibility of the Fraud and Risk Management Committee to review and monitor the status of the Operational Risk Register and provide managerial guidance when required.

DISCUSSION

ATTACHED

Operational Risk Register 2024-2025

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Approved.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

Noted.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No comments.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That the Fraud and Risk Management Committee reviews the 2024-2025 Operational Risk Register.**

2. **That the register be referred to the Performance- and Audit Committee for oversight.**

3. **That the register be referred to Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 14 MAY 2025

1. **The Fraud and Risk Management Committee reviews the 2024-2025 Operational Risk Register.**

2. **It is resolved that Management must develop action plans for each Directorate and that the action plans be presented at the next FARMCO meeting.**

It is recommended:

3. **That the Operational Risk Register be referred to the Performance- and Audit Committee for oversight.**

4. **That the Operational Risk Register be referred to Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. **The Performance- and Audit Committee noted the Operational Risk register.**

2. **It is recommended that the Operational Risk register be referred to Council for approval.**

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the Operational Risk Register.

Operational Risk Register: 2024/2025

Finance - Deputy Director: Financial Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management Action Plan	Timeframe	Action Owner
R 500	Internal	Compliance	Operational Risk	Poor contract management	Non adherence to contract management processess and procedures resulting to possible delays in provision of required goods and services.	1. Non-compliance with laws and regulations with SCM legislation and policy. 2. Poor monitoring of contracts performance . 3. Limited capacity to administer contracts by SCM 4. Non-adherence to the contract expiry notice	1. Non-compliance with laws and regulations. 2. Increased on irregular expenditure.	Critical	5	Almost Certain (90%)	5	Maximum	25	Process plan/budget plan_ MTREF_ Regular communication /guidelines to departments Annual NT Circulars	Moderately Effective	0,00%	0,75		Medium	18,75	Finance - Deputy Director: Financial Services	New	2024/25			
R 501	Internal	Third party performance	Operational Risk	Non-performance of valuer	Vendor not performing according to SCM specifications and contractual agreement. Vendor utility systems.	Service provider not entirely honest in terms of their capacity and capabilities to execute the scope of work (valuation)	Incorrect billing (levies and rates) Legal and financial implications Reputation damage LED initiatives	Major	5	Probable (80%)	4	High	20	Regular Monitoring Periodic meetings- Monthly status reports	Good	0,00%	0,4		High	8	Finance - Deputy Director: Financial Services	New	2024/25			
R 502	Internal	Financial Environment	Operational Risk	Late payments of creditors/invoices.	Due to late submission by user-departments and non compliance with the MFMA act that the invoices of creditor need to be settled within 30 days .	1. Late submissions of invoices. 2. Low cashflows to meet certain commitments. 3. Incorrect information on the invoices	1. Unauthorized absence 2. Demoralized workers 3. Labour disputes 4. Service delivery protest. 5. Lack of service delivery.	Critical	5	Probable (80%)	4	High	20	1. SOP with clear deadlines. 2. Consequence management in place. 3. Expenditure policy	Weak	0,00%	0,8		Maximum	16	Finance - Deputy Director: Financial Services	New	2024/25			
R 503	Internal	Financial Environment	Operational Risk	Incorrect Data- Billing system	Accounts sent to invalid debtors Incorrect levies Return to senders(Outdated residential detail) Affects credit control - recovery rate	Non adherence to public for applications for connection and disconnection of services. Lack of trained personel in terms of internal process (open an account) Non-compliance with revenue related policies	Financial loss	Moderate	4	Possible (60%)	3	Medium	12	SOP's_Data cleansing project- billing accounts	Weak	0,00%	0,8		High	9,6	Finance - Deputy Director: Financial Services	New	2024/25			
R 504	Internal	Financial Environment	Operational Risk	Un-bundling (Work-in-Progress)	Finalised projects has a direct effect on the value of the assets as reflected on the financial statement on the 30th of June annually.	Lack of Co-operation of departments with completed capital projects	Non-Compliance with legislative prescrits Financial loss	Critical	5	Expected (70%)	4	High	20	Appointment of External Service Provider Workshops with the departments (Action register)	Weak	0,00%	0,8		Maximum	16	Finance - Deputy Director: Financial Services	New	2024/25			
R 505	Internal	Compliance	Operational Risk	Poor Asset Management	1. Inability to accurately track and monitor assets effectively. 2. Due to lack of monitoring of the asset register and unauthorised movement of assets within the municipality.	1. Unrestricted access to facilities. 2. Lack of effective monitoring of the asset register.	1. Non-Compliance with legislative prescrits 2. Financial loss	Major	4	Probable (80%)	4	High	16	Asset Management Policy. Implementation of door sheets. SOP-Official Forms	Good	0,00%	0,4		Medium	6,4	Finance - Deputy Director: Financial Services	New	2024/25			
R 506	Internal	Litigation	Operational Risk	SCM objections and appeals.	Due to procurement processes that are being contested by unsuccessful bidders.	Mistakes made in bid committees in relation to legislative/ tender conditions by both SCM officials and User Departments. Omissions (human error/oversight), uniformed protocol, open-ended interpretations.	Successful litigation could lead to the municipality being exposed to financial losses. Delay of service delivery. Reputational damage	Moderate	3	Possible (60%)	3	Low	9	Code of conduct for SCM officials_ Tender/Quotation Procedures Training of other personnel in regards to SCM processes. SCM Policy	Good	0,00%	0,4		Low	3,6	Finance - Deputy Director: Financial Services	New	2024/25			
R 507	Internal	Material resources	Operational Risk	Insufficient filing space in the SCM	Confidential information can be easily accessible.	Sharing safe with expenditure. No allocated space to have filing safe	Non-Compliance with code of conduct and POPI ACT	Moderate	3	Possible (60%)	3	Low	9	Utilisation of any suitable space for documents.	Weak	0,00%	0,8		Medium	7,2	Finance - Deputy Director: Financial Services	New	2024/25			
R 508	Internal	Financial Environment	Operational Risk	Inability to implement procurement plan	Due to ineffective planning, implementation and monitoring.	1. Late submission of procurement plans. 2. Unavalibility of BID committee members. 3. Delayed appointments on critical positions. 4. Unavailability of members to form a quorum for BSC and BEC.	1. Decrease in fund allocation. 2. Unspent budget that will result into delays in service delivery.	Major	4	Probable (80%)	5	High	20	Utilisation of Adjustment Budgets. Planned Virements. Rollover submissions. Change scope of work intermittent.	Satisfactory	0,00%	0,65		Maximum	13	Finance - Deputy Director: Financial Services	New	2024/25			
R 509	Internal	Financial Environment	Operational Risk	Increased on Irregular,Fruitfless and Watseful expenditure	Procurement processes not being applied correctly as per SCM regulations and volume of deviations .	1.Systems delegations of empowers AO to override all procurement process . 2. Services rendered outside normal procurement process	1. High irregular and unathorised expenditures incurred. 2. Increased outflow of cash and high number of deviations from the SCM processes . 3. Overpayments	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Reviewed Unauthorised ,Irregular ,Fruitfless and Watseful policy 2. Strictly enforcement of SCM policy	Weak	0,00%	0,8		Maximum	20	Finance - Deputy Director: Financial Services	New	2024/25			
R 510	Internal	Financial Environment	Operational Risk	Increased Unauthorised expenditure	Incorrect use of budget vote and overspending on budgetary votes	1. No formal authorisation of incorrect votes (Systems delegations of empowers AO to override) which is inappropriate. 2. Overspend on budgetary votes.	High unauthorised expediture leading to unbudgeted expenditures incurred - Overspending on budget votes	Critical	5	Almost Certain (90%)	5	Maximum	25	1. mSCOA chart and finance system must not permit any uanthorised expenditure to be processed. 2. Reviewed Unauthorised ,Irregular ,Fruitfless and Watseful policy	Weak	0,00%	0,8		Maximum	20	Finance - Deputy Director: Financial Services	New	2024/25			

Director: Community Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year			
R 511	Internal	Service delivery	Operational Risk	Budget is unable to sustain projects.	Insufficient budget allocated to Sustainable Development therefore budget is unable to sustain projects. Grant funding is dependant on external bodies and competes with other projects.	1. Limited resources within the municipality 2. Reputational damage	1. Delays in service delivery.	Critical	5	Almost Certain (90%)	5	Maximum	25	Strong links with external partners and other sector funders.	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Community Services	New	2024/25			
R 512	Internal	Service delivery	Operational Risk	Ageing Water Infrastructure maintenance contributing to increasing distribution losses	1. Water losses due to aging infrastructure, incorrect water meter readings, old water meters, water usage not accounted for informal settelments. 2. Incorrect calculations of water losses due to incorrect data. 3. Due to the lack of operational budget to sustain the ageing of the infrastucture.	1. Unmetered or metered water usages not accounted for. 2. Water losses calculations incorrect due to inaccurate data. 3. No budget to support water losses iniciatives. Water losses	1. Financial loss. 2. Reptational damage	Critical	5	Almost Certain (90%)	4	Maximum	20	Establish Water Losses Reduction Teams at each town, identify causes of water losses and implement action plans to adress water losses. Replacement of old water meters and bulk water meters. Monthly service delivery action plan. Compille a monthly report on service delivery activities to ensure that they are properly monitored.	Moderate	0,00%	0,65		Maximum	13	Director: Community Services	New	2024/25	Continue with the current controls.		
R 513	Internal	Service delivery	Operational Risk	Lack of resources to maintain the expansion of the infrastucture.	Inability to maintain the workload due to insufficient resourse.	Insufficient budget.	Service delivery will be compromised. Low staff morale. Non compliance to legal regulations. Financial loss	Critical	5	Almost Certain (90%)	5	Maximum	25	Temporary workers_ Small Plants and TMM's rentals_Outsourcing of services.EPWP workers in place	Satisfactory	0,00%	0,65		Maximum	16,25	Director: Community Services	New	2024/25	Preference must be revisit		
R 514	Internal	Loss / theft of assets	Operational Risk	Lack of safeguarding of Municipal Assets within the remote areas.	Due to Vandalism and Theft of the assets in the remote areas.	Due to the high rate of unemployment the thugs are vandalising municipal assets.	Financial loss Service delivery will be compromised. Non adherence to Occupational Health and Safety regulations. Non - compliance to legal regulations.	Major	4	Almost Certain (90%)	5	Maximum	20	Monitoring and armed responsne_CCTV_Reward policy_Public meetings_Printed and social media . CCTV . Service provide to monitor the controlled sites	Weak	0,00%	0,9		Maximum	18	Director: Community Services	New	2024/25	Expand CCTV networks to those remote areas. Improved on security meausres. Apply for budget to ensure that those services are catered for.	31-Mar-24	Jan
R 515	Internal	Loss / theft of assets	Operational Risk	Theft,Misuse or abuse of the municipal vehicles	Inability to conduct proper monitoring due to insufficient human resources within the municipality	Lack of proper monitoring of the vehicles of the municipality are being abuse/misuse. Not all vehicles of the municipality has tracking system.	Financial loss. Reptational damage. Service delivery will be compromised.	Critical	5	Almost Certain (90%)	5	Maximum	25	Fleet policy. Inspection Form	Weak	0,00%	0,8		Maximum	20	Director: Community Services	New	2024/25			

Office of the Municipal Manager - Municipal Manager - Communications

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihood	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management action plan	Time frame	Risk owner
R 516	Internal	Compliance	Operational Risk	Communications function that need to be prioritised by the political and administrative leaderships in the municipal institution.	Comunications is currently the best practice at TWK Municipality but it is still based on temporarry staff and if the acting Communications Manager leaves, TWK will inavitably revert to inadiquate communication.	Capacity constraints within the department. The blurred lines of authority and responsibility on the political and administration. Political administration and corporate administration working in silos and various silos in the departments corporate administration. Also leading to the duplication of work.	This impacts on the democratic right of the community to be informed about municipal mandates that impact on their lives. The impact on the credibility and transparecy of the Municipality.	Critical	5	Almost Certain (90%)	4	Maximum	20	24hrs response to complaints Regular updates on multiple platforms including facebook, instagram, twitter and the Municipal website. Immediate realtime notifications via the newly established colab citizen app. More updates on current project and developments within the Municipality.	Weak	0,00%	0,8		High	16	Office of the Municipal Manager - Municipal Manager - Communications	New	2024/25	Liase with the relavent stakeholders to finalise the organogram and motivate to have the vacant post to be permanent for stability purposes within the directorate.	31 March 2025	Mr H Geldenhuys
R 517	Internal	Compliance	Operational Risk	Formatising and formalising of the communications stakeholder function and reporting structure within the organisation.	The communications reporting structure does not reflect correctly on the organogram and the department is under capacitated.	Lack of administrative will to implement the organogram changes that will formatise and prioritise the function. A Lack of political and administrative commitment to comply with the Council's growth and Developement vision adopted in 2017 in regards to municipal development with the support of stakeholders and communications.	Public and Private as well as inter-governmental cooperation to enhance good governance not on par. Municipality does not have access to valuable stakeholder capasities and knowledge to enhance good governance. The risk of reverting to a system where there isn't enough capacity to keep the community informed.	Critical	5	Almost Certain (90%)	4	Maximum	20	24hrs response to complaints Regular updates on multiple platforms including facebook, instagram, twitter and the Municipal website. Immediate realtime notifications via the newly established colab citizen app. More updates on current project and developments within the Municipality.	Weak	0,00%	0,8		High	16	Office of the Municipal Manager - Municipal Manager - Communications	New	2024/25	In the process to recruit the interns. Liase with the relavent stakeholders to finalise the organogram and motivate to have the vacant post to be permanent for stability purposes within the directorate.	31 March 2025	Mr H Geldenhuys

Office of the Municipal Manager - Chief Audit Executive's Office

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management Action Plan	Timeframe	Action Owner
R 518	Internal	Compliance	Operational Risk	Completion of Risk Based Audit Plan	Risk Assessment informs the RBAP in terms of prioritization and assurance coverage.	Undue Delays in Senior Management's Response to Audit Findings	1. Lack of proper internal controls 2. Ineffective systems	Major	4	Remote (30%)	3	Medium	12	Quarterly reporting to PAC.Monthly reporting to the Chairperson. Weekly reporting to the CAE. **Regular communication between the relevant role players_Report to Senior Management**	Very good	0,00%	0,2		Low	2,4	Office of the Municipal Manager - Chief Audit Executive's Office	New	2024/25	Continue with the current controls	Quartely	Joanne Uys
R 519	Internal	Compliance	Operational Risk	Undue Delays in Senior Management's Response to Audit Findings	Leads to audit reports not being completed on time, and this in turn could lead to RBAP not being completed in the financial year	Behavior towards Internal Audit Function from Management Management not adhering with the dates.	1. Delays in finalising RBAP 2. Non-compliance in the unit`	Major	4	Likely (80%)	4	High	16	Internal Audit Methodology approved by Audit Committee regarding timelines for responding to Audit Findings	Moderate	0,00%	0,65		Medium	10,4	Office of the Municipal Manager - Chief Audit Executive's Office	New	2024/25	Continue with the current controls	Quartely	Joanne Uys
R 520	Internal	Human Resources	Operational Risk	Inability to provide assurance on the adequacy and effectiveness of controls on all high risks identified.	Internal Audit should provide assurance in internal controls	Capacity constraints.	Non compliance to legislations.	Major	4	Likely (80%)	5	High	20	Internal Audit methodology. Internal audit charter. Risk Based Audit Plan	Satisfactory	0,00%	0,65		Medium	13	Office of the Municipal Manager - Chief Audit Executive's Office	New	2024/25	Draft an email to request an intern	Annually	Joanne Uys
R 521	Internal	Knowledge and Information management	Operational Risk	Withholding information by different directorates.	Due to internal audits performed on information and documents available at the time an incorrect opinion could be expressed if the information is incomplete or withheld or where collusion is involved.	Information not available at the time of the audit. Deliberate withholding information- Collusion.	Inaccurate assurance to management which could lead to incorrect reporting.	Major	4	Possible (60%)	4	High	16	Internal Audit methodology. Internal Audit charter. IIA Standards, IIA Code of Ethics, External Audit every 5 years, Internal review of audits and Annual assessment by the Audit Committee	Moderate	0,00%	0,65		Medium	10,4	Office of the Municipal Manager - Chief Audit Executive's Office	New	2024/25		Annually	Joanne Uys

Director: Technical and Infrastructure Implementation Services - Director Technical and Infrastructure Implementation Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management response	Time frame	Action owner
R 523	External	Social environment	Operational Risk	Illegal and unsafe electrical connections on the Municipal networks.	The possibility of fatalities due to illegal and unsafe electrical connections.	Poverty Social Pressures Global Network Demands Pursuit of Better lifestyle and living conditions	Financial loss Loss of life Unwanted Fires Pressure on existing staff/resources Legal implications Overloading of infrastructure	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Inspections and removal of illegal connections if found. 2. Monitoring of loss of revenue income on electricity to dectect where there could be bypass of meters. 3. Meter audits.	Satisfactory	0,00%	0,65		High	16,25	Director: Technical and Infrastructure Implementation **Services -** Director Technical and Infrastructure Implementation Services	New	2024/25	Quartely monitoring of the illegall connections	Quartely	DD Electrical Services
R 524	Internal	Service delivery	Operational Risk	The impact of power outages to the Municipality	Eskom faces the challenge of a constrained power system that will affect us until substantial new power capacity is available. Load shedding, or load reduction, is done countrywide as a controlled option to respond to unplanned events to protect the electricity power system from a total blackout. Short to medium effect on TWK's capital infrastructure - concerning treatment plants whereas quality of water purification and sewerage treatment are directly impacted.	Eskom guilty of mismanagement, poor planning and known cases of corruption. Eskom's inability to secure sustainable infrastructure and resources (coal & diesel inputs) Eskom's lack of proper communication with entire public (irrespective if one relies on electricity or not)	All electronics are off which creates disruption in service delivery and negative impact on productivity. Frustrated and dissatisfied communities - spike in complaints, claims and overall trust Power outages to sewerage pump stations and Purification works can lead to pollution as sewerage can overflow into rivers. Power outages to water pump stations and Purification works can lead to disruption in providing drinking water to communities. Vandalism and theft of municipal resources	Critical	5	Almost Certain (90%)	5	Maximum	25	Generators at critical service sites & offices. That the possibility be investigated to supply back-up generators at all sewerage Pump Stations, Purification works as well as water purification works and water pump stations. _Advance and regular communication with public _Use of laptops, cell phones, and 3G modems	Unsatisfactory	0,00%	0,9		High	22,5	Director: Technical and Infrastructure Implementation Services - Director Technical and Infrastructure Implementation Services	New	2024/25	Physical securities in all the sites. Electrical officials to patrol the sites	When theres power outages and during the night when theres a need.	DD Electrical Services
R 525	Internal	Service delivery	Operational Risk	Slowness of internal processess (recruitment and tender processes)	High vacancy rate. Tenders are being cancelled.	Due to vacant posts that were not filled in for a very long time. Tender processes are not finalised and awarded.	Delays in service delivery. Reputational damage	Critical	5	Almost Certain (90%)	5	Maximum	25	No control in place	Unsatisfactory	0,00%	0,9		High	22,5	Director: Technical and Infrastructure Implementation Services - Director Technical and	New	2024/25	Liase with the relevant directorates for an updates of the processess.	Quartely	Director

Corporate Services - Director: Corporate Services

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management response	Time frame	Action owner
R 526	Internal	Fraud and Corruption	Operational Risk	Non compliance with Code of Conduct, Ethics and Anti- Corruption and Fraud Prevention policy	1. Unethical conduct of the Municipal employees. 2. Unethical conduct of Councillors	1. Lack of Anti- Corruption and Fraud Prevention awarenesses. 2. Lack of Code of Conduct and Ethics awarenesses. 3. Non-compliance with rules of order	1. Service delivery will be compromised. 2. Fraud and Corruption 3.Reputational damage 4. Interference in the Administration.	Critical	5	Almost Certain (90%)	5	Maximum	25	1. Anti- Corruption and Fraud Prevention Policy and Strategy 2. Code of Conduct 3. Code of Ethics 4. Proper induction for Councillors and employees.	Weak	0,00%	0,8		High	20	Corporate Services - Director: Corporate Services	New	2024/25			

R 527	Internal	Reputational Risks	Operational Risk	Legal advice/ opinion when challenged in the court of law and proved to be subjectively incorrect at the time.	1. Due to complexity or being incorrectly interpreted or briefed 2. Specialized cases	1. The volume of statutory and legislative frameworks 2. Lack of Capacity constraints	Legal and financial implications Reputational damage Possible insurance claims	Moderate	3	Possible (60%)	3	Low	9	1. External legal advice/opinions 2. Bench marking against other court judgments 3. Standard or outcome of other municipal counterparts 4. Regular workshops with line departments based on identified needs. 5. The internal advice from the pull of legal practitioners.	Sastisfactory	0,00%	0,65		Low	5,85	Corporate Services - Director: Corporate Services	New	2024/25			
R 528	Internal	Compliance	Operational Risk	Strategic Involvement with regards to Internal Legal Advice	1. In particularly on each statutory committee of the municipality - Expected legal advice requires strategic involvement 2. Whether per invitation or as part of oversight/committee structures	1. Legal Adviser not involved at each structure to secure adequate legal advice 2. Legal Adviser don't have influence on strategic or operational decision making.	Legal and financial implications	Moderate	4	Possible (60%)	3	Medium	12	Internal protocol - contracts/items/SCM processes must be verified by legal services. Legal Adviser part of Council Meetings	Sastisfactory	0,00%	0,65		High	7,8	Corporate Services - Director: Corporate Services	New	2024/25			
R 529	Internal	Information Communications Technology	Operational Risk	Cyber attack/ Data theft	Due to lack of ICT awarenesses municipal systems may be vulnerable	1. Lack of ICT awarenesses	1. Loss of data 2. Financial loss 3. Legal and Regulatory Consequences 4. Reputational damage 5. Vulnerablity into the systems of the municipality	Critical	5	Likely (80%)	4	High	20	1. Established security unit. User awareness and creating an ICT security culture 2. Enhancing awareness through the dissemination of information via posters, emails, videos, or word of mouth within the organization. 3. Enhance physical, electronic and virtual security 4.Policies and SOP strictly enforced, especially on external service providers/ product owners of web applications Segregation of permissions for installation of software and hardware as well as access to different systems.	Sastisfactory	0,00%	0,65		Maximum	13	Corporate Services - Director: Corporate Services	New	2024/25	Draft policies and SOP's to be tabled to Steercom and taken to Council for aprroval.	30 September 2024	Director
R 530	Internal	Human Resources	Operational Risk	Lack of Succession Planning	Ensuring operational Continuity in the event of post becomes vacant/incumbent is incapacitated	1. Lack of proper succession planning due to a policy guideline not being approved. 2. Succession Planning is influenced by other policies as well as the budget. 3.Training budget, need enough funding to train individuals and equip them to advanced to the carrier path required.	Disruption of continuation of services/ operations	Major	4	Likely (80%)	5	High	20	Common, non-designed controls that exist in the normal course of operations	Weak	0,00%	0,8		Maximum	16	Corporate Services - Director: Corporate Services	New	2024/25			
R 531	Internal	Compliance	Operational Risk	Lack of confidentiality	Confidential information shared with other parties without proper procedures being followed.	1. Non-compliance with POPI ACT and Code of Conduct. 2. Low ethical standards	1. Legal consequences. 2.Reputational damage. 3. interdepartmental conflicts	Major	4	Likely (80%)	3	High	12	Contract of employment has a clause on confidentiality. POPIA	Sastisfactory	0,00%	0,65		High	7,8	Corporate Services - Director: Corporate Services	New	2024/25			
R 532	Internal	Compliance	Operational Risk	Non-compliance with Municipal Minimum Competency Regulations.	Newly appointed senior managers are not complying with MMC regulations.	Non-compliance with legislation.	Lack of service delivery.	Moderate	3	Unlikely (40%)	2	Low	6	Municipality on a regular basis look at available programmes within the distric to enroll.	Good	0,00%	0,8		Low	4,8	Corporate Services - Director: Corporate Services	New	2024/25			
R 534	Internal	Information Technology	Operational Risk	Aging and Outed of ICT Infrastructure	1. Ageing firewall appliance and service. 2. Occasional disruptions in connectivity 3. Sluggish network speeds 4. Interruptions in network access	1. Infrastructure reached its end of life cycle 2. Lack of funding to replace infrastructure.	1. Council staff being unable to carry out their normal working activities impacting on the quality of service delivered to the residents. 2. Total/Partial loss of service/information/records and data 3. Systems hacked/ data theft	Critical	5	Almost Certain (90%)	5	Maximum	25	1. ICT Policy 2. Monthly reporting to the ICT Steering Committee on items regarding network uptime, backups, monthly reports and website updates.	Sastisfactory	0,00%	0,65		Maximum	16,25	Corporate Services - Director: Corporate Services	New	2024/25	Procure new firewall appliance. Replace network infrastructure	2024/07/31 and 31 March 2025	Director
R 535	Internal	Information Technology	Operational Risk	Inadequate backup strategy for user backups.	The inability to retrieve the original copy of information due to the inability to store and protect the originals.	Lack of funding for user backup solution and disaster recovery equipment.	1. Council staff being unable to carry out their normal working activities impacting on the quality of service delivered to the residents. 2. Total/Partial loss of service/information/records and data 3. Systems hacked/ data theft	Critical	5	Likely (80%)	4	High	20	1. A new functional server were bought to mitigate the risk of losing server backups. 2. ICT Policy 3. Backups SOP in daily use and functional evidence for reference 4. The administrative CONSOLE and verification of daily backups.	Good	0,00%	0,4		High	8	Corporate Services - Director: Corporate Services	New	2024/25	Draft policies and SOP's to be tabled to Steercom and taken to Council for aprroval.	30 September 2024	
R 536	Internal	Compliance	Operational Risk	Non-compliance of contract management by line managers on Protection Council's rights	Due to non-compliance of line managers with the local government legislation and pre-scripts.	1. Low ethical standards 2. Lack of commitment	1. Reputational damage 2. Possible claims against the 3. Municipality Irregular and fruitless expenditure 3. Non-Compliance with legislations	Major	5	Likely (80%)	5	High	25	Implementation of controls sheet to be used where contracts are submitted for approval which places management to confirm whether the rights of Council are protected.	Weak	0,00%	0,8		Maximum	20	Corporate Services - Director: Corporate Services	New	2024/25			
R 537	Internal	Information Technology	Operational Risk	Lack of Training and Development of Staff Capacity to deal with new systems and technology	Officials having insufficient skills, knowledge and experience to keep themselves on par with techological advances within the ICT environment	1. Shortage of funding for specific specialist ICT training 2. Due to capacity constraints, ICT department is unable to send staff to training for a longer period.	1. Council staff being unable to carry out their normal working activities impacting on the quality of service delivered to the residents. 2. Total/Partial loss of service/information/records and data 3. Systems hacked/ data theft	Moderate	4	Possible (60%)	3	Medium	12	Training needs analysis document. Tranfer of skills and development oppotunities in respect of the managed Pro Support Contract Work Skills Plan Skills and Development	Good	0,00%	0,8		High	9,6	Corporate Services - Director: Corporate Services	New	2024/25	Continue with the current control		
R 538	Internal	Compliance	Operational Risk	Credibility of Information received for the Compilation of Strategic Documents	Poor data management SOP ; directive ; and Sharepoint Withholding information Outdated data Delayed submissions Directives IDP AND ANNUAL REPORT	Ignorance Lack of ownership Systems not used properly Lack of integrated systems	Reputational damage Audit implications Budget process/funding Legal implications Investment interest Poor forward planning	Significant	7	Possible (60%)	6	Medium	42	Regular communication (track record) Departmental inputs. Continuous update of information	Moderately Effective	0,00%	0,75		Medium	31,5	Corporate Services - Director: Corporate Services	New	2024/25			

R 539	Internal	Administrative compliance	Operational Risk	Election and training of ward committee members when a ward committee disolved	When a ward committee disolved our responsibility is to ensure that the new ward committee members has been elected and trained.	In the absence of the ward committee, the will be lack proper communication between the community and the ward councilor. No ward committee meetings will take place.	Communication from the Municipality via the ward committee to the comminity will be compromised.	Moderate	3	Possible (60%)	4	Medium	12	Reviewed Ward Committee Policy . Ward committee CODE OF CONDUCT.	Sastisfactory	0,00%	0,65		Low	7,8	Corporate Services - Director: Corporate Services	New	2024/25	Draft policy to be reviewed and approved (31 Dec). Draft Ward committee SOP (31 Marc 2025).	Dec and March	M Faul

Director: Economic Development and Planning

Risk Item	Risk Type	Risk Category	Risk Level	Risk Description	Risk Background	Cause of risk	Consequences	Impact	Impact Rating	Likelihoods	Likelihood Ratings	Inherent risk Exposure	Inherent risk rating	Current Controls	Perceived Control Effectiveness	Action Progress	Control Rating	KPI Ref	Residual Risk	Residual Risk exposure	Directorate	Risk Status	Financial Year	Management Action Plan	Timeframe	risk owner
R 540	Internal	Financial Environment	Operational Risk	Coordination between property management and revenue w.r.t. Levies for Lease agreements	Lease register often does not reconcile to billing system due to control measures.	Poor control measures. Manual registers and record-keeping Lack of integrated electronic management systems	Financial loss Accuracy of municipal account is affected.	Major	4	Probable (80%)	5	High	20	Manual registers and recordkeeping (Contracts) SOP has been adopted and SLA done out of SOP. (Implementation of the SOP).	Sastisfactory	0,00%	0,65		Medium	13	Director: Economic Development and Planning	New	2024/25			Ms Baliso
R 541	Internal	Service delivery	Operational Risk	Delay in registration of General plans / Title Deed Transfers	Land being owned by department of national public works. Planning approvals lapsed due to inability of registering/transferring at least 1 property into a beneficiaries names" Implementing agents did not submit title deeds to deeds office for registration	1. Delay in the transfer of public land on which development has taken place to the Municipality 2. Implementing agents did not submit title deeds to deeds office for registration.	Loss of income in the form of rates and taxes Financial and legal implications	Significant	4	Probable (80%)	5	High	20	Monthly meetings with implementing agency (Action - Follow up with National department public works ; title deeds restoration programme)	Ineffective	0,00%	0,9		Medium	18	Director: Economic Development and Planning	New	2024/25			Ms Baliso
R 542	External	Social environment	Operational Risk	Inability to Prosecute Illegal Building Works and Land use	Lack of enforcement to NBR and SPLUMA	Lack of resources.	Compliance (statutory framework) Financial loss	Major	5	Almost Certain (90%)	5	High	25	Notices_By-law on land use planning Spot fines	Sastisfactory	0,00%	0,65		Medium	16,25	Director: Economic Development and Planning	New	2024/25		Ms B	Nontshiza
R 543	Internal	Service delivery	Operational Risk	Inability to manage housing waiting list.	Process can be manipulated resulting in houses not being allocated as per housing policy of Council.	Due to human bias Public perception Political interference	Unfair allocation; Public unhappiness; Reputation damage; Protest actions; Incorrect perceptions by public.	Major	4	Probable (80%)	4	High	16	Housing applications captured electronically _Housing Portfolio committee scrutinizes selection as and when it is neccessary _Western cape housing demand database_Selection Controller - Verifies the allocation of houses.	Effective	0,00%	0,65		Medium	10,4	Director: Economic Development and Planning	New	2024/25			
R 544	Internal	Service delivery	Operational Risk	Capacity to deliver against the housing demands	"Relating to housing needs identified through public participation and other available formal mediums. The relationship between housing needs and serviced land (infrastructure). The relationship between WC housing department and TWK."	Timeous processing of applications by The department of Infrastructure. Demand on Bulk Infrastructure and Network" Urbanization Reblocking and superblocking	Protest Actions and Vandalism Illegal Land grabs / Land invasions Dissatisfaction from public Legal consequences Disruption in projects and processes Financial liabilities and losses for TWK General perception to the public to deliver	Critical	5	Almost Certain (90%)	4	High	20	WC Housing Department - agent agreement Housing Project Budget System Housing Application Process and Validation Housing Committee and Public Participation TWK housing unit - internal processes (Finance, Quality assurance, Project Management and site foremen) Housing squater control	Effective	0,00%	0,75		High	15	Director: Economic Development and Planning	New	2024/25			
R 545	Internal	Service delivery	Operational Risk	Failure to promote economic growth within the municipality	Due to capacity constraints, lack of strategic support from management.	Limited strategic direction towards enhancing economic growth.	High unemployment rate within the municipality boundries. Increase into the indigent grant spending.	Moderate	3	Possible (60%)	3	Low	9	Qualified and experienced MUNICIPAL PLANNING TRIBUNAL	Very good	0,00%	0,2		Low	1,8	Director: Economic Development and Planning	New	2024/25	Continue with the current control		
R 546	Internal	Service delivery	Operational Risk	Limited progress on Municipal Property development projects.	There's a number of development projects on municipal property that can not be finalized due to external factors	Inheritance of historical projects Cost of Municipal bulk service infrastructure Decline in property marketing Inheritance of contracts that are not in favor of the municipality	Financial loss Reputational harm to the municipality Possible litigation	Major	4	Probable (80%)	5	High	20	Contract management Investment incentive policy	Moderately Effective	0,00%	0,75		High	15	Director: Economic Development and Planning	New	2024/25			
R 547	Internal	Service delivery	Operational Risk	Under spending of the housing grant	Historic trend of under spending	1. Project readiness 2. Availability of bulk services and inadequate MIG allocation 3. Capacity constraints and other legal compliance issues eg. EIA approval processes projects taking too long to be finalised.	1. Possible reduction in funding. 2. Reputational harm to the municipality 3. Legal compliance 4. Protest actions	Critical	5	Expected (70%)	4	High	20	Housing pipeline and business plan Contract management Restructuring of the housing organogram	Unsatisfactory	0,00%	0,9		Maximum	18	Director: Economic Development and Planning	New	2024/25			
R 548	External	Economic Environment	Operational	Targerts may not be met.	Due to financial strain with the municipality target may not be met as set National Public works.	EPWP riewed as a short term solution to municipal challenge of filling vacancies. Correlation between tender specification and the contract is not always met.	1. Decrease in grant allocation to the municipality. 2. Municipality may be penalised and sued.	Moderate	3	Possible (60%)	4	Medium	12	1. Steercom and quarterly management reporting on spending and performance on EPWP programmes. 2. Quarterly district forum reporting on implementation monthly expenditure in terms of DORA	Sastisfactory	0,00	0,65		Medium	7,8	Director: Economic Development and Planning	New	2024/25			
R 549	External	Social environment	Operational Risk	Increased of Informal Settlements structures.	Residents will occupy available land not planned for residential living within the municipal area.	1. High unemployment rate 2. Political influence.	1. Service delivery protest actions. 2. Vandalism of municipal propeties and assets 3. Legal consequences 4.Disruption in projects and processes 5.Strain in municipal resources.	Major	4	Probable (80%)	5	High	20	1. Squatter control policy_Containment Plan. 2. Implementation and monitoring of the Informal Settlement Policy 4. Utilization of a service provider for the demolition of illegal structures and the prevention of illegal occupation of land (Only implemented in Villiersdorp as it is the hot spot area/town). Implementation and monitoring of the Informal Settlement Policy Containment Plan	Moderate	0,00%	0,65		Maximum	13	Director: Economic Development and Planning		2024/25			
R 550	External	Service delivery	Operational Risk	Missappropriation of Human Settlements Grant Funding	Human Settlements Funding utlised for purposes outside the agreed grant conditions	Insufficient financial control mechanism in monitoring grant expenditure	1. Grant funding witheld from the Provincial and National. 2. Possible protest action due to municiplaity's inabilty to deliver sustainable human settlements due to withheld funding	Major	4	Probable (80%)	4	High	16	Suspense account for human settlements funding receipts (income) Separate capital and operational expenditure votes per project.	Moderate	0,00%	0,65		High	10,4	Director: Economic Development and Planning	New	2024/25	improved mothly monitoring of cost centres. Correction journals for all in correct allocation against grant votes		Ms Baliso
R551	External	Financial Environment	Operational Risk	Decrease in Informal Trading fee payments	Informal traders fail to pay their monthly or quarterly permits and trade illegally.	1.Lack of law enforcement validating permits. 2. Perception by traders of unequal enforcement of the law. 3. limited capacity to communicated on a regular basis with every traders.	1. Loss of potential income to the municipality.	Major	4	Probable (80%)	4	High	16	1. Weekly updating permit database. 2. Weekly submission of updated permit database to Law Enforcement to enforce the informal trading bylaw and remove illegal traders.	Moderate	0,00%	0,65		High	10,4	Director: Economic Development and Planning	Existing	2024/25			

Initials and Surname: R Stevens
(Acting Municipal Manager)

Signature.....

Date.....

ITEM TITLE

C202/2025 FRAUD AND RISK MANAGEMENT COMMITTEE: RISK MANAGEMENT IMPLEMENTATION PLAN 2024/25

[English version of the report is the original]

FILE NUMBER

5/14/2/3

PURPOSE OF REPORT

To provide the Committee with the progress of the third quarter on the implementation of Risk Management Plan for 2024/2025.

BACKGROUND

It is the responsibility of the Committee to review and approve the implementation of the plan on an annual basis and monitor progress periodically.

DISCUSSION

Risk Management Implementation Plan 2024/2025 third quarter progress.

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Approved.

COMMENTS FROM THE DIRECTORATE FINANCE

None.

COMMENTS FROM THE DIRECTORATE TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES

Cognizance of the risk implementation plan is taken.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

It is recommended that the status column should contain more details (what actions were taken on which dates)

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That the Fraud and Risk Management Committee takes cognizance of the Risk Management Implementation Plan for the 2024-2025 financial year.**

2. **That the Risk Management Implementation Plan for the 2024-2025 be referred to Performance and Audit Committee for oversight.**

3. **That the Risk Management Implementation Plan for the 2024-2025 be referred to the Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 14 MAY 2025

1. **The Fraud and Risk Management Committee noted the Risk Management Implementation Plan for the 2024-2025 financial year.**

2. **It is resolved that the Risk Management Officer, Ms N Dayeni must add another column to the Risk Management Implementation Plan to explain the current status of the risk on the plan.**

It is recommended:

3. **That the Risk Management Implementation Plan for the 2024-2025 be referred to Performance and Audit Committee for oversight.**

4. **That the Risk Management Implementation Plan for the 2024-2025 be referred to Council for approval.**

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. The Performance and Audit Committee noted the Risk Management Implementation Plan for 2024-2025.

2. It is recommended that Council approves the Risk Management Implementation Plan for 2024-2025.

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the Risk Management Implementation Plan for 2024-25.

RISK MANAGEMENT IMPLEMENTATION PLAN 2024-2025

MM	Municipal Manager
CRO	Chief Risk Officer
FARMCO	Fraud and Risk Management Committee
RMU	Risk Management Unit
AC	Audit Committee
IA	Internal Auditors
EMT	Mayco & Top Management (Directors) Team
BCC	Business Continuity Committee
CAP	Combined Assurance Providers
Risk Forum	Risk Owners, Risk Champions & Risk Action Owners
PT	Provincial Treasury

THIRD QUARTER (JANUARY - MARCH 2025)

ACTION	FREQUENCY	DUE DATE	STATUS	RESPONSIBLE PERSON(S)
Facilitate Annual operational / departmental risk assessments for 2025-2026 financial year	Annually	31-Mar-25	31-Mar-25	CRO / RMU / Risk Forum
Facilitate the strategic risk identification and assessment workshops and generate an annual strategic risk report	Annually	31-Mar-25	31-Mar-25	CRO / Council / Senior Management
Submit the recommendations of reviewed risk management related documents and strategic risk registers to FARMCO and Council for approval.	Annually	31-Mar-25	31-Mar-25	CRO / RMC/ FARMCO / Council
Submit the minutes of FARMCO meetings to the Audit Committee.	Quarterly	31-Mar-25	31-Mar-25	CRO / AC / RMC / FARMCO / IA
Monthly monitoring of Risk Action Plans and identification of emanating risks	Monthly	31-Mar-25	31-Mar-25	CRO / RMU
Identification and treatment of unforeseen risks (Incident and Emerging risk reporting)	Monthly	31-Mar-25	31-Mar-25	CRO / RMC / FARMCO
Attend and participate in quarterly District Risk and Internal Audit Forum and Bi-annual Provincial Risk and Internal Audit Forum	Quarterly	31-Mar-25	31-Mar-25	CRO / RMU / IA / PT
Attend quarterly risk management meetings (In terms of the adopted Terms of reference)	Quarterly	31-Mar-25	31-Mar-25	CRO / RMC / FARMCO
ew Alignment of strategic risks with IDP and S	Quarterly	31-Mar-25	31-Mar-25	CRO / Strategic Services / Risk Champions
Combined Assurance Model - updates and reporting (According to approved Combined Assurance Policy Framework)	Quarterly	31-Mar-25		CRO / RMU / CAP

ITEM TITLE

C203/2025 FRAUD AND RISK MANAGEMENT COMMITTEE: PRESENTATION OF COMBINED ASSURANCE MODEL 2024/2025

[English version of the report is the original]

FILE NUMBER

5/14/2/1

PURPOSE OF REPORT

To present to the Committee the Combined Assurance Model for 2024/2025 with the Top 20 Highest Risks for review and approval.

BACKGROUND

Combined assurance ensures that a coordinated (combined) approach is applied in receiving assurance on whether key risks are being managed appropriately within the municipality. The Combined Assurance Policy Framework will be used as a guide to construct the Combined Assurance Model. The Combined Assurance Champion will be the Chief Risk Officer and as such the Fraud and Risk Management Committee should be in charge of oversight over combined assurance.

DISCUSSION

Principle 15 of King IV recommends that: The governing body (Council) should ensure that assurance services and functions enable an effective control environment, and that these support the integrity of information for internal decision-making and of the organisation's external reports.

- Oversee the combined assurance model for effective cover of significant risks and material matters through line functions, internal audit, independent external assurance providers and regulatory inspectors.
- Assess the output of combined assurance with objectivity and professional skepticism, apply an enquiring mind and form opinion on integrity of the reports and the degree to which an effective control environment has been achieved.

COMMENTS FROM THE DIRECTORATE FINANCE

Finance supports the recommendation as stated by the author.

COMMENTS FROM THE DIRECTORATE CORPORATE SERVICES

Content of Report supported.

COMMENTS FROM THE DIRECTORATE TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES

Item is supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

Item is supported.

COMMENTS FROM THE DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING

Submission supported.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (OPERATIONAL)

Supported.

COMMENTS FROM THE DIRECTORATE COMMUNITY SERVICES (PUBLIC SAFETY)

Support recommendation.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That the Committee reviews and approves the Combined Assurance Model for 2024/2025.**
2. **To refer the Combined Assurance Model to the Performance- and Audit Committee for oversight.**
3. **To refer the Combined Assurance Model to Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 10 MARCH 2025

1. The Committee reviews and approves the Combined Assurance Model for 2024/2025.

2. It is resolved that all the policies of risk management be identified and referred to a Council Workshop.

It is recommended:

3. That the Combined Assurance Model be referred to the Performance- and Audit Committee for oversight.

4. That the Combined Assurance Model be referred to Council for approval.

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. The Performance- and Audit Committee noted the Combined Assurance Model.

2. It is recommended that Council approves the Combined Assurance Model.

RECOMMENDATION TO COUNCIL:

It is recommended that Council approves the Combined Assurance Model.

THEEWATERSKLOOF MUNICIPALITY
COMBINED ASSURANCE MODEL
2ND QUARTER REPORTING - 2024/2025
BASED ON TOP 20 HIGH RISKS ABOVE RISK APPETITE

						Three Line of Defence												
					1st Line of Defence	2nd Line of Defence							3rd Line of Defence					
					Management	Corporate Functions							Independent Audit & Oversight Structures					
Risk Item	Risk Level	Risk Description	Risk Background	Cause of risk	Directorate	New Risk Actions / Future Initiatives / Interventions	Risk Management	IDP Alignment	SDBIP Alignment	ICT Function / Requirements	OHS	Legal Assistance (Internal / External)	SCM Contract Management / MOU/Agreements/SLA 's	Internal Audit	Audit Committee	External Audit/Auditor General	FARMCO / RMC	Council	Other Support (National and Provicial departments)
R 615	Strategic Risk	Limited Economic Growth (13)	Requires prioritization of LED efforts and initiatives to ensure sustainable growth of the local economy of TWK.	"Increase in Poverty Culture of non-payment Limited revenue streams" Budget constraints for LED initiatives ; Awaiting approval of regional LED strategy. ; Outdated LED strategy.	Deputy Director: Economic Development and Planning	Initiatives as per service delivery budget implementation plan for LED & Tourism	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 616	Strategic Risk	Mass Land invasion (16 25)	1. Political Aspirations 2. Urbanization, 3. Perceived housing and employment opportunities. 4. Shack farming/ renting of shacks	1. Lack of housing opportunities, economic/ employment opportunities 2. Individuals see opportunity to make money by renting out or selling shacks in order to generate income (abuse system). Migration to Theewaterskloof Municipality	Deputy Director: Economic Development and Planning	1. Implementation of SOP for Land Invasions. 2. Illegal Structures and report on prevention and correction measures taken.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 617	Strategic Risk	Lack of available municipal owned land. (16,25)	Most of the land in TWK is privately owned by farmers as well as Provincial and National Public Works.	Process to buy and transfer land from private land owners as well as Provincial and National Public Works to the municipality takes long and is costly.	Deputy Director: Economic Development and Planning	To engage with other owners of land to ensure development. Also engage with neibouring municipalities	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 611	Strategic Risk	Inability to fill in senior management vacancies (20)	Inability of the municipality to attract, build, nurture and retain scarce skills	1. Lengthy recuritment processes. 2. Non-competitive remuneration packages.	Office of the Municipal Manager	Vacant positions to be advertised and filled in.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R610	Strategic Risk	Lack of functional segregation of duties within the ICT department (13)	The Absence of dedicated ICT Manager to oversee and delegate duties within the department has resulted in a lack of functional segregation of duties among ICT staff.	Unfilled funded positions.	Office of the Municipal Manager - Municipal Manager - Communications	1. Filling of vacant ICT positions	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R607	Strategic Risk	Inadequate budget to achieve municipal strategic and operational objectives (20)	Roll out of the long term plans: in respect of LED, infrastructure and bulk service back log eradication and financial viability improvement. Waste Management Intensify asset and infra-structure maintenance. Existing outdated infrastructure as well as new infrastructure as required (Roads, storm water, pipelines, reservoirs, treatment facilities, pump stations, landfill sites etc.) Heavily dependent on MIG Funding towards infrastructure upgrades Housing backlogs and prioritization creating strain on demand of infrastructure networks	1. Lack of Capital Funding 2. Growing population (Spatial Development) 3.Inability to implement long term plans i.e.. backlogs and the improvement of financial viability and which has since been developed 4.Low economic growth. 5. Conditional grants	Director: Technical and Infrastructure Implementation Services	Liaise with the CFO for additional funding.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R608	Strategic Risk	Inability to provide bulk water when need arise (18)	Due to the drought as indicated by climate changes and other environmental contributing factors, may result in dramatic water scarcity/low potable water levels.	1. Record breaking extreme weather and climate change 2. Recklessness with public water usage	Director: Technical and Infrastructure Implementation Services	Drought plan and latest weather restrictions.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R609	Strategic Risk	Non-Compliance with Permit Conditions (13)	At Landfill, Transfer sites, Disposal Facilities in terms of solid waste management. Create temporary disposal facilities at municipal depot's. Unatourized access Informal recyclers illegally trespass disposal sites as pose safety risks.	1. Insufficient Operational Budget to Operate and Maintain the landfill sites _ Lack of Personnel & Equipment Resources 2. Slow process to phase out landfill sites and replaced by solid waste transfer facilities. 3. Lack of funds to rehabilitate waste disposal sites that is closed.	Director: Technical and Infrastructure Implementation Services	1. Four Internal Audits to be conducted and one External Audit to be conducted for compliance with permit conditions. 2. One Internal audit to be conducted annually for Waste Water Treatment works.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R607	Strategic Risk	Lack of public trust in the structures, processes and systems of the Theewaterskloof Municipality	Drastic increase in complaints and queries internally and in escalition to organs outside the Municipality such as Provincial Governament, Public Protector, Human rights commission, and legal entities. (13)	Departments working in silos. Lack of a cohisive and unified message going out to communities from administration and political organs. Unresponsive communication internally and to the public. Public suspecting that the Municipality's financial position is damaged.	Office of the Municipal Manager - Communications	1. Implementation of Revenue Enhancement Framework. 2. Report on Debt Collection Ratio and Credit Control Initiatives. 3 Proactive engagements with the public.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period.	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 603	Strategic	Ageing and deterioration of fleet and small plant.	1. Insufficient provision of capital funding for replacement of fleet and small plant. 2. Insufficient operational funding for the repairs and maintenance of fleet.	1. Lack of capital and operational funding to manage resources of the municipality. 2. Lack of monitoring and adherence to SOP's and Policy.	Director: Community Services	1. Draft an Informal Settlements Operational Plan and Submit to Council 2.Improved Access to Basic Services - Informal Settlements	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 604	Strategic Risk	Protest action / Civil unrest	Due to lack of service delivery. Due to insufficient budget within the municipality.	Lack of services delivery. Lack of funding to fulfil the basic needs to the community members within the Theewaterskloof municipality	Director: Community Services	1. Public engagements to provide feedback on time 2. Develop and regularly update a comprehensive response plan for dealing with protest actions and civil unrest.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 605	Strategic Risk	Record breaking extreme weather and climate change	Due to unforseen circumstances of the global climate change. Climate change will have a negative impact in all the sector within the municipal area.	Due to climate change and extreme whether conditions.	Director: Community Services	Proactively planned for extreme weather as early warnings are communicated.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 600	Strategic Risk	Slow Recovery of Potential Revenue (22,5)	The current collection rate is 83% end of June 2024 in comparison with the provincial norm set at 95%. The effect of this low collection rate negatively impacts on the tariffs and the affordability of services in addition it also places strains on the Municipalities cash flow and liquidity ratios and consequently its ability to meet short term liabilities. Due to the current collection percentage	Debt collection & Credit control plays a significant role in this risk. Whenever a debtor moves past the 30 day margin services should be stopped until the account is settled in full. Also where arrangements is not met the same route should be followed. This has a negative influence on the cash flow of the municipality (Eskom areas meters can't be blocked to enable credit control) (Genadendal - transformation process not completed)	Director: Financial Services		Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	Spend 95% of the approved housing grant funds by 30 June 2023 ((Total actual expenditure /Total budgeted)x100	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R 602	Strategic Risk	Conflict of interest & self-dealing	1. Failure by the municipal employee to act or consciously fail to act on a matter where the public servant has an interest with another person or entity has a form of relationship 2.Failure of the municipality to prevent municipal officials pursue personal interest in the administration of programs & services for private gain & benefit	1 Collusion 2. Lack of Anti- Corruption and Fraud Prevention awarenesses. 3. Lack of Code of Conduct and Ethics awarenesses. 4. Accepting of bribes or favours to process of unlawful or illegal request	Director: Financial Services		Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis	N/A	Spend 95% of the project budget approved for the procurement of new fleet vehicles by 30 June 2023((Total actual expenditure for the project/Total amount budgeted for the project)x100) (TL79)	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received

THEEWATERSKLOOF MUNICIPALITY
COMBINED ASSURANCE MODEL
2ND QUARTER REPORTING - 2024/2025

BASED ON TOP 20 HIGH RISKS ABOVE RISK APPETITE

						Three Line of Defence												
						1st Line of Defence	2nd Line of Defence						3rd Line of Defence					
						Management	Corporate Functions						Independent Audit & Oversight Structures					
Risk Item	Risk Level	Risk Description	Risk Background	Cause of risk	Directorate	New Risk Actions / Future initiatives / Interventions	Risk Management	IDP Alignment	SDBIP Alignment	ICT Function / Requirements	OHS	Legal Assistance (Internal / External)	SCM Contract Management / MOU/Agreements/SLA's	Internal Audit	Audit Committee	External Audit/Auditor General	FARMCO / RMC	Council	Other Support (National and Provicial departments)
R500	Operational Risk	Poor contract management	Non adherence to contract management processess and procedures resulting to possible delays in provision of required goods and services.	1. Non-compliance with laws and regulations with SCM legislation and policy. 2. Poor monitoring of contracts performance . 3. Limited capacity to administer contracts by SCM 4. Non-adherence to the contract expiry notice	Director: Financial Services		Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A		N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R502	Strategic Risk	Late payments of creditors/invoices	Due to late submission by user-departments and non compliance with the MFMA act that the invoices of creditor need to be settled within 30 days .	1. Late submissions of invoices. 2. Low cashflows to meet certain commitments 3 Incorrect information on the invoices	Director: Financial Services		Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R509	Operational Risk	Increased on Irregular,Fruitless and Wasteful expenditure	Existing staff not capable to maintain added workload Decrease in the Operational Budget	Planning and design implication on operations	Director: Financial Services		Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A		N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R528	Operational Risk	Communications function that need to be prioritised by the political and administrative leaderships in the municipal institution.	Comunications is currently the best practice at TWK Municipality but it is still based on temporarny staff and if the acting Communications Manager leaves, TWK will inavitably revert to inadiquate communication.	Capacity constraints within the department. The blurred lines of authority and responsibility on the political and administration. Political administration and corporate administration working in silos and various silos in the departments corporate administration. Also leading to the duplication of work.	Office of the Municipal Manager - Municipal Manager - Communications	The vacant communication officer post needs to be filled and an intern needs to be brought in to assist with the work.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R514	Operational Risk	Lack of safeguarding of Municipal Assets within the remote areas.	Due to Vandalism and Theft of the assets in the remote areas.	Due to the high rate of unemployment the thugs are vandalising municipal assets.	Director: Community Services	1. Implementation of SOP for Land invasions. 2. Illegal Structures and report on prevention and correction measures taken.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received
R512	Operational Risk	Ageing Water Infrastructure maintenance contributing to increasing distribution losses	1. Water losses due to aging infrastructure, incorrect water meter readings, old water meters, water usage not accounted for informal settelments. 2. Incorrect calculations of water losses due to incorrect data. 3 Due to the lack of operational budget to sustain the ageing of the infrastucture.	1. Unmetered or metered water usages not accounted for. 2. Water losses calculations incorrect due to inaccurate data. 3. No budget to support water losses iniciatives. Water losses	Director: Community Services	1. Audit per-paid meters (Beeskoppe). 2. Implement new tariff for the pass or tampering of water meters.	Monthly monitoring and continuous risk reviews. Monitoring of relevance and validity of risk actions responses on monthly basis.	N/A	N/A	N/A	No assurance for reporting period	No assurance for reporting period	N/A	No assurance for reporting period	No assurance for reporting period	No assurance for reporting period	Combined assurance will be presented and scrutinised by committee on the 10 March 2025.	N/A	No Input Received

ITEM TITLE

C204/2025 FRAUD AND RISK MANAGEMENT COMMITTEE: RISK MANAGEMENT MATURITY ASSESSMENT 2024-2025

[English version of the report is the original]

FILE NUMBER

5/14/2/4

PURPOSE OF REPORT

To provide the Committee with result feedback on the risk management maturity assessment for 2024-2025, conducted internally by the Risk Management Unit for Theewaterskloof Municipality.

BACKGROUND

The Risk Management Unit conducted its own maturity assessment, using guidelines from the Institute of Risk Management of South Africa (IRMSA), in order to assess/determine the municipality's risk profile and risk maturity level for the period 2017/2018.

The maturity level will determine areas for improvement, which will be directed to the Fraud and Risk Management Committee, Performance Audit Committee, and Council to address these deficiencies through training and recommended interventions.

DISCUSSION

The outcome of the Maturity Assessment for TWK was on Level 3. This means the municipality has implemented the Risk Management Framework in certain functional areas, but there are still areas that require attention.

ATTACHMENTS

- Report on 2024-2025 Risk Management Maturity Assessment for TWK

COMMENTS FROM THE OFFICE OF THE MUNICIPAL MANAGER

Approved.

COMMENTS FROM THE DIRECTORATE FINANCE

None.

COMMENTS FROM THE DIRECTORATE TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES

Recommendation is supported.

COMMENTS FROM THE DEPARTMENT ELECTRICAL SERVICES

None.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

None.

COMMENTS FROM INTERNAL AUDIT

No Comments. (In the background it states that the assessment is for the period 2017/2018).

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR :

It is recommended :

1. **That the Committee takes cognisance of the results of the risk management maturity assessment for the period 2024/2025.**

2. **That the Committee supports the recommendations stipulated in the risk management maturity assessment report to be executed by the Risk Management Unit and related role players.**

3. **That the risk management maturity assessment be referred to Performance- and Audit Committee for oversight.**

4. **That the risk management maturity assessment be referred to Council for approval.**

RECOMMENDATION FROM THE FRAUD AND RISK MANAGEMENT COMMITTEE TO THE PERFORMANCE- AND AUDIT COMMITTEE: 14 MAY 2025

1. The Committee noted the results of the risk management maturity assessment for the period 2024/2025.

2. The Committee supports the recommendations stipulated in the risk management maturity assessment report for execution by the Risk Management Unit and related role players.

It is recommended:

3. That the risk management maturity assessment be referred to Performance- and Audit Committee for oversight.

4. That the risk management maturity assessment be referred to Council for approval.

RECOMMENDATION BY THE PERFORMANCE- AND AUDIT COMMITTEE TO COUNCIL: 13 JUNE 2025

1. The Performance- and Audit Committee noted the risk management maturity assessment.

2. It is recommended that Council approves the risk management maturity assessment.

RECOMMENDATION TO COUNCIL:

It is recommended that the Council approves the Risk Management Maturity Assessment.

Theewaterskloof Municipality

Risk Management Maturity Assessment 2024-2025

Rate each question on a 0-5 scale, with 0 being the lowest and 5 the highest. Only score 0 when the contents of the question are non-existent (e.g. the municipality does not have a chief risk officer).

When considering a score in between numbers, e.g. 3½, round down.

	Definitions	Score	Chapter 1	Additional Comments
1	What level of understanding do the different role players have regarding their fraud and risk management responsibilities in terms of the MFMA and PSRMF?	3		
2	What level of understanding do the different role players have of the Fraud and risk management terms?	3		
	Subtotal	6		

	Frameworks	Score	Chapter 2	Additional Comments
3	To what extent has the municipality incorporated the COSO ERM Framework, PSRMF, King Code and ISO 31000 into its risk management processes?	3		Mostly using excellent practices of COSO and PSRMF
4	What level of understanding do the council and top management have of the importance and relevance of risk management frameworks to enable the establishment and maintenance of "effective, efficient and transparent systems of risk management" in accordance with the MFMA?	3		To increase awarenesses as part of setting the tone from the top
5	What level of understanding do the council and top management have of the benefits of risk management and how it can support the achievement of strategic objectives?	3		To increase awarenesses as part of setting the tone from the top
	Subtotal	9		

	Creating an enabling environment	Score	Chapter 3	Additional Comments
6	To what extent have top management and council accepted and embraced the enterprise risk management (ERM) approach towards risk management?	3		To increase awarenesses as part of setting the tone from the top
7	The Municipal Manager should delegate risk management responsibilities throughout the municipality. How effective and complete is/was the delegation of risk management responsibilities to the directors, management and other officials?	2		Senior management and some middle management understand their roles and responsibilities - not fully implemented
8	During budget allocations, are funds allocated to risk action owners to improve the control environment or eliminate the root causes of risks, after performing a cost-benefit analysis?	3		
9	The risk management strategy should outline the focus areas to improve the municipality's risk management maturity. How would you rate the strategy's completeness, usefulness and ability to direct the municipality's risk management towards maturity?	3		
10	How would you rate the fraud and risk management policy's explanation of the municipality's risk management process, the completeness of the identified role players and the explanations of their responsibilities for risk management?	3		
11	To what extent has the fraud risk management strategy and policy been communicated to all stakeholders involved with risk management?	3		

12	When new risk management processes are implemented, existing staff and councillors should receive orientation to be aware of and understand the new processes. New staff and councillors should receive orientation on all risk management processes. How would you rate the effectiveness of the risk management orientation provided to staff and councillors?	2	Limited awarenesses with the municipality to understand the importance of having strategy and policy of risk management.
13	Training should enable staff and councillors to optimally execute their risk management responsibilities. How would you rate the training provided to staff and councillors?	2	Training was provided to councilors during the council workshop by the Risk Officer. No risk training was conducted for full staff establishment
14	Risk management software should enable real-time, up to date responses and updates to risks, the compilation of useful reports and the distribution of relevant information. How would you rate the municipality's current risk management software?	0	No software in place
15	How productive is the fraud and risk management unit with its current hardware and software?	0	No software in place
16	The budget and resources (personnel, equipment, software, etc.) allocated to the fraud and risk management unit should enable them to perform the activities required to improve the fraud and risk management maturity of the municipality. How would you rate the adequacy of the funding and resources allocated to the fraud and risk management unit?	1	Insufficient resource allocation (personnel, technology and budget constraints)
17	How much control does the Chief Risk Officer have over the fraud and risk management unit's budget priorities and spending?	0	No Chief Risk Officer appointed
18	How would you rate the fraud and risk management unit's office space, location and access to meeting/conference rooms?	1	Currently the official is sharing the office with the Internal Auditors
	Subtotal	23	

	Integration of risk management activities	Score	**Chapter 4**	**Additional Comments**
19	Enterprise risk management (ERM) is a broad-based application of risk management across all major functions and activities of the municipality. How would you rate the current approach to risk management? (departmental silos vs enterprise based)	3		The approach is sufficient. We do not always have the tools or budget to adress the risk.
20	Combined assurance can optimise and maximise the level of risk, governance and control oversight over the municipality's risk landscape. How would you rate the adequacy of the combined assurance model (risks and lines of defence included, frequency of updates, credibility of information, etc.) and the assurance providers' responses to risks with inadequate, excessive or no assurance coverage?	3		
21	A lack of ethics is a contributing factor to a variety of risks, either being the cause of the risk itself or the cause of ineffective control measures. How effective is the municipality's processes to manage ethics risks and the ethical behaviour of staff and councillors?	2		Controls are in place and continuously improved. Anti-corruption, Fraud and Ethics awareness are being conducted to prevent unethical behaviour.
22	A business continuity framework endeavours to ensure that critical operations (services) of the municipality continue to be available when a risk with a devastating impact materialises. To what extent are the risks identified during the business impact analysis (BIA) managed as part of the municipality's ongoing risk management activities?	2		Business Continuity is still in a primary stage as it has not been fully applied.
23	Along with the fraud and risk management unit, various other functions within a municipality also facilitate risk management activities. How effective are the co-operation and channels of communication between the risk management unit and the functions concerned with occupational health and safety, combatting and prevention of corruption and fraud, business continuity, ICT, legal compliance, disaster management,	3		ICT Back up Continuity Strategy to be adopted by counicl.
	Subtotal	13		

Risk Identification	Score	**Chapter 5**	**Additional Comments**

24	The council and top management set the strategic objectives and direction of the municipality and are therefore best suited to identify risks to the implementation of the municipality's strategy. To what extent are the top management team and council involved with strategic risk identification and how often do they perform strategic risk identifications?	3	
25	Management are involved with the day-to-day operations of the municipality and should be aware of all key risks in their departments. To what extent are management involved with operational risk identification and how often are operational risk identifications performed?	3	
26	Project planning and the decision whether to proceed with a project should consider the risks inherent in the project. To what extent are risks identified for projects and how often during the project's lifecycle are project risk identifications performed?	4	
27	What level of understanding do the various role players have of the meaning of emerging and incident risks and how would you rate their performance in identifying emerging and incident risks timeously?	3	
28	To what extent does the municipality utilise internal and external sources of information to identify possible risks applicable to the municipality, such as internal and external audit reports, historic trends, IRMSA risk report, risk registers of other municipalities, etc.? (Risk universe)	4	
	Subtotal	17	

	Risk Assessment		Chapter 6	Additional Comments
29	How would you rate the municipality's framework for risk ratings (impact, likelihood, control effectiveness) in terms of completeness, credibility and ease of understanding and application by people with little risk management experience or qualifications?	4		
30	To what extent are risks' potential financial impacts and impacts on the achievement of the municipality's objectives assessed and linked with the key performance indicators?	4		SDBIP
31	Risks should be monitored and reassessed when changes occur, to reflect the current status of the risk. How effective is the process of periodic risk assessments in keeping the risk register up to date?	4		
	Subtotal	12		

	Risk Response	Score	Chapter 7	Additional Comments
32	What level of awareness and understanding does management have of the differences between preventative, detective and corrective controls and how adequate is the control mix to mitigate the risks to an acceptable level?	4		
33	The response to risks should take into account the cost, capacity (financial, human resources, infrastructure, etc.) of the municipality and the municipality's service delivery mandate. What level of awareness and understanding does management have of the different response options (avoid, treat, transfer, accept, exploit) and to what extent are the response options chosen in line with cost, capacity and service delivery considerations?	4		
34	How effective, relevant and timeously are the risk actions plans for risks with unacceptable residual levels and what level of understanding do the risk action owners have of the plans?	4		
	Subtotal	12		

	Communication and Reporting	Score	Chapter 8	Additional Comments
35	How timeous are top management informed of risks above the risk appetite?	3		
36	How frequent do top management and risk action owners' seniors receive reports on the progress made with the implementation of risk action plans?	4		
37	How frequent does top management receive reports on the progress made with the fraud and risk management implementation plan?	4		
38	To what extent has the fraud and risk management responsibilities of the different role players been communicated to them?	4		
	Subtotal	15		

	Monitoring	Score	Chapter 9	Additional Comments
39	How many of the assurance providers listed in the combined assurance model have access to and monitor the model?	3		Model is sent to applicable assurance providers for updates on a quarterly basis
40	How complete, timeous and useful are the risk management reports provided to the fraud and risk management committee and audit committee?	3		
41	To what extent do directors and managers monitor the implementation of risk action plans in their directorate/department and its risk mitigation effect?	2		Requires quality assurance and oversight from risk owners
42	The ultimate goal of fraud and risk management is to improve operational performance and achieve the municipality's strategic objectives. To what extent does the municipality monitor the effect of risk management on the municipality's performance?	4		
	Subtotal	12		

	Council	Score	Chapter 10	Additional Comments
43	How would you rate council's assistance to the municipal administration to deal with external risks beyond the administration's control?	3		
44	What level of understanding do councillors have of the contents of the risk management documents they approve, in particular their own responsibilities mentioned in the documents?	3		
45	To what extent do councillors consider the risks related a particular course of action when taking decisions?	3		
	Subtotal	9		

	Municipal Manager	Score	Chapter 11	Additional Comments
46	What level of understanding does the municipal manager have of the content and implications of the fraud and risk management documents he/she approves?	4		
47	What level of understanding does the municipal manager have of the meaning and implications of the risk tolerance and risk appetite levels?	3		
48	How would you rate the municipal manager's prioritisation and overseeing of high risks?	4		
49	Directors are the risk action owners and ultimately accountable for the management of risks in their directorates. To what extent does the municipal manager hold directors accountable for implementing fraud and risk management processes in their directorates?	3		
	Subtotal	14		

	Audit Committee	Score	Chapter 12	Additional Comments

50	How would you rate the audit committee charter's compliance in terms of the legal mandate for fraud and risk management imposed by the MFMA?	4	
51	One of the main responsibilities of an audit committee is to evaluate the integrity of the municipality's financial statements and as such the audit committee should at least address the risks to material misstatements. To what extend does the audit committee consider the financial reporting risks' (human error, fraud, ICT risks related to the financial systems, etc.) effect on the financial information of the municipality and the controls in place to mitigate the risks?	4	
52	To what extent does the audit committee review and recommend disclosures on matters of risk and fraud and risk management in the financial statements and annual report?	4	
53	How effective are the audit committee's engagements with the internal and external auditors to ensure that the internal and external audit plans are aligned to the risk profile of the municipality?	4	
54	In terms of the MFMA the audit committee must advise the council and management on matters relating to fraud and risk management. How often does the audit committee provide feedback to the council and municipal manager on the adequacy and effectiveness of fraud and risk management in the municipality and how effective and practical are the recommendations for improvement?	4	
55	How would you rate the audit committee's qualifications, skills and experience, whether combined or in individual members, to effectively perform its fraud and risk management responsibilities and provide credible and useful advice?	4	
	Subtotal	24	

	Risk Management Committee	Score	**Chapter 13**	**Additional Comments**
56	How would you rate the fraud and risk management committee's (as a collective) understanding of the municipality's operations and mandate and risk management qualifications and experience, including specialist risk management qualifications and experience?	3		
57	There is no legal requirements for a fraud and risk management committee, but for good corporate governance, the majority of members should be non-executive and include independent members. How would you rate the fraud and risk management committee's mix of executive, non-executive and independent non-executive members and the independence of the chairperson?	3		
58	Since there is no legislation governing fraud and risk management committees, a fraud and risk management committee charter should be comprehensive and clearly set out the objective, role/purpose and responsibilities of the fraud and risk management committee. How would you rate the fraud and risk management committee charter?	3		
59	To what extent do the fraud and risk management committee members read and understand the documents they approve or have to approve?	3		
60	How often does the fraud and risk management committee provide reports on the state of fraud and risk management to the municipal manager and council and how effective and practical are the recommendations for improvement?	3		

61	To avoid duplicating the work of the fraud and risk management committee, the audit committee must be aware of the fraud and risk management committee's activities and be able to review the adequacy thereof. How often and to what extent does the fraud and risk management committee interact and share information with the audit committee?	3	
	Subtotal	18	

	Chief Risk Officer	Score	Chapter 14	Additional Comments
62	How would you rate the fraud and risk management skills, qualifications and experience of the chief risk officer?	0		No Chief Risk Officer appointed
63	The main responsibility of the Chief Risk Officer is to guide the municipality to higher maturity levels, in accordance with a fraud and risk management framework. How effective and inclusive was the process of the chief risk officer to create the fraud and risk management framework (strategy, policy, implementation plan)?	0		No Chief Risk Officer appointed
64	How effective is the chief risk officer's assistance to management with risk identification, risk assessment and the development of risk action plans to mitigate identified risks?	0		No Chief Risk Officer appointed
65	How effective are the training for the role players responsible for fraud and risk management that is facilitated by the chief risk officer?	0		No Chief Risk Officer appointed
66	How often does the chief risk officer monitor the fraud and risk management processes and risk action responses and how effective and practical are the recommendations made by him/her to address identified deficiencies?	0		No Chief Risk Officer appointed
	Subtotal	0		

	Management	Score	Chapter 15	Additional Comments
67	Directors and management are responsible for implementing fraud and risk management processes in their directorates and departments. How would you rate the directors' and management's alignment of their functional fraud and risk management methodologies and processes with the municipality's process, as outlined in thefraud and risk management policy?	3		
68	How would you rate the effectiveness of the delegation of fraud and risk management responsibilities to staff by management and the procedures for accountability?	3		
69	How effective are the directors' and management's initiatives to empower officials to perform their fraud and risk management responsibilities effectively?	3		
70	Management are responsible for the control environment. How effective are management with the development, implementation, maintenance, monitoring of controls and corrective actions to address deficiencies in controls?	3		
71	Do the directors and management oversee the management of the key risks in their directorates and departments?	3		
	Subtotal	15		

	Other officials	Score	Chapter 16	Additional Comments
72	What level of awareness and understanding do other officials have of the municipality's fraud and risk management strategy, policy and processes and their risk management responsibilities?	3		

73	To what extend do other officials apply the municipality's fraud and risk management processes and implement risk action plans in their functional areas?	3	
74	Other officials are best suited to identify risks on the ground and areas where management don't set foot. How easy and timeously is the process for other officials to inform management and/or the fraud and risk management unit of new risks or changes to existing risks and what level of awareness do other officials have regarding their importance in risk identification?	3	
	Subtotal	9	

	Risk Champions	Score	Chapter 17	Additional Comments
75	To what extent do the risk champions' appointment letters set out their responsibilities and performance measurements?	3		
76	What level of understanding do the risk champions have of the risk management concepts and principles?	3		
77	How would you rate the skills, qualifications, experience and attributes of the risk champions?	3		
78	How effective is the guidance and support from the risk champions to the risk action owners in managing risks?	3		
	Subtotal	12		

	Internal Audit	Score	Chapter 18	Additional Comments
79	The capacity and resources of the internal audit unit is limited, therefore audits should focus on high risk areas. How effective is the risk-based audit plan in directing audits to high risk areas?	4		
80	How would you rate the chief audit executive's skills, qualifications, experience and independence from the municipality's risk management systems and processes?	4		
81	How often does the internal audit unit evaluate the effectiveness of the entire system of fraud and risk management and how useful are the recommendations for improvement?	4		
82	How would you rate the internal audit unit's independence from the municipality's risk management structures, systems, and processes?	4		
	Subtotal	16		

	External Audit	Score	Chapter 19	Additional Comments
83	Does the external auditor provide an opinion on the municipality's fraud and risk management effectiveness?	3		
84	To what extent did the external audit plan include a focus on the high risk areas of the municipality?	3		
	Subtotal	6		

	National Treasury	Score	Chapter 20	Additional Comments
85	To what extent are the municipality's risk management processes in line with the prescribed norms and standards of National Treasury?	4		
86	How effective is the municipality's engagement with National Treasury regarding fraud and risk management?	4		
	Subtotal	8		

	Provincial Treasury	Score
87	How informative and helpful are the fraud and risk management training and workshops sponsored by Provincial Treasury and how would you rate the attendance of staff and councillors, if applicable?	0
88	How effective is the municipality's engagement with Provincial Treasury regarding fraud and risk management?	3
	Subtotal	3

Chapter 21

Additional Comments
No training was provided by PT.

	Evaluation of risk management effectiveness	Score
89	How effective and useful are the fraud and risk management maturity assessments in enabling the municipality to measure its progress with its risk maturity level and to identify areas for improvement?	1
90	How effective and credible are the performance evaluations conducted on the audit committee and fraud and risk management committee?	3
91	How effective and credible is the performance evaluation of the Chief Risk Officer?	0
92	How effective and credible are the directors' and municipal manager's performance evaluations for fraud and risk management performed by council?	0
93	How effective and credible are the performance evaluations of managers for fraud and risk management performed by the directors?	0
94	To what extent does management evaluate the performance of their staff regarding fraud and risk management?	0
	Subtotal	4

Chapter 22

Additional Comments
It was last evaluated 6 years ago
No evidence to prove this evaluation was done for FARMCO. PAC evaluations take place annually
No Chief Risk Officer appointed
No evidence to prove that evaluations were done
No evidence to prove that evaluations were done
Majority of staff are not exposed to the risk management processes and activities.

Total score	257
Maximum possible score	470
Percentage score	54,68%
Maturity level	**Level 3**

Level 1 - Awareness (<20%)
Level 2 - Understanding (20% - 39.99%)
Level 3 - Application (40% - 74.99%)
Level 4 - Embedded (75% - 89.99%)
Level 5 - Leadership (90% - 100%)

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Awareness	**Understanding**	**Application**	**Embedded**	**Leadership**
There is a general understanding within the municipality of the benefits of risk management, however, at this stage, no active measures have been taken that would	A Risk Management Framework has been designed and implementation has commenced or has been programmed to commence in the near future.	A Risk Management Framework has been implemented in certain functional areas within the municipality. There are areas within the	A Risk Management Framework has been implemented in all functional areas within the municipality. The risk management practices of the	A Risk Management Framework has been implemented in all functional areas within the municipality and all of the functional areas can be regarded as "best practice" in

constitute the implementation of a Risk Management Framework.	There may be some risk management being done within the municipality, but this is on an ad-hoc basis and is reliant on individuals, as opposed to established systems and leadership from senior management.	municipality that have yet to incorporate sound risk management practices into their processes.	municipality are adequate to enable effective risk management, but are not "best practice" and can be improved.	relation to their risk management. The risk management practices of the municipality are aligned to South African and international best practices or receive recognition as new best practices.

ITEM TITLE

C205/2025 DIRECTORATE CORPORATE SERVICES: DEPARTMENT ADMINISTRATION: CONSIDERATION BY COUNCIL TO APPOINT A FOURTH MEMBER TO THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

[English version of the report is the original]

FILE NUMBER

3/2/17/2

PURPOSE / AIM OF REPORT

The purpose of this report is for Council to consider the appointment of a fourth Member to the Municipal Public Accounts Committee (MPAC).

BACKGROUND

The council resolved as follows per agenda-item C215/2024 of 28 November 2024:

2. ***Council appoints the following Councillors as MPAC Chairperson and Members:***

   Councillor M Gana [Chairperson]
   Councillor PJ Stander [Member]
   Councillor J Smit [Member]

Secundi: Councillor M Botes

DISCUSSION

During the Council Meeting of 27 June 2025 under "Statements and Communications by the Speaker" the following remark was recorded:

"I want to thank the EMC and also the coalition for revisiting the decision of the MPAC composition. The Municipal Public Accounts Committee will have four members now and one of them will be from the opposition side. Corporate Services will prepare an agenda-item for the next Council meeting to rescind the previous decision."

FINANCIAL IMPLICATIONS

Provision has been made in the 2025/26 budget for this expenditure.

LEGAL RESPONSIBILITIES

Section 79A of the Municipal Structures Amendment Act 2021

(1) A municipal council must establish a committee called the municipal public accounts committee.

(2) The mayor or executive mayor, deputy mayor or executive deputy mayor, any member of the executive committee, any member of the mayoral committee, speaker, whip and municipal officials are not allowed to be members of the municipal public accounts committee.

(3) The municipal council must determine the functions of the municipal public accounts committee, which must include the following:

(a) review the Auditor-General's reports and comments of the management committee and the audit committee and make recommendations to the municipal council;
(b) review internal audit reports together with comments from the management committee and the audit committee and make recommendations to the municipal council;
(c) initiate and develop the oversight report on annual reports contemplated in section 129 of the Local Government: Municipal Finance Management Act;
(d) attend to and make recommendations to the municipal council on any matter referred to it by the municipal council, executive committee, a committee of the council, a member of this committee, a councillor and the municipal manager; and
(e) on its own initiative, subject to the direction of the municipal council, investigate and report to the municipal council on any matter affecting the municipality.

(4) Reports of the municipal public accounts committee must be submitted to the speaker who must table such reports in the next meeting of the municipal council.

(5) (a) For the purposes of this section 'audit committee' means the audit committee envisaged in section 166 of the Local Government Municipal: Finance Management Act.
(b) Each municipality and each municipal entity must establish an audit committee in accordance with that section."

RISK MANAGEMENT IMPLICATIONS

None

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council resolves to appoint Aldm/Cllr ..... as a fourth Member of the Municipal Public Accounts Committee (MPAC).

ITEM TITLE

C206/2025 DIRECTORATE CORPORATE SERVICES: DEPARTMENT ADMINISTRATION: APPROVAL OF QUARTERLY REPORT REGARDING RESOLUTIONS TAKEN AT COUNCIL MEETINGS FOR THE 4th QUARTER (01 APRIL 2025 TO 30 JUNE 2025)

[English version of the report is the original]

FILE NUMBER

5/1/3

PURPOSE OF REPORT

That Council notes and approves the attached report reflecting the resolutions taken at Council meetings for the period 01 April 2025 to 30 June 2025.

BACKGROUND

In terms of Corporate Services Departmental Service Delivery and Budget Implementation Plan (SDBIP), a report on all decisions taken during Council meetings must be submitted to Council for cognizance and approval.

DISCUSSION

After completion of the 4th quarter of the 2024/2025 Service Delivery and Budget Implementation Plan (SDBIP), the schedule is attached as an annexure to this Agenda-item for notification and approval by the Council.

FINANCIAL IMPLICATIONS

None.

LEGAL RESPONSIBILITIES

None.

RISK MANAGEMENT IMPLICATIONS

Not applicable.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that the Council notes and approves the schedule regarding decisions taken during Council meetings for the 4th quarter of 2024/25 (01 April 2025 to 30 June 2025).

THEEWATERSKLOOF MUNICIPALITY

RESOLUTIONS TAKEN DURING COUNCIL MEETINGS

01 APRIL 2025 TO 30 JUNE 2025

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
	SPECIAL COUNCIL MEETING – 16 APRIL 2025			
SC04/2025	Office of the Executive Mayor: Extension of Acting Appointment: Mr Walter Hendricks [4/4/1/11]	Director: Corporate Services, Mr GW Hermanus	Yes	
SC05/2025	Office of the Municipal Manager: Appointment of Director: Financial Services and Director: Corporate Services [4/4/1/11]	Municipal Manager, Mr W Hendricks	Yes	
SC06/2025	Office of the Municipal Manager: Appointment of Acting Director: Technical and Infrastructure Implementation Services [4/4/1/11]	Senior Manager: Human Resources, Mr J Amansure	Yes	
SC07/2025	Office of the Municipal Manager: Appointment of Acting Director: Community Services [4/4/1/11]	Senior Manager: Human Resources, Mr J Amansure	Yes	
	COUNCIL MEETING – 30 APRIL 2025			
C89/2025	Office of the Municipal Manager: Determination and approval of upper limits of salaries, allowances and benefits of Councillors with effect from 01 July 2023 [3/3/7/R]	*Agenda-item referred to next Council Meeting for discussion.*		*Agenda-item was resubmitted and served at the Council Meeting of 29/05/2025.*
C90/2025	Office of the Municipal Manager: Non-Performance and maladministration within the Municipality [2/1/4]	*Agenda-item referred back.*		*Agenda-item was resubmitted and served at the Council Meeting of 29/05/2025*

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C91/2025	Office of the Municipal Manager: Outcome Report for the Municipal State of Affairs Session held on 18 & 19 February 2025 in the Council Chambers, Municipal Offices, Caledon [2/1/6]	Manager: Corporate Services, Ms M Faul	Yes	
C92/2025	Office of the Municipal Manager: FARMCO: Presentation of Combined Assurance Model 2024/25 [5/14/2/1]	Risk Management Officer. Ms N Dayeni	Yes	
C93/2025	Administration: Approval of quarterly report regarding resolutions taken at Council Meetings for the 3rd Quarter (01 January 2025 – 31 March 2025) [3/2/1/4]	Manager: Corporate Services, Ms M Faul	Yes	
C94/2025	Administration: Approval of the Revised Rules of Order for Meetings of Council and Committees of Theewaterskloof Municipality [3/2/1/4]	Manager: Corporate Services, Ms M Faul	Yes	
C95/2025	Administration: Ward Committee System: Report on composition of Ward Committees per Ward and Re-establishment of Ward 10 [3/4/R]	Manager: Corporate Services, Ms M Faul *(Relocate to Ms L Kilowan for finalization]*	No	**Collab nr 6143687** Comments: 85% - Ward 4 & 8 not fully established yet.
C96/2025	Technical- and Infrastructure Implementation Services: Report on performance of Contractors: October – December 2024 [8/2/3/5/5]	Acting Director: Technical- and Infrastructure Implementation Services, Mr N Kayser	Yes	
C97/2025	Disaster Management and Environmental Affairs: Disaster Risk Management Framework for Theewaterskloof Municipality [17/4/B]	*Refer to Workshop of Council.*		
C98/2025	LED: Revision of the Tourism Strategy for Theewaterskloof Municipality [17/16/1/3]	*Agenda-item referred back.*	No	**Collab nr 5890942** For finalization by Ms B Fadana.
C99/2025	Finance: SCM: Reporting on performance of Contractors: 3rd Quarter – January, February and March 2025 [6/2/3/5/3]	Director: Finance, Mr P Mabhena.	Yes	
C100/2025	Finance: SCM: Deviation Report: Adenco Construction corrected amount of Deviation 5300776 (November 2024) [6/3/3/6]	*Agenda-item referred back.*		*Was resubmitted and served at the Council Meeting of 27/06/2025*

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C101/2025	Finance: SCM: Deviation Report for March 2025 [6/3/3/6]	For finalization by the Director: Finance and the detail plan and feasibility study of mechanical workshop - Mr M Ferndale	Director: Finance – Yes Mr Ferndale – No	**Collab no 6101085** For finalization by Mr M Ferndale.
C102/2025	Finance: SCM: 3rd Quarter Store Report – April 2025 [6/1/1/2]	Director: Finance, Mr P Mabhena	Yes	
C103/2025	Finance: 3rd Quarter Report (January – March 2025) [5/16/R]	For finalization by Mr P Mabhena - Collection Rate Campaign – and to look into Eskom areas become TWK areas – Mr Z Benjamin.	No	**Collab 6140961** For finalization Mr P Mabhena/Mr Z Benjamin
C104/2025	Finance: Withdrawals from Municipal Bank Accounts: January – March 2025 [5/15/R]	Director: Finance, Mr P Mabhena.	Yes	
C105/2025	Community Services – Operational: Approval of business plan for projects in Genadendal, Bereaville, Boschmanskloof and Heuwelkroon [16/3/3/4; 16/3/3/1; 16/3/3/2]	Deputy Director: Community Services, Mr J Barnard	Yes	
C106/2025	Office of the Municipal Manager: Consideration of closing time of the Municipal Offices, Traffic Centres and Libraries on 02 May 2025 [4/8/1]	Manager: Corporate Services, Ms M Faul	Yes	
	SPECIAL COUNCIL MEETING: 29 MAY 2025			
SC08/2025	Finance: Consideration and approval of the Adjustment Budget 2024/2025 and indicative for the projected two outer years 2025/2026 and 2026/2027 [5/1/1-2024/2025; 5/1/1-2025/2026; 5/1/1/-2026/2027]	Director: Finance, Mr P Mabhena	Yes	
SC09/2025	Finance: Comments/Representations received on the 2025/2026 Draft Budget [5/1/1-2025/2026]	Director: Finance, Mr P Mabhena	Yes	

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
SC10/2025	Finance: Consideration and approval of the Final Budget 2025/2026 and indicative for the projected two outer years 2026/2027 and 2027/2028 [5/1/1-2025/2026; 5/1/1-2026/2027; 5/1/1-2027/2028]	Director: Finance, Mr P Mabhena	Yes	
SC11/2025	Strategic Support and IDP: Review of the 2022-2027 five-year Integrated Development Plan [15/1/5/1]	Manager: IDP, Mr V Arendse	No	**Collab no 6243989** For finalization by Ms J Marzec-Visagie
	COUNCIL MEETING: 29 MAY 2025			
C107/2025	Strategic Support and IDP: Reporting on performance of Contractors: January 2025 till March 2025 [8/2/3/5/1]	Manager: IDP, Mr V Arendse	Yes	
C108/2025	IDP / Performance Management: 3rd Quarter Top Layer SDBIP Report [5/1/3]	Manager: IDP, Mr V Arendse	No	**Collab no 6144231** For finalization by Ms J Marzec-Visagie
C109/2025	Office of the Municipal Manager: Determination and approval of upper limits of salaries, allowances and benefits of Councillors with effect from 01 July 2023 [3/3/7/R]	Municipal Manager, Mr W Hendricks	Yes	
C110/2025	Office of the Municipal Manager: Determination of 2024/2025 upper limits of the total Remuneration packages of Municipal Managers and the Managers directly accountable to Municipal Managers [4/2/1/1]	Municipal Manager, Mr W Hendricks	Yes	
C111/2025	Office of the Municipal Manager: Establishment of a Disciplinary Board in terms of Regulation 4 of the Municipal Regulations on Financial Misconduct procedures and criminal proceedings [3/2/14/1; 3/2/14/3]	Municipal Manager, Mr W Hendricks	Yes	
C112/2025	Office of the Municipal Manager: Non-performance and Maladministration within the Municipality [2/1/4]	*Agenda-item withdrawn and was not discussed during the meeting.*		The Municipal Manager requested that the item be closed on Collaborator and will not be presented at any meeting for discussion.

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C113/2025	Internal Audit: Performance- and Audit Committee Report – 01 January 2025 – 31 March 2025 [5/14/1/2/2]	Chief Audit Executive, Mr A Opperman	Yes	
C114/2025	Corporate Services: Reporting on performance of Contractors: January till March 2025 [8/2/3/5/2]	Director: Corporate Services *[Reallocate to Ms L Kilowan for finalization]*	No	**Collab no 6145410** For finalization Ms L Kilowan.
C115/2025	Administration: Councillors in recess from 30 June 2025 until 18 July 2025 [3/2/1/R]	Manager: Corporate Services, Ms M Faul	Yes	
C116/2025	Administration: Establishment of Section 80 Committees of Theewaterskloof Municipality after the submission of the representatives and secondi of the ANC Members of the Committees [3/3/6]	Manager: Corporate Services, Ms M Faul	Yes	
C117/2025	Administration: Establishment of Statutory Committees/Sub-Committees of the Local Labour Forum and the Disciplinary Committee of Theewaterskloof Municipality after the submission of the representatives and secondi of the ANC Members on the Committees [3/3/6]	Manager: Corporate Services, Ms M Faul	Yes	
C118/2025	Administration: Approval of Annual Planner for the period 91 July 2025 – 30 June 2025 [2/1/4]	Manager: Corporate Services, Ms M Faul	Yes	
C119/2025	Technical- and Infrastructure Implementation Services: Reporting on performance of Contractors: January – March 2025 [8/2/3/5/5]	Acting Director: Technical and Infrastructure Implementation Services, Mr N Kayser	Yes	
C120/2025	Property Management: Western Cape Government: Department of Infrastructure – Acquisition of a portion of Erf 1014, Grabouw [7/1/3/2/4]	Manager: Property Management, Mr E Wessels	Yes	
C121/2025	LED: Memorandum of Understanding between Theewaterskloof Municipality and the Grabouw Development Agency (GDA) [17/16/1/1]	Manager: LED, Ms E Lotriet	No	**Collab no 6016783** For finalization by Ms E Lotriet

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C122/2025	LED and Tourism: Quarterly reporting on performance of Contractors [8/2/3/5/6]	Manager: LED, Ms E Lotriet	No	**Collab no 6147411** For finalization by Ms E Lotriet
C123/2025	Town Planning and Building Control: Appointment of Internal Municipal Planning Tribunal Members [3/2/15/3]	Manager: Town Planning and Building Control, Mr E Shortles	Yes	
C124/2025	Town Planning and Building Control: Zoning Rectification: Farm No 853, Caledon District [15/3/1; Farm 853, Caledon]	Manager: Town Planning and Building Control, Mr E Shortles	Yes	
C125/2025	Town Planning and Building Control: Quarterly reporting on performance of Contractors [8/2/3/5/6]	Manager: Town Planning and Building Control, Mr E Shortles	Yes	
C126/2025	Human Settlements: Quarterly reporting of performance of Contractors [8/2/3/5/6]	Acting Director: Economic Development, Mr E Shortles *[Relocate to the Manager: Human Settlements, Mr W Moses for finalization]*	No	**Collab no 6142756** For finalization by Mr W Moses)
C127/2025	Human Settlements: Quarterly report: Informal Settlements: Period 01 January 2025 – 31 March 2025 [17/7/4]	Acting Director: Economic Development, Mr E Shortles *[Relocate to the Manager: Human Settlements, Mr W Moses for finalization]*	No	**Collab no 6147382** For finalization by Mr W Moses)
C128/2025	Human Settlements: Electronic Database [17/7/2/R]	Acting Director: Economic Development, Mr E Shortles *[Relocate to the Manager: Human Settlements, Mr W Moses for finalization]*	No	**Collab no 6147384** For finalization by Mr W Moses)

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C129/2025	Human Settlements: Quarterly report: Greater Grabouw: Quarter 3: Period 01 January – 31 March 2025 [17/7/4]	Acting Director: Economic Development, Mr E Shortles *[Relocate to the Manager: Human Settlements, Mr W Moses for finalization]*	No	**Collab no 6148929** For finalization by Mr W Moses)
C130/2025	Human Settlements: Riemvasmaak Project: Progress Report for the period 01 January 2025 to 31 March 2025 [17/7/3/4]	Acting Director: Economic Development, Mr E Shortles *[Relocate to the Manager: Human Settlements, Mr W Moses for finalization]*	No	**Collab no 6148930** For finalization by Mr W Moses)
C131/2025	Finance: SCM: Deviation Report for April 2025 [6/3/3/6]	Director: Finance, Mr P Mabhena	Yes	
C132/2025	MPAC: Internal Audit: Supply Chain Management Audit: 01/08/2025 – 31/10/2025 [5/14/1/2/2]	Municipal Manager, Mr W Hendricks	Yes	
C133/2025	MPAC: Internal Audit: Ad Hoc Investigation LL04/2021/22 [5/14/2/2]	Municipal Manager, Mr W Hendricks	Yes	
C134/2025	MPAC: Human Resources: Payment of Cedar Psychological Services [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C135/2025	MPAC: Human Resources: Payment of Bowl Addiction Treatment Service [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C136/2025	MPAC: LED: Irregular Expenditure – Festival of Lights [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C137/2025	MPAC: Human Settlements: Irregular Expenditure – ASLA Construction (Pty) Ltd [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C138/2025	MPAC: Human Settlements: Irregular Expenditure – K2C Construction (Pty) Ltd [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C139/2025	MPAC: Finance: Irregular Expenditure – Designatated sector tender not advertised and evaluated for local content and production [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C140/2025	MPAC: Finance: Non-Compliance: Reason for obtaining less than three (3) formal written price quotations was not recorded and approved by the CFO or Official designated by the CFO [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C141/2025	MPAC: Community Services: Irregular Expenditure – ZWH Projects and Development [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C142/2025	MPAC: Community Services: Irregular Expenditure – Sibakulua Security [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C143/2025	MPAC: Community Services: Term Group [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C144/2025	MPAC: Finance: Irregular Expenditure – Preferential Procurement Regulations, 2022 [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C145/2025	MPAC: Finance: Irregular Expenditure 2022/2023 – Procurement and contract management in accordance with Regulation of the Supply Chain Management Policy [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C146/2025	MPAC: Finance: Reason for not following the competitive bidding process (deviation) not justifiable [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C147/2025	MPAC: Office of the Municipal Manager: Discrepancies in appointments of Acting Director Corporate Services and Acting Director Finance [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C148/2025	MPAC: ICT: Irregular Expenditure – Detailed Audit Finding: Non-Compliance – Procurement for services from Telkom SA [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C149/2025	MPAC: Technical and Infrastructure Implementation Services: Irregular Expenditure with regards to the repair of Bulk Sewer Caledon – Umzali Civils (Pty) Ltd [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C150/2025	MPAC: Technical and Infrastructure Implementation Services: Irregular Expenditure with regards to the Cherry Picker CAM 21962 vehicle that developed a defect and could not pass the yearly renewal of its license: Kani Motors Repairs and Spares CC [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C151/2025	MPAC: Human Settlements: Irregular Expenditure – Grabouw Auto Spares [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C152/2025	MPAC: Finance: Irregular Expenditure: The supply and installation of new floor tiles at hallways, kitchens and restrooms at the head office building of Theewaterskloof Municipality, Caledon [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C153/2025	MPAC: Finance: Irregular Expenditure – Non-compliance with advertisement requirement for formal written price quotations: Supply practical 9mm handgun firearm shoot (Regulation 21) and firearm competency to Theewaterskloof Public Safety Department in Caledon [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C154/2025	MPAC: Finance: Irregular Expenditure – Written price quotations were not obtained from at least three prospective suppliers [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C155/2025	MPAC: Finance: Incomplete disclosure of irregular expenditure in the financial statements [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C156/2025	MPAC: Finance: Irregular Expenditure – Incorrectly classified [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C157/2025	MPAC: Finance: Irregular Expenditure: Preferential Procurement Policy Framework Act (PPPFA) and Preferential Procurement Regulations (PPR) 2022 [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
	COUNCIL MEETING: 27 JUNE 2025			
C158/2025	Corporate Services: Review of the staff establishment [4/1/2]	Senior Manager: Human Resources, Mr J Amansure	Yes	
C159/2025	Property Management: Caledon Bowling Club: Application to lease clubhouse and bowling facilities on a portion of Erf 1 Caledon [7/1/3/1/1; 7/2/3/1/1]	Director: Economic Development and Planning, Ms N Baliso *(For finalization by Mr E Wessels)*	No	**Collab no 4551103** (For finalization by Mr E Wessels)
C160/2025	Property Management: Rescinding of Council Resolution C82/2024 and offer new proposal for the utilisation of Erf 1159 Grabouw [7/2/3/2/4]	Director: Economic Development and Planning, Ms N Baliso *(For finalization by Mr E Wessels)*	Yes	
C161/2025	Property Management: Status of storm-damaged municipal properties in Caledon and Tesselaarsdal [7/1/2]	Director: Economic Development and Planning, Ms N Baliso *(For finalization by Mr E Wessels)*	No	**Collab no 6183360** (For finalization by Mr E Wessels)
C162/2025	Human Settlements: Emergency Housing Assistance Berg Street Myddleton: Erven 162, 163 and 164 [17/7/1/2/1/R]	Director: Economic Development and Planning, Ms N Baliso *(For finalization by Mr JP Shuma)*	No	**Collab no 6150225** (For finalization by Mr JP Shuma)
C163/2025	SCM: Deviation Report: Adenco Construction corrected amount of deviation 5300776 (November 2024) [6/3/3/6]	*Refer to the next MPAC Meeting*		
C164/2025	SCM: Deviation Report for May 2025 [6/3/3/6]	Director: Finance, Mr P Mabhena	Yes	

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C165/2025	SCM: 05 June 2025 Store Audit Variances / Slow-moving and Obsolete Stock Report [6/1/1/2]	*Refer to the next MPAC Meeting.*		
C166/2025	Finance: Income Forgone, Rebates, Reductions and Redemptions [5/11/R]	Director: Finance, Mr P Mabhena	Yes	
C167/2025	Finance: Consideration of overdraft Facility [5/15/2]	Director: Finance, Mr P Mabhena	Yes	
C168/2025	Office of the Speaker: Alleged breach of the Code of Conduct for Councillors by the Executive Mayor, Alderman LM de Bruyn [3/3/3]	Office of the Speaker, Ms L Kilowan	Yes	
C169/2025	Office of the Speaker: Alleged breach of the Code of Conduct for Councillors by Alderman MR Nongxaza [3/3/3]	Office of the Speaker, Ms L Kilowan	Yes	
C170/2025	Office of the Speaker: Alleged breach of the Code of Conduct for Councillors by Councillor M Gana [3/3/3]	Office of the Speaker, Ms L Kilowan	Yes	
C171/2025	MPAC: Community Services: Irregular Expenditure – Specialised Agri Protection Services [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C172/2025	MPAC: Community Services: Irregular Expenditure – WB Tipper Truck and Plant Hire [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C173/2025	MPAC: Community Services: Irregular Expenditure – Trail's End [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C174/2025	MPAC: Community Services: Blue Falcon [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C175/2025	MPAC: Community Services: Isidingo [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C176/2025	MPAC: Community Services: Can Marketing and Solution (Pty) – R165 000.00 [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C177/2025	MPAC: Finance: Reported on unauthorised expenditure for 2023/2024 financial year [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*
C178/2025	MPAC: Finance: Irregular Expenditure – Deviation from SCM process: Provision of bill payment services – Municipal bills and water and electricity payments to Theewaterskloof Municipality [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C179/2025	MPAC: Operations: Procurement of fuel for fleet [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C180/2025	MPAC: Operations: Irregular Expenditure – Unspent conditional grant funding not backed by cash [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*
C181/2025	MPAC: Operations: Irregular Expenditure – No procurement process followed for maintenance, safeguarding and security and wet fuel (generator) services [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C182/2025	MPAC: Operations: Irregular Expenditure – Operational agreement of packaging plants between Ikusasa Water and TWK for the purification of water in various TWK Towns [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*
C183/2025	MPAC: Operations: Irregular Expenditure – Procurement of goods and services without a competitive bidding process resulting in irregular expenditure – WB Tipper Truck and Plant Hire [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	
C184/2025	MPAC: Operations: Irregular Expenditure – COMM11/2023/24 restoration of road infrastructure in the Rooidakke Development, Grabouw Exeo Khokhela [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*

	COUNCIL RESOLUTIONS	FOR FINALIZATION BY WHOM	FINALIZED YES/NO	COMMENTS
C185/2025	MPAC: Operations: Irregular Expenditure – Quotations to attend to defects on compactor CAM 25570 – Trans Manufacturing (Pty) Ltd t/a TFM Transtech [6/3/1/5/1]	*Agenda-item be withdrawn and not discussed during the meeting.*		*Refer to next MPAC Meeting.*
C186/2025	MPAC: Human Resources: Irregular Expenditure – Purchasing of emergency PPE 2023/2024 [6/3/1/5/1]	Municipal Manager, Mr W Hendricks	Yes	

ITEM TITLE

C207/2025 DIRECTORATE CORPORATE SERVICES: DEPARTMENT LEGAL SERVICES: ROLES AND AREAS OF RESPONSIBILITY OF EACH POLITICAL STRUCTURE, POLITICAL OFFICE BEARER AND THE MUNICIPAL MANAGER

[English version of the report is the original]

FILE NUMBER

2/1/1

PURPOSE OF REPORT

That Council approves the reviewed roles and areas of responsibility that have been established for each political structure, political office bearer and the municipal manager.

BACKGROUND

The Local Government: Municipal Systems Act, Act 3 of 2022 (Systems Act) stipulates that a municipality must define the roles and areas of responsibility of key role-players in the municipality.

Section 53 of the Systems Act stipulates:

A municipality must, within the framework of and in accordance with relevant provisions of the Municipal Structures Act, this Act (Local Government: Municipal Structures Act) and other applicable legislation, define the specific roles and areas of responsibility of each political structure and political office bearer of the municipality and of the municipal manager.

DISCUSSION

The existing roles and responsibilities have been reviewed by the Legal Department in terms of the amended legislation. The document was thereafter reviewed by the Department: Local Government for review on legislative compliance.

That cognisance be taken by all role-players within the municipality of the reviewed roles and areas of responsibility that have been established for each political structure, political office bearer and the municipal manager.

A workshop in respect of the roles and responsibilities was conducted by Department: Local Government on 28 January 2025. (PowerPoint presentation attached hereto as Annexure B)

The document regarding the roles and areas of responsibility of the key role-players in the municipality is as reviewed by the Department of Local Government is attached hereto as Annexure A.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The Local Government: Municipal Systems Amendment Act, Act 3 of 2022.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Risk that responsible political officer bearer's act outside their role and responsibilities.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended:

1. **That Council approves the reviewed roles and areas of responsibility that have been established for each political structure, political office bearer and the municipal manager, as reviewed by the Legal Department and the Department of Local Government (attached hereto as Annexure A).**

2. **That Council takes cognisance of that a workshop was conducted in respect of the roles and areas of responsibility that have been established for each political structure, political office bearer and the municipal manager on Tuesday, 28 January 2025 (the relevant PowerPoint Presentation is attached hereto as Annexure B)**

ROLES AND AREAS OF RESPONSIBILITY OF EVERY POLITICAL STRUCTURE AND POLITICAL OFFICE BEARER OF THEEWATERSKLOOF MUNICIPALITY AND OF THE MUNICIPAL MANAGER

APPROVED BY COUNCIL ON .....

BY COUNCIL RESOLUTION.....

Version: March 2023

CHAPTER 1. INTRODUCTION

1.1 STATUTORY PRESCRIPT

The Local Government: Municipal Systems Act, 2000 as amended (the 'Systems Act') prescribes that the municipality define the roles of the main roleplayers in the municipality with a view to more effective governance. Section 53 of the Systems Act provides:

> *"A municipality must within the framework of and in accordance with relevant provisions of the Municipal Structures Act[1], this Act and other applicable legislation, define the role and area of responsibility of each political structure and political office bearer of the municipality and of the municipal manager."*

The key words in the quoted provision bear the followings meanings -

"A-G"	the Auditor-General;
"area of responsibility"	a geographical or functional area of responsibility;
"municipal manager"	a person appointed in terms of section 54A of the Local Governemnt: Municipal Systems Act, 2022 (the Systems Act);
"NT"	the National Treasury;
"political office bearer"	the speaker, executive mayor or deputy mayor as contemplated in the Structures Act, **2021 as amended (the Structures Act)**;
"political structures"	the council of the municipality or a committee[2] or other collective structures of the municipality elected, designated or appointed in terms of specific provision of the Structures Act;
"PT"	the Provincial Treasury in the Western Cape Province;
"role"	a function to be performed by a political structure, political office bearer, councillor or official of the municipality in the exercise of an assigned authority or duty;
"SDBIP"	service delivery and budget implementation plan

[1] Act 117 of 1998 (the 'Structures Act') as amended
[2] Several committees may or must be instituted in terms of sections 71, 79, 79A and 80

"vested authority or duty" an authority, power or duty whether expressly assigned, or assumed, or delegated or subdelegated.

1.2 **METHOD OF DEFINITION OF ROLES AND AREAS OF RESPONSIBILITY**

In accordance with the Systems Act[3] the roles and areas of responsibility of the political structures, political office bearers and the municipal manager are defined in this document in precise terms by way of separate frames of reference in writing for each political structure or political office bearer and the municipal manager.

The frames of reference include the delegation of powers and duties to the political structure or political office bearer concerned or the municipal manager in terms of section 59 of the Systems Act.

The respective roles and areas of responsibility of each political structure and political office bearer and of the municipal manager are also acknowledged in this document and given effect to in the rules, procedures, instructions, policy statements and other written instruments of the municipality.

In addition to the definition of the respective roles and areas of responsibility of each political structure, political office bearer and of the municipal manager, this document determines -

(a) the relationship among those political structures and political office bearers and the municipal manager, and the manner in which they must interact;
(b) the appropriate lines of accountability and reporting for those poilitical structures and political ~~officebearers~~office bearers and the municipal manager;
(c) the mechanisms, processes and procedures for minimising cross-referrals and unnecessary overlapping of responsibilities between those political structures and political office bearers and the municipal manager;
(d) the mechanisms, processes and procedures for resolving disputes between those political structures and political office bearers and the municipal manager; and
(e) the mechanisms, processes and procedures for interaction between-
(i) those political structures and political office bearers and the municipal manager and *other staff members* of the municipality; and
(ii) *councillors* and the municipal manager

[3] Section 53(2)

1.3 THE ROLES TO BE DEFINED

The Systems Act prescribes ~~that roles~~those roles in respect of the following be defined -

- Municipal council
- Ad hoc or standing committees
- Speaker
- Executive mayor
- Executive deputy mayor
- Mayoral committee
- Councillor
- Municipal manager

1.4 FORMAT OF DEFINITION OF ROLES

The Systems Act does not prescribe the format in which the roles and areas of responsibility must be defined, and the so-called title description format will be followed in the document. In terms of this format, all the functions to be fulfilled by each of the roleplayers concerned, are identified and defined. The initial identification of functions will in all likelihood not be complete and for this reason it will be necessary for the definitions to be revised constantly, particularly when new functions are added, re-assigned or withdrawn.

CHAPTER 2: ROLE DEFINITION

2.1 THE MUNICIPAL COUNCIL

Constitutional status

The Theewaterskloof Municipality has the right in terms of the Constitution of South Africa (the 'Constitution') to govern[4] within the municipal area and to pursue and realise[5] certain objectives[6], within its financial and administrative capacity and by utilising its constitutionally vested powers.

[4] Section 151(3)
[5] Section 156
[6] Section 152

According to the statutory definition of a municipality[7] compliance with the constitutional responsibility by the municipality is not practically possible. The Constitution consequently vested the municipal council with the power to exercise[8] the legislative and executive authority and assigned to the municipal council the power to take decisions on the execution of all the powers and the performance of all the functions of the municipality.[9]

The Systems Act[10] confirms this constitutional status of the municipality when defining the rights and obligations of the municipal council, namely:

(1) The council of a municipality has the right to--
- (a) govern on its own initiative the local govemment affairs of the local community;
- (b) exercise the municipality 's executive and legislative aulhority, and to do so without improper interference; and
- (c) finance the affairs of the municipality by—
  - (i) charging fees for services; and
  - (ii) imposing surcharges on fees, rates on property and, to the extent authorised by national legislation, other taxes, levies and duties.

(2) The council of a municipality, within the municipality's financial and administrative capacity and having regard to practical considerations, has the duty to~
- (a) exercise the municipality's executive and legislative authority and use the resources of the municipality in the best interests of the local community;
- (b) provide, without favour or prejudice, democratic and accountable government;
- (c) encourage the involvement of the local community;
- (d) strive to ensure that municipal services are provided to the local community in a financially and environmentally sustainable manner;
- (e) consult the local community about—
  - (i) the level, quality, range and impact of municipal services provided by the municipality, either directly or through another service provider: and
  - (ii) the available options for service delivery:
- (f) give members of the local community equitable access to the municipal services to which they are entitled:
- (g) promote and undertake development in the municipality;
- (h) promote gender equity in the exercise of the municipality's executive and legislative authority;
- (i) promote a safe and healthy environment in the municipality: and
- (j) contribute, together with other organs of state, to the progressive realisation of the fundamental rights contained in sections 24, 25, 26, 27 and 29 of the Constitution.

3) A municipality must in the exercise of its executive and legislative authority respect the rights of citizens and those of other persons protected by the Bill of Rights.

These rights and obligations form the basis of the powers and functions of the municipality.

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[7] Section 2 of the Systems Act describes this as en entity consisting of the political structures and administration of the municipality; and the community of the municipality.
[8] Section 151(2)
[9] Section 160(1)(a)
[10] Section 4

Area of responsibility of the municipal council

According to the meaning attached to the term above, the area of responsibility of the municipal council must be viewed from a geographical as well as a functional perspective.

The municipal council may not, except in a few exceptional cases[11], function outside its geographical area. By definition the geographical area of the municipality is the area demarcated by the Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998).

The functional area of responsibility of the municipal council spans as far as the scope of local government matters over which the municipality may have jurisdiction in terms of -

- the Constitution[12] read with section 83 and 84 of the Structures Act;
- other authorising legislation;
- matters, powers, functions and duties, delegated or assigned; and
- powers arising from the status of the municipality as legal entity.

Powers and Duties

1. The Municipal Council Governs.

The municipal council governs within the geographical area of the municipality by –

- making laws and administering them;
- imposing taxes; and
- taking decisions affecting people's rights.

2. The Municipal Council is a Legislator

According to the Constitution[13] the legislative power in respect of the municipal area vests in the municipal council. The council may therefore issue and administer by-laws for the effective administration of the matters[14] it is entitled to administer.

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[11] Section 164(1)(b) of the Local Government: Municipal Finance Management Act, 2003 stipulates - "No municipality .. may provide a municipal services in an area outide its jurisdiction other than with the appoval of the council of the municipality that has jursidiction in that area"
[12] Sections 156 (Power and functions of municipalities) and 229 (Municipal fiscal powers nd functions)
[13] Sections 43 and 156(2)
[14] Matters contained in Part B of Schedules 4 and 5 and supplemented by additional matters assigned by national and provincial legislation.

The authority to make laws may not be delegated.[15] Some procedural functions may however be assigned to a "member of committee of the municipal council"[16] and the executive mayor[17] , while others in turn may be delegated by council, e.g. advertising for comments, publication in the Provincial Gazette, public participation, constituting the municipal code, law enforcement, etc.

3. The Municipal Council is a Tax authority

The municipal council may impose property rates and surcharges on monies for services provided by of on behalf of the municipality and, if duly authroised by national legislation, other taxes, levies and duties.[18]

The general power to impose and collect monies, costs or tariffs is derived from the Systems Act[19]. Council may accordingly -

(a) levy and collect monies, costs or tariffs in respct of any function or services of the municipality; and
(b) charge collection costs and interest on an outstanding amount.

The municipal council may however not delegate the power to charge taxes etc. but must itself exercise such power.[20]

4. The Municipal Council is the Primary Decision-maker

The council of the municipality exercises the legislative and executive authority of the municipality and takes all the decisions of the municipality, except those which are delegated, or assigned by law to political structures, political office bearers, individual councillors or officials.[21]

The municipal council is a body comprising elected members and the council may only act collectively and then only by resolutions taken lawfully.

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[15] Section 160(2)
[16] Section 12 of the Systems Act
[17] Section 56 of the Structures Act.
[18] Section 229 of the Constitution
[19] Section 75A(1)
[20] Section 160(2) of the Constitution
[21] Section 160(1) of the Constitution and Section 11 of the Systems Act

5. The Municipal Council is a Delegator of Powers and Duties

The White Paper on Local Government[22] and the Systems Act[23] require in section 59 that a municipal council must delegate its executive powers for purposes of prompt and effective decision-taking and make provision for sound management of the municipal administration.

The municipal council may delegate appropriate powers, excluding certain defined powers to any of the municipality's other political structures, political office bearers, councillors, or staff members. A delegation of power does not divest the council from its responsibility concerning the exercise of the power or the performance of the duty. The municipal council may also review any decision taken by such a political structure, political office bearer, councilor or staff members in consequence of a delegation or instruction, vary or revoke the decision, subject to any rights that may have accrued to any person.[24]
When delegating powers or duties, the municipal council is not divested of the obligation to ensure that the power is exercised, and the duty performed. For this reason, measures are required to ensure that delegated persons report on decisions taken in terms of delegated powers. In this way, the municipal council would then be able to evaluate whether the delegated person properly exercised the delegated power or performed the duty. If not, the municipal council may under certain circumstances review the decision and even decide to vary or revoke the delegation.[25]

6. The Municipal Council is an Appeals body.

A person whose rights are affected by a decision taken by a political structure, political office bearer, councilor or staff member in consequence of a delegated or subdelegated power or duty, may appeal against that decision.

When there is an appeal against a decision taken by a political structure or a political office bearer, or a councilor, the municipal council is the appeals authority.[26] As appeals authority, the municipal council must consider the appeal, and it may confirm, vary or revoke the decision, but no such variation or revocation of a decision may detract from any rights that arose as a result of the decision.

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[22] GN 423 of 13 March 1998
[23] A Municipal council must develop a system of delegation that would optimise administrative and operational effectiveness and make provision for sufficient check and balances
[24] See Sections 59 and 62 in this regard
[25] See Sections 63 and 64 in this regard
[26] Sec 62(4) where the council consists of less than 15 councillors

7. The Municipal Council is an "organ of state".

The municipal council is an "organ of state"[27] and this status bears specific consequences. The most important is probably that the Consitution and several other laws expressly enstrust duties and responsibilities to organs of state.

One of the most important functions of an organ of state is to comply with the principles of co-operative government and inter-governmental relations as set out in section 41 of the Constitution, namely -

(1) All spheres of government and all organs of state within each sphere must:
   (a) preserve the peace, national unity and the indivisibility of the Republic;
   (b) secure the well-being of the people of the Republic;
   (c) provide effective, transparent, accountable and coherent government for the Republic as a whole;
   (d) be loyal to the Constitution, the Republic and its people;
   (e) respect the constitutional status, institutions, powers and functions of government in the other spheres;
   (f) not assume any power or function except those conferred on them in terms of the Constitution;
   (g) exercise their powers and perform their functions in a manner that does not encroach on the geographical, functional or institutional integrity of government in another sphere; and
   (h) co-operate with one another in mutual trust and good faith by fostering
      (i) friendly relations;
      (ii) assisting and supporting one another;
      (iii) informing one another of, and consulting one another on, matters of common interest;
      (iv) co-ordinating their actions and legislation with one another;
      (v) adhering to agreed procedures; and
      (vi) avoiding legal proceedings against one another.

(2) .....

(3) An organ of state involved in an intergovernmental dispute must make every reasonable effort to settle the dispute by means of mechanisms and procedures provided for that purpose and must exhaust all other remedies before it approaches a court to resolve the dispute.

The status as organ of state also assigns general powers w.r.t. delegation. Section 239 of the Constitution allows an executive organ of state to -

- delegate any power or function that is to be exercised or performed in terms of legislation to any other executive organ of state, provided the delegation is consistent

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[27] According to Section 239 of the Constitution, this means -

(a) any state department or administration in the national, provincial or local government sphere; or

(b) any other functionary or institution -
   (i) That exercise a power or perform a function in terms of the Constitution or a provincial constitution; or
   (ii) in terms of legislation exercise a public power and perform a public functon, but not also a court or a court official;

with the legislation in terms of which the power is exercised or the function is performed; or

- exercise any power or perform any function for any other executive organ of state on an agency or delegation basis.

8. The Municipal Council is a Member of Organised Local Government.

Organised local government plays a significant role as the official mouthpiece of local government. The provincial body created in terms of national legislation[28] consist of members of municipal councils in the province. The municipal council as members could play a meaningful role in influencing national viewpoints, sentiments and policy on local government and to -

(a) develop common approaches for local government as a distinct sphere of government;

(b) enhance co-operation, mutual assistance and sharing of resources among municipalities;

(c) find solutions for problems relating to local government generally: and 50

(d) facilitate compliance with the principles of co-operative government and intergovernmental relations.[29]

9. The Municipal Council Represents the Employer.

The municipal council must in exercising its powers and performing its duties establish an administration.[30] Despite the Municipal Manager having the statutory power to appoint most of the municipality's staff, the municipality remains the employer, as represented by the municipal council.

A Municipal council must appoint[31] a Municipal Mmanager as well as Mmanagers ~~who are~~ directly Aaccountable to the Municipal Mmanager, though after consultation with the municipal manager.[32] The authority to appoint the municipal manager and managers directly accountable to the municipal manager cannot be delegated. The provision of adjustment of the remuneration, benefits or other employment conditions of the municipal manager or managers directly accountable to the municipal manager, may however be

[28] Organised Local Government Act (Act 52 of 1997) Sec 2(1)(b)
[29] Section 3 of the Systems Act.
[30] Section 11 of the Systems Act.
[31] Section 54A of the Systems Act.
[32] Section 56 of the Systems Act.

delegated, but then only to the executive mayor.[33] In the latter case, such adjustment of the remuneration, benefits or other employment conditions of the municipal manager or managers directly accountable to the municipal manager must be within the ambit of the prevailing Legislation.

The municipality also nominates members of the municipal council to serve in labour forums.

10. The Municipal Council Represents the Legal Person.

As representative of the municipality as legal person[34] the municipal council has the right to purchase or alienate property, to act as claimant and defendant etc.

The municipal council represents the legal person in those cases where other powers in terms of its legal personality are exercised. These powers are delegated to political structures, political office bearers and the officialdom.

11. The Municipal Council must strive to achieve the "Objectives of Local Government".

Section 19 of the Structures Act requires that the municipality strives towards achieving the constitutional objects[35] of local government, namely -

(a) to provide democratic and accountable government for local communities;
(b) to ensure the provision of services to communities in a sustainable manner;
(c) to promote social and economic development;
(d) to promote a safe and healthy environment; and
(e) to encourage the involvement of communities and community organisations in the matters of local government.

In order to achieve this, the municipal council must annually review—

(a) the needs of the community;
(b) its priorities to meet those needs;
(c) its processes for involving the community;

[33] Section 60 of the Systems Act.
[34] According to Section 2 of the Systems Act, a municipality has a separate legal personality that excludes accountability of its community for the actions of the municipality.
[35] Section 152

(d) its organisational and delivery mechanisms for meeting the needs of the community; and

(e) its overall performance in achieving the objectives referred to in subsection (1).

12. The Municipal Council must consult the Community.

The municipal council is obliged to encourage participation of communities and community organisations in local government matters and must follow the democratic values and principles governing public administration enshrined in the Constitution. The council must also -[36]

- respond to people's needs and the public must be encouraged to participate in policy-making; and
- foster transparency by providing the public with timely, accessible and accurate information.

The council must also in accordance with section 16 of the Systems Act, involve the community in matters such as the IDP, budget, performance management, provision of services etc.

13. The Municipal Council is the Sole Decision-maker on certain Matters

Only the municipal council may take decisions on the following matters -

Financial

1. Passing of by-laws - section 160(2) of the Constitution.
2. Approval of budgets - section 160(2) of the Constitution and section 24 of the Local Government: Municipal Finance Management Act (the 'MFMA')
3. Imposing of property rates and other rates, levies and duties - section 160(2) of the Constitution, section 75A of the Systems Act and section 14 of the Municipal Property Rates Act[37]
4. Raising of loans - section 160(2) of the Consitution and section 45 and 46 of the MFMA.

[36] Section 195 of the Constitution.
[37] Not available in Afrikaans.

5 Adoption of the integrated development plan and any amendment thereto - section 30 of the Structures Act.

Political

6. Dissolution of the municipal council - section 34 of the Structures Act.
7. Election of speakers - section 36 of the Structures Act.
8. Removing the speaker from his/her office - section 40 of the Structures Act.
9. Electing acting speakers - section 41 of the Structures Act.
10. Election of executive mayor and executive deputy mayor - section 55 of the Structures Act.
11. Removing the executive mayor or executive deputy mayor from his/her office - section 58 of the Structures Act.
12. Establishing committees – sections 73 and 79 of the Structures Act, section 166 of the MFMA. Establishment of Municipal Public Accounts Committee in terms of section 79A of the Municipal Structures Act.
13. Determining the salaries and allowance of councillors – section 7 of the Remuneration of Public Office-bearers Act.
14. Imposition of a fine for the non-attendance of meetings - item 5(1) of Schedule 7 of the Structures Act. If the Council or a special committee finds that a Councillor has breached a provision of the Code of Conduct for Councillors, then the Council may- (a) issue a formal warning to the councilor; (b) reprimand the councilor; (c) request the MEC for local government to suspend the councilor for a certain period; (d) fine the councilor; or (e) request the MEC to remove the councilor from office.
15. If the speaker of a council is the alleged perpetrator as contemplated in the Code of Conduct for Councillors, Schedule 7 to the Municipal Structures Act or the speaker refuses to authorize an investigation as contemplated in Item 15, then the Council must establish a special committee, as contemplated in Item 16(1)(b), to investigate and make a finding on any alleged breach of the Code.

Staff

15. Appointment of a municipal manager — section 54A of the Municipal Systems Act, ~~sections 30 and 82 of the Structures Act~~[38]

[38] ~~See also *Mbana v Mnquma Municipality 2004* (1) BCLR 83 (Tk).~~

16. Appointment of a head of department / manager directly accountable to the municipal manager - ~~section 30 of the Structures Act and~~ section 56 of the Municipal Systems Act.
17. Appointment of a Building Control Officer – section 5 read with section 28 of the National Building Regulations Act.

Legal matters

18. Closing a service delivery agreement in terms of section 59 and 76 (b) of the Systems Act.
19. Alienating capital assets – section 14 of the MFMA.

2.2 THE SPEAKER.

Area of Responsibility

The area of responsibility of the speaker from a geographical perspective is limited to the geographical area of the municipality. Due to the municipality's involvement in co-operative government, the influence of the speaker however reaches much wider, for example the activities of a speakers' forum and other provincial bodies.

Regarding the functional area, the speaker has all the powers statutorily assigned to the office as well as those delegated and derived from common law.

Powers and Duties

1. The Speaker is Chairperson of the Municipal Council.

The Structures Act requires that a municipality must have a chairperson for the municipal council and that such person must be called 'Speaker'. The speaker has express statutory powers and in addition, in his/her capacity as chairperson, also broad powers derived from common law.

2. The Speaker convenes the Municipal Council

The speaker decides[39] when and where the municipal council meets. The only restriction on the speaker's power in this regard is -

- the requirement that the council must meet at least quarterly [40]; and
- the right of a majority of the councillors to request that a council meeting be convened at a specific date and time.[41]

If the speaker or acting speaker refuses to call a meeting of the council as requested in terms section 29(1), the municipal manager, or in the absence or refusal of the municipal manager, a person designated by the MEC for local government in the province, may call and chair the meeting. [42]

The power to convene a meeting of the council is not limited to giving notice of the time, date and place of the meeting. The decision on which matters are to be discussed at a meeting and in which format it should be presented is included.

3. The Speaker presides at meetings of the Municipal Council

The speaker of a municipal council presides at meetings of the council[43] and must –

- maintain order during meetings;
- ensure that council meetings are conducted in accordance with the rules and orders of the council.
- ensure compliance in the council and council committees with the Code of Conduct;
- protect councillors' right to freedom of speech during meetings of council;
- protect councillors' right to priviledge;
- bring out a casting vote when there is a tie in votes on any matter serving before the council, except in the following intances:

  -the passing of a by-law;

  -the approval of a budget;

  -the imposition of property rates and other taxes, levies and ~~changes~~duties;

  -the raising of loans

  -in terms of Section 34 of the Structures Act on the dissolution of the Municipal Council

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[39] Section 29 of the Structures Act
[40] Section 18 of the Structures Act
[41] Section 29 of the Structures Act

[42] section 29(1A) of Structures ~~Amendment~~ Act
[43] Section 37 of the Structures ~~Amendmen~~t Act.

- sign the minutes to confirm that it is a true reflection of the proceedings of previous meetings;
- arrange that the public gains access to meetings of the municipal council.
- must ensure that the legislative authority of the municipal council functions effectively;
- is responsible for the effective oversight over the executive authority of the municipality;
- must ensure the effectiveness of the committees of the municipal established in terms of section 79;
- is responsible for the ethics and accountability of the municipal council; and
- must ensure the effectiveness and functionality of ward committees and the public participation processes.

4. The Speaker must ensure compliance with the Code of Conduct.

The Speaker has the express powers to ensure compliance with the Code of Conduct in council and committee meetings.[44]

Steps taken against a councillor must be in accordance with the principles of natural justice and uniform standing procedures to be adopted by the municipal council. The Speaker must initiate the drafting of such procedures.

In terms of item 15 of the Code of Conduct, the Speaker must, if of the opinion that a councillor has breached a provision of the code -

(a) authorise an investigation of the facts and circumstances of the alleged breach;
(b) give the councillor a reasonable opportunity to reply in writing regarding the alleged breach;
(c) thereafter report the matter to a meeting of the municipal council after paragraphs (a) and (b) have been complied with; and
(d) report the outcome of the investigation to the provincial MEC for local government.

The Speaker must ensure that each councillor receives a copy of the Code of Conduct upon assumption of office and a copy of the code is available in every room or place where the council meets.

[44] Section 37 of the Structures Act.

In terms of Item 16(3), the Speaker must inform the MEC for Local Government within 14 days of the finding and sanction decided on by the council as contemplated in Item 16(2) of the Code of Conduct for Councillors, Schedule 7 of the Municipal Structures Act.

5. The Speaker is an Appeals authority.

The speaker is appointed as 'relevant authority' to deal with appeals in terms of the Promotion of Access to Information Act, section 1.

6. The Speaker is the Recipient of Delegated Powers.

The speaker may also exercise those powers delegated to him/her by the municipal council in terms of section 59 of the Systems Act.

2.3 THE EXECUTIVE MAYOR.

In terms of sections 7 and 9 of the Structures Act, the Theewaterskloof Municipality is a category 'B' municipality with a mayoral executive system combined with a ward participatory system.

In accordance with the mayoral executive system, the exercising of executive power is entrusted to an executive mayor in whom is vested the executive leadership of the municipality and who is assisted by a mayoral committee.

Area of responsibility

The area of responsibility of the Executive Mayor is geographically restricted to the geographical area of jurisdiction of the municipality. Due to the municipality's involvement in co-operative government, the influence of the Executive Mayor however reaches much further, for example the activities of structures liaising with province[45], Salga etc.

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[45] See Section 38 of the Intergovernmental Relations Framework Act, 2005.
Responsibility for co-ordinating intergovernmental relations of district municipalities
The mayor of a district municipality is responsible for ensuring the co-ordination of intergovernmental relations within the district municipality with local municipalities in the district.

As regards the functional area of responsibility, the Executive Mayor has all the powers statutorily assigned to the office, delegated, derived from common law and civil culture or tradition.

Powers and Duties

1. The Executive Mayor is the Executive leader

The executive leadership of the municipality vests in the executive mayor, who is assisted by a mayoral committee.[46]

2. The Executive Mayor is the Political Leader of the Municipality

The Executive Mayor is the political leader of the municipality. This status should not be confused with party-political leadership; it refers to the political system within the government dispensation.

The main function of the Executive Mayor as political leader is to promote and protect the constitutional status, institutions, powers and functions of the municipality; also to respect and defend the principles of co-operative governance and intergovernment relations. The Executive Mayor heads the delegations of the municipality in their deliberations on the political dispensation with other spheres of government and organised local government.

3. The Executive Mayor is the Social and Ceremonial Head of the municipality

In this capacity the Executive Mayor performs important functions, including -

- representing the municipality at all levels of society;
- initiating, sponsoring or acting as patron at philanthropic or welfare actions;
- acting as host and welcoming dignitaries;
- opening projects, events, new buildings, etc.;
- meeting and entertaining dignitaries;
- representing the municipal council at civil functions.

4. The Executive Mayor is the Chief Advisor of the Municipal Council.

[46] Section 7(b) of the Structures Act

The Executive Mayor has the right to receive reports from committees or the municipal council ~~refered~~referred to in section 80 and to send such reports together with a recommendation to the council when the matter cannot be disposed of by the executive mayor in terms of the executive mayor's delegated powers.[47]

In the cases below, the municipal council may not take a decision unless the Executive Mayor has submitted a report and recommendation thereon:[48]

(a) any matter[49] mentioned in section 160(2) of the Constitution;

(b) the approval of an integrated development plan for the municipality, and any amendment to that plan; and

(c) the appointment and conditions of service of the municipal manager and a head of a department of the municipality.

5. The Executive Mayor must identify the Needs of the Municipality

The Executive Mayor must statutorily[50]-

(a) identify the needs of the municipality;

(b) review and evaluate those needs in order of priority;

(c) recommend to the municipal council strategies, programmes and services to address priority needs through the integrated development plan, and the estimates of revenue and expenditure, taking into account any applicable national and provincial development plans;

(d) recommend or determine the best way, including partnership and other approaches to deliver those strategies, programmes and services to the maximum benefit of the community; and

(e) identify and develop criteria in terms of which progress in the implementation of strategies, programmes and services (in (c) above) can be evaluated, including performance indicators which are specific to the municipality and common to local government in general.

6. The Executive Mayor must Evaluate Progress

[47] Section 56 of the Structures Amendment Act.
[48] Section 30 of the Structures Act.
[49] Passing by-laws, approval of the budget, levying rates, tariffs, incurring loans.
[50] Section 56(2) of the Structures Act.

In executing official functions, the Executive Mayor must perform the following duties[51] -

(a) evaluate progress against the key performance indicators;

(b) review the performance of the municipality in order to improve—

  (i) the economy, efficiency and effectiveness of the municipality;

  (ii) the efficiency of credit control and revenue and debt collection services; and

  (iii) the implementation of the municipality's by-laws:

7. The Executive Mayor must Monitor the Administration

The Executive Mayor is responsible for monitoring the management of the municipality's administration in accordance with the directions of the municipal council.[52] The Executive Mayor and the Municipal Manager must agree on the contents of the policy prescripts before these are submitted to the council for approval.

8. The Executive Mayor Supervises the Delivery of Services

The Executive Mayor must oversee the provision of services to communities in the municipality in a sustainable manner.[53] This duty must be correlated with the responsibility of the Municipal Manager to 'manage service delivery to the local community in a sustainable and equitable manner'.

9. The Executive Mayor is the Protector of the Public's Right to be Heard.

The Executive Mayor must ensure community participation, ensure that the views of the community are considered and must[54] -

(a) annually report on the involvement of communities and community organisations in the affairs of the municipality: and

(b) ensure that regard is given to public views and report on the effect of consultation on the decisions of the council.

10. The Executive Mayor must report to the Council.

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[51] Section 56(3) of the Structures Act.
[52] Section 56(3)(d) of the Structures Act.
[53] Section 56(3)(e) of the Structures Act.
[54] Section 56(3)(g) and (h) of the Structures Act.

The Executive Mayor must report to the council on all decisions taken by the Executive Mayor.[55] This duty not only applies to the executive mayor's statutory powers but also delegated powers.[56] The municipal council must determine the format of reports and how regularly reporting should take place.

11. The Executive Mayor must constitute an Executive Mayoral Committee.

The Executive Mayor must appoint a mayoral committee from the ranks of the councillors to assist him or her.

The Executive Mayor may also dismiss a member of the mayoral committee. [57]

12. The Executive Mayor may Delegate Responsibilities and Powers

The Executive Mayor may[58] -

- delegate specific responsibilities to each member of the mayoral committee:
- delegate any of the executive mayor's powers to the respective members of the mayoral committee.

The municipal council may limit the power of the Executive Mayor to delegate, by designating certain powers and functions of the Executive Mayor. Designated powers and functions must be exercised and performed by the Executive Mayor together with the other members of the mayoral committee.[59]

The Executive Mayor may delegate his/her statutory powers in terms of the MFMA[60] to another member of the mayoral committee.

Any such delegations must be in writing; are subject to limitations and conditions that the executive mayor may impose and do not divest the executive mayor from the responsibility of exercising and performing the delegated power or duty.

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[55] Section 56(5) of the Structures Act.
[56] Section 63 of the Systems Act
[57] Section 60(1) of the Structures Act.
[58] Section 60(1) of the Structures Act.
[59] Section 60(3) of the Structures Act.
[60] Section 59

The executive mayor may also confirm, vary or revoke any decision taken in consequence of a delegation in terms of this section subject to any rights that may have accrued to any person as a result of the decision.

13. The Executive Mayor is the Appeals authority.

A person whose rights are affected by a decision taken by the Municipal Manager in terms of a power of duty deleated or subdelegated to the Municipal Manager, may appeal to the Executive Mayor against such decision. [61]

The Executive Mayor may confirm, vary or revoke the decision, but no such variation or revocation may prejudice any rights that arose in consequence of the decision.

14. The Executive Mayor has many Budget responsibilities[62]

14.1 Annual budgets [s.16]

The Executive Mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year.

The Executive Mayor may, in terms of section 68 of the MFMA, require that the accounting officer -

(a) assist him/her in performing the budget functions; and
(b) provide him/her with the administrative support, resources and information needed to perform those functions.

When compiling the budget, the Executive Mayor must[63] -

(a) take into account the municipality's IDP;
(b) take all reasonable steps to ensure that the municipality revises the IDP, taking into account realistic revenue and expenditure projections for future years;
(c) take into account the national budget, the provincial budget, the national government's fiscal and macro-economic policy, the Division of Revenue Act and any agreements reached in the Budget Forum;
(d) consult all local municipalities within its area, the PT, and when requested, the NT; and any national or provincial organs of state, as may be prescribed; and

[61] Section 62 of the Systems Act.
[62] The relevant section of the MFMA appears in brackets next to each responsibility
[63] See Section 21

(e) provide, on request, any information relating to the budget to the National Treasury; any other national and provincial organ of states, as may be prescribed; and another municipaly affected by the budget.

14.2 *Budgeting process* [s.21]

The Executive Mayor must -

(a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's IDP and budget-related policies to ensure that the tabled budget and any revisions of the IDP and budget-related policies are mutually consistent and credible;

(b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for—

(i) the preparation, tabling and approval of the annual budget;

(ii) the annual review of the IDP and budget-related policy documents;

(iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and

(iv) any consultative processes forming part of the above-mentioned processes

14.3 *Consultation in respect of tabled budgets* [s.23]

The Executive Mayor must, after the council has considered all budget representations, react to the representations and if necessary, revise the budget and table adjustments for consideration by the council.

14.4 *Failure to approve budget before the start of the budget year* [s.25 s.55]

If the annual budget and the revenue-generating measures required for execution of the budget have not been approved on the first day of the budget year, the Executive Mayor -

(a) must without delay report the matter to the MEC for local government in the province; and

(b) may recommend to the MEC an appropriate provincial intervention in terms of section 139 of the Constitution.

14.5 *Non-compliance with statutory provisions* [s.27]

Upon becoming aware of any impending non-compliance of any provisions of the MFMA or any other legislation pertaining to the tabling or approval of an annual budget or compulsory

consultation processes, the Executive Mayor must inform the MEC for finance, in writing, of such impending non-compliance.

If the impending non-compliance pertains to a time provision, the Executive Mayor may request the MEC for finance to extend any time limit or deadline.

The Executive Mayor must, upon becoming aware of any actual non-compliance by the municipality of a provision of Chapter 4, inform the council, the MEC for finance and the National Treasury, in writing, of such non-compliance and any remedial or corrective measures the municipality intends to implement to avoid a recurrence.

14.6 *Municipal Adjustments Budgets* [s.28][regulation 23]

~~The~~ Only the Executive Mayor may table an adjustments budget in the municipal council. An adjustments budget is required -

(a) to adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;
(b) to appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
(c) to, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
(d) to authorise the utilisation of projected savings in one vote towards spending under another vote;
(e) to authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;
(f) to correct any errors in the annual budget.

14.7 *Unforeseen and unavoidable expenditure* [s.29][regulation 71]

The Executive Mayor may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.

The Executive Mayor must report this to the council at its next meeting and it must be appropriated in an adjustments budget.

14.8 *Shifting of funds between multi-year appropriations* [s.31]

When funds for a capital programme are appropriated for more than one financial year, expenditure for that programme during a financial year may exceed the amount of that year's appropriation for that programme, provided that prior written approval is obtained from the mayor for the increase.

14.9 *Unauthorised, irregular or fruitless and wasteful expenditure* [s.32]

The Executive Mayor is accountable for a decision that he/she has taken and which, if carried out, is likely to result in unauthorised, irregular or fruitlesstuiless and wasteful expenditure.

The accounting officer must inform the Executive Mayor -

(a) of any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;

(b) whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and

(c) the steps that have been taken to recover or rectify such expenditure and to prevent a recurrence of such expenditure.

15. Debt

15.1 *Short-term debt* [s.45]

The Executive Mayor must sign the resolution of the municipal council in which the debt agreement has been approved.

15.2 *Long-term debt* [s.46]

The Executive Mayor must sign the resolution of the municipal council in which the debt agreement has been approved.

16. General responsibilities iro financial matters. [s.52]

The Executive Mayor -

(a) must provide general political guidance over the fiscal and financial affairs of the municipality;

(b) may monitor and oversee the exercise of responsibilities of the accounting officer and chief financial officer in terms of the MFMA, but may not interfere in the exercise of those responsibilities;

(c) must ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

17. Budget process and related matters [s.53]

The Executive Mayor must -

(a) provide general political guidance over the budget process and the priorities that must guide the preparation of a budget;

(b) co-ordinate the annual revision of the IDP plan and the preparation of the annual budget, and determine how the IDP is to be taken into account or revised for the purposes of the budget;

(c) take all reasonable steps to ensure—

  (i) that the municipality approves its annual budget before the start of the budget year;

  (ii) that the SDBIP is approved by the mayor within 28 days after the approval of the budget; and

  (iii) that the annual performance agreements as required in terms of section 57(1)(b) of the Municipal Systems Act for the municipal manager and all senior managers comply with the MFMA in order to promote sound financial management; are linked to the measurable performance objectives approved with the budget and to the SDBIP; and are concluded in accordance with section 57(2) of the Municipal Systems Act.

(d) report to the municipal council and the MEC for finance any delay in the tabling of an annual budget, the approval of the SDBIP or the signing of the annual performance agreements.

(e) ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the SDBIP, are made public no later than 14 days after the approval of the SDBIP; and

(f) that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's SDBIP. Copies of such performance agreements must be submitted to the council and the MEC for local government.

18. Budget control and early identification of financial problems. [s.54]

The accounting officer must monthly and annually submit a statement and report in terms of section 71 or 72 of the MFMA to the Executive Mayor.

Upon receipt thereof, the Executive Mayor must -

(a) consider the statement or report;

(b) determine whether the budget is impolemented according to the SDBIP[64];

(c) consider the SDBIP and, if necessary, revise the SDBIP[65];

(d) issue any appropriate instructions to the accounting officer to ensure-

(i) that the budget is implemented in accordance with the SDBIP; and

(ii) that spending of funds and revenue collection proceed in accordance with the budget;

(e) identify any financial problems facing the municipality, including any emerging or impending financial problems; and

(f) in the case of a section 72 report, submit the report to the council by 31 January of each year.

If the municipality faces any serious financial problems, the Executive Mayor must—

(a) promptly respond to and initiate any remedial or corrective steps proposed by the accounting officer to deal with such problems; and

(b) alert the council and the MEC for local government to those problems.

The Executive Mayor must ensure that any revisions of the SDBIP are made public promptly.

19. Report to provincial executive if conditions for provincial intervention exist [s.55]

If a municipality has not approved an annual budget by the first day of the budget year or if the municipality encounters a serious financial problem (referred to in section 136), the mayor of the municipality must immediately report the matter to the MEC for local government and

[64] Service and budget implementation plan that the Mayor appoves in terms of Section 53 (1) (c) (ii) of the MFMA

[65] Amendments to the service delivery targets and performance indicators in the plan may however only be made with the approval of the council after an adjustments budget has been approved

may recommend to the MEC an appropriate provincial intervention in terms of section 139 of the Constitution.

20. Control over municipal entities [s.56]

The mayor of a municipality must guide the municipality in exercising its rights and powers over a municipal entity in a way

(a) that would reasonably ensure that the municipal entity complies with this Act and at all times remains accountable to the municipality; and

(b) that would not impede the entity from performing its operational responsibilities.

In guiding the municipality in the exercise of its rights and powers over a municipal entity in accordance with subsection (1), the mayor may monitor the operational functions of the entity but may not interfere in the performance of those functions.

21. In respect of accounting officer's responsibilities

21.1 *Fiduciary responsibilities of accounting officers* [s. 61]

The Executive Mayor has the right to expect from the accounting officer to disclose to the mayor all material facts which are available to the accounting officer or reasonably discoverable, and which in any way might influence the decisions or actions of the Executive Mayor.

21.2 *Implementation of budget* [s. 69]

The Executive Mayor must, when the accounting officer compiles an adjustments budget, consider it and submit the adjustments budget to the council for tabling.

The accounting officer must no later than 14 days after the approval of an annual budget submit to the Executive Mayor -

(a) a draft SDBIP for the budget year; and

(b) drafts of the annual performance agreements for the municipal manager and all senior managers.

21.3 *Monthly budget statements* [s.71]

The accounting officer must by no later than 10 working days after the end of each month submit to the Executive Mayor a statement of the municipality's budget, which must show a variety of details for that month and for the financial year up to the and of that month.

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21.4 *Half-yearly budget and performance evaluation* [s.72]

The accounting officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year and submit a report on such assessment to the Executive Mayor.

21.5 *General reporting obligation* [s.74]

If the accounting officer of a municipality is unable to comply with any of the responsibilities in terms of the MFMA, he or she must promptly report the inability, together with reasons, to the Executive Mayor and the provincial treasury.

22. Financial Reporting and Auditing

22.1 *Submission and tabling of annual reports* [s.127]

The Executive Mayor must, within seven months after the end of a financial year, table in the municipal council, the annual report of the municipality and of any municipal entity under the sole or shared control of the municipality.

22.2 *Issues raised by the Auditor-General in audit reports* [s.131]

The Executive Mayor must ensure that the municipality address any issues raised by the Auditor-General in an audit report.

22.3 *Consequences of non-compliance with certain provisions* [s.133]

If the accounting officer fails to submit financial statements to the Auditor-General, or if the Executive Mayor fails to table the annual report of the municipality in the council, the mayor must promptly table in the council a written explanation setting out the reasons for the failure.

23. Provincial Interventions

23.1 *Types of provincial interventions* [s.136]

If the MEC for local government in a province becomes aware that there is a serious financial problem in a municipality, the MEC must promptly consult the Executive Mayor to determine the facts and assess the seriousness of the situation and the municipality's response to the situation and determines if the situation justifies or requires an ~~interventionin~~intervention in terms of section 139 of the Constitution.

23.2 *Discretionary provincial interventions* [s.137]

If the provincial executive decides in terms of section 136(2) of the MFMA to intervene, it may consult the Executive Mayor to obtain the municipality's co-operation in resolving the financial problem, and if appropriate, implementation of the financial recovery plan.

23.3 *Compulsory provincial interventions arising from financial crises* [s.139]

If a municipality, as a result of a crisis in its financial affairs, is in serious or persistent material breach of its obligations to provide basic services or to meet its financial commitments, or admits that it is unable to meet its obligations or financial commitments, the provincial executive must promptly consult the Executive Mayor to obtain the municipality's cooperation in implementing the recovery plan, including the approval of a budget and legislative measures giving effect to the recovery plan.

24. Financial Misconduct

24.1 *Financial misconduct by municipal officials* [s.171]

If the accounting officer deliberately or negligently provides incorrect or misleading information in any document, he /she is ~~commiting~~committing an act of financial misconduct and the Executive Mayor must act accordingly.

24.2 *Offences* [s.173]

If a councilor, an official or any other person deliberately or grossly negligently provides false or misleading information for purposes of any document to be ~~suibmitted~~submitted to

the Executive Mayor in terms of a requirement by the MFMA, he/she is guilty of an offence and the Executive Mayor must act accordingly.

25. The Executive Mayor Regulates committees that assist him/her.

A municipal council may appoint committees or councilors to assist the Executive Mayor. Such committees must report according to the Executive Mayor prescripts.

The Executive Mayor appoints a chairperson for each committee from the Mayoral Committee and may delegate any of the powers and duties of the Executive Mayor to the committee.[66]

The Executive Mayor is not divested of his responsibility regarding the exercise of the power or performance of the duty and may even vary or revoke any decision taken by the committee subject to any established rights.[67]

26. The Executive Mayor is the Recipient of Delegated Powers.

The Executive Mayor performs the duties and exercises the powers that the council may delegate to the Executive Mayor.[68] The municipal council may however decide that such powers and functions of the Executive Mayor as designated by the municipal council, must be exercised and performed by the Executive Mayor together with the other members of the Mayoral Committee.

It is confirmed that the powers that the municipal council delegate to the Executive Mayor include all powers, excluding those which cannot be delegated, as mentioned elsewhere.

2.4 THE EXECUTIVE DEPUTY MAYOR.

The Theewaterskloof Municipality may appoint an Executive Deputy Mayor in terms of the Structures Act.

Area of responsibility

[66] Section 80 of the Structures Act.
[67] Section 80(3) of the Structures Act.
[68] Section 56(3)(f) of the Structures Act.

The area of responsibility of the Executive Deputy Mayor is geographically limited to the geographical area of jurisdiction of the municipality.

The Executive Deputy Mayor exercises those powers and performs those duties as per~~has no statutory powers except those granted to them by~~ section 56(6) of the Municipal Structures Act~~.~~

Powers and Duties

The Executive Deputy Mayor exercises the powers and performs the functions of the Executive Mayor when the Executive Mayor is absent or not available, or if the office of Executive Mayor is vacant. [69]

The Executive Deputy Mayor also fulfils an important role as member of the Mayoral Committee, e.g.: [70]

- the Executive Mayor may delegate specific responsibilities to the Executive Deputy Mayor;
- the Executive Mayor may delegate any of his/her powers to the Executive Deputy Mayor; and
- the Executive Deputy Mayor must, as member of the Mayoral Committee, together with the other members of the committee, assist the Executive Mayor in exercising and performing his/her powers and functions.

The role of the Executive Deputy Mayor is otherwise identical to that of the Executive Mayor, when he/she acts in the absence of the Executive Mayor in terms of Section 49 (2) of the Structures Act.

2.5 THE MAYORAL COMMITTEE.

The members of the Mayoral Committee (excluding the Executive Deputy Mayor) are elected by the Executive Mayor from the ranks of councillors. The Executive Deputy Mayor is elected by the council and is an *ex officio* member of the Mayoral Committee. The power

[69] Section 56 of the Structures Act.
[70] Section 60 of the Structures Act.

to dismiss a member of the Mayoral Committee (excluding the Executive Deputy Mayor) also vests in the Executive Mayor.[71]

Area of responsibility

The geographical area of responsibility of the Mayoral Committee is limited to the geographical area of jurisdiction of the municipality.

The functional area of responsibility of the Mayoral Committee is linked to that of the Executive Mayor to the degree that the Executive Mayor must act with the members of the Mayoral Committee.

Powers and Duties

The Mayoral Committee ~~does not fall under~~ is included in the definition of 'political structure' and the Council can therefore ~~not~~ delegate powers to the Mayoral Committee in terms of section 59 of the Systems Act.[72]

The Mayoral Committee is also not a committee of the council and this means that the composition need not reflect the party-political representation in the council[73].

According to the Constitutional Court, the primary task of the Mayoral Committee is to assist the Executive Mayor in exercising his/her powers; it is in fact an extension of the office of Executive Mayor'.

The Mayoral Committee on its own has no power; it is mainly an instrument to assist the Executive Mayor, to serve his/her with advice and to take decisions with the Executive Mayor in respect of 'designated powers'. The decision-making is and remains that of the Executive Mayor.

Individual members ~~may howevermay, however,~~ have delegated powers. The Executive Mayor may[74]-

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[71] Section 60 of the Structures Act.
[72] Section 1 of the ~~Structures~~ Systems Act defines a political structure as "in relation to a municipality, means the council of the municipality or any committee or other collective structure of a municipality elected, designated or appointed in terms of a specific provision of the Municipal Structures Act.
[73] See Democratic Alliance and Another v Masondo NO and Another (CCT29/02) [2002] ZACC 28; 2003 (2) BCLR 128; 2003 (2) SA 413 (CC) (12 December 2002).
[74] Section 60 of the Structures Act.

- delegate specific responsibilities to a member;
- delegate any of the Executive Mayor's powers to a member.

If the executive mayor vacates office, the mayoral committee appointed by that executive mayor, dissolves.

ROLE AND FUNCTION OF THE CHIEF WHIP

- liaises with the different political parties to ensure representation in council and council committees;
- maintains sound relations between various political parties;
- informs the whips of all parties on important matters on the council agenda;
- assists the speaker to count votes in the council meeting;
- facilitates the interaction between the ~~executive~~executive and legislative oversight structures in the municipality; and
- resolves disputes between the speaker, mayor or executive ~~mayoer~~mayor, or members of the mayoral committee[75]

2.6 THE MUNICIPAL COUNCIL

The municipal council of the Theewaterskloof Municipality consists of councillors elected[76]

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(a) by voters registered on the municipality's segment of the national joint voters' roll to proportionally represent the parties contesting the election in the municipality; and

(b) by voters registered in the respective wards in the municipality on the municipality's segment of the national joint voters' roll to directly represent the wards.

A political office bearer or a member of a political structure is in the first place a councillor and must fulfil that role above any other that he/she might have.

The individual councillor has no powers; his/her power lies in the association with fellow councillors, in other words as a collective body. As such, councillors have wide-spread powers that are generally exercised by means of decisions taken by the majority of the

[75] Section 41B of the Municipal Structures ~~Amendment~~ Act
[76] Section 22 of the Structures Act.

members.[77] The most important role of the individual councillor is consequently that of member of the municipal council.

Area of responsibility of the municipal council

The geographical area of responsibility of Councillors is the same as that of the municipal council; in other words limited to the municipal area determined in terms of the Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998).

The functional area of responsibility of the municipal councillor accordingly reaches as far as the scope of local government matters which may fall under the municipal council.

Powers and Duties

1. A Councillor must participate in the decision-making process

A Councillor has the right to participate in discussions and decision-making during meetings of the municipal council and political structures in which he/she serves.
A Councillor has the right to be fully informed about and receive notice of the matters to be considered by the municipal council or political structure, to enable him/her to debate and make a suitable value judgement about such matters.

2. A Councillor must attend meetings

A Councillor has the right to and must diligently attend meetings of the municipal council and the political structures in which he/she serves. Non-attendance at these meetings or failure to remain in attendance is a breach of the Code of Conduct.[78]

3. A Councillor must act according to the Code of Conduct

Several rules of the Code of Conduct require councilors to maintain a certain standard of conduct.

4. A Councillor has the right to access to information.

[77] Section 30 of the Structures Act.
[78] Schedule 7, items 4 and 5 of the Structures ~~Amendment~~ Act

A Councillor has the right to peruse documents in possession of the municipality. This right is however not unlimited; the councillor may only gain access to information to the degree that access is directly necessary to perform his/her duties as councillor.

Unauthorised access and disclosure of any ~~priviledged~~ privileged or confidential information is not only a breach of the code,[79] but may also encroach upon the area of the municipal manager in his/her capacity as Information Officer in terms of the Promotion of Access to Information Act.

5. A Councillor may not interfere in the administration

According to the code of conduct[80], a councillor may not, except as provided by law—

(a) interfere in the management or administration of any department of the municipal council unless mandated by council;

(b) give or purport to give any instruction to any employee of the council except when authorised to do so;

(c) obstruct or attempt to obstruct the implementation of any decision of the council or a committee by an employee of the council: or

(d) encourage or participate in any conduct which would cause or contribute to maladministration in the council.

6. A Councillor must promote local democracy

Municipal councils play a critical role in the promotion of local democracy.

A councillor must not only represent the interests of the community in the council, but also actively promote the involvement of residents and community groups in compiling and exercising municipal programmes. A councillor must also create awareness of human rights issues and promote constitutional values and principles.[81]

A Ward Councillor is accountable to local communities and must at least quarterly report to them on council matters, including the performance of the municipality in accordance with the set indicators.

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[79] Schedule 7, item 11 of the Structures Amendment Act
[80] Schedule 7, item 12 of the Structures Amendment Act
[81] "White Paper on Local Government", p.40

2.7 THE MUNICIPAL MANAGER.

The Systems Act[82] as amended, stipulates that the council of the Theewaterskloof Municipality must appoint a person as Municipal Manager. The Municipal Manager is the head of the administration and also the accounting officer. Such a person must furthermore have the necessary skills and expertise to perform the duties related to the position.

Area of responsibility

The area of responsibility of the Municipal Manager is geographically limited to the geographical area of jurisdiction of the municipality. Due to the municipality's involvement in co-operative government, the influence of the Municipal Manager, similar to that of the Executive Mayor, however, reaches much further, for example the activities or structures to liaise with, e.g. provincial departments, SALGA, Chapter 9 Institutions, etc.

The Municipal Manager has wide statutory and delegated powers and duties, as well as powers and duties that may be derived from such statutory and delegated powers and duties.

Powers and Duties

The Municipal Manager must be a very competent person and must have sufficient powers to achieve the objectives of the municipality as well as to meet his/her contractual[83] performance obligations.

1. The Municipal Manager is the head of the administration

The Municipal Manager is the head of the administration[84] and, subject to the policy directives of the municipal council, responsible and accountable for a variety of duties and functions.[85]

1.1 *Create an administration*

The Municipal Manager is responsible for the establishment and development of an economical, effective and accountable administration which -

[82] Section 54A
[83] Obligation in terms of the Systems Act.
[84] Section 55 of the Systems Act
[85] paragraphs (a)-(q) of Section 55(1)

- is equipped to execute the task of implementing the IDP;
- acts in accordance with the performance management system; and
- gives consideration to the needs of the local community to participate in the matters of the municipality.

1.2 *Manage the administration*

The Municipal Manager must manage the administration in accordance with the Systems Act and other legislation applicable to the municipality.

The Municipal Manager must ensure that the administration functions effectively, that the management structure is able to execute the set tasks and must apply the necessary control measures.

The Municipal Manager fulfils the role of leader of the administration; to influence the actions of officials and to inspire and convince them to co-operate towards achieving the municipality's objectives.

The Municipal Manager must allow the Executive Mayor to monitor the management of the administration, in accordance with the policy directives of the municipal council.[86]

1.3 *Implement the integrated development plan*

The Municipal Manager is responsible for the implementation of the IDP and the monitoring of progress with implementation of the plan.

The Municipal Manager must allow the Executive Mayor to evaulate progress with the implementation of the strategies, programmes and services, aimed at the achievement of the preferential needs by means of the IDP. [87]

1.4 *Manage service delivery*

The Municipal Manager must manage service delivery to the local community in a sutainable and equitable manner and must allow the Executive Mayor to supervise the delivery of services to communities in a sustainable manner.[88]

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[86] Section 56(3)(d) of the Structures Act.
[87] Section 56(3)(a) of the Structures Act.
[88] Section 56(3)(e) of the Structures Act.

1.5 *Appoint staff*

The Municipal Manager is authorised to appoint all staff, excluding those managers who are directly accountable to the Municipal Manager. The power must however be exercised subject to the Employment Equity Act, 1998.

The appointment of managers who are directly accountable to the Municipal Manager, is a function of the municipal council, although the Municipal Manager must be consulted thereon.[89]

The Municipal Manager must also, within a policy framework determined by the municipal council and in accordance with applicable legislation, approve an establishment for the municipality. He/she must also -

- provide a job description for each post on the establishment;
- determine the remuneration and other employment conditions for these posts as may be determined in accordance with any applicable labour legislation; and
- institute a process or mechanism to regularly evaluate the establishment and, if necessary, revise the establishment and the remuneration and employment conditions.[90]

The Municipal Manager is further responsible for -

- the management, effective utilisation and training of staff;
- the maintenance of staff discipline;
- the promotion of sound labour relations and compliance by the municipality with applicable labour legislation.

The Municipal Manager must also ensure that the code of conduct for staff is made known to staff and that their conduct is in accordance with the code.[91]

1.6 *Advise the political structures and political office bearers*

[89] Section 56 of the Systems Act.
[90] Section 66 of the Systems Act.
[91] Section 70 of the Systems Act.

The Municipal Manager is the municipality's chief advisor and must advise the political structures and political office bearers. The Municipal Manager must consequently ensure that competent staff is employed to assist with the task.

1.7 *Managing communications*

The Municipal Manager is responsible for managing communications between the municipality's administration and its political structures and political office bearers.

1.8 *Implement decisions of political structures and political office bearers*

The Municipal Manager must ensure that the decisions of the political structures and political office bearers are executed. The Municipal Manager may utilise staff to do this and must ensure that they have the necessary delegated powers.

1.9 *Administer and implement by-laws and other laws*

The Municipal Manager is responsible for the administration and implementation of the municipality's by-laws and other legislation and national and provincial legislation that is applicable to the municipality.

The Municipal Manager must allow the Executive Mayor to review the performance of the municipality in order to improve the enforcement of the municipality's by-laws. [92]

1.10 *Facilitate community participation*

The Municipal Manager must facilitate participation by the local community in the affairs of the municipality and develop and maintain a system to determine community satisfaction with municipal services.

The Municipal Manager must assist the Executive Mayor in his/her duty to -

- annually report on the involvement of communities and community organisations in the affairs of the municipality; and
- ensure that public views are considered, and to report on the effect of consultation on the decisions of the council.[93]

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[92] Section 56(3)(c) of the Structures Act.
[93] Section 56(3)(g) and (h) of the Structures Act.

2. Financial Responsibilities

The financial responsibilities of the Municipal Manager stated below, were taken from the MFMA and the quoted sections refer to this Act.

2.1 *Primary bank accounts* [Section 8]

Must notify the NT, PT and A-G, in writing of the name of the bank where the primary bank account of the municipality is held, and the type and number of the account.

Must, if the municipality wants to change its primary bank account, notify the NT and A-G, in writing at least 30 days before effecting the change.

2.2 *PT and A-G, to be notified of* b*ank account details* [Section 9]

Must notify the PT and the A-G in writing of the name of the bank where the account has been opened and the type and number of the account.

Must annually before the start of a financial year, notify the PT and the A-G in writing of the name of each bank where the municipality holds a bank account and the type and number of each account.

2.3 *Control over municipal bank accounts* [Section 10]

Must administer all the municipality's bank accounts and is accountable to the municipal council for the municipality's bank accounts.

2.4 *Withdrawals from municipal bank accounts* [Section 11]

May withdraw money from any of the municipality's bank accounts.

May authorise any other senior official of the municipality in writing to withdraw money from any of the municipality's bank accounts.

May authorise the chief financial officer to withdraw money, or to authorise the withdrawal of money from the municipality's primary bank account, if the municipality holds a pimary bank account separate from its other back accounts.

Must within 30 days after the end of each quarter, table a consolidated report in the municipal council of all withdrawals made during that quarter.

Must within 30 days after the end of each quarter submit a copy of the report to the PT concerned and the A-G.

2.5 *Relief, charitable, trust and other funds* [Section 12(1)]

The Municipal Manager acts as the accounting officer of any relief, charitable, trust or other fund of any nature whatsoever established by a political structure or political office bearer of a municipality.

May withdraw money or authorise the withdrawal of money from the account of an emergency relief, charitable, trust or other fund.

2.6 *Disposal of capital assets* [Section 14(4)]

May dispose of any capital assets (to a value determined by the council) -

(a) if the asset is not needed for the provision of the minimum level of basic municipal services; and
(b) after consideration of the fair market value of the asset and the economic and community value to be received in return; and
(c) delegated to the accounting officer by the Municipal Council.

2.7 *Publication of annual budgets* [Section 22]

Must, as soon as an annual budget has been tabled in the municipal council, make public the annual budget and the prescribed documents and invite the local community to submit representations in connection with the budget.

Must, as soon as an annual budget has been tabled in the municipal council, submit the annual budget to the NT, PT and any prescribed national or provincial state bodies and to other municipalities affected by the budget.

2.8 *Approval of annual budgets* [Section 24(3)]

Must submit the approved annual budget to the NT and the PT.

2.9 *Unauthorised, irregular or fruitless and wasteful expenditure* [Section 32]

Must advise a political office bearer of the municipality that an expenditure is likely to result in unauthorised expenditure.

Must inform the council or the Mayor as may be applicable, that a decision taken, if executed, is likely to result in unauthorised, irregular or fruitless and wasteful expenditure.

Must without delay inform, in writing, the Mayor, the MEC for local government and the A-G of-

(a) any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;

(b) whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and

(c) the steps that have been taken—

(i) to recover or rectify such expenditure; and

(ii) to prevent a recurrence of such expenditure.

Must report to the South African Police ~~Servce~~Service all cases of -

(a) irregular expenditure that constitute a criminal offence; and

(b) theft and fraud that occurred in the municipality.

2.10 *Short-term debt* [Section 45]

Must sign the agreement or other document that creates or acknowledges short-term debt.

Must as soon as practically possible, notify the council in writing of the amount, duration and cost of any debt incurred in terms of a credit facility with a lender for a short-term credit, as well as options for the settlement of such debt.

2.11 *Long-term debt* [Section 46]

Must sign the agreement or other document that creates or acknowledges a long-term debt.

Must in accordance with section 21A of the Systems Act-

(i) at least 14 days prior to the meeting of the council at which approval for long-term debt is to be considered, make public an information statement setting out particulars of the proposed debt, including the amount of the proposed debt, the purposes for which the debt is to be incurred and particulars of any security to be provided.

(ii) invite the public, the NT and the PT to submit to the council written comments or representations in respect of the proposed long-term debt.

Must at least 21 days prior to the meeting of which the council at which the long-term debt is to be considered, submit a copy of the information sheet to the municipal council, together with details of -

(i) the essential repayment terms, including the anticipated debt repayment schedule; and

(ii) the anticipated total cost in connection with such debt over the repayment period.

2.12 *Budgetary control and early identification of financial problems* [Section 54(2)]

Must initiate remedial or corrective steps if the municipality is confronted by serious financial problems, including-

(i) steps to reduce spending when revenue is anticipated to be less than projected in the municipality's approved budget;

(ii) the tabling of an adjustments budget; or

(iii) steps in terms of Chapter 13.

2.13 *Municipal managers must be accounting officers* [Section 60(b)]

Must provide guidance and advice regarding compliance with the Act to -

(i) the political structures, political office bearers and officials of the municipality; and

(ii) any municipal entity under the sole or shared control of the municipality.

2.14 *Fiduciary responsibilities of accounting officers* [Section 61(1)]

Must in managing the municipality's financial affairs, act with fidelity, honesty, integrity and in the best interests of the municipality.

Must disclose to the municipal council and the mayor all material facts which are available to him / her or reasonably discoverable, and which in any way might influence the decisions or actions of the council or the mayor.

Must seek, within the sphere of influence of the accounting officer, to prevent any prejudice to the financial interests of the municipality.

2.15 *General financial management functions* [Section 62]

Is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure—

(a) that the resources of the municipality are used effectively, efficiently and economically;

(b) that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards;

(c) that the municipality has and maintains effective, efficient and transparent systems—

  (i) of financial and risk management and internal control; and

  (ii) of internal audit operating in accordance with any prescribed norms and standards;

(d) that unauthorised, irregular or fruitless and wasteful expenditure and other losses are prevented;

(e) that disciplinary or, when appropriate, criminal proceedings are instituted against any official of the municipality who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15; and

(f) that the municipality has and implements—

  (i) a tariff policy referred to in section 74 of the Municipal Systems Act;

  (ii) a rates policy as may be required in terms of any applicable national legislation;

  (iii) a credit control and debt collection policy referred to in section 96(b) of the Municipal Systems Act; and

  (iv) a supply chain management policy in accordance with Chapter 11.

Is responsible for and must account for all bank accounts of the municipality, including any bank account opened for—

(a) any relief, charitable, trust or other fund set up by the municipality in terms of section 12; or

(b) a purpose referred to in section 48(2)*(d)*

2.16 *Asset and liability management* [Section 63(1)]

Is responsible for the management of the assets of the municipality, including the safeguarding and the maintenance of those assets,

Is responsible for the management of the liabilities of the municipality.

Must ensure that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;

Must ensure that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice.

Must ensure that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

2.17 *Revenue management* [Section 64]

Is responsible for the management of the revenue of the municipality and must ensure—

(a) that the municipality has effective revenue collection systems consistent with section 95 of the Municipal Systems Act and the municipality's credit control and debt collection policy;

(b) that revenue due to the municipality is calculated on a monthly basis;

(c) that accounts for municipal tax and charges for municipal services are prepared on a monthly basis, or less often as may be prescribed where monthly accounts are uneconomical;

(d) that all money received is promptly deposited in accordance with this Act into the municipality's primary and other bank accounts;

(e) that the municipality has and maintains a management, accounting and information system which—

  (i) recognises revenue when it is earned;

  (ii) accounts for debtors; and

  (iii) accounts for receipts of revenue;

(f) that the municipality has and maintains a system of internal control in respect of debtors and revenue, as may be prescribed;

(g) that the municipality charges interest on arrears, except where the council has granted exemptions in accordance with its budget-related policies and within a prescribed framework; and

(h) that all revenue received by the municipality, including revenue received by any collecting agent on its behalf, is reconciled at least on a weekly basis.

Must immediately inform the National Treasury of any payments due by an organ of state to the municipality in respect of municipal tax or for municipal services, if such payments are regularly in arrears for periods of more than 30 days.

Must ensure that any funds collected by the municipality on behalf of another organ of state are transferred to that organ of state at least on a weekly basis; and

Must ensure that such funds are not used for purposes of the municipality.

2.18 *Expenditure management* [Section 65(2)]

Must take all reasonable steps to ensure -

(a) that the municipality has and maintains an effective system of expenditure control, including procedures for the approval, authorisation, withdrawal and payment of funds;

(b) that the municipality has and maintains a management, accounting and information system which—

  (i) recognises expenditure when it is incurred;

  (ii) accounts for creditors of the municipality; and

  (iii) accounts for payments made by the municipality;

(c) that the municipality has and maintains a system of internal control in respect of creditors and payments;

(d) that payments by the municipality are made—

  (i) directly to the person to whom it is due unless agreed otherwise for reasons as may be prescribed; and

  (ii) either electronically or by way of non-transferable cheques, provided that cash payments and payments by way of cash cheques may be made for exceptional reasons only, and only up to a prescribed limit;

(e) that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure;

(f) that the municipality complies with its tax, levy, duty, pension, medical aid, audit fees and other statutory commitments;

(g) that any dispute concerning payments due by the municipality to another organ of state is disposed of in terms of legislation regulating disputes between organs of state;

(h) that the municipality's available working capital is managed effectively and economically in terms of the prescribed cash management and investment framework;

(i) that the municipality's supply chain management policy referred to in section 111 is implemented in a way that is fair, equitable, transparent, competitive and cost-effective; and

(j) that all financial accounts of the municipality are closed at the end of each month and reconciled with its records.

2.19 *Expenditure on staff benefits* [Section 66]

Must in a format and for periods as may be prescribed, report to the council on all ~~expendiure~~expenditure by the municipality in respect of salaries, wages, allowances and benefits of staff, and in a manner showing such expenditure per type.

2.20 *Funds transferred to organisations and bodies outside government* [Section 67]

Must before transferring funds of the municipality to an organisation or body outside any sphere of government [otherwise than in compliance with a commercial or other business transaction], the accounting officer must be satisfied that the organisation or body

(a) has the capacity and has agreed—

  (i) to comply with any agreement with the municipality;

  (ii) for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement;

  (iii) to report at least monthly to the accounting officer on actual expenditure against such transfer; and

  (iv) to submit its audited financial statements for its financial year to the accounting officer promptly;

(b) implements effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and

(c) has in respect of previous similar transfers complied with all the requirements of this section.

Must through contractual and other appropriate mechanisms enforce compliance with subsection (1).

Must where subsection 67(1)(a) does not apply to an organisation or body serving the poor or used by government as an agency to serve the poor—

(i) take all reasonable steps to ensure that the targeted beneficiaries receive the benefit of the transferred funds; and

(ii) certify to the A-G that compliance by that organisation or body with subsection (1)*(a)* is uneconomical or unreasonable.

2.21 *Budget preparation* [Section 68]

Must assist the Executive Mayor in performing the budgetary functions assigned to the Executive Mayor.

Must provide to the Executive Mayor the administrative support, resources and information necessary for the performance of those functions.

2.22 *Budget implementation* [Section 69]

Must ensure that the spending of funds is in accordance with the budget and is reduced as necessary when revenue is anticipated to be less than projected in the budget or in the SDBIP; and

Must ensure that revenue and expenditure are properly monitored.

Must when necessary, draft an adjustments budget and submit it to the Executive Mayor for consideration and tabling in the council.

Must no later than 14 days after the approval of an annual budget submit to the Mayor-

(a) a draft SDBIP for the budgetary year; and

(b) drafts of the annual performance agreements in respect of the municipal manager and all senior managers.

2.23 *Impending shortfalls, overspending and overdrafts* [Section 70]

Must report in writing to the municipal council on -

(a) any impending -
  (i) shortfalls in budgeted revenue; and
  (ii) overspending of the municipality's budget; and
(b) any steps taken to prevent or rectify such shortfalls or overspending.

Must, if the municipality's bank account, or if the municipality has more than one bank account, the consolidated balance of those bank accounts shows a net overdrawn position for a period exceeding a prescribed period, promptly notify the NT of -

(a) the amount by which the account or accounts are overdrawn;
(b) the reasons for the overdrawn account or accounts; and
(c) the steps taken or to be taken to correct the matter.

2.24 *Monthly budget statements* [Section 71]

Must no later than 10 working days after the end of every month submit to the Mayor and the PT a statement on the state of the municipality's budget reflecting the following particulars for that month and for the financial year until the end of that month -

(a) actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per budget vote;
(d) actual capital expenditure, per budget vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations excluding expenditure on -
  (i) the municipality's share of local government's equitable share; and
  (ii) allocations exempted by the annual Division of Revenue Act of compliance with this paragaph; and
(g) when necessary, an explanation of -
  (i) any material deviations from the municipality's projected revenue per source, and of the municipality's expenditure projections per budget vote;
  (ii) any material variances from the service delivery and budget implementation plan; and
  (iii) any remedial or corrective steps taken or envisaged to ensure that projected revenue and expenditure remain within the approved budget of the municipality.

Must include in the monthly budget statement the following -

(a) a projection of the municipality's revenue and expenditure for the remainder of the financial year as well as any revisions or initial projections, and

(b) the prescribed information in relating to the state of the budget of each municipal entity to the municipality.

Must, by no later than 10 working days after the end of a month, submit that part of the statement reflecting the particulars contemplated in subsection (1) (e) and (f), to the national or provincial organ of state or municipality that transferred the allocation.

2.25 *Mid-year budget and performance assessment* [Section 72]

Must by 25 January of each calendar year, assess the performance of the municipality during the first half of the financial year taking into consideration -

(i) the monthly statements contemplated in section 71 for the first half of the financial year;

(ii) the municipality's service delivery performance during the first half of the financial year and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;

(iii) the annual report of the previous year and progress with solving problems identified in the annual report; and

(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 received from any such entities.

Must submit a report on the assessment required in terms of section 72(1) to -

(i) the Mayor;

(ii) the NT; and

(iii) the PT.

Must as part of the assessment make recommendations on the question whether an adjustments budget is needed.

Must as part of the assessment recommend revised projections for revenue and expenditure to the extent that this may be necessary.

2.26 *Reports on failure to adopt or implement budget-related and other policy documents* [Section 73]

Must notify the PT in writing of -

(a) any failure by the council to adopt or implement a budget-related policy or a supply chain management policy; or

(b) any non-compliance by a political structure or office bearer of the municipality with any such policy.

2.27 *General reporting obligation* [Section 74]

Must submit to the NT, the PT, the department of local government in the province or the A-G the information, returns, documents, explanations and motivations that may be prescribed or required.

Must if he/she is unable to comply with any of the responsibilities in terms of the MFMA promptly report the inability as well as reasons why they are unable to do so, to the Executive Mayor and the PT.

2.28 *Information to be placed on websites of municipalities* [Section 75(1)]

Must place the following documents on the website -

(a) the annual and adjustments budgets and all budget-related documents;

(b) all budget-related policy documents;

(c) the annual report;

(d) all performance agreements required in terms of section 57(1)(b) of the Systems Act;

(e) all service delivery agreements;

(f) all long-term borrowing contracts;

(g) all supply chain management contracts above a certain value;

(h) an information statement containing a list of assets over a prescribed value disposed of during the previous quarter;

(i) contracts to which subsection (1) of section 33 subject to subsection (3) of that is applicable;

(j) public-private partnership agreements referred to in section 120;

(k) all quarterly reports tabled in the council in terms of section 52 (d); and

(l) any other documents that are to be placed on the website in terms of this Act or as may be prescribed.

2.29 *Delegations* [Section 79]

Must, for the proper application of the Act in municipality's administration, develop an appropriate system of delegation that will both maximise administrative and operational efficiency as well as provide adequate checks and balances in the municipality's financial administration.

May, in accordance with that system of delegation, delegate to a member of the municipality's top management referred to in section 77 or any other official of the municipality -

(i) any of the powers or duties assigned to an accounting officer in terms of this act; or

(ii) any powers or duties reasonably necessary to assist the accounting officer in complying with a duty which requires of the accounting officer to take reasonable or appropriate steps to ensure the achievement of the aims of a specific provision of this Act.

Must regularly review delegations and, if necessary, amend or withdraw those delegations.

May not delegate any of the powers or duties assigned to accounting officers in terms of the MFMA to any political structure or office bearer of the municipality.

May impose limitations and conditions upon granting any delegation.

May in the case of a delegation to a member of the municipality's top management, authorise that member to subdelegate the delegated power or duty to an official or the holder of a specific post in that member's area of responsibility.

A delegation does not divest the accounting officer of the responsibility concerning the exercise of the delegated power or the performance of the delegated duty.

May confirm, vary or revoke any decision taken in consequence of a delegation or ~~subdelegation~~sub delegation, but no such variation or revocation may detract from any rights that may have accrued as a consequence of the decision.

2.30 *Establishment of a budget and treasury office* [Section 80(2)]

Must appoint a chief financial officer.

Must allocate officials of the municipality to the chief financial officer.

2.31 *Approval of tenders not recommended* [Section 114(1)]

Must, if a tender other than the one recommended in the normal course of implementing the supply chain management policy is approved, notify the A-G, the PT and NT in writing of the reasons for deviating from such recommendation.

2.32 *Implementation of system* [Section 115(1)]

Must implement the supply chain management policy of the municipality or municipal entity.

Must take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management policy are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

2.33 *Contracts and contract management* [Section 116(2)]

Must take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy is properly enforced.

Must monitor the performance of the contractor under the contract or agreement on a monthly basis.

Must establish capacity in the administration of the municipality -

(i) to assist the accounting officer in carrying out the duties stated in paragraphs (a) and (b); and

(ii) to oversee the day-to-day management of the contract or agreement.

Must regularly report to the council of the municipality on the management of the contract or agreement and the performance of the contractor.

2.34 *Conditions and process for public-private partnerships* [Section 120(6)]

Must, when a feasibility study has been completed -

(a) submit the report on the study together with all other relevant documents to the council for a decision in principle on whether the municipality should continue with the proposed public-private partnership;

(b) at least 60 days prior to the meeting of the council at which the matter will be considered -

  (i) make public particulars of the proposed public-private partnership as well as the report on the feasibility study; and

  (ii) invite the local community and other interested parties to submit comments or representations in respect of the proposed public-private partnership; and

(c) solicit the views and recommendations of-

  (i) the NT;

  (ii) the national department responsible for local government;

  (iii) if the public-private partnership involves the provision of water, sanitation, electricity or any other services that may be prescribed by the responsible national department; and

  (iv) any other national or provincial organ of state that may be prescribed.

2.35 *Disclosures concerning councillors, directors and officials* [Section 124(1)]

Must include in the notes to the annual financial statement, details of the salaries, allowances and benefits of political office bearers and councillors, including a statement whether or not those salaries allowance and benefits are within the upper limits of the framework envisaged in section 219 of the Constitution.

2.36 *Submission and auditing of annual financial statements* [Section 126(1)]

Must compile the annual financial statements and submit to the A-G within two months after the end of the financial year for auditing.

Must, where applicable, compile consolidated annual financial statements and submit to the A-G within three months after the end of the financial year for auditing.

2.37 *Submission and tabling of annual reports* [Section 127(5)]

Must after an annual report has been tabled in the council, make it public and invite the local community to submit representations in respect of the report.

Must after an annual report has been tabled in the council, submit it to the A-G, PT and the provincial department for local government.

2.38 *Compliance to be monitored* [Section 128]

Must monitor whether the accounting officer or any municipal entity complied with sections 121 (1) and 126 (2);

Must establish the reasons for any non-compliance; and

Must promptly report any non-compliance and the reasons thereof to the council, the PT concerned and the A-G.

2.40 *Submissions to provincial legislatures* [Section132(2)]

Must submit the documents contemplated in section 132(1) (a) and (b) to the provincial legislature within seven days after the council has adopted the oversight reports.

2.41 *Internal audit unit* [Section 165(2)(c)]

May assign duties to the internal audit unit.

3. Other statutory duties, powers and functions

3.1 *Convenes the first meeting of the municipal council*

The Municipal Manager must convene the first meeting of that municipality after the council has been elected.[94]

3.2 *Presides at the election of the speaker*

The Municipal Manager presides at the election of a speaker.[95]

3.3 Public notice of meetings of municipal council

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[94] Section 29(2) of the Structures Act.
[95] Section 36 of the Structures Act.

The Municipal Manager of a municipality is responsible to give notice to the public of the time, date and venue of every meeting of council or committee of council in a manner determined by the municipal council.[96]

~~3.3~~ 3.4 *Appeals body*

A person whose rights are affected by a decision taken by a staff member in terms of a power or duty delegated or ~~subdelgated~~subdelegated to that staff member, may appeal against that decision to the Municipal Manager.[97]

The Municipal Manager must consider the appeal, and confirm, vary or revoke the decision, but no such variation or revocation of a decision may encroach upon any rights that arose in consequence of the decision.

The Municipal Manager must also administer appeals lodged at other appeals bodies.

~~3.4~~ 3.5 *Information officer*

The Municipal Manager is the Information Officer in terms of the Promotion of Access to Information Act and ~~Protectiona~~Protection of Personal Information Act[98], and performs all the functions and exercises all the duties linked to that office.

4. Delegated Powers and Duties

The Municipal Manager is responsible for exercising any powers and the performance of other duties delegated of subdelegated to the Municipal Manager by the municipal council; also the performance of any other functions that may be assigned by the municipal council.

[96] Section 29A of the Structures Act.
[97] Section 62 of the Systems Act.
[98] Act 4 of 2013

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CHAPTER 3: RELATIONSHIPS, ACCOUNTABILITY, INTERACTION

The political system of local government in South Africa brings together a number of powerful bodies and individuals with one purpose in mind, namely, to establish a sound, effective and accountable government for the community. These ~~roleplayers~~role-players have specifically assigned powers, different mandates from their ~~principals~~principles and may even hold different diverging personal viewpoints. In addition, there is the community with its numerous and ~~wide-spread~~widespread needs. All things considered; it is a recipe for confrontation. When the ~~roleplayers~~role-players come into contact, relationships are created for example by means of formal meetings or even by simply conveying the complaint of a resident.

Identifying all these relationships that may possibly be created in the municipal environment is almost impossible. For this reason, only the main relationships between political structures and political office bearers and the municipal manager are outlined, the manner in which they react to each other as well as the appropriate lines of accountability and reporting.

1. Council/Councillor

The relationship between the collective body and the member is mainly one of ethics. A Councillor must perform his/her official functions in good faith, honestly and in a transparent manner and in such a manner that will not compromise the credibility and integrity of the municipality. If a councillor breaches the code, the council must, after following a prescribed procedure, consider taking steps and/or impose an appropriate sanction[99].

The individual councillor's relationship with the council usually comes to the fore in his/her association with the council's chairperson, i.e. the speaker.

A municipal councillor is accountable to the municipal council. The ward councillor as chairperson of a ward committee reports to the council and is accountable to the council and the residents of the ward.

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[99] In terms of the Code of Conduct of Councillors as contained in the Municipal Structures Amendment Act, 2021

2. Speaker/Council/Councillor

The Speaker is the Chairperson of the municipal council and as such is authorised to dictate the proceedings during council meetings, though subject to the order rules, common law and constitutional prescripts. A Councillor must respect the speaker's decisions or bear the consequences. If the Speaker acts improperly in his/her decision, the councillor may officially lodge an objection and/or consider other action. The council may also remove the Speaker from his/her office[100].

Whenever the Speaker enforces the Code of Conduct, he/she must do so in accordance with the rules of natural justice. A Councillor whose conduct is being ~~investigated,~~investigated must respect the speaker's authority and obey the lawful requests of the Speaker, subject of course to specific individual rights.

The Speaker is accountable to and reports to the municipal council.

3. Speaker/Executive Mayor/Council.

Although the Executive Mayor is the leader of the governing party of the municipality, the speaker is the dominating figure during the meetings of the municipal council. During council meetings, the Executive Mayor does not have more powers or rights than an ordinary councillor, except as far as reporting ~~of~~on the Mayor's activities is concerned.

Outside the council chambers, the Executive Mayor is the dominant figure. He/she is the municipality's Executive leader and in conjunction with the municipal manager, in charge of the daily management matters. As all reports to the council must be channelled via the Executive Mayor, the Executive Mayor must ensure that the reports are submitted in accordance with the procedures and time frames prescribed by the Speaker. The Executive Mayor ~~should however~~should, however, not amend technical reports if he/she does not agree with them but should rather inform the council of his/her dissenting viewpoint.

The two offices complement each other, and the incumbents must strive to co-operate at all times.

[100] See Sections 37 and 39 of the Structures Act, as amended.

The Executive Mayor is accountable to and reports to the municipal council. The Mayoral Committee and any committee appointed by the Executive Mayor are accountable to and report to the Executive Mayor.

4. Council/Municipal Manager

The council as ~~decisiona~~ a decision-making body must always seriously consider the advice of the Municipal Manager. Good reasons need to be provided to disregard his/her advice, particularly where legality and financial implications are involved. In some cases, the municipal manager is obliged to report such disregard to other authorities.

The Municipal Manager is appointed by the council and is accountable to the council for exercising the functions assigned to him/her in terms of legislation, the law and other contractual arrangements. He/she ~~must however~~must, however, be permitted to carry out those functions without interference and with reasonable support. The council ~~must however~~must, however, consider whether the Municipal Manager's performance meets the expectation.

When the council acts as appeals body, the Municipal Manager must ensure that staff gives the necessary administrative assistance.

The Municipal Manager is accountable to the council but reports to the Executive Mayor.

5. Speaker/Municipal Manager

The Speaker is responsible for convening meetings of the council and can only do this with the co-operation of the Municipal Manager and designated staff. This also applies in the case of arrangements at the meeting venue, the compilation of the agendas and drafting of minutes. Unless the Speaker and Municipal Manager co-ordinate their respective functions, council meetings would be negatively affected.

When the council or its committees act as appeals body, the Municipal Manager must ensure that staff provide the necessary administrative assistance.

The Municipal Manager must also provide the necessary support when the Speaker is involved in enforcing the code of conduct.

6. Executive Mayor/Municipal Manager.

The relationship between the Executive Mayor and the Municipal Manager is of cardinal importance for the effective functioning of the municipality. This is probably also the most complex relationship, mainly due to the many similarities between their respective functions. The Structures and Systems Acts describe the Executive Mayor as the person in whom the 'Executive leadership of the ~~municipality'~~municipality's vests, while the Municipal Manager is the 'head of administration'. Also, the Municipal Manager is responsible for the 'establishment and development of an economical, effective and accountable administration', while the Executive Mayor has the duty of 'monitoring the administration'. Yet the functions are not opposing, but rather supplementary; the two office bearers must co-operate to establish effective, efficient and accountable administration.

The Municipal Manager, Executive Mayor and Speaker must co-ordinate their respective functions in order to ensure that matters are submitted for consideration and decision-making in due time.

When the Municipal Manager acts as appeals body, he/she must ensure that designated officials provide ~~administratiewe~~administrative assistance.

The Municipal Manager reports to the Executive Mayor but is accountable to the council.

7. Councillor/Municipal Manager/Official

The individual councillor is at the forefront of contact with members of the community and is constantly confronted by complaints about service delivery and other requests for assistance. Because the councillor must convey these matters to the administration, it happens that he/she liaises directly with the official concerned.

This type of liaison is inevitable and takes place in a manner that does not constitute interference in the administration and on the other hand also does not hamper the councillor in performing his/her duties. Reporting must take place in a ~~co-ordinated~~coordinated and formal manner. The Municipal Manager must design the

necessary protocol and must consider allocating staff in the respective disciplines specifically for this purpose.

CHAPTER 4. DISPUTES

Finding mechanisms, processes and procedures for settling disputes between political structures and political office bearers and the municipal manager is crucial.

Although the description of roles and lines of accountability and reporting may reduce the chances of conflict, it would never altogether prevent conflict between the respective ~~roleplayers~~role-players. In a perfect world this may be different and ~~pursuance~~the pursuance of rules and norms a reality. In the actual world disputes will however arise; they cannot be wished away; they must be managed and should, where ~~possible~~possible, rather be prevented.

Training is a good way of making ~~roleplayers~~role-players aware of the game rules, particularly at a time of much change, new ideas, new laws and policy. The major ~~roleplayers~~role-players cannot be expected to know everything and need to rely on experts for advice. A serious effort to follow expert advice may avoid many disputes later.

Because municipalities, political structures, political office bearers, councillors and the municipal manager are all creations of the legislature, the most disputes are steeped in law. To settle such disputes, professional legal advice on the topic of the dispute is the logical choice.

In the case of non-legal matters, it would be a better option to convince the parties to the dispute to use an independent facilitator in order to attempt to reach one or other settlement.

Before deciding on whether to use the services of a legal expert or facilitator, it is advisable that the parties first attempt to settle the dispute among themselves. The following steps must therefore be followed -

- the aggrieved party declares a dispute and notifies the other party thereof in writing;
- the parties meet at an agreed time to discuss the dispute;

- if the private conversation cannot take place or is not likely to produce any results due to procedural aspects, a previously identified referee (e.g. SALGA) must decide on a procedure;
- if the dispute involves a factual issue, the parties/referee must appoint a suitable person to investigate the true facts;
- if the dispute involves a legal issue, the parties/referee must first obtain an internal legal opinion and if this is not possible or the parties do not agree, an external legal opinion;
- if the dispute involves merit, the parties/referee must obtain a suitable person to analyse the advantages and disadvantages of the subject case and then present it to the parties.

CHAPTER 5. COMMITMENT

As a sign of consolidation with the *System of Roles and Areas of Responsibility, each* councillor and the municipal manager are invited to sign the "Declaration of Intent".

Declaration of Intent by the Municipal Council, Executive Mayor, Executive Deputy Mayor, Speaker and Municipal Manager of Theewaterskloof Municipality

1. PREAMBLE

Whereas it is the primary objective of the Theewaterskloof Municipality to improve the living conditions and quality of life of its residents within its financial and administrative capacity; and

Faithful to the constitutional duty to manage (govern) the local government matters of the community in the Theewaterskloof; and

Acknowledging that the primary objective and constitutional duty can only be realised by the persistent dedication and mutual co-operation between the municipal council, political structures, political office bearers, members and officials (the "parties"),

Therefore, in the interest of the Theewaterskloof Municipality, the parties declare and undertake to conduct their relationships with each other in accordance with the principles stated herein.

2. DECLARATION

2.1 Roles

(a) The parties acknowledge and undertake to respect the role of each party as set out in appendix "A" and to at all times attempt (other than where the law permits) not to interfere in the functional terrain or powers of another party.

(b) No party will assume a power or function, except that assigned to such party in terms of law or by delegation.

(c) The parties undertake to at the best of their ability, familiarise themselves and keep themselves up to date with applicable legislation and prescripts in order to exercise their powers and functions effectively and purposefully.

(d) The parties furthermore undertake, in exercising their duties and functions, to

(i) be loyal to the municipality;
(ii) be free of prejudice;
(iii) put the interest of the municipality first; and
(iv) keep to the prescripts or applicable codes of conduct.

2.2 Lines of accountability and reporting

The parties acknowledge and undertake to respect the lines of accountability and reporting as a protocol set out in appendix "A".

The parties undertake to assist in promoting the accountability of the municipal council to the residents by effective and transparent government.

2.3 Relationships and disputes

(a) The parties undertake to co-operate in mutual trust and good faith by -

- respecting agreed procedures and legal prescripts;
- helping and supporting each other;

- ignoring personal differences; and
- maintaining a high standard of ethics.

(b) The parties accept that differences and disputes will be inevitable but undertake to settle them as a protocol as stated in appendix "A" and without fear, favour prejudice.

3. REVIEW OF DECLARATION

This declaration is valid for the period from ..... until the election of a new council.

Signed at ..... on the ..... day of 2023

Executive Mayor: .....

Executive Deputy Mayor: .....

Speaker (also on behalf of the Municipal Council): .....

.....	.....
Cllr	Cllr
.....	.....
Cllr	Cllr
.....	.....
Cllr	Cllr
.....	.....
Cllr	Cllr
.....	.....
Cllr	Cllr

192

.....	.....
Cllr	Cllr
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Cllr	Cllr
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Cllr	Cllr
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Cllr	Cllr
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Cllr	Cllr

.....

Municipal Manager:

ANNEXURE B

Western Cape Government

Local Government

BETTER TOGETHER.

ROLES AND RESPONSIBILITIES OF COUNCILLORS

Theewaterskloof Municipality

Training

29.08.20424

Legislative Framework

- The Constitution of the Republic of South Africa, 1996
- Municipal Systems Act (Act No. 32 of 2000)
- Municipal Structures Act (Act No. 117 of 1998_
- MFMA (Act No. 56 of 2003)

194

Section 151 (2) Constitution: Executive and Legislative Authority of a municipality is vested in its MC

Levels/Spheres of Government	Government Authority	
	Legislative Authority	Executive Authority
Local/Municipal -	**Municipal councils** create/enact **by-laws** within their functional areas according to Schedule 4 and 5, Part B, of the Constitution.	Mayors and executive committees Municipal departments are independent yet work alongside the executive authority and thus serve as the administrative arm of local government assisting with the **implementation of by-laws and policies.**

195

Section 152 of the Constitution

The Constitution obliges every municipality to strive, within its administrative and financial capacity to achieve the objects of local government.

196

The objects of local government represent the core functions of a municipality and the reasons why municipalities exist. Those objects are as follows:

- To provide democratic and accountable government for local communities;
- To ensure sustainable provision of services to communities;
- To promote social and economic development ;
- To promote a safe and healthy environment; and
- To encourage communities and their organizations to become involved in local government matters.

Introduction

Legislative requirements

- Municipal Systems Act

- Section 53

S 53(1): A municipality must, inter alia, define the specific role and areas of responsibility of each political structure and political office bearer, together with that of the Municipal Manager;

S 53(2)(b): The respective roles and areas of responsibility of each political structure and political office bearer and of the municipal manager must be acknowledged and given effect to in the rules, procedures, instructions, policy statements and other written instruments of the municipality.

Executive and Legislative Duties

- Section 4, of the Municipal Systems Act, regulates the rights and duties of the municipality
- S 4(2) denotes that a municipal council must, within the municipality's financial and administrative capacity and having regard for practical considerations,
- exercise the municipality's executive and legislative authority and use the resources of the municipality in the **best interests of the community**;
- provide, without favour or prejudice, democratic and accountable government;
- **encourage the involvement of the community**;
- strive to ensure that **municipal services are provided to the community** in a financially and environmentally sustainable manner;
- **consult the community** about the level, quality, range and impact of municipal services and the available options for service delivery;
- **give members of the community equitable access to the municipal services** to which they are entitled;
- promote and undertake development in the municipality;
- promote gender equity in the exercise of the municipality's executive and legislative authority;
- promote a safe and healthy environment in the municipality; and
- contribute, together with other organs of state, to the progressive realisation of the fundamental rights contained in sections 24, 25, 26, 27 and 29 of the Constitution.

168

Executive and Legislative Duties

- Section 4, of the Municipal Systems Act, regulates the rights and duties of the municipality: Council has the right to exercise the municipality's executive and legislative authority and to do so without improper interference

MC Manana v King Sabata Dalindyebo Municipality (SCA judgment)

- In Court, section 55(1) only confers municipal council powers upon municipal managers to attend to the affairs of the municipality on behalf of the council.

- Section 55, of the Municipal Systems Act, does not divest the municipal council of any of its executive powers, as the Constitution vests all executive authority in the municipal council and legislation is not capable of lawfully divesting the municipal council of that power.

1999

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Executive and Legislative Duties continues.....

- Section 4(2)(f), Municipal Systems Act: the Council has the duty to give members of the local community equitable access to the municipal services

2007

Ngaka Modiri Molema District Municipality v Chairperson, North West Provincial Executive Committee, Premier, North West Province & 6 Others,

- Constitutional Court - municipalities are the face of government to the communities they are supposed to serve

- If municipalities fail in their executive obligation to provide services - the Provincial Executive may step in to intervene in a Municipal Council as delineated in section 139 of the Constitution;

- Court quite harshly and critically stated that the harm that the Municipality and Councillors will suffer was not urgent and real, in contrast to the harm that the communities that were not receiving services would suffer.

Core Functions of a Municipal Council

In order for a municipality to comply with these obligations, the core functions of a municipal council may be listed as follows. A municipal council must-

• Make policies and bylaws that are informed by, and seek to satisfy, community needs with regard to the matters that it has the right to administer.	*S 156 of the Constitution*
• Ensure implementation of national, provincial and local legislation and policies by supplying appropriate resources and authority to the administration.	*Ss 3, 4 Systems Act*
• Establish suitable control and reporting systems and procedures for monitoring and evaluating policy implementation in order to give account to the community with regard thereto.	*S 51 Systems Act*
• Ensure that the municipality meets its executive obligations, discharges its developmental duties and realises the constitutional objects of local government as elaborated in legislation.	*S 19 Structures Act*
• Enforce the codes of conduct for employees and councillors.	*S 67 Systems Act*
• Cooperate with other spheres of government, organs of state within those spheres and municipalities.	*S 41 of the Constitution*
• Build and promote good relations with the private sector, non-governmental and community organizations and other local organisations.	*Ch 4 Systems Act*
• Act as employer, in particular appoint the Municipal Manager and Managers directly accountable to the Municipal Manager	*S 54A, 56 Systems Act*

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Core Functions of a Municipal Council

The MFMA recognises the municipal council as the highest authority in the municipality and strengthens the powers of the council by vesting it with significant powers of approval and oversight.

A council delegates its executive authority to the executive mayor of committee, but does not delegate its legislative powers. The council retains the powers to approve policy and budgets and to exercise oversight over the mayor in the implementation of policy, budgets and by-laws.

Key Principles: Role of the Speaker

The speaker must demonstrate **impartiality**. The type of functions that the speaker must exercise requires him or her to be recognised by all parties and interest groups in the council as the **legitimate guardian of the integrity of the council** and of council members.

An important implication of this is that the speaker is accountable to the council. The speaker is not elevated above the council. He or she must exercise his or her duties within the rules determined by the council. The speaker is not accountable to the executive of the municipality, since the speaker must protect the council's constitutional control of the executive.

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Key Responsibilities: Speaker

- Preside at meetings of Council; Maintain order during Council meetings; Ensure that Council meetings are conducted in accordance with Rules of Order of Council;

204

- **Brummer NO v Mvimbi and Others (13535/2011) [2011] ZAWCHC 385 (28 September 2011)**

- The essential element of chairing any meeting is that the person in the role of chair must ensure that the rules governing the conduct of the meeting are applied fairly to all participants. If a Presiding Officer fails to do this, he or she cannot be regarded as impartial- even if his or her other dealings with members are exemplary. Presiding Officers must apply the standing orders fairly and equally at all times;

Functions and Powers of Executive Mayors –section 56 of the Municipal Structures Act

- Identify the needs of the municipality;
- review and evaluate those needs in order of priority;
- recommend to Municipal Council strategies, programmes and services to address needs through the IDP and the estimate revenue and expenditure, taking into account any applicable national and provincial development plans
- evaluate progress against municipal key performance indicators;
- review the performance of the Municipality

205

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Functions and Powers of Executive Mayors – section 56 of the Municipal Structures Act

- monitor the management of the municipality's administration
- oversee provisions of services to the community
- perform such functions and duties as delegated in terms of section 59
- report to council on all decisions taken by the Executive Mayor

206

Responsibilities in terms of the MFMA: Executive Mayor

- Provide guidance over the fiscal and financial affairs of the municipality. *S 52 (a) MFMA*
- Oversee the preparation of the Annual Budget. *S 52 MFMA*
- Provide political guidance over the budget process and the priorities that must guide the budget. *S 53(1)(a) MFMA*
- Monitor and oversee the chief financial officer and the municipal manager in the exercising of their responsibilities in terms of the Municipal Finance Management Act as provided for in the Act. *S 52 (b) MFMA*
- Ensure that the municipality performs it statutory functions in the limits of the approved budget. *S 52 (c) MFMA*
- Submit quarterly reports to Council on the implementation of the budget and the financial status of the municipality. *S 52(d) MFMA*
- Coordinate the annual revision of the IDP and preparation of the annual budget. *S 53 (1)(b) MFMA*

2017

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Continued Responsibilities in terms of the MFMA: Executive Mayor

- Give instruction to the municipal manager to ensure that budget is implemented in terms of the budget implementation plan and service delivery plan and that spending of funds and revenue collection proceed in accordance with the budget. *S 54 MFMA*

- Initiate any remedial or corrective action when the municipality face financial problems. *S 54(2) MFMA*

- Table adjustment budgets. *S 54(2) MFMA*

- Alert the MEC for local government in the province of any financial problems. *S 54(2)*
- May recommend appropriate provincial intervention to the MEC if the municipality cannot approve an annual budget or face serious financial problems. *S 55 MFMA*

208

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Responsibilities of Executive Mayor: Mayoral Committee

- Chair the meeting of the Mayoral Committee.
- Oversee the preparation of the Mayoral Committee Agenda.
- May delegate specific responsibilities or powers to members of the Mayoral Committee.
- May dismiss a member of the Mayoral Committee.
- Ensure compliance with the Law including the rules of order, during Mayoral Committee meeting.
- Ensure that members of the Public are allowed in Mayoral Committees meetings.

209

Role of Council: System of Delegation

- Section 59(1) of the Municipal Systems Act: Municipal council must develop a system of delegation that will maximise administration and operational efficiency and will provide for adequate checks and balances.
- Section 160(2) of the Constitution, 1996, the following powers may not be delegated by a municipal council, namely:
  - (a) the passing of By-laws;
  - (b) the approval of budgets;
  - (c) the imposition of rates and other taxes, levies and duties; and
  - (d) the raising of loans.
- In addition the following three powers may in terms of section 59 of the System Act, 2000 also not be delegated by the Council:
  - (i) the power to set tariffs;
  - (ii) the power to decide to enter into a service delivery agreement in terms of section 76 (b) of the System Act 2000; and
  - (iii) the power to approve or amend the IDP.

210

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Role of Council: System of Delegation

- Section 59(3)(a): The municipal council in accordance with its rules and orders may or at the **request of at least one quarter of the councillors** must review any decision taken by such political structure, political office bearer, councillor or staff member in consequence of a delegation and either **confirm, vary or revoke the decision**.

- Section 59(3)(b): A municipal council may require its executive mayor to review any decision taken by such political structure, political office bearer, councillor or staff member in consequence of a delegation.

211

Western Cape Government

Councillors' roles in committees and oversight

- Section 79 (Structures Act) Committees are established by the Council and its members for the efficient and effective performance of the Council. Members of the Committee comprise members of the Council, which determines the powers and functions of these committees.

- Section 80 (Structures Act) Committees are also established by the Council, specifically to support the Mayor. The Executive Mayor may appoint a person from the Mayoral Committee or Executive Committee to chair each committee (Section 79 Committees) and may also delegate powers and duties to these Committees if necessary.

212

Figure 1: Functions of Committees

Figure 1 below summarises the functions and main characteristics of Section 79 and 80 Committees

Section 79 Committees	Section 80 Committees
Council determines functions and may delegate powers and duties	Executive Mayor delegates powers and duties
Council appoints chairperson	Chairperson appointed by Mayor
Committee may co-opt non-councillors	Committee comprises only councillors
Committee plays an oversight role for the effective performance of functions of Council	Committee is established to assist the Mayor only

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ITEM TITLE

C208/2025 DIRECTORATE CORPORATE SERVICES: DEPARTMENT LEGAL SERVICES: DELEGATION OF POWERS AND DUTIES

[English version of the report is the original]

FILE NUMBER

2/2/2/1; 2/2/2/2; 2/2/2/3

PURPOSE OF REPORT

The purpose of the report is to request Council to adopt the reviewed System of Delegations.

BACKGROUND

As prescribed by section 59 (1) of the Local Government: Municipal Systems Act, 32 of 2000, read with the amended Systems Act 3 of 2022, a municipal council must develop a system of delegations that will maximise administrative and operational efficiency and provide for adequate checks and balances.

In order to give effect to the provisions of section 59 (1), the council adopted and approved a system of delegations on 28 February 2024 (Council Resolution C21/2024), giving delegated authority to management to perform their duties and ensuring maximum administrative and operational efficiency.

DISCUSSION

In terms of the Local Government: Systems Act 3 of 2022; the System of Delegations of a municipality should be amended or reviewed when the need arises. The existing System of Delegations was approved by council on 28 February 2024 (Council Resolution C21/2024). The respective Directorates within the municipality gave their inputs and made changes according to the current roles and placements. Having reviewed inputs from Directorates and consolidation thereof done, the Council must scrutinise and adopt the reviewed System of Delegations.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

None.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Section 59(1) Local Government: Municipal Systems Act 32 of 2000.
Section 59(1) Local Government: Municipal Systems Act 3 of 2022.
Service Delivery Business Implementation Plan.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

No clear duties for management and co-ordination of administrative units, systems and mechanisms.
Non-performance in terms of the SDBIP.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council scrutinise and adopt the reviewed System of Delegations.

ITEM TITLE

C209/2025 DIRECTORATE ECONOMIC DEVELOPMENT AND PLANNING: DEPARTMENT TOWN PLANNING AND BUILDING CONTROL: APPOINTMENT OF INTERNAL MUNICIPAL PLANNING TRIBUNAL MEMBERS AND DEPUTY CHAIRPERSON

[English version of the report is the original]

FILE NUMBER

3/2/15/3

PURPOSE OF REPORT

The aim of the report is to obtain Council's approval:

To amend the current compilation of the Theewaterskloof Municipality: Municipal Planning Tribunal in terms of Council resolution dated 27 June 2025.

To proceed with the appointment of the Director: Economic Development and Planning as the Deputy Chairperson of the Theewaterskloof Municipal Planning Tribunal (MPT).

BACKGROUND

In terms of Sections 35 and 36 of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) (SPLUMA), a municipality must establish a municipal planning tribunal in order to decide on certain land use applications. The Theewaterskloof Municipality Planning Tribunal was established in February 2016 and has been operating since its establishment.

Due to several resignations within the municipality, the composition of the tribunal was altered on 27 June 2025, as per a Council resolution. Currently the MPT does not have a deputy chairperson in the event of unavailability of the chairperson. This could hamper the functioning of the MPT.

In terms of Section 72(10) of the Theewaterskloof Municipality By-Law on Municipal Land Use 2020 stipulates:

The Council must designate from among the members of the Tribunal-

The chairperson of the Tribunal; and
another member as deputy chairperson, to act as chairperson of the Tribunal when the chairperson is absent or unable to perform his/her duties.

To prevent any future interruptions in the functioning of the Municipal Planning Tribunal (MPT), it has become necessary to reassess the tribunal's composition, appoint and deputy chairperson and review the appointments of internal members by designation.

DISCUSSION

Mr. Chris Rabie is currently serving as an external member and chairperson of the planning tribunal. His tenure in this role extends until February 2026. Additionally, Mr. Ron Bruning, the Manager of Town Planning and Building Control at Swellendam Municipality, has been appointed as the second external member. These appointments will continue as part of the Municipal Planning Tribunal.

The internal members of the tribunal comprise of certain Directors and Deputy Directors of the respective directorates and the Manager of Town Planning and Building Control. It is not necessary for all deputy directors to serve as full-time members. To ensure the tribunal's uninterrupted operations when permanent members are on leave or unable to attend, it is proposed to appoint secudi's.

Previously Directors were not considered full time employees of the Munciplaity as they were on fixed term contract contracts therefore could not be member of the Triburnal. However, since the change in regulations Directors are permanent employed therefore deemed a full-time employee. It is important to have the Director as a permanent member as the MPT as Directors often have a broad understanding of municipal priorities and can ensure decisions align with strategic goals.

In terms of Section 36(1)(a) of Spatial Planning Land Use Management Act (SPLUMA), 2013 stipulates that:

"A Municipal Planning Tribunal must consist of officials in the full-time service of the municipality...". The proposed amendment aligns with this requirement, ensuring consistency with SPLUMA.

The proposed composition of the tribunal is as follows:

Designation	MPT Membership
Director Economic Development and Planning	Permanent member
Deputy Director: Economic Development and Planning	Permanent member
Deputy Director: Technical Services	Permanent member
Deputy Director: Community Services	Permanent member
Deputy Director: Finance	Permanent member
Manager: Town Planning and Building Control	Permanent member
Head: Property Valuations	Secondi of Deputy Director: Finance
(Manager Technical Services) (Community Services)	Secondi of Deputy Director: Community Services
Deputy Director: Electrical Services	Secondi of Deputy Director:

	Technical Services

The planning tribunal will therefore have four (6) permanent internal members with three (3) secondi.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

The new composition should be advertised in the provincial gazette following council approval. The estimated cost is less than R2,000.

LEGAL IMPLICATIONS (ITEM AUTHOR)

In terms of Sections 35 and 36 of SPLUMA, the municipality must appoint members of a planning tribunal to decide on certain land use applications.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL:

It is recommended that Council approves the following amended composition of the Municipal Planning Tribunal:

Designation	MPT Membership
Director: Economic Development and Planning	Permanent member
Deputy Director: Economic Development and Planning	Permanent member
Deputy Director: Technical Services	Permanent member
Deputy Director: Community Services	Permanent member
Deputy Director: Finance	Permanent member
Manager: Town Planning and Building Control	Permanent member
Head: Property Valuations	Secondi of Deputy Director: Finance
(Manager Technical Services) (Community Services)	Secondi of Deputy Director: Community Services
Deputy Director: Electrical Services	Secondi of Deputy Director: Technical Services

It is recommended that Council approves the appointment of the Director: Economic Development and Planning, as the Deputy Chairperson of the Theewaterskloof Municipal Planning Tribunal.

ITEM TITLE

C210/2025 DIRECTORATE FINANCE: REPORTING ON PERFORMANCE OF CONTRACTORS: 4th QUARTER – APRIL, MAY AND JUNE 2025

[English version of the report is the original]

FILE NUMBER

8/2/3/5/3

PURPOSE OF REPORT

To present a report to the Council in terms of the contract and performance management of the Financial Departments contractors for the period from April, May and June 2025.

BACKGROUND

S116 (2) of the Municipal Finance management Act (No.56 of 2003) states that: The accounting officer of a municipality or municipal entity must —

1. take all reasonable steps to ensure that a contract or agreement procured through" the supply chain management policy of the municipality of municipal entity is properly enforced;
2. monitor on a monthly basis the performance of the contract under the contract or agreement;
3. establish capacity in the administration of the municipality or municipal entity —

   (i) to assist the accounting officer in carrying out the. duties set out in paragraphs (a) and (b); and
   (ii) to oversee the day-to-day management of the contract or agreement; and

4. regularly report to Council of the municipality or the board of directors of the entity, as may be appropriate, on the management of the contract or agreement and the performance of the contract.

DISCUSSION

Reporting pattern of the Financial Department:

Department:	April 25	May 25	June 25
Financial Services	Submitted	Submitted	Submitted

Please note that no blockages occurred

Find attached checklists consisting of the summaries done for the various departments.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

Can be found in checklists attached as Annexure A. It can be costly to the municipality if reporting is not done correct.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Chapter 8 Municipal Finance Management Act. 56 of 2003.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognisance of the report.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor Y van Tonder and seconded by Councillor H Linnerts it was recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognisance of the report.

Contract Manager	*J. Colyn*		**Contract Owner**	*A. Riddles*		
Directorate	**Financial Services**				***Funding Source***	
Complete Tender No. & Description	*THE PROVISION OF SHORT TERM INSURANCE FOR THE PERIOD FROM 01 FEBRUARY 2023 TO 30 JUNE 2025*				***Own***	***Other***
Service Provider	*Kunene Makopo Risk Solutions (PTY) LTD*				*OWN*	
Commencement Date	*01-Feb-23*	**Total Contract Amount (Vat excl.)**	***R 2 498 140.60 Estimated***	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-Jun-25*					
Adjusted Contract Amount	*N/A*	**Adjusted Completion Date**	N/A		**Project on Time**	N/A

Date of Report	**30 April 2025**	**31 May 2025**	**30 June 2025**
Report Numbers	***27***	***28***	***29***
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*This is an expert service*	*This is an expert service*	*This is an expert service*
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*	*N/A*	*N/A*
Overall Performance incl. quality of work to date	*There are continuous follow-ups on outstanding claims. This process requires improvement.*	*There are continuous follow-ups on outstanding claims. This process requires improvement.*	There are continuous follow-ups on outstanding claims. This process requires improvement.
Blockages and Problemes	*N/A*	*N/A*	*N/A*
Recommanded Action and Resolutions required to unblock blockages & problems	*N/A*	*N/A*	*N/A*
Actual Amount Paid to Date (Vat excl.)	*R 11 961 418,57*	*R 11 961 418,57*	*R 11 961 418,57*
Number of Invoices /Certificates	*25*	*25*	*25*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	A. Riddles		Contract Owner	A. Riddles		
Directorate	Financial Services				Funding Source	
Complete Tender No. & Description	Provision of Professional Services: Financial Management and Accounting Services for a Period from 1 January 2023 to June 2025				Own	Other
Service Provider	Siyanda Business Solutions (Pty) Ltd.				OWN	
Commencement Date	01-Jan-23	Total Contract Amount (Vat excl.)	R1,013,412 (year 1)	Value of Expansions Approved (Vat excl.)	R0,00	
Completion Date	30-Jun-25					
Adjusted Contract Amount	N/A	Adjusted Completion Date	N/A		Project on Time	N/A

Date of Report	30 April 2025	31 May 2025	30 June 2025
Report Numbers	28	29	30
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	N/A	N/A	N/A
Overall performance including Rand Value in terms of the Empowerment Goals	N/A	N/A	N/A
Overall Performance incl. quality of work to date	Excellent	Excellent	Excellent
Blockages and Problemes	None	None	None
Recommanded Action and Resolutions required to unblock blockages & problems	N/A	N/A	N/A
Actual Amount Paid to Date (Vat excl.)	R 3 491 519,57	R 3 568 963,57	R 3 696 659,77
Number of Invoices /Certificates	30	31	32
Disputed Invoices / Certificates	None	None	None

Contract Manager	*J van Niekerk*		**Contract Owner**	*C Theunissen*		
Directorate	**Financial Services**				**Fnding Source**	
Complete Tender No. & Description	*FIN 01/2024/25 - THE PROVISION OF PRINTING & MAILING OF ACCOUNTS*				**Own**	**Other**
Service Provider	*CABHOLDINGS*				*OWN*	
Commencement Date	*01-Feb-25*	**Total Contract Amount (Vat excl.)**	***Estimate R804 079.18***	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-Jun-27*					
Adjusted Contract Amount		**Adjusted Completion Date**	N/A		**Project on Time**	YES

Date of Report	**30 April 2025**	**30 May 2025**	**30 June 2025**
Report Numbers	***3***	***4***	***5***
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*n/a*	*n/a*	*n/a*
Overall performance including Rand Value in terms of the Empowerment Goals	*n/a*	*n/a*	*n/a*
Overall Performance incl. quality of work to date	*Overall performance satisfactory*	*Overall performance satisfactory*	*Overall performance satisfactory*
Blockages and Problemes	*n/a*	*n/a*	*n/a*
Recommanded Action and Resolutions required to unblock blockages & problems	*n/a*	*n/a*	*n/a*
Actual Amount Paid to Date (Vat excl.)	*R 71 653,53*	*R 143 187,49*	*R 143 187,49*
Number of Invoices /Certificates	*3*	*6*	*6*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	*I van Niekerk*		**Contract Owner**	*I van der Berg*		
Directorate	**Financial Services**				**Fnding Source**	
Complete Tender No. & Description	*H0001601 - THE PROVISION OF SECURITY SERVICES FOR THE COLLECTION, TRANSPORTATION AND DEPOSITING OF CASH*				**Own**	**Other**
Service Provider	*Fidelity Cash Solutions*				*OWN*	
Commencement Date	*01-Jan-25*	**Total Contract Amount (Vat excl.)**	*R188 860,00*	**Value of Expansions Approved (Vat excl.)**	*R0,00*	
Completion Date	*31-May-25*					
Adjusted Contract Amount	*n/a*	**Adjusted Completion Date**	N/A		**Project on Time**	YES

Date of Report	**30 April 2025**	**31 May 2025**	
Report Numbers	***4***	***5***	
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*N/A*	*N/A*	
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*	*N/A*	
Overall Performance incl. quality of work to date	satisfactory.	*satisfactory.*	
Blockages and Problemes	no major blokkage	no major blokkage	
Recommanded Action and Resolutions required to unblock blockages & problems	*n/a*	*n/a*	
Actual Amount Paid to Date (Vat excl.)	*R 197 089,07*	*R 234 861,07*	*R 0,00*
Number of Invoices /Certificates	*6*	*7*	*0*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	*J van Niekerk*		**Contract Owner**		*I van der Berg*	
Directorate	**Financial Services**				**Finding Source**	
Complete Tender No. & Description	*FIN 06/2024/25 - THE PROVISION OF SECURITY SERVICES FOR THE COLLECTION, TRANSPORTATION AND DEPOSITING OF CASH*				***Own***	***Other***
Service Provider	*Fidelity Cash Solutions*				*OWN*	
Commencement Date	*01-Jun-25*	**Total Contract Amount (Vat excl.)**	***R1 592 408,16***	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-May-28*					
Adjusted Contract Amount	*n/a*	**Adjusted Completion Date**	N/A		**Project on Time**	YES

Date of Report	**30 June 2025**		
Report Numbers	1		
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*N/A*		
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*		
Overall Performance incl. quality of work to date	satisfactory.		
Blockages and Problemes	no major blokkage		
Recommanded Action and Resolutions required to unblock blockages & problems	*n/a*		
Actual Amount Paid to Date (Vat excl.)	*R 0,00*	*R 0,00*	*R 0,00*
Number of Invoices /Certificates	*0*	*0*	*0*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	*J van Niekerk*		**Contract Owner**	*C Theunissen*		
Directorate	**Financial Services**				***Fnding Source***	
Complete Tender No. & Description	*FIN 10/2022-23 - THE PROVISION OF BILL PAYMENT SERVICES*				***Own***	***Other***
Service Provider	***Payat***				*OWN*	
Commencement Date	01-Jan-24	**Total Contract Amount (Vat excl.)**	**Estimated Total** R960 474.00	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-Jun-26*					
Adjusted Contract Amount	*n/a*	**Adjusted Completion Date**	N/A		**Project on Time**	YES

Date of Report	**30 April 2025**	**31 May 2025**	**30 June 2025**
Report Numbers	***16***	***17***	***18***
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*N/A*	*N/A*	*N/A*
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*	*N/A*	*N/A*
Overall Performance Incl. quality of work to date	*Overall performance satisfactory*	*Overall performance satisfactory*	*Overall performance satisfactory*
Blockages and Problemes	*N/A*	*N/A*	*N/A*
Recommanded Action and Resolutions required to unblock blockages & problems	*N/A*	*N/A*	*N/A*
Actual Amount Paid to Date (Vat excl.)	*R 298 357,63*	*R 336 816,87*	*R 336 816,87*
Number of Invoices /Certificates	*16*	*18*	*18*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	J van Niekerk		**Contract Owner**	J van der Berg		
Directorate	**Financial Services**				**Finding Source**	
Complete Tender No. & Description	H0001398 - THE PROVISION OF ADMINISTRATION OF ELECTRICITY PREPAYMENT UNIFORM VENDING SYSTEMS				**Own**	**Other**
Service Provider	**Utilities World (Pty) Ltd**				OWN	
Commencement Date	01-Dec-24	**Total Contract Amount (Vat excl.)**	**Estimated Total R616 557.98**	**Value of Expansions Approved (Vat excl.)**	**R0,00**	
Completion Date	30-Jun-25					
Adjusted Contract Amount	n/a	**Adjusted Completion Date**		N/A	**Project on Time**	YES

Date of Report	**30 April 2025**	**31 May 2025**	**30 June 2025**
Report Numbers	**5**	**6**	**7**
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	N/A	N/A	N/A
Overall performance including Rand Value in terms of the Empowerment Goals	N/A	N/A	N/A
Overall Performance incl. quality of work to date	Satisfactory	Satisfactory	Satisfactory
Blockages and Problemes	no major blockages	no major blockages	no major blockages
Recommanded Action and Resolutions required to unblock blockages & problems	N/A	N/A	N/A
Actual Amount Paid to Date (Vat excl.)	R 367 820,64	R 465 414,02	R 465 414,02
Number of Invoices /Certificates	4	5	5
Disputed Invoices / Certificates	None	None	None

Contract Manager	*J van Niekerk*		**Contract Owner**	*L R Sauls*		
Directorate	**Financial Services**				**Finding Source**	
Complete Tender No. & Description	FI 07/2024/2025 - THE PROVISION OF TO PROVIDE AN ELECTRONIC (WEB-BASED) FUNCTIONALITY FOR TRACING, ADVERSE LISTING, ONLINE ELECTRONIC PROPERTY SEARCHES,				**Own**	**Other**
Service Provider	*Consumer Profile Bureau (Pty) Ltd*				*OWN*	
Commencement Date	*01-Oct-24*	**Total Contract Amount (Vat excl.)**	***R209 854 (Estimated)***	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-Jun-25*					
Adjusted Contract Amount	*n/a*	**Adjusted Completion Date**	N/A	**Project on Time**	YES	

Date of Report	**30 April 2025**	**31 May 2025**	**30 June 2025**
Report Numbers	**7**	**8**	**9**
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*N/A*	*N/A*	*N/A*
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*	*N/A*	*N/A*
Overall Performance incl. quality of work to date	satisfactory	*satisfactory.*	*satisfactory*
Blockages and Problemes	no blockage	no blokkage	*no blokkage*
Recommanded Action and Resolutions required to unblock blockages & problems	*n/a*	*n/a*	*n/a*
Actual Amount Paid to Date (Vat excl.)	*R 44 370,01*	*R 55 897,03*	*R 55 897,03*
Number of invoices /Certificates	*4*	*6*	*6*
Disputed Invoices / Certificates	*None*	*None*	*None*

Contract Manager	*J van Niekerk*		**Contract Owner**	*L R Sauls*		
Directorate	**Financial Services**				**Finding Source**	
Complete Tender No. & Description	*FI 06/2024/25 - THE PROVISION OF TO PROVIDE SPECIALISED DEBT COLLECTION SERVICES TO ASSIST REVENUE COLLECTION*				*Own*	*Other*
Service Provider	***Munvat Pty (Ltd)***				*OWN*	
Commencement Date	*15-Aug-24*	**Total Contract Amount (Vat excl.)**	***R287 500 (Estimated)***	**Value of Expansions Approved (Vat excl.)**	***R0,00***	
Completion Date	*30-Jun-25*					
Adjusted Contract Amount	*n/a*	**Adjusted Completion Date**	N/A		**Project on Time**	YES

Date of Report	**30 April 2025**	**31 May 2025**	**30 June 2025**
Report Numbers	***9***	***10***	***11***
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	*N/A*	*N/A*	*N/A*
Overall performance including Rand Value in terms of the Empowerment Goals	*N/A*	*N/A*	*N/A*
Overall Performance incl. quality of work to date	Satisfacroty	*Satisfactory*	*Satisfactority*
Blockages and Problemes	No Blockages	No Blockages	*No Blackages*
Recommanded Action and Resolutions required to unblock blockages & problems	*N/A*	*N/A*	*N/A*
Actual Amount Paid to Date (Vat excl.)	*R 0,00*	*R 0,00*	*R 0,00*
Number of Invoices /Certificates	*0*	*0*	*7*
Disputed Invoices / Certificates	*None*	*None*	*None*

PROJECT MANAGER:	A. Riddles		PROJECT CHAMPION:	A. Riddles		
	Financial Services				Funding Source	
Complete Tender No. & Description	The Appointment of a Service Provider for the Licensing, Support and Maintenance of the current Municipal Financial Management System for a period from 1 April 2023 to 30 June 2033.				Own	Other
Service Provider	Phoenix ERP (Pty) Ltd (VESTA)				OWN	
Commencement Date	01-Apr-23	Total Contract Amount	R 1670 250 (VAT excl) for the first year, thereafter CPI + 1% increase	Value of VO's Approved	N/A	
Completion Date	30-Jun-33					
Adjusted Contract Amount	N/A	Adjusted Completion Date	N/A		Project on Time	N/A

Date of Report		30/04/2025	31/05/2025	30/06/2025
Report Numbers	25, 26 & 27	Collaboration Number:	Collaboration Number:	Collaboration Number:
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy		N/A	N/A	N/A
Overall performance including Rand Value in terms of the Empowerment Goals		N/A	N/A	N/A
Overall Performance Incl. quality of work to date		Overall performance satisfactory	Overall performance satisfactory	Overall performance satisfactory
Blockages and Problemes		none	none	none
Recommanded Action and Resolutions required to unblock blockages & problems		none	none	none
Actual Amount Paid to Date		R 3 586 219,44	R 3 813 273,15	R3 813 273,15
Number of Invoices		56	58	63
Disputed Invoices / Certificates		No	No	No

PROJECT MANAGER:	MC de Beer	PROJECT CHAMPION:	A. Riddles		
	Financial Services			Funding Source	
Complete Tender No. & Description	THE PROVISION OF PROFESSIONAL SERVICES FOR THE EXECUTION AND MAINTENANCE OF THE GENERAL VALUATION ROLL FOR 2023/2024 – 2028/2029 AND THE SUPPLEMENTARY ROLL FROM 2022/2023 - 2028/2029, IN THE JURISDICTION AREA OF THE THEEWATERSKLOOF MUNICIPALITY, IN COMPLIANCE WITH THE LOCAL GOVERNMENT: MUNICIPAL PROPERTY RATES ACT, 2004 (ACT NO. 6 OF 2004 AS AMENDED)			Own	Other
Service Provider	Terra Analytics (Pty) Ltd				
Commencement Date	25-May-22	Total Contract Amount	R2 882 142,33 Estimated (Actual dependant on number and category of properties valued)	Value of VO's Approved	None
Completion Date	30-Jun-29				
Adjusted Contract Amount	None	Adjusted Completion Date	None	Project on Time	Yes

Date of Report	30/04/2025	31/05/2025	30/06/2025
Report Numbers 35, 36 & 37	Collaboration Number:	Collaboration Number:	Collaboration Number:
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy	N/A	N/A	N/A
Overall performance including Rand Value in terms of the Empowerment Goals	N/A	N/A	N/A
Overall Performance incl. quality of work to date	Excellent	Excellent	Excellent
Blockages and Problemes	None	None	None
Recommanded Action and Resolutions required to unblock blockages & problems	N/A	N/A	N/A
Actual Amount Paid to Date	R 2 245 326,64	R 2 254 844,15	R 2 254 844,15
Number of Invoices /Certificates	26	26	26
Disputed Invoices / Certificates	None	None	None

PROJECT MANAGER:	A. Riddles		PROJECT CHAMPION:	P.C. Fortuin		
	Financial Services				Finding Source	
Complete Tender No. & Description	FIN 01/2020/21 - PROVISION OF BANKING SERVICES FOR THE PERIOD FROM 01 JULY 2020 - 30 JUNE 2025				Own	Other
Service Provider	STANDARD BANK OF SOUTH AFRICA				OWN	
Commencement Date	01.07.20	Total Contract Amount	R 2 279 497,00	Value of VO's Approved	N/A	
Completion Date	30-Jun-25					
Adjusted Contract Amount	N/A	Adjusted Completion Date	N/A		Project on Time	YES

Date of Report		30 April 2025	31 May 2025	30 June 2025
Report Numbers	38,39,40	Collaboration Number:	Collaboration Number:	Collaboration Number:
Indicate the Empowerment Goals that were set for this contract in terms of Clause 2(a) of the SCM Policy		N/A	N/A	N/A
Overall performance including Rand Value in terms of the Empowerment Goals		N/A	N/A	N/A
Overall Performance Incl. quality of work to date		The Consultant's performance has been satisfactory to date	The Consultant's performance has been satisfactory to date	The Consultant's performance has been satisfactory to date
Blockages and Problemes		N/A	N/A	N/A
Recommanded Action and Resolutions required to unblock blockages & problems		N/A	N/A	N/A
Actual Amount Paid to Date		R 3 728 739,60	R 3 802 153,81	R 3 931 728,54
Number of Invoices /Certificates		56	57	58
Disputed Invoices / Certificates		None	None	None

ITEM TITLE

C211/2025 DIRECTORATE FINANCE: DEPARTMENT SUPPLY CHAIN MANAGEMENT: 2024/2025 IMPLEMENTATION REPORT

[English version of the report is the original]

FILE NUMBER

6/3/3/R

PURPOSE OF REPORT

To present the Implementation Report for the 2024/25 financial year to the Council for cognisance.

BACKGROUND

With reference to Clause 6 of the Supply Chain Management Policy:

Clause 6 States the following:

(6) Oversight role of council

1. The Theewaterskloof Council reserves its right to maintain oversight over the implementation of this Policy.
2. For the purposes of such oversight the Accounting Officer must –

    a. within 30 days of the end of each financial year, submit a report on the implementation of this Policy and the supply chain management policy of any municipal entity under the sole or shared control of the municipality, to the council of the municipality; and
    b. whenever there are serious and material problems in the implementation of this Policy, immediately submit a report to the council.

3. The Accounting Officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor.
4. The reports must be made public in accordance with section 21A of the Municipal Systems Act.

DISCUSSION

As per attachment.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attachment.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Clause 6 of the Supply Chain Management Policy.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognisance of the report.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. **That Council takes cognisance of the report.**

2. **That a Municipal Imbizo be scheduled by the Directorate Finance to include the empowerment of Local Suppliers/Contractors.**

RECOMMENDATION TO COUNCIL:

It is recommended:

1. **That Council takes cognisance of the report.**

2. **That a Municipal Imbizo be scheduled by the Directorate Finance to include the empowerment of Local Suppliers/Contractors.**

Theewaterskloof
Municipality

THEEWATERSKLOOF MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
IMPLEMENTATION REPORT

For The

2024/2025 FINANCIAL YEAR

INDEX

1. Introduction
2. Demand and Acquisition Management
3. List of Accredited Prospective Suppliers
4. Logistics Management
5. Disposal Management
6. Risk Management
7. Performance Management
8. Due Diligence
9. SCM Related Appeals
10. Measures implemented to increase local spending
11. Conclusion
12. Recommendation

1. **Introduction**

This report will assist Council in the execution of its oversight role and to perform trend analysis, to identify significant control weakness areas, deviations and minor breaches, complaints, queries and disputes. Through the effective performance of its oversight function, the necessary action can be taken to improve financial governance.

2. **Demand and Acquisition Management**

The municipality's SCM policy states that "All user departments are required to submit their procurement plans by end of February, for the following financial year to the Manager Supply Chain Management to improve planning and management of resources".

For the 2023/2024 and 2024/25 financial years, a total number of 45 (2023-24) and 27 (2024/2025) projects respectively were identified for contracts above R 300 000. During the financial year an additional 20 (2023-24) and 15 (2023/2024) projects (Consulting Engineers appointments) were added to contracts above R 300 000 resulting in a total amount of 65 (2023-24) projects and 42 (2024/25). SCM frequently reported to management on the progress of the projects listed on the procurement plan. The purpose of such reporting was to monitor and track performance against the approved procurement plan. These plans excluded the procurement of goods and services with a value of greater than R30 000 and less than R 300 000.

The tables below illustrate the results of the procurement plan for the 2023/2024 and 2024/25 financial years with a brief comparison summary between the two financial years.

2023/2024 Tenders:

Month	Contracts Awarded	Contract Values Awarded "R"	Contract Value Awarded to B-BBEE Entities "R"	Contracts Awarded to Local Suppliers	Contract Value Awarded to Local Suppliers "R"
July	0	0.00	0.00	0	0.00
August	0	0.00	0.00	0	0.00
September	11	18,804,708.01	18,804,708.01	1	Rates
October	10	25,751,054.76	25,751,054.76	2	4,085,630.19
November	7	28,447,369.87	28,447,369.87	0	0.00
December	7	20,257,865.10	20,257,865.10	3	4,941,829.82
January	2	2,590,547.50	2,590,547.50	0	0.00
February	2	933,058.25	933,058.25	0	0.00
March	3	6,313,246.70	6,313,246.70	1	459,238.52
April	9	10,132,250.55	10,132,250.55	0	0.00
May	10	65,518,714.75	65,518,714.75	0	0.00
June	3	2,109,425.42	2,109,425.42	0	0.00
TOTAL	**64**	**180,858,240.91**	**180,858,240.91**	**7**	**9,486,698.53**
Cancelled	**5**				

2024/2025 Tenders:

Month	Contracts Awarded	Contract Values Awarded "R"	Contract Value Awarded to B-BBEE Entities "R"	Contracts Awarded to Local Suppliers	Contract Value Awarded to Local Suppliers "R"
July (TECH 01/2022/23 and other Awards)	2	10,344,506.45	10,344,506.45	0	0.00
September (TECH 01/2022/23 and other Awards)	1	868,250.00	868,250.00	0	0.00
October (TECH 01/2022/23 and other Awards)	1	8,792,601.00	8,792,601.00	0	0.00
December	5	37,508,426.80	37,508,426.80	0	0.00
January (TECH 01/2022/23 and other Awards)	1	919,540.00	919,540.00	0	0.00
February	9	26,032,145.06	26,032,145.06	0	0.00
March	1	2,653,941.85	2,653,941.85	0	0.00
April	3	47,793,401.81	47,793,401.81	0	0.00
May	4	7,639,251.83	7,639,251.83	0	0.00
May (TECH 01/2022/23 and other Awards)	4	8,234,086.08	8,234,086.08	0	0.00
June	5	7,165,212.77	7,165,212.77	0	0.00

June (TECH 01/2022/23 and other Awards)	5	7,188,350.89	7,188,350.89	0	0.00
TOTAL	**41**	**165,139,714.54**	**165,139,714.54**	**0**	**0.00**
Cancelled	**11**				

Summary:

	2023/24	2024/2025	%	Increase/ Decrease
Contracts Awarded	64	41	-56.098	Decrease
Cancelled Tenders	5	11	54.545	Increase
Contracts Awarded "R"	180,858,240.91	165,139,715.54	-9.518	Decrease
B-BBEE Awards "R"	180,858,240.91	165,139,715.54	-9.518	Decrease
Local Awards	7	0	-100.000	Decrease
Contracts Amount Local "R"	9,486,698.53	0	-100.000	Decrease

The table below illustrates the formal written price quotation results for the 2023/2024and 2024/2025 financial years with a brief comparison summary between the two financial years.

2023/24 Quotations: Procurement R 30 000.01 – R 200 000.00

Month	Contracts Awarded	Contract Values Awarded R	Contract Value Awarded to B-BBEE Entities R	Contracts Awarded to Local Suppliers	Contract Value Awarded to Local Suppliers R
July	2	58,608.72	58,608.72	0	-
August	14	1,576,605.02	1,576,605.02	1	66,500.00
September	10	1,108,027.41	1,108,027.41	5	668,632.09
October	10	673,273.79	673,273.79	1	67,900.00
November	14	1,403,042.06	1,403,042.06	4	305,805.00
December	3	541,420.00	541,420.00	0	-
January	4	528,023.95	528,023.95	1	189,199.77
February	16	1,517,269.18	1,517,269.18	1	50,816.20
March	5	500,200.85	500,200.85	1	56,650.00
April	22	2,433,405.88	2,433,405.88	2	249,368.88
May	10	1,023,514.44	849,054.44	2	130,700.23
June	9	607,427.55	607,427.55	1	(Panel)
TOTAL	**119**	**11,970,818.85**	**11,796,358.85**	**19**	**1,785,572.17**
Cancelled	**30**				

2024/2025 Quotations: Procurement R 30 000.01 – R 300 000.00

Month	Contracts Awarded	Contract Values Awarded	Contract Value Awarded to B-BBEE Entities	Contracts Awarded to Local	Contract Value Awarded to Local Suppliers
July	8	798,663.44	798,663.44	0	0.00
August	4	601,737.50	601,737.50	0	0.00
September	11	1,014,735.05	1,014,735.05	1	29,000.01
October	3	141,369.46	141,369.46	0	0.00
November	5	717,456.25	601,743.25	0	0.00
December	3	360,755.50	314,255.50	1	46,500.00
January	4	543,077.16	411,077.16	0	0.00
February	2	181,288.20	181,288.20	0	0.00
March	6	961,775.51	798,725.51	2	312,213.57
April	3	250,857.00	208,077.00	0	0.00

May	5	395,093.96	395,093.96	1	74,255.00
June	6	306,049.42	306,049.42	0	0.00
TOTAL	**60**	**6,272,858.45**	**5,772,815.45**	**5**	**461,968.58**
Cancelled	**36**				

Summary:

	2023/24	2024/2025	%	Increase/Decrease
Contracts Awarded	119	60	49.58	Decrease
Cancelled Quotations	30	36	16.67	Increase
Contracts Awarded	11,970,818.85	6,272,858.45	47.60	Decrease
B-BBEE Awards	11,796,358.85	5,772,815.45	51.06	Decrease
Local Awards	19.00	5	73.68	Decrease
Contracts Amount Local	1,785,572.17	461,968.58	74.13	Decrease

Procurement of Goods or Services through Written or Verbal Quotations and Formal Written Price Quotations

The table also includes procurement from National Treasury's Transversal Tenders for the Procurement of Vehicles and Traffic Officers Safety Clothes and all expansions

Orders: 2023/2024

Month	Total Number of Orders Approved	Total Amount of Orders Approved" R"	Total Amount of Orders Approved for Local Spending "R"	% of Local Spending
July	239	4 224 920.93	1 933 205.45	45.76
August	461	9 124 392.45	1 807 037.12	19.80
September	334	6 872 315.54	1 989 762.68	28.95
October	470	7 524 070.66	4 070 521.35	54.10
November	430	6 556 273.04	1 811 885.31	27.64
December	230	7 135 720.19	1 128 374.46	15.81
January	395	3 261 530.33	1 755 746.06	53.73
February	404	5 119 326.49	1 555 659.83	30.39
March	412	4 786 110.90	1 286 618.46	26.88
April	601	12 775 523.66	2 097 988.78	16.42
May	233	47 037 991.23	3 159 989.72	6.72
June	39	485 719.69	271 471.03	55.89
TOTAL	**4248**	**114 903 895.11**	**22 868 260.25**	**19.90**

For the 2023/2024 financial year a total number of 4248 orders were issued which amounts to R 114 903 895.11. The total order value spent within the boundaries of Theewaterskloof Municipality amounts to R 22 868 260.25. This indicates that 19.90% of all orders approved were spent within the boundaries of Theewaterskloof Municipality.

2024/2025 Orders:

Month	Total Number of Orders Approved	Total Amount of Orders Approved "R"	Total Amount of Orders Approved for Local Spending "R"	% of Local Spending
July	132	2,378,023.18	1,021,148.78	42.94
August	236	5,374,916.84	1,231,683.30	22.92
September	277	2,933,721.21	1,140,164.14	38.86
October	329	3,638,457.14	1,762,943.13	48.45
November	211	5,290,351.17	776,691.92	14.68
December	188	5,119,200.55	1,066,330.91	20.83
January	270	2,512,902.38	1,492,978.98	59.41
February	143	893,336.19	411,477.95	46.06
March	181	3,653,893.76	814,682.18	22.30
April	205	2,615,187.42	926,65.32	35.41
May	228	1,830,080.69	697,243.53	38.10
June	122	8,796,862.83	382,264.83	4.35
TOTAL	**2522**	**45,036,933.36**	**10,797,609.65**	**23.98**

For the 2024/25 financial year a total number of 2522 orders were issued which amounts to R 45,036,933.36. The total order value spent within the boundaries of Theewaterskloof Municipality amounts to R 10,797,609.62. This indicates that 23.98% of all orders approved were spent within the boundaries of Theewaterskloof Municipality.

Summary:

	2023/24	2024/2025	%	Increase/ Decrease
Total Number of Orders	4248	2522	40.63	Decrease
Total Orders Approved "R"	114 903 895.11	45,036,933.36	60.80	Decrease
Total Orders Local "R"	22 868 260.25	10,797,609.65	52.88	Decrease
% of Local Spent p/year	19.90%	23.98%	17.01	Increase

DEVIATION FROM, AND RATIFICATION OF MINOR BREACHES OF, PROCUREMENT PROCESSES

The following deviations occurred during the 2023/24 financial year with comparatives for 2024/25:

Deviation	2023/2024		2024/25	
	Transactions	Amount "R"	Transactions	Amount "R"
in an emergency	16	27,981,346.02	N/A	N/A
if such goods or services are produced or available from a single provider only	2	77,187.50	N/A	N/A
for the acquisition of special works of art or historical objects where specifications are difficult to compile;	N/A	N/A	N/A	N/A
acquisition of animals for zoos	N/A	N/A	N/A	N/A
in any other exceptional case where it is impractical or impossible to follow the official procurement processes	222	65,634,379.67	177	17 265 691.80
Total	**240**	**93,692,913.19**	**177**	**17 265 691.80**

Summary:

Deviation	Transactions 2023/24	Transactions 2023/24	%	Increase/ Decrease
in an emergency	16	0	0	decrease
if such goods or services are produced or available from a single provider only	2	0	0	decrease
in any other exceptional case where it is impractical or impossible to follow the official procurement processes	222	177	11,90	decrease

Deviation	Amount 2023/24 "R"	Amount 2024/25 "R"	%	Increase/ Decrease
in an emergency	27,981,346.02	0	N/A	Decrease
if such goods or services are produced or available from a single provider only	77,187.50	0	N/A	decrease
in any other exceptional case where it is impractical or impossible to follow the official procurement processes	65,634,379.67	17 265 691.80	92.15	decrease

The three highest deviations for the 2023/24 was for the following:

- Flood damages repairs to various areas within the Theewaterskloof Municipality Area – R 41 026 710.23
- Repair of Bulk Sewer Caledon – R 10 746 518.67
- Road Infrastructure in the Rooidakke Development Grabouw – R 7 782 090.25

The three highest deviations for the 2024/25 was for the following:

- Grabouw Hillside 32 Units – R 6 242 016.00
- Water Ultrafiltration – R 1 200 000.00
- Emergency Employment. Land invasion – R 1 159 200.00

These deviations were duly reported to Council as per SCM regulations and the SCM Policy.

3. List of Accredited Prospective Suppliers

The suppliers play a pivotal role in the municipality, hence the need to ensure that all suppliers are compliant from application up to and including the period during which an award is made to the supplier. During the 2024/25 financial year the municipality's database consisted of 2391 active suppliers.

4. Logistics Management

The main purpose of the inventory and Stores section is to provide the right quality of material at the right time and in the correct quantities to the other departments in TWK municipality. This is done to enable all departments to deliver services effectively to the various towns. At the same time the section strives to keep the stock levels as low as possible in order to reduce the Municipality's financial investment in stock. There is a continuous focus on the improvement in customer service, material availability, quality and quantity, business processes and training.

The table below illustrates some comparative statistics for the 2023/24 and 2024/25 Financial Years.

Financial Year	Opening Stock Value	Store Purchases	Store Issues	Closing Stock Value
2024/2025	8 386 794.34	4 534 823.86	5 909 494.04	7 012 124.16
2023/2024	11 913 809.76	8 694 097.86	12 071 419.28	16 773 588.68
Increase/**(decrease)**	**(70,40%)**	**(52,16%)**	**(48,95%)**	**(41,80%)**

5. Disposal Management

The Property Management Department disposed of various municipal assets at a market value during the 2024/25 financial year, which amounts to R 729,500.00 as indicated below:

Quotation/Tender Number	Suburb	Erf Number	Amount
JJ 01/2024/25	Botrivier	1306	225,000.00
KN -02-2024-25	Riviersonderend	1695	79,000.00
	Riviersonderend	1697	80,000.00
	Riviersonderend	1687	65,000.00
	Riviersonderend	1698	75,500.00
	Riviersonderend	1700	85,000.00
	Riviersonderend	1691	120,000.00
		Total	**R 729,500.00**

6. Risk Management

The Fraud Risk Management Committee of Theewaterskloof Municipality identified the following risks in the SCM department:

- Staff Capacity / Human Resource Capacity, and
- Office space.

7. Performance Management

The municipality's SCM department's performance are audited by the internal audit on a quarterly basis in accordance with the Internal Audit plan for the 2023/2024 financial year, as agreed to by the Audit Committee and CFO.

The purpose of the audit was to evaluate the adequacy and effectiveness of the control activity, relating to the reliability; effectiveness and compliance to regulations of the SCM

The performance of contractors is measured and reported monthly to the Municipal Manager and a quarterly report is submitted to Council. During the 2022/23 financial year, zero (0) notices for non/poor-performance were sent out to various contractors. During the 2023/24 financial year, five (5) notices for non/poor-performance were sent out of which none was listed on the register for Tender Defaulters.

8. Due Diligence

The due diligence process strives to close the compliance gap as per the legislative requirements.

Regulation 44 (awards to persons in the service of the state):
SCM in conjunction with Provincial Treasury and the Western Cape Supplier Database implemented a system to ensure that prospective supplier ID numbers are run through the persal system to avoid non-compliance.

It is a requirement for all municipalities and National and Provincial Departments to upload their HR File on the Central Supplier Database to enable Government Departments to verify if a supplier is in the service of the state before it can be uploaded as a prospective service provider

Regulation 45 (awards to close family members of persons in the service of the state):

There are basic controls within the SCM and HR department where we request all staff members to declare any relationship to a supplier. Furthermore, we are also reliant on the integrity of the declaration forms. The municipality currently has employees linked to various suppliers as close family members. Furthermore, the municipality has declarations at other various state institutions.

This is an on-going process to ensure compliance. We are continually engaging with suppliers, procurement and tenders and contracts to ensure that the relevant information and documentation is timeously received and is noted on the list as well. The proper recording of this information has proven to be successful in providing a detailed report for the Auditor General in their request for information.

Regulation 46 (ethical standards):

HR implemented a gift register on the PayDay system.

Summary of Suppliers and value of gifts

Value of Gifts Received 2022/23 "R"	Value of Gifts Received 2023/24 "R"	Value of Gifts Received 2024/25 "R"	2022/23 vs 2023/24 %	2023/24 vs 2024/25 %	Increase/ Decrease
1,840.70	1,647.50	720.00	-11.727	-128.819	decrease

The above table indicates a steady decline in gifts received by employees.

9. SCM related Appeals

- The municipality received 3 appeals in the 2023/24 financial year of which none was successful.
- The municipality received 2 appeals in the 2024/25 financial year of which one was successful.

10. Measures implemented to increase local spending

SCM implemented a checklist that must form part of a request for tender which must be in line with the above and which form part of the special conditions of tender. This checklist consists of the empowerment goals that must be set.

This process will be used to set these empowerment goals, tender or quotation strategies which will help to increase local spending.

11. Conclusion

Supply Chain Management is perhaps one of the most challenging legislative requirements due to the lack of human resource capacity. This could result in underspending of the capital budget which will directly affect the municipality's ability to achieve its strategic objective of service delivery. Despite all the challenges, it can be stated that the municipality was successful in the implementation of the regulations and SCM policy. The Municipality does have a functioning Bid Specification Committee, Bid Evaluation Committee and Bid Adjudication Committee.

12. Recommendation

It is recommended that Council:

1. Take cognisance of the report.

ITEM TITLE

C212/2025 DIRECTORATE FINANCE: DEPARTMENT SUPPLY CHAIN MANAGEMENT: DEVIATION REPORT FOR JUNE 2025

[English version of the report is the original]

FILE NUMBER

6/3/3/6

PURPOSE OF REPORT

To present a report to the Council consisting of the reasons for deviating in terms of subparagraphs 36(1)(a) and (b) of the SCM Policy for the month of June 2025.

BACKGROUND

1) The Accounting Officer may –

   a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

      (i) in an emergency; (An emergency is an unforeseeable sudden event with harmful or potential harmful consequences for the municipality which requires urgent action to address.)

Circumstances that warrant emergency dispensation, includes but are not limited to –

a) the possibility of human injury or death,

b) the prevalence of human suffering or deprivation of rights,

c) the possibility of damage to property, or suffering and death of livestock and animals, the interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole, the possibility of serious damage occurring to the natural environment,

d) the possibility that failure to take necessary action may result in the municipality not being able to render essential community service,

e) the possibility that the security of the state could be compromised.

The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal tender process.

(i) if such goods or services are produced or available from a single source or sole provider only (as per definition);

(ii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;

(iii) acquisition of animals for zoos and/or nature and game reserves; or

(iv) in any other exceptional case where it is impractical or impossible to follow the official procurement processes;

(v) ad-hoc repairs to plant and equipment where it is not possible to ascertain the nature or extent of the work required in order to call for bids; and

b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

DISCUSSION

The report in terms of subparagraph 36(1)(a) can be found attached. Also note that the Accounting Officer did not ratify minor breaches of the procurement process in terms of subparagraph 36(1)(b).

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attachment.

LEGAL IMPLICATIONS (ITEM AUTHOR)

Regulation 36 of the Supply Chain Management Policy.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended that Council takes cognisance of the report.

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Alderman M Plato-Mentoor and seconded by Councillor Y van Tonder it was recommended as follows:

That Council takes cognisance of the report.

RECOMMENDATION TO COUNCIL:

It is recommended that Council takes cognisance of the report.

DEVIATION REPORT

REPORT ON PURCHASE DEVIATIONS APPROVED BY THE MUNICIPAL MANAGER IN TERMS OF SECTION 36 OF THE SUPPLY CHAIN MANAGEMENT POLICY/REGULATIONS /

For period from 01 June 2025 till 30 June 2025

No.	Reg. 45 Declaration	Related parties (if any) .	Requested by	Recommended by Manager	Recommended by Dir. or Dep. Dir.	Motivation of Directorate	Approved by	Approval date	Order Date	Supplier	Details of goods or services supplied	Amount (R)	Town	Directorate	Reason for deviation	Complies with	Task ID
Deviations approved between R10,000.01 – R30,000.00																	
Financial Services																	
6216797	Not Applicable	Not Applicable	HILLARYCA	ROMEODE	JANBA	The request to deviate from the SCM process are supported due to circumstances that was impractical to follow the normal SCM process, as described and motivated by the end user.	ASHWILLERI	2025-06-06	2025-06-06	DRAAIBERG GENERAL SERVICES BK	Engineering work on Cylinder Head, Timing Belt, Waterpump and Cooling System	23,800.34	V/DORP	Finance and Administration	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On 12/03/2025 the driver of CAM 10113 reported to his supervisor mechanical defefect on the cooling system of the car.We parked the car in the municipal depo.On the same day we send an email requesting approval for a strip and quote. On 24/03/2025 we obtain permission to proceed with a strip and quote process as we do not know what the cause of the defect on the cooling system is.We approached Draaiberg Dienste who is a local supplier and based in Villiersdorp to help with a diagnostic test on the car.After completing a full diagnostic test to determine all the defects,a quotation was submitted for the amount of R23 800,34.Some of the mechanical parts need to be repaired /replaced is engineering work on the cylinder head,cylinder head overall gasket set w/o head gaskket,cylinder head gasket only,cylinder head torque bolts,waterpump,thermostat 83 with seal,expansion tank,cap,timing belt kit,radiator chemical clean and repairs,anti freeze,engine oil,oil filter,sump plug,freight,sundries and labour.It was not possible to follow the normal SCM procedures,because we have to determine all the mechanical defects by stripping the car and only then a quote for all the repairs that was needed.We hereby request to consider the deviation approval to appoint Draaiberg Dienste to repair the vehicle to the amount of R23 800,34.	4774259
6295613	Not Applicable	Not Applicable	JUSTINEDI	RODGERTI	ASHWILLERI	Approved	WALTERHE	2025-06-13	2025-06-17	GROENLAND MOTOR TRUCK BAKKIE (PTY) LTD	REPAIR of Grabouw Meter Reader Vehicle, CAM30014 broke down on 09 May 2025. Vehicle repair urgently needed as it is the only vehicle the Grabouw Finance Operations Department avails of.	19,515.20	GRABOUW	Finance and Administration	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	Grabouw Meter Reader Vehicle, CAM30014 broke down on 09 May 2025. Vehicle repair urgently needed as it is the only vehicle the Grabouw Finance Operations Department avails of. A strip and quote was needed to establish the defects on the vehicle. Prior approval for the strip and quote by the supplier who is the closest to where the vehicle broke down was obtained from the CFO.	4792989
Refuse Removal																	
6244564	Not Applicable	Not Applicable	BRUMILDAAR	ANDREME	JANBA	Support the deviation request for the reasons described and motivated by the end user. Due to the circumstances of the mechanical breakdown, it was not possible to follow the normal SCM process.	ASHWILLERI	2025-06-06	2025-06-06	KAI-MA SERVICES (PTY) LTD	Quotation for repair on binlifters on compactor CAM30736	12,199.03	GRABOUW	Waste Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On 29 May 2025, the mechanical institution Kai-Ma Services PTY (Ltd) observed additional defects on refuse compactor truck CAM 30736 whilst attending to defects listed on purchase order H0002795. A TWK1 competitive bidding process was followed to address defects on the lifter system on what could be observed by the staff and a purchase order was issued to Kai-Ma Services for the repairs. The institution notified the Grabouw Town Office of the additional defects that needs to be attended to ensure that the lifter system is working optimally according to design. Kai-Ma Services also provided video and photo evidence of the additional defects to express the need to have the defects fixed. The evidence is attached to corresponding emails attached. The defect on the vehicle is of such a nature that you have to strip the vehicle to see where and what the defect or problem is. Obtaining 3 quotations deemed to be impractical as the vehicle is already at the workshop of Kai- Ma Services and stripped down. According to the institution Kai-Ma Services, the defect diagnostics avail that mechanical pins and members on the lifter components are worn and needs to be repaired or else the defect reported will be reoccurring causing more downtime to the refuse collection schedule. This vehicle is being used daily for community services in the Grabouw town and other town such as Caledon, Botrivier and Villiersdorp as it assists the Solid Waste department in collecting waste from wheelie bins and business refuse and then taken to the Grabouw Transfer Station. The defect repair quotation from the institution Kai-Ma Services PTY (Ltd) is hereby attached as proof of the additional defects discovered by the mechanical institution. Approval is being asked that the quotation for the amount of R 12199.03 be generated to the business institution for being available to repair critical fleet to ensure service delivery continues.	4776194
6298942	Not Applicable	Not Applicable	ENRICOTH	JANBA	JANBA	Support the deviation request from the end user, as it was explained and motivated that it was not possible to follow the normal SCM process.	ASHWILLERI	2025-06-06	2025-06-06	OVERBERG AGRI BEDRYWE	Repair hydraulic arm	11,236.77	CALEDON 1	Waste Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	The compactor driver of CAM 13077 during routine operations Tuesday 03-06-2025, the driver discovered a malfunction on one of the hydraulic arms of the bin lifters, leading to a significant oil leak and rendering the equipment non-operational. In response to this issue, the driver promptly reached out to Overberg Agri to obtain a quotation for the repair of the hydraulic arm. However, the supplier had informed us that they were unable to provide a quote without first dismantling the hydraulic arm to accurately diagnose the cause of the defect. Given this circumstance, it was impractical to obtain three quotations as the supplier needed to dismantle the hydraulic arm first to provide a quote. Considering the complexity of the situation, we obtained permission to proceed with a strip and quote from Overberg Agri. We have chosen Overberg Agri based on their expertise and outstanding track record of service with Theewaterskloof Municipality, as well as their close proximity to the depot, which will result in cost savings on fuel. We were confident in their ability to accurately diagnose the problem and provide an accurate defect quote. Attached quotation the of the amount of R11 236.77 from Overberg Agri. We kindly request permission to deviate from the normal SCM procedure and appoint Overberg Agri to perform the necessary repairs, as they were able to identify the problem and provide a quote promptly.	4778269
6315575	Not Applicable	Not Applicable	BRUMILDAAR	BUYELWAMB	JANBA	Support the request to deviate from the SCM process, as it was not practical to follow the normal SCM process, as described and motivated by the end user.	ASHWILLERI	2025-06-12	2025-06-12	KAI-MA SERVICES (PTY) LTD	Quotation for Repairs on CAM30736	19,354.14	GRABOUW	Waste Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On 10 June 2025, the mechanical institution Kai-Ma Services PTY (Ltd) observed additional defects on refuse compactor truck CAM 30736 whilst attending to defects listed on purchase orders H0002795 and H0002893. The institution notified the Grabouw Town Office of the additional defects that needs to be attended to ensure that the lifter system is working optimally according to design. Kai-Ma Services also provided photo evidence of the additional defects to express the need to have the defects fixed. The evidence is attached to corresponding emails attached. The defect on the vehicle is of such a nature that you have to strip the vehicle to see where and what the defect or problem is. Obtaining 3 quotations deemed to be impractical as the vehicle is already at the workshop of Kai- Ma Services and stripped down. According to the institution Kai-Ma Services, the defect diagnostics avail that left cylinder and control valved members on the lifter components are worn snd needs to be repaired or else the defect reported will be reoccurring causing more downtime to the refuse collection schedule. This vehicle is being used daily for community services in the Grabouw town and other town such as Caledon, Botrivier and Villiersdorp as it assists the Solid Waste department in collecting waste from wheelie bins and business refuse and then taken to the Grabouw Transfer Station. The defect repair quotation from the institution Kai-Ma Services PTY (Ltd) is hereby attached as proof of the additional defects discovered by the mechanical institution. Approval is being asked that the quotation for the amount of R 19354.14 be generated to the business institution for being available to repair critical fleet to ensure service delivery continues.	4791826
Sewerage: Tank Services																	
6241938	Not Applicable	Not Applicable	NEALVA	ROMEOHE	NADINEPE	Approves	ASHWILLERI	2025-06-10	2025-06-10	PJ PRETORIUS T/A PETROL & DIESEL ENJINSENTRUM	CAM30229 Strip and Quote Overheat 29/05/2025-All required information requested by SCM submitted.	17,179.93	CALEDON 2	Waste Water Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On 06 May 2025, the driver of the traffic vehicle, a VW Polo CAM30229, reported experiencing a mechanical fault with the vehicle. Following a thorough inspection, it was determined that there was a mixture of oil and water, which could be attributed to various underlying issues. Approval was obtained from the Chief Financial Officer (CFO) to conduct a strip and quote on the vehicle, as a complete diagnostic assessment was required prior to providing an official quotation. Both Donny's Mechanical Repair Centre and Petrol & Diesel conducted inspections on the vehicle. However, Donny's Mechanical Repair Centre declined to provide a strip and quote due to the significant capital investment required for parts and engineering work. Other service providers expressed disinterest in assessing the vehicle for personal reasons. Consequently, Petrol & Diesel emerged as the only service provider willing to perform a diagnostic evaluation and to furnish a strip and quote. Upon further investigation, it was discovered that the cylinder head gasket had failed, necessitating a complete overhaul of the cylinder head along with the replacement of various components. Petrol & Diesel Enjinsentrum subsequently submitted a quotation amounting to R17,179.93 for the required repairs.	4782673
SUB TOTAL	**103,285.41**																
Deviations approved between R100,000.01 – R200,000.00																	
Roads and Stormwater																	
6223011	Not Applicable	Not Applicable	RODWINBI	BUYELWAMB	JANBA	Support the request to deviate from the SCM process as explained and motivated by the end user.	PAULMA	2025-06-10	2025-06-11	SPEED VAC AND PLANT (PTY) LTD	Contracted services for the hire of "super suckers" trucks to clean out the sump of Pineview sewer pumpstation that caused major sewer spillage in the neighbouring river	132,480.00	GRABOUW	Community Services	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On Monday, 7 April 2025, the Assistant Superintendent received reports that the submersible pump at Pineview pumpstation is non-operational and cannot function due to contamination in the sump of the pumpstation. At the time of the incident, the sewage spillage posed a risk of contaminating the area as well as the Klipdrift river behind the Klipkop area leading to Palmiet river. This situation could cause major environmental impacts and consequences for the TWK Municipality if not addressed as a matter of urgency. The sump was contaminated with sand and foreign debris that made it unable for the operators to lower the pump and commission it to move the wastewater from Pineview sewer pumpstation to Grabouw Wastewater treatment works. To address the contamination, the sewage entering Pineview pumpstation needs to be managed to avoid spillage into the stormwater network leading to the Klipdrift river by using Super Suckers to that can rapidly withdraw the sewerage and discharge it at Grabouw WWTW. The municipality also has an obligation to adhere to the NEMA Act and prevent sewer spilling into stormwater systems and natural waterways and rivers i.e the Klipdrift river and Palmiet river. The situation was explained to management and the SCM Office and permission granted to call out Speed Vac and Plant to unblock the sewer line. Obtaining three quotations on 7 April 2025 was impractical as institutions cannot be provided with quantities and sewage volumes that forms part of the scope of works as these specifications that could not be determined due to the nature of the ruptured pipe and second blockage discovered in the vicinity. The amount of hours it would take to clear the sump at Pineview Pumpstation could not be determined as the inflow sewer line into the pumpstation uses gravitational flow that has a continuous flow. The volume of sewerage that needed to be cleaned up could also not be determined as the situation needed intervention as time progressed. Duration and volume quantities is required specifications needed to advertise and could not be provided. The flow of sewerage is also continuous and therefore we required an urgent intervention to reduce the risk of untreated sewerage entering into the neighbouring Palmiet River and causing damage to the environment and aquatic life that can have detrimental consequences to the municipality in the forms of fines and penalties.The reason Speed Vac & Plant was selected is because a TWK 1 for a Super Sucker truck was advertised earlier in the day before the spillage occurred and only 1 quote was received from a service provider which was Speed Vac. Speed Vac, a supplier that executes the scope of work daily was available to assist the municipality in its time of need at 17h00 on 7 April and could dispatch Super Sucker Trucks to manage the inflow in Pineview Pumpstation later the day at 17h00 as the situation escalated when the spillage started contaminating the stormwater systems leading to the neighbouring rivers. Approval is being asked that the quotation for the amount of R 132 480.00 be generated to the business institution for maintaining the inflow to Pineview Pumpstation and cleaning up the stormwater systems leading to Klipdrift river and Palmiet river.	4711124
SUB TOTAL	**132,480.00**																

Deviations approved between R2,500.01 – R10,000.00																	
Sewerage: Tank Services																	
6217104	Not Applicable	Not Applicable	MICHELASA	JANBA	JANBA	Support the deviation request due to the circumstances as described by the end user that it was not possible to follow the normal SCM process.	ASHWILLERI	2025-06-03	2025-06-05	VACUUM INDUSTRIAL SYSTEMS (PTY) LTD	CAM 35413 - Vacuum pump	8,331.07	CALEDON 1	Waste Water Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On 04 May 2025 The suction tanker vehicle (CAM 35413) has been reported to have a fault in its vacuum pump, resulting in the vehicle being completely non-operational. In accordance with the correct protocol, permission was obtained for a Strip & Quote procedure to allow for accurate diagnosis of the defect. Due to the complexity and specialised nature of the fault, it was impractical to obtain three quotations in advance, as the extent of the damage could only be confirmed after the system was disassembled and inspected. A quotation for the required repairs has been received from Vacuum Industrial Systems (Pty) Ltd, amounting to R8,331.07 (quotation attached). Based on the outcome of the diagnostic assessment, approval is now sought to appoint this service provider to carry out the necessary repairs. Justification for Appointment of Vacuum Industrial Systems (Pty) Ltd: 1. Lack of Local Capacity: General mechanical workshops within the Theewaterskloof Municipal area do not have the specialised expertise or equipment to service or repair vacuum systems. In many cases, these workshops would subcontract the work to specialists such as Vacuum Industrial Systems (Pty) Ltd, resulting in unnecessary additional costs to the municipality. 2. Specialised Expertise: Vacuum Industrial Systems (Pty) Ltd has the necessary technical competence and diagnostic capabilities required for this type of vacuum pump repair. The fault identified falls outside the normal scope of general mechanical servicing, making direct engagement with a specialised service provider essential. 3. Cost Efficiency: Engaging Vacuum Industrial Systems (Pty) Ltd directly ensures that the municipality avoids third-party markups and is able to liaise directly with the specialist on matters relating to repair scope, timing, and warranty terms. This approach provides better value for money and reduces administrative delays. In light of the above, and in terms of Section 36 of the Supply Chain Management Regulations (which allows for deviation where it is impractical or impossible to obtain three quotations), we respectfully request approval to deviate from the standard procurement process and appoint Vacuum Industrial Systems (Pty) Ltd to carry out the required repairs to CAM 35413.	4714323
Water: Distribution																	
6339580	Not Applicable	Not Applicable	JOHANNESMO	ROMEODE	JANBA	Support the deviation request as explained and motivated by the end user.	PAULMA	2025-06-24	2025-06-24	CALEDON TYRE RETREADING FACTORY (PTY) LTD T/A SUPA QUICK CALEDON	Repair of flat tyre CAM 4079	3,571.00	VIDORP	Water Management	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	On Friday, 13 June 2025, our digger loader developed a defect on the top gasket. With four graves scheduled for completion ahead of funerals on 14 June 2025, an urgent arrangement was made between the Town Managers of Villiersdorp and Grabouw for assistance. While the Grabouw digger was en-route, it sustained a puncture on the right rear tyre at approximately 4:00 PM. We approached Villiersdorp Bande for assistance with the repair, but our official was informed that they could not assist. Unfortunately, there were no after-hours service providers available in Grabouw either. Fleet Management was contacted and was advised that the only available service provider was Supa Quick. However, approval from the CFO was required before proceeding, approval was received per whatsapp by the Town Manager Mr. de Lange from the CFO.	4798659
SUB TOTAL	**11,902.07**																
Deviations approved between R30,000.01 – R100,000.00																	
Financial Services																	
6270755	Not Applicable	Not Applicable	MORNEYVO	ASHLEYHE	JANBA	Support the deviation request as it was not possible to follow the normal SCM process for the reasons described and motivated by the end-user.	ASHWILLERI	2025-06-13	2025-06-09	OVERBERG AGRI BEDRYWE	Repair of diesel pump and diesel filters CAM 37614	44,128.56	CALEDON 3	Finance and Administration	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	The driver reported that the JCB Digger Loader CAM 37614 has a defect and found that the diesel pump and injectors are faulty inclusive of diesel filters. As a result, the vehicle is currently non-operational. In light of the above, permission and approval were requested and subsequently granted for a Strip & Quote to assess the situation and determine whether the vehicle can be restored to operational condition. Due to the nature of the defect, it was impractical and impossible to obtain the three quotations as required by our procurement procedures. This is because the exact nature and extent of the damage can only be determined through a detailed defect diagnosis. The defect diagnosis was done by the service provider Overberg Agri Bedrywe. Find attached quotation to the amount of R44 128.56 The service provider was chosen based on proximity; the compactor is based in Caledon and the service provider is based in Caledon Therefore, we respectfully request permission to deviate from the normal SCM procedure and appoint Overber Agri Bedrywe to perform the necessary repairs.	4792701
Fleet																	
6234129	Not Applicable	Not Applicable	MICHELASA	JANBA	JANBA	Support the deviation request to deviate from the normal SCM process based on the circumstances and impracticality as motivation and explained by the end user.	ASHWILLERI	2025-06-12	2025-06-18	TRANS MANUFACTURING (PTY) LTD T/A TFM TRANSTECH	CAM 13077 - Repairs	35,562.67	CALEDON 1	Community Services	5. Any other exceptional case where it is impractical or impossible to follow the official procureme	Appointment of Transtech for Hydraulic Repairs on CAM 13077 The compactor vehicle (CAM 13077) has been reported to have a fault in its hydraulic system. In accordance with proper protocol, permission was obtained for a Strip & Quote procedure to accurately diagnose the defect. The complexity and specialised nature of the fault rendered it impractical to obtain three quotations in advance, as the extent of the damage could only be confirmed after disassembly and inspection of the hydraulic system. Their quotation for the required repairs amounts to R35,562.67 (quotation attached). Based on the diagnosis, we now seek approval to appoint Transtech to perform the necessary repairs. Justification for Appointment of Transtech: 1. Lack of Local Capacity: Local service providers are mechanical workshops and do not possess the in-house technical expertise or equipment to carry out the necessary hydraulic repairs. In most cases, these workshops would outsource the hydraulic work to third-party specialists (such as Transtech) and apply a markup to the cost. This results in unnecessary additional expenditure for the municipality. 2. Specialised Expertise: Transtech specialises exclusively in hydraulic components and systems. The defect reported is specifically within the hydraulic subsystem of the compactor, which falls outside the routine capability of general mechanical workshops within the Theewaterskloof Municipal jurisdiction. 3. Cost Efficiency: By appointing Transtech directly, the municipality avoids intermediary markup costs and engages directly with a competent specialist. This ensures better pricing and more direct communication regarding technical matters, timelines, and warranties. In light of the above, and in accordance with Section 36 of the SCM Regulations (deviation due to impracticality or impossibility of obtaining three quotations), we respectfully request approval to deviate from the standard procurement process and appoint Transtech to carry out the required repairs.	4785546
SUB TOTAL	**79,691.23**																
Deviations approved between R200,000.01 – above																	
Financial Services																	
Manual	Manual	Not Applicable	JOANLEEPR	PETULAFO	ASHWILLERI	Support	WALTERHE	30-06-25	30-06-25	Standard Bank	Provision of Bank Services - 01 July 2025 to 30 September 2025	436836.84	CALEDON	Finance and Administration	Any other exceptional case where it is impractical or impossible to follow the official procurement	Tender FIN 01/2020/2025 – for the provision of banking services with Standard Bank will expire on the 30 June 2025. A new service tender FIN 05/2024/2025 – Provision of Banking services for the period 01 July 2025 – 30 June 2030 has been advertised.The invitation to tender was advertised on the Municipal Website, Notice Boards and E-tender on Friday, 15 November 2024 and in the local newspaper on Thursday, 14 November 2024. Four (4) tenders were received on closing date Friday, 24 January 2025. The tender validity period as stated in the tender document is 120 days and therefore expired on Saturday, 24 May 2025. An extension of validity was requested on the 05 May 2025. All four bidders accepted the extension of validity request. The validity was extended from 24 May 2025 till 30 June 2025. The tender was advertised for 70 days.Tenders received as listed.Name of Bidder Interest Rate on Credit Balances All Inclusive Estimated Tendered Amount "R" All Inclusive Estimated Corrected Tendered Amount "R" Nedbank 6.75% R 2 339 586.13 R 5 944 623.87Standard Bank 7.40% R 4 333 908 .91 R 4 333 908.70FNB 3% R 5 675 825.70 R 7 620 622.76 ABSA 6.25% R 371 538 894.88 R 9 119 737.31 Tender FIN 05/2024/2025 have been adjudicated on May 20th 2025 to Standard Bank to an estimated amount of R 4 333 908.70 for five years. Letters have been sent to the successful and unsuccessful bidders after which an appeal period of 21 days will be applicable. MFMA 33(1)(a) states that: "the municipal manager, at least 60 days before the meeting of the municipal council, at which the contract is to be approved."because the award of the contract will have a financial implication on the Municipality beyond three years, therefore the Municipality must comply with Section 33 (1) of the Local Government: Municipal Finance Management Act, Act 56 of 2003. Because of the compliance requirements, the municipality will not be able to appoint the service provider for implementation 01 July 2025, hence the request for a deviation for the appointing the current service provider for a period from 01 July 2025 – 30 September 2025 until the new contract with the service provider has been implemented. Note should be taken that the current contract in place is with Standard Bank and the said service provider has been the successful bidder for the new contract. An estimated amount for the current service is attached. In terms of the above, it is herewith requested to deviate from the normal SCM procedures, and appoint Standard Bank for a further period from 01 July 2025 to 30 September 2025 for the provision of banking services in the estimated amount per month of R 145 612.00 inclusive of VAT as per attached cost estimates.	
Manual	Manual	Not Applicable	JANINENIE	ASHWILLERI	PAULMA	Support	WALTERHE	30-06-25	30-06-25	Utilities World	Provision of Administration of electricity prepayment	297160	CALEDON	Finance and Administration	Any other exceptional case where it is impractical or impossible to follow the official procurement	During a tender process FIN 03/2022/23 for the Provision and administration of electricity prepayment uniform vending system, Utilities World was appointed for the period from 1 July 2022 until 30 June 2025. The Municipality concluded a contract with Utilities World on that basis. On 6 April 2023, a review application was launched by Contour Technology (Pty) Ltd against this Municipality and Utilities World (Pty) Ltd under Western Cape High Court case number 5729/2023. The application was served on Theewaterskloof Municipality on 19 April 2023. On 23 October 2024, the Court handed down judgment in the review application, and ordered the following: The judgment was received from Fairbridges on 23 October 2024. In terms of the Court rules, Utilities World had a period of 15 court days (three weeks) from the date of judgment to consider the judgment and to decide whether they wish to appeal or not.In the circumstances the award of the tender to Utilities World has been reviewed and set aside in terms of paragraph 1 of the Court order. The contract concluded between Utilities World and the Municipality, is therefore invalid, of no legal effect, and is at an end. In terms of paragraph 2 of the Court order, the Municipality re-evaluating the tender and could not appoint a service provider. The tender services are essential services. The services have a direct and material impact on the health, safety and security of users and residents of the Municipality. An interruption of the services can have material impacts on persons, animals and property, and can cause damage or harm to persons (human injury or death), animals or property. In other words, we are presented with the possibility of damage to property, or suffering and death of livestock and animals, the interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the Municipality as a whole, and the possibility of serious damage occurring to the natural environment. The tender services are consequently very important and must be rendered without interruption if at all possible. A new, formal competitive tender procurement process for these services was done and in the evaluation phase. (FIN 07/2024/25). It is stated in the new tender document as advertised that the service providers must be compliant and include the STS and ISO Certificates as proof. It is stated as follow:2.1.4STS Association Certificate The system must be certified by the STS600 STS Edition: 2 and IEC 62055-41 Edition 3 association as being Vending, Engineering and Key Change Management compliant. Please attach proof of certificate to Schedule 16. 2.1.5ISO Certificate Only tenderers with a valid ISO 9001:2015 certificate in Quality Management Systems, in respect of the provision of Revenue Collection, Tamper Management are eligible to submit tenders. Please attach proof of Certification to Schedule 17. To be sure that the Certificates were valid and correct in terms of the eligibility, Fairbridges Attorneys was requested to confirm that Theewaterskloof municipality can proceed with the evaluation without a tenderer being able to claim, by taking a case to court, that an appointment is invalid. Currently, Utilities World is still rendering the tender services until 30 June 2025. Utilities World has all the infrastructure currently in place to allow for business continuity and no interruption to customers. In the circumstances the most practical and feasible solution is to secure the continued rendering of the tender services by Utilities World by means of a deviation procedure until 30 September 2025.The service for the provision and administration of electricity prepayment vending system is imperative for service delivery. For all these reasons it is therefore requested that this deviation be approved.It is hereby requested appoint Utilities World for this services.	
SUB TOTAL		**733,996.84**															
GRAND TOTAL	**1,061,355.55**																

SUMMARY	
R10,000.01 – R30,000.00	103,285.41
R100,000.01 – R200,000.00	132,480.00
R2,000.01 – R10,000.00	11,902.07
R30,000.01 – R100,000.00	79,691.23
R 200 000,04 - above	733,996.84
GRAND TOTAL	1,061,355.55

ITEM TITLE

C213/2025 DIRECTORATE FINANCE: DEPARTMENT SUPPLY CHAIN MANAGEMENT: YEAR END STORE REPORT – 30 JUNE 2025

[English version of the report is the original]

FILE NUMBER

6/1/1/2

PURPOSE OF REPORT

To present the year-end stock take report to the Council for the 2024/25 Financial Year ending 30 June 2025 and to approve variances. It is further recommended that Council accept that the identified slow moving stock must be kept in the stores, and that the identified slow-moving stock should be written off as requested by Town Managers, Technical Officials and Store Officials.

BACKGROUND

With reference to Clause 39 of the Supply Chain Management Policy:

39. LOGISTICS MANAGEMENT

(1) The Accounting Officer must establish and implement an effective system of logistics management, which must include -

a) the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
b) the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
c) the placing of manual or electronic orders for all acquisitions other than those from petty cash;
d) before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and are in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
e) appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
f) regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
g) monitoring and reviewing the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

With reference to Section 63 of the Municipal Finance Management Act (No. 56 of 2003):

S63. ASSET AND LIABILITY MANAGEMENT

(1) The accounting officer of a municipality is responsible for the management of-

a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and
b) the liabilities of the municipality.

(2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure-

a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;
b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognized accounting practice; and
c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

DISCUSSION

The Year-end stock counts took place on 25 June 2025 for Grabouw, Villiersdorp, Genadendal and Riviersonderend Stores and 26 June 2025 for Caledon Store. The counts were conducted by Internal Audit, SCM officials and the respective store officials.

The physical count sheets on all stores can be found attached to Annexure A and the summary of the audit findings for the 2024/25 financial year follows hereto:

Summary per Store 30 June 2025:

Description	Total Surplus "R"	Total Loss "R"
Caledon Store	2 492.78	7 556.55
Grabouw Store	-	-
Villiersdorp Store	-	-
Riviersonderend Store	437.71	334.93
Genadendal Store	-	23.73
TOTAL	**2 930.49**	**7 915.21**

The above results indicate that the stores have a surplus of R 2 930.49 and a loss of (R 7 915.21) for the year-end stock take.

Significant Limitations:

Variances are easily detectable the moment they occur. Considering the timeframe and ensuring timeously reporting, future reconciliations between the stores and the supply chain management department should be conducted monthly.

Reconciliation between General Ledger and Stores:

Description	General Ledger Total "R"	Store Total "R"	Difference "R"
TOTAL	R 7 012 124.15	R 7 012 124.16	R 0.01

The Net realisable value of all inventory items was reviewed and found to be compliant with GRAP 12.(17) & 18 (b) as it is measured at the lower of cost or net realisable value.

Proof of counts, variances and approval of net realisable stock can be found attached.

FINANCIAL IMPLICATIONS

As Shown out.

LEGISLATIVE REQUIREMENTS

Regulation 39 of the Supply Chain Management Policy.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

Not applicable.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That Council grant approval to write off the stock losses amounting to (R7 915.21) and to amend the stock records to reflect the surplus stock amounting to R 2 930.49.**

2. **That Council takes cognizance of the abovementioned in the 4th quarter store report.**

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. **That Council grant approval to write off the stock losses amounting to (R7 915.21) and to amend the stock records to reflect the surplus stock amounting to R 2 930.49.**

2. **That council takes cognizance of the abovementioned in the 4th quarter store report.**

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. **That Council grant approval to write off the stock losses amounting to (R7 915.21) and to amend the stock records to reflect the surplus stock amounting to R 2 930.49.**

2. **That council takes cognizance of the abovementioned in the 4th quarter store report.**

RECOMMENDATION TO COUNCIL:

It is recommended:

1. **That Council grant approval to write off the stock losses amounting to (R7 915.21) and to amend the stock records to reflect the surplus stock amounting to R 2 930.49.**

2. **That Council takes cognizance of the abovementioned in the 4th quarter store report.**

Caledon General Store

FIN YEA	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANC	SCM COUNT	DIFFERENC	SURPLU	LOSS
2425	11	ALGEMENE STOOR - CALEDON	5056	ROAD MARKING PAINT RED 5L	691,35	0	2	2	1 382,70	-
2425	11	ALGEMENE STOOR - CALEDON	5132	JEYES FLUID 5L	437,16714	7	10	3	1 311,50	-
									2 694,20	-

Correctional Journal

2425	11	ALGEMENE STOOR - CALEDON	5132	JEYES FLUID 5L	437,16733	7	10	3	1 311,50	
									1 382,70	**-**

Caledon Electrical Store

FIN YEA	STORE COD	STORE DESCRIPTION	ITEM NUMBE	ITEM DESCRIPTION	ISSUE PRI	QTY BALAN	SCM COUN	DIFFERENC	DIFFERENC	SURPLUS	LOSS
2425	12	ELEKTRISITEIT STOOR - CALEDON	181	BATTERY PENLITE AA	17,50648	142	122	-20	-20	-	- 350,13
2425	12	ELEKTRISITEIT STOOR - CALEDON	1280	IPC CONNECTORS 16-95 / 1.5-10MM	17,85	40	39	-1	-1	-	- 17,85
2425	12	ELEKTRISITEIT STOOR - CALEDON	1281	PIERCING CONNECTORS IPC PC4WP1F 50-185/6-35MM	33,19869	176	151	-25	-25	-	- 829,97
2425	12	ELEKTRISITEIT STOOR - CALEDON	1291	DEAD END CLAMP TYPE 2X16-35MM	15,53614	101	40	-61	-61	-	- 947,70
2425	12	ELEKTRISITEIT STOOR - CALEDON	1293	M20 EYE BOLT NUTS WASHERS	2,93	45	4	-41	-41	-	- 120,13
2425	12	ELEKTRISITEIT STOOR - CALEDON	1611	END CAP 35/15	11,05	56	55	-1	-1	-	- 11,05
2425	12	ELEKTRISITEIT STOOR - CALEDON	1633	BREAKOUT BOOT TEN4 36/18	13,21	7	4	-3	-3	-	- 39,63
2425	12	ELEKTRISITEIT STOOR - CALEDON	1699	CABLE TIES 390 X 4.6MM BLACK	129,93625	32	30	-2	-2	-	- 259,87
2425	12	ELEKTRISITEIT STOOR - CALEDON	1966	PARRALLEL GROOVE CLAMPS	35,3436	25	19	-6	-6	-	- 212,06
2425	12	ELEKTRISITEIT STOOR - CALEDON	2151	SCREW PIGTAIL	12,01725	40	30	-10	-10	-	- 120,17
2425	12	ELEKTRISITEIT STOOR - CALEDON	2182	CONNECTORS PRATLEY NO 3	25,8652	50	30	-20	-20	-	- 517,30
2425	12	ELEKTRISITEIT STOOR - CALEDON	2625	DEAD END RED AL	17	60	61	1	1	17,00	17,00
2425	12	ELEKTRISITEIT STOOR - CALEDON	2692	ALU SPLICE BLUE	20	29	28	-1	-1	-	- 20,00
2425	12	ELEKTRISITEIT STOOR - CALEDON	2816	FERRULE CRIMPING 16 MM COPPER	3,73162	370	348	-22	-22	-	- 82,10
2425	12	ELEKTRISITEIT STOOR - CALEDON	2865	FERRULE CRIMPING 70 MM AL	14,83723	112	113	1	1	14,84	-
2425	12	ELEKTRISITEIT STOOR - CALEDON	2925	LUG ALU/COPP MINK/HARE 7.5-15.	76,916	10	4	-6	-6	-	- 461,50
2425	12	ELEKTRISITEIT STOOR - CALEDON	3040	FLUORESCENT STARTERS 4-80w	1,52957	46	45	-1	-1	-	- 1,53
2425	12	ELEKTRISITEIT STOOR - CALEDON	3062	LAMP CANDLE LED 40W B22	19,306	20	19	-1	-1	-	- 19,31
2425	12	ELEKTRISITEIT STOOR - CALEDON	3335	FUSE LINK 10A TYPE K	17	11	10	-1	-1	-	- 17,00
2425	12	ELEKTRISITEIT STOOR - CALEDON	3891	STRAIN INSULATOR SILICONE 410M	132	10	9	-1	-1	-	- 132,00
2425	12	ELEKTRISITEIT STOOR - CALEDON	4047	CUSTOMER INTERFACE UNIT PLC	658,22828	29	47	18	18	11 848,11	-
2425	12	ELEKTRISITEIT STOOR - CALEDON	4334	GLOBE E/SAV E27 20W 240VOLT	37,83345	55	51	-4	-4	-	- 151,33
2425	12	ELEKTRISITEIT STOOR - CALEDON	4362	SHEAR OFF LUGS 95-240MM X 17MM	173,29686	35	44	9	9	1 559,67	-
2425	12	ELEKTRISITEIT STOOR - CALEDON	4531	LINE TAPS:100MM	46,7439	41	36	-5	-5	-	- 233,72
2425	12	ELEKTRISITEIT STOOR - CALEDON	4661	LUG CRIMPING 16 X 12 MM CU	5,7215	120	110	-10	-10	-	- 57,22
2425	12	ELEKTRISITEIT STOOR - CALEDON	4694	LUG CRIMPING 10MM X 12MM CU	2,81667	159	149	-10	-10	-	- 28,17
2425	12	ELEKTRISITEIT STOOR - CALEDON	4695	LUG CRIMPING 10X12 MM CU	17,79	60	50	-10	-10	-	- 177,90
2425	12	ELEKTRISITEIT STOOR - CALEDON	4706	LUG CRIMPING 35 X 10 MM CU	20,865	104	101	-3	-3	-	- 62,60
2425	12	ELEKTRISITEIT STOOR - CALEDON	4853	CONLOG ARIAL WMI	386,65812	69	68	-1	-1	-	- 386,66
2425	12	ELEKTRISITEIT STOOR - CALEDON	6584	DAY/NIGHT SW MA7 LR 100 15A 22MM MALE	127	49	39	-10	-10	-	- 1 270,00
2425	12	ELEKTRISITEIT STOOR - CALEDON	6587	DAY NIGHT SWITCH ARB NEMA AR20	141,664	10	8	-2	-2	-	- 283,33
2425	12	ELEKTRISITEIT STOOR - CALEDON	6611	INSULATION TAPE BLUE	25,3748	25	24	-1	-1	-	- 25,37
2425	12	ELEKTRISITEIT STOOR - CALEDON	6621	INSULATION TAPE RED	25,34739	23	22	-1	-1	-	- 25,35
2425	12	ELEKTRISITEIT STOOR - CALEDON	7409	NON TENSION JOINT 4.5MM-9MM	11,85033	30	29	-1	-1	-	- 11,85
										13 439,62	- 6 855,79

Correctional Journal

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANCE	SCM COUNT	DIFFERENCE	DIFFERENCE	SURPLUS	LOSS
2425	12	ELEKTRISITEIT STOOR - CALEDON	1698	CABLE TIES 7,6 X 390 PACK 100	14,618	55	6	-49	-19		-277,75
2425	12	ELEKTRISITEIT STOOR - CALEDON	2889	ACR LINE SPLICE PINE/MINK 9,27	267,46	6	10	4	4	1069,87	
2425	12	ELEKTRISITEIT STOOR - CALEDON	2926	LUG ALU/COPP SQ/FOX 6,3-9MM	40,208	5	6	1	1	40,21	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4342	GLOBE E/SAV C/WHITE B22 11W	31	30	30	-30	-30		-930
										12 329,54	**-5 648,04**

Caledon Water Store

FIN YEA	STORE COD	STORE DESCRIPTION	ITEM NUMBE	ITEM DESCRIPTION	ISSUE PRIC	QTY BALANC	SCM COUN	DIFFERENC	OUTSTANDING REQ	OUTSTANDING GRN	DIFFERENC	SURPLUS	LOSS
2425	13	WATER STOOR - CALEDON	40	ADAPT CL12 200MM TO 200MM AC	129,15	3	1	-2			-2	-	- 258,30
2425	13	WATER STOOR - CALEDON	161	BALL VALVE 15MM PVC	11,36809	89	86	-3			-3	-	- 34,10
2425	13	WATER STOOR - CALEDON	1764	CASCADE CLAMPS PVC PIPE 110MM	493	3	2	-1			-1	-	- 493,00
2425	13	WATER STOOR - CALEDON	1765	CASCADE CLAMPS AC PIPE 50MM	261,375	6	5	-1			-1	-	- 261,38
2425	13	WATER STOOR - CALEDON	2265	COUPLERS 22MM CXFEMALE STRAIGH	30,555	6	5	-1			-1	-	- 30,56
2425	13	WATER STOOR - CALEDON	2321	COUPLER ADAPTOR 20MMX3/4	5,95	14	13	-1			-1	-	- 5,95
2425	13	WATER STOOR - CALEDON	2408	COUPLER CXM 15MM X 3/4	33,215	38	28	-10			-10	-	- 332,15
2425	13	WATER STOOR - CALEDON	2536	RUBBER GASKET 63MM/50MM	4,5135	20	19	-1			-1	-	- 4,51
2425	13	WATER STOOR - CALEDON	2697	COPPER RING SPARE 15MM	3,122	10	9	-1			-1	-	- 3,12
2425	13	WATER STOOR - CALEDON	2701	COUPLER STRAIGHT 20MMX15 CXF	29,70931	102	101	-1			-1	-	- 29,71
2425	13	WATER STOOR - CALEDON	2706	COPPER TEE-MALE CENTRE 22MM	64,85	17	16	-1			-1	-	- 64,85
2425	13	WATER STOOR - CALEDON	5829	SADDLE PVC BSPF 63 X 3/4	28,462	5	4	-1			-1	-	- 28,46
2425	13	WATER STOOR - CALEDON	5843	SADDLE REINFORCED 90MMX3/4	47,8225	4	3	-1			-1	-	- 47,82
2425	13	WATER STOOR - CALEDON	5844	SADDLE REINFORCED 110MMX3/4	53,9	1	0	-1			-1	-	- 53,90
2425	13	WATER STOOR - CALEDON	5860	100mm Rex Saddles for FC pipes Bolt sise M16 X 65	140,8875	8	7	-1			-1	-	- 140,89
2425	13	WATER STOOR - CALEDON	6715	TEE REDUCING CXCXC EQUAL 15MM	35,06	1	0	-1			-1	-	- 35,06
2425	13	WATER STOOR - CALEDON	7404	PVC PAN COLLAR	33,875	42	40	-2			-2	-	- 67,75
												-	- 1 891,51

Villiersdorp General Store

FIN YEA	STORE COD	STORE DESCRIPTION	ITEM NUMBE	ITEM DESCRIPTION	ISSUE PRIC	QTY BALANC	SCM COUN	DIFFERENC	DIFFERENC	SURPLU	LOSS
2425	31	ALGEMENE STOOR - VILLIERSDORP	234	MULTIGEL	152,3325	8	10	2	2	304,67	-
2425	31	ALGEMENE STOOR - VILLIERSDORP	1810	CATIONIC65% PREMIX GRADE 200LT	3090,28	17	19	2	2	6 180,56	-
2425	31	ALGEMENE STOOR - VILLIERSDORP	1825	CEMENT BUILDING	111,1625	4	9	5	5	555,81	-
2425	31	ALGEMENE STOOR - VILLIERSDORP	5065	LINE MARKING PAINT WHITE 10L	810,735	2	5	3	3	2 432,21	-
										9 473,24	-

Correctional Journal

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANCE	SCM COUNT	DIFFERENCE	DIFFERENCE	SURPLUS
2425	31	ALGEMENE STOOR - VILLIERSDORP	234	MULTIGEL	152,3325	8	10	2	2	304,67
2425	31	ALGEMENE STOOR - VILLIERSDORP	1810	CATIONIC65% PREMIX GRADE 200LT	3090,28	17	19	2	2	6 180,56
2425	31	ALGEMENE STOOR - VILLIERSDORP	1825	CEMENT BUILDING	111,1625	4	9	5	5	555,81
2425	31	ALGEMENE STOOR - VILLIERSDORP	5065	LINE MARKING PAINT WHITE 10L	810,735	2	5	3	3	2 432,21
										9 473,24
										-

Riviersonderend General Store

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANCE	SCM COUNT	DIFFERENCE	DIFFEREN	SURPLUS	LOSS
2425	41	ALGEMENE STOOR - RSE	236	25L BLACK DIP	437,71	0	3	3	3	1313,13	0
										1313,13	**0**
2425	41	ALGEMENE STOOR - RSE	236	25L BLACK DIP	437,71	0	3	3	2	875,42	0
										437,71	**0**

Correctional Action

Item 236 was issued on requistion 0036653 for 25lt - It was captured on the Phoenix system as 3 but must be 1

Riviersonderend Water Store

FIN YE	STORE CO	STORE DESCRIPTIO	ITEM NUMB	ITEM DESCRIPTION	ISSUE PRI	QTY BALAN	SCM COUN	DIFFERENCE	SURPLUS	LOSS
2425	43	WATER STOOR - RSE	107	BALLVALVE 22MM	60,87682	85	84	-1	-	- 60,88
2425	43	WATER STOOR - RSE	271	15MM WDM WATER METER (SMART METER)	2250,765	2	0	-2	-	- 4 501,53
2425	43	WATER STOOR - RSE	2270	COUPLERS 15MM CXC STRAIGHT	16,8	27	23	-4	-	- 67,20
2425	43	WATER STOOR - RSE	2275	COUPLERS 15MM CXF STRAIGHT	19,77074	27	26	-1	-	- 19,77
2425	43	WATER STOOR - RSE	2280	COUPLERS 22-15MM CXF REDUCER	18,815	58	57	-1	-	- 18,82
2425	43	WATER STOOR - RSE	2335	COUPLERS S/REDUCING M 22MM-15	19,33243	74	70	-4	-	- 77,33
2425	43	WATER STOOR - RSE	2697	COPPER RING -SPARE 15MM	2,10027	74	70	-4	-	- 8,40
2425	43	WATER STOOR - RSE	5172	PIPE-SEWER-110MM CLASS 34	291,03357	14	12	-2	-	- 582,07
2425	43	WATER STOOR - RSE	5215	PIPE PVC UPVC CLASS 12 160MM	889,44222	9	7	-2	-	- 1 778,88
2425	43	WATER STOOR - RSE	5596	RANGER COUPLINGS 75MM (88-103MM)	317,50385	26	19	-7	-	- 2 222,53
2425	43	WATER STOOR - RSE	5935	SADDLE FOR UPVC PIPES-75MM-3/4	34,89125	8	7	-1	-	- 34,89
									-	**- 9 372,29**

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANCE	SCM COUNT 03/06/2025	OUTSTANDING REQ	DIFFERENCE	SURPLUS	LOSS
2425	43	WATER STOOR - RSE	271	15MM WDM WATER METER (SMART METER)	2250,765	2	0		-2		-4501,53
2425	43	WATER STOOR - RSE	2270	COUPLERS 15MM CXC STRAIGHT	16,8	46	36	6	-4		-67,2
2425	43	WATER STOOR - RSE	2275	COUPLERS 15MM CXF STRAIGHT	19,77065	31	30		-1		-19,7707
2425	43	WATER STOOR - RSE	2280	COUPLERS 22-15MM CXF REDUCER	18,815	74	65	8	-1		-18,815
2425	43	WATER STOOR - RSE	2335	COUPLERS S/REDUCING M 22MM-15	19,33244	90	78	8	-4		-77,3298
2425	43	WATER STOOR - RSE	2697	COPPER RING -SPARE 15MM	2,10018	110	96	10	-4		-8,40072
2425	43	WATER STOOR - RSE	5172	PIPE-SEWER-110MM CLASS 34	291,03375	16	12	2	-2		-582,068
2425	43	WATER STOOR - RSE	5215	PIPE PVC UPVC CLASS 12 160MM	889,44273	11	7	2	-2		-1778,89
2425	43	WATER STOOR - RSE	5596	RANGER COUPLINGS 75MM (88-103MM)	317,50367	30	19	4	-7		-2222,53
2425	43	WATER STOOR - RSE	5935	SADDLE FOR UPVC PIPES-75MM-3/4	34,89111	9	7		-2		-69,7822
											-9707,22
									Final Total	-	**334,93**

Genadendal Water Store

FIN YEA	STORE COI	STORE DESCRIPTION	ITEM NUMBI	ITEM DESCRIPTION	ISSUE PRI	QTY BALAN	SCM COUN	DIFFERENC	SURPLU	LOSS
2425	53	WATER STOOR - GREYTON/GEN	2265	KOP COUPLER 22MM CXF	23,49313	88,01	87	-1,01		-23,7281
									-	- 23,73

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	ISSUE PRICE	QTY BALANCE	SCM COUNT	DIFFERENCE	SURPLUS	LOSS
2425	53	WATER STOOR - GREYTON/GEN	2265	KOP COUPLER 22MM CXF	23,49313	88,01	87	-1,01		-23,7281
									-	-

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SOM COUNT
2425	11	ALGEMENE STOOR - CALEDON	75	ANIONIC 60 % SLURRY SEAL 200LT	0	
2425	11	ALGEMENE STOOR - CALEDON	100	SPITGRAAF H/D	0	
2425	11	ALGEMENE STOOR - CALEDON	105	LAAIGRAAF H/D	0	
2425	11	ALGEMENE STOOR - CALEDON	109	PIK HEAD C & D 3.1KG	0	
2425	11	ALGEMENE STOOR - CALEDON	110	SKOPGRAAF H/D	0	
2425	11	ALGEMENE STOOR - CALEDON	111	PIK STEEL (POLY HANDLE)	0	
2425	11	ALGEMENE STOOR - CALEDON	115	HARK 16T	0	
2425	11	ALGEMENE STOOR - CALEDON	120	STRAAT BESEM 450MM H/D	0	
2425	11	ALGEMENE STOOR - CALEDON	219	BELL TOBY 3A VALUE CAPE	0	
2425	11	ALGEMENE STOOR - CALEDON	220	BELL TOBY 3A	2	
2425	11	ALGEMENE STOOR - CALEDON	230	PIPE LUBRICANT 1KG	0	
2425	11	ALGEMENE STOOR - CALEDON	1387	SILICONE SEALER CLEAR	0	
2425	11	ALGEMENE STOOR - CALEDON	1388	SILICONE SEALER WHITE	8	
2425	11	ALGEMENE STOOR - CALEDON	1393	BRICKFORCE 100MM	0	
2425	11	ALGEMENE STOOR - CALEDON	1394	POLYTHANE SEALER ADHESIVE	0	
2425	11	ALGEMENE STOOR - CALEDON	1405	INTERLOCKING PAVERS GREY 80MM	0	
2425	11	ALGEMENE STOOR - CALEDON	1407	SUUR STENE	0	
2425	11	ALGEMENE STOOR - CALEDON	1410	ROK BRICKS	0	
2425	11	ALGEMENE STOOR - CALEDON	1411	MAXI BRICKS	0	
2425	11	ALGEMENE STOOR - CALEDON	1412	BRICKS PAVERS RED	0	
2425	11	ALGEMENE STOOR - CALEDON	1413	BRICKS PAVERS GREY	3960	
2425	11	ALGEMENE STOOR - CALEDON	1425	BUILDING SAND	707,74	
2425	11	ALGEMENE STOOR - CALEDON	1427	ADH PVC R306 RIGID 250MM PVC CEMENT	0	
2425	11	ALGEMENE STOOR - CALEDON	1430	TOILET POT	20	
2425	11	ALGEMENE STOOR - CALEDON	1431	CONTACT ADHESIVE -GEN KEM	0	
2425	11	ALGEMENE STOOR - CALEDON	1432	SUDA FLASH VALVE	0	
2425	11	ALGEMENE STOOR - CALEDON	1433	TOILET SEAT	0	
2425	11	ALGEMENE STOOR - CALEDON	1435	PLASTIC TOILET DOOR	0	
2425	11	ALGEMENE STOOR - CALEDON	1436	FLASH BAND 100MM	0	
2425	11	ALGEMENE STOOR - CALEDON	1437	GAS CATRIDGE 190G	0	
2425	11	ALGEMENE STOOR - CALEDON	1438	FIX ALL	0	
2425	11	ALGEMENE STOOR - CALEDON	1439	FIL FOAM - GLUE DEVIL	0	
2425	11	ALGEMENE STOOR - CALEDON	1441	SIKADAR AP	0	
2425	11	ALGEMENE STOOR - CALEDON	1442	EURO BRASS REBATE KIT	0	
2425	11	ALGEMENE STOOR - CALEDON	1462	BOSTIK POWER MASTIC WHITE 260	0	
2425	11	ALGEMENE STOOR - CALEDON	1464	SILICONE MTS SEALANT BLACK 260	1	
2425	11	ALGEMENE STOOR - CALEDON	1466	SILICON ACR WHITE	4	
2425	11	ALGEMENE STOOR - CALEDON	1500	CABLE BUNDEL ABC 50mm X 5CORE	0	
2425	11	ALGEMENE STOOR - CALEDON	1800	ANIONIC STABLEMIX 60%	13	
2425	11	ALGEMENE STOOR - CALEDON	1805	CATIONIC 65 % 200LT-CAT SPRAY	0	
2425	11	ALGEMENE STOOR - CALEDON	1810	CATIONIC65% PREMIX GRADE 200LT	0	
2425	11	ALGEMENE STOOR - CALEDON	1815	CEMENT BLOCKS 140MM	697	
2425	11	ALGEMENE STOOR - CALEDON	1820	CEMENT BLOCKS 190MM	0	
2425	11	ALGEMENE STOOR - CALEDON	1825	CEMENT BUILDING	0	
2425	11	ALGEMENE STOOR - CALEDON	1850	KRS65% (JETPATCHER)	0	
2425	11	ALGEMENE STOOR - CALEDON	1870	REJUVENATOR (JETPATCHER)	0	
2425	11	ALGEMENE STOOR - CALEDON	2120	CONCRETE STONE 13MM	482	
2425	11	ALGEMENE STOOR - CALEDON	2125	CONCRETE STONE 19MM	455	
2425	11	ALGEMENE STOOR - CALEDON	2576	WINDOW STAY BIGGS 200MM	0	
2425	11	ALGEMENE STOOR - CALEDON	2578	ACCENT SLIDING STAY/BIGGS 270M	43	
2425	11	ALGEMENE STOOR - CALEDON	2585	CRUSHER DUST	664,74	
2425	11	ALGEMENE STOOR - CALEDON	2590	RALUMAC	120,57	
2425	11	ALGEMENE STOOR - CALEDON	3171	FILLING	422,12	
2425	11	ALGEMENE STOOR - CALEDON	3172	TOP SOIL	0	
2425	11	ALGEMENE STOOR - CALEDON	3535	G4 BASE COURSE	289,43	
2425	11	ALGEMENE STOOR - CALEDON	3540	G5 BASE COURSE	404,22	
2425	11	ALGEMENE STOOR - CALEDON	3596	WHITE OIL PAINT 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	3597	CALICO WATER PAINT - 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	3598	BRILLIANT GREEN OIL PAINT 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	3634	FLOOR PAINT - 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	3637	LOW SHEEN -LIGHT PINK- 20 L	1	
2425	11	ALGEMENE STOOR - CALEDON	3638	LOW SHEEN- DARK PINK-20L-S1515	0	
2425	11	ALGEMENE STOOR - CALEDON	3639	GLOSS ENAMEL CALICO- 20L	1	
2425	11	ALGEMENE STOOR - CALEDON	3649	GLOSS ENAMEL WHITE- 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	3670	GULLY FRAME ONLY H/DUTY 8A	7	

2425	11	ALGEMENE STOOR - CALEDON	3840	HYDRATED LIME WHITE 25KG	0	
2425	11	ALGEMENE STOOR - CALEDON	3990	KERBS BK1 (300MM)	0	
2425	11	ALGEMENE STOOR - CALEDON	3995	KERB BK 1 1M	6	
2425	11	ALGEMENE STOOR - CALEDON	4000	KERBS C1 (1M)	27	
2425	11	ALGEMENE STOOR - CALEDON	4001	INLET KERB BK1 1M	5	
2425	11	ALGEMENE STOOR - CALEDON	4005	KERB CK 5 1M	42	
2425	11	ALGEMENE STOOR - CALEDON	4015	EDGING E1 1M	0	
2425	11	ALGEMENE STOOR - CALEDON	4775	CONCRETE MANHOLE RINGS 250MM X 1000MM	17	
2425	11	ALGEMENE STOOR - CALEDON	4780	TYPE 5 FIRE HYDRANT BOX M/D COVERS	2	
2425	11	ALGEMENE STOOR - CALEDON	4785	TYPE 5 FIRE HYDRANT BOX M/D FRAME	2	
2425	11	ALGEMENE STOOR - CALEDON	4786	CONCRETE MANHOLE RINGS 1000MM X 500MM	8	
2425	11	ALGEMENE STOOR - CALEDON	4793	GULLY 8A COVER ONLY GRIT	2	
2425	11	ALGEMENE STOOR - CALEDON	4795	8A Gully Grate H/D	0	
2425	11	ALGEMENE STOOR - CALEDON	4796	MANHOLE FRAMES ONLY POlYMER 9D	10	
2425	11	ALGEMENE STOOR - CALEDON	4797	MANHOLE FRAME 4A POLYMER M/D	1	
2425	11	ALGEMENE STOOR - CALEDON	4798	MANHOLE FRAME ONLY POLYMER 14A	1	
2425	11	ALGEMENE STOOR - CALEDON	4799	MANHOLE COVER(ONLY)POLYMER 14A	0	
2425	11	ALGEMENE STOOR - CALEDON	4966	MANHOLE COVER ONLY M/D 1A	0	
2425	11	ALGEMENE STOOR - CALEDON	4977	MANHOLE COVER ONLY M/D 9B	6	
2425	11	ALGEMENE STOOR - CALEDON	4978	POLYMER 9E FRAME	0	
2425	11	ALGEMENE STOOR - CALEDON	4979	MANHOLE COVER (ONLY) TYPE 9E	0	
2425	11	ALGEMENE STOOR - CALEDON	4993	PLASTER PRIMER 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	4997	MARSHY HABITAT 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	4998	POLYMER COVER ONLY 4A	4	
2425	11	ALGEMENE STOOR - CALEDON	4999	MANHOLE COVER 520 X 670 M/D	4	
2425	11	ALGEMENE STOOR - CALEDON	5000	1A POLYMER FRAME M/D ONLY	0	
2425	11	ALGEMENE STOOR - CALEDON	5021	BITUMAN ALLUMINIAM PAINT 20L	4	
2425	11	ALGEMENE STOOR - CALEDON	5026	SCANDINAVIA RICH 20L ACRYLIC	0	
2425	11	ALGEMENE STOOR - CALEDON	5027	SCANDIVANIA TENDER 20L ACRYLIC	0	
2425	11	ALGEMENE STOOR - CALEDON	5028	TWISTED BAMBOO 2	0	
2425	11	ALGEMENE STOOR - CALEDON	5029	ACRYLIC PVA 20L WHITE	0	
2425	11	ALGEMENE STOOR - CALEDON	5031	EPICON GREY - 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5032	OLYMPIA FINE TILE RED - 20L	2	
2425	11	ALGEMENE STOOR - CALEDON	5034	WADOC BRICK STONE SEALER 20L	1	
2425	11	ALGEMENE STOOR - CALEDON	5040	PAINT ROADMARKING BLACK 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	5043	PLASCON DAMP SEAL 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5046	OGRADY'S BUTIMEN ALL SILVER-5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5051	ROAD MARKING YELLOW 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	5052	ROAD MARKING RED 20L	0	
2425	11	ALGEMENE STOOR - CALEDON	5053	ROAD MARKING WHITE 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5054	ROADMARKING 5L BLACK	2	
2425	11	ALGEMENE STOOR - CALEDON	5055	PAINT ROADMARKING YELLOW 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5056	ROAD MARKING PAINT RED 5L	0	2
2425	11	ALGEMENE STOOR - CALEDON	5060	PAINT ROOF CHARCOAL	1	
2425	11	ALGEMENE STOOR - CALEDON	5066	OLYMPIA ROAD MARKING BLACK 20L	1	
2425	11	ALGEMENE STOOR - CALEDON	5070	PAINT UNDERCOAT WHITE	1	
2425	11	ALGEMENE STOOR - CALEDON	5071	Cliff edge 20l pva paint	0	
2425	11	ALGEMENE STOOR - CALEDON	5077	PAINT SAN MARCOS	0	
2425	11	ALGEMENE STOOR - CALEDON	5085	TEAK WOODGLOW 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5132	JEYES FLUID 5L	7	10
2425	11	ALGEMENE STOOR - CALEDON	5133	PINE DISINFECTANT 5L	0	
2425	11	ALGEMENE STOOR - CALEDON	5516	QDP PRIME 200L	6	
2425	11	ALGEMENE STOOR - CALEDON	5517	COLD PRIME	0	
2425	11	ALGEMENE STOOR - CALEDON	5616	MUCH MIX BAGS (30KG)	0	
2425	11	ALGEMENE STOOR - CALEDON	5640	REFUSE BAGS BLACK	0	
2425	11	ALGEMENE STOOR - CALEDON	5670	BLACK REFUSE BAGS PER BALE (30 X 15=450 BAGS)	5	
2425	11	ALGEMENE STOOR - CALEDON	5690	ROAD STONE 13MM	134	
2425	11	ALGEMENE STOOR - CALEDON	5701	ROADSTONE 6.7MM	287,46	
2425	11	ALGEMENE STOOR - CALEDON	6415	SQUARE M/D 600X600MM TYPE 9B	7	
2425	11	ALGEMENE STOOR - CALEDON	6745	THINNERS 5L	4	
2425	11	ALGEMENE STOOR - CALEDON	6747	PVA DULUX LOW SHEEN 5L	2	
2425	11	ALGEMENE STOOR - CALEDON	6999	Safety gate Lock Set	4	
2425	11	ALGEMENE STOOR - CALEDON	7005	POLE PINE 80-99 X 2.7M	0	
2425	11	ALGEMENE STOOR - CALEDON	7010	PURLIN 76 X 50 X 3M	0	
2425	11	ALGEMENE STOOR - CALEDON	7015	PLASTIC BLK 3M X 15M 250MICRON/ROLL	0	
2425	11	ALGEMENE STOOR - CALEDON	7020	NAILS R/W 100MM 500G		

2425	11	ALGEMENE STOOR - CALEDON	7025	NAILS R/W 75MM 500G	0	
2425	11	ALGEMENE STOOR - CALEDON	7035	ROOFSHEET CORRUGATED IRON 0.27 X 3M	0	
2425	11	ALGEMENE STOOR - CALEDON	7395	DOOR LOCK SET (2 LEVER)	0	
2425	11	ALGEMENE STOOR - CALEDON	7411	3 LEVER MORTICE LOCKSET	0	
2425	11	ALGEMENE STOOR - CALEDON	7422	HAMMER NAILS 6MMX40MM	0	
2425	11	ALGEMENE STOOR - CALEDON	7445	NAILS CLOUT 32MM 500G	0	

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	COUNT
2425	12	ELEKTRISITEIT STOOR - CALEDON	45	A-FRAMES STRAIN 1.03 / 6768	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	51	ACSR LINE SPLICE SQUIRREL/FOX	8	
2425	12	ELEKTRISITEIT STOOR - CALEDON	52	CONTACTOR LOVATO BF 36 10A 12.5KW AT 400V (AC3)	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	53	EXTERNAL AUX CONTACT BLOCK	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	54	LOVATO THERMAL OVERLOAD RELAY	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	55	CONTACTOR 3 PHASE 41kW (IEC 60947)	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	56	NON TENSION JOINT 4 POINT IM	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	57	INSULATOR SILICONE 10KV	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	58	NON TENSION TAP CONNECTOR	21	
2425	12	ELEKTRISITEIT STOOR - CALEDON	59	EYE NUT HOG M20	22	
2425	12	ELEKTRISITEIT STOOR - CALEDON	79	AUTOMATIC LINE SPLICE	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	80	ARRESTORS SURGE	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	82	SHACKLE STRAIGHT PIN TYPE 70KN	29	
2425	12	ELEKTRISITEIT STOOR - CALEDON	83	ACSR LINE SPLICE SQUIRREL/FOX	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	84	NON TENSION TAP CONNECTOR TOFF	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	87	AP 1 POLE BOX	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	88	AP 2 POLE BOX	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	90	BACK PLATE FOR READY BOARDS	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	91	READYBOARD WITH LIGHTS CBI	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	121	400 WATT BALLAST METAL/HALIDE	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	149	BALLAST 70W HPS 230-240V	31	
2425	12	ELEKTRISITEIT STOOR - CALEDON	150	BALLAST 80W MV	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	151	BALLAST 125W MV	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	152	BALLAST 250W HPS	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	154	BALLAST 150W HPS	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	156	BALLAST 100W HPS	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	157	INTERNAL IGNITOR 2000W/400V	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	180	BATTERY-AAA PENLIGHT 1.5V DURA	40	
2425	12	ELEKTRISITEIT STOOR - CALEDON	181	BATTERY PENLITE AA	142	122
2425	12	ELEKTRISITEIT STOOR - CALEDON	182	BATTERY SIZE D 1.5V	21	
2425	12	ELEKTRISITEIT STOOR - CALEDON	185	BATTERY-9V 6LR61	76	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4862	Industrial Energy Demand Meter & LTE Modems	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	936	RCAB 4120 BOOTS 11KV	7	
2425	12	ELEKTRISITEIT STOOR - CALEDON	939	RICS BOOTS RAYCHEM 11KV	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1070	BOWL - DEFUSER ACRYLIC	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1073	STREET LIGHT GRIT	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1080	11.7m Stepped Galvanized Streetlight Poles	27	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1127	Breaker MCB 5A 1Pole White handle 3kA	12	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1170	Light Emitting Diode (LED) Streetlight Luminaires 3	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1171	CAB 100 DEAD END THIMBLE ALLOY	17	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1172	32WATT LED STREETLIGHT BEKA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1173	66WATT LED STREETLIGHT BEKA	26	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1174	NON TENSION JOINT 4 POINT IMD	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1175	9.2M GALVANIZED POLES	17	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1176	100WATT LED STREETLIGHT BEKA	34	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1177	STREETLIGHT - POST TOP	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1178	131WATT LED STREETLIGHT BEKA	50	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1179	216WATT HIGHMAST LED STREETLIGHT BEKA	15	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1180	11.7M GALVANIZED POLES	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1181	OUTREACH-1M FOR WOODEN POLES	12	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1182	OUTREACH 500MM -WOODEN POLES	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1183	Luminaire Post top Model AA-HT 40-03 Acrilic Art	8	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1184	Luminaire Model AA-CBF Flair art 45-03 Acrilic Art	8	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1185	37WATT POST TOP STREETLIGHTS	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1186	POLE BRACKET BLACK	20	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1187	HT FUSE MOUNTING BRACKETS	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	11900	7.2M STEPPED STREETLIGHT GALVANIZED POLES	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1200	CIRCUIT BREAKER TP 200 A J25S	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1231	BREAKER 40 A S/POLE 5KA CB + SHROUD	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1235	BREAKER 30A SF3 G3 CURVE 2 5KA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1237	BREAKER 30A SF3 CURVE 1 6KA	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1238	L20B 250A 20KA CIRCUIT BREAKER	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1239	L20B 300A 20KA 3P CIRCUIT BR	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1241	K25D 250A 25KA 3P CIRCUIT BRE	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1244	BREAKER 100A 6KA QF-1 ORANGE	7	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1245	BREAKER 100A SF1 CURVE 1 6KA	14	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1246	BREAKER 63A SF1 CURVE 1 6KA	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1249	BREAKER J25S 150A 25KA SF3	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1250	BREAKER 10A SF1 CURVE 2 5KA	38	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1251	BUSSMAN H.R.C FUSE LINK 400A	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1252	J25S 25KA 100A 3P BREAKER	3	

2425	12	ELEKTRISITEIT STOOR - CALEDON	1253	BREAKER J25S 125A SF3	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1254	BREAKER J25S 175A 25KA SF3	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1261	BUSSMAN H.R.C FUSE 315A	7	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1262	BUSSMAN H.R.C FUSE 250A	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1263	BUSSMAN H.R.C FUSE 200A	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1264	BUSSMAN H.R.C FUSE 160A	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1265	BREAKER 15A SF3 CURVE 2 6KA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1266	BUSSMAN H.R.C FUSE 125A	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1267	BUSSMAN H.R.C FUSE LINK 80A	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1268	BUSSMAN H.R.C FUSE LINK 63A	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1269	BUSSMAN H.R.C FUSE LINK 35A	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1270	BUSSMAN H.R.C FUSE LINK 32A	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1272	BUSSMAN H.R.C FUSE 6A	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1273	BUSSMAN H.R.C FUSE 4A	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1280	IPC CONNECTORS 16-95 / 1.5-10MM	40	39
2425	12	ELEKTRISITEIT STOOR - CALEDON	1281	PIERCING CONNECTORS IPC PC4WP1F 50-185/6-35MM	176	161
2425	12	ELEKTRISITEIT STOOR - CALEDON	1283	PIERCING CONNECTORS IPC PC1WP1F 25-95 / 1.5-10MM	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1287	A.B.C LV SUSPENSION ASSEMBLY	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1288	A.B.C LV SUSPENSION STRAP E PS	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1289	M16 PIGTAIL BOLT	24	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1291	DEAD END CLAMP TYPE 2X16-35MM	101	40
2425	12	ELEKTRISITEIT STOOR - CALEDON	1292	CBT Q52MM Q CLAMP	17	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1293	M20 EYE BOLT NUTS WASHERS	45	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1295	BREAKER 60A QF163 ORANGE	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1296	BREAKER 60A SF 1 CURVE 2 5KA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1298	BREAKER 40A SF3 CURVE 1 6KA	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1301	CRIMP ALUMINIUM VERSA LUG AL-3	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1303	BI METAL SHEAR/OFF FERRULE 35-150	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1306	BI METAL SHEAR OFF LUGS 25/95	36	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1307	BI METAL SHEAR OFF LUG 35/150	33	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1308	BI METAL SHEAR/OFF FERRULE 25	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1310	BREAKER 80A-50HZ C1 (3POLE ORANGE HANDLE 5KA+SHROUD	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1316	BREAKER 100A SF3 CURVE 2 6KA	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1317	BREAKER SF1 CURVE 2 6KA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1318	BREAKER SF1-G3 80A WHITE	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1319	BREAKER 50A SF1 CURVE 2 6KA	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1320	Breaker MCB 50A 1Pole Orange handle 6kA	12	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1330	BREAKER MOULD CASE 500A LG 603	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1336	BREAKERS 30A SFI CURVE 1 6KA	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1338	BREAKERS 30A SFI-G3	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1340	BREAKER MOULD CASE 600 A L20B	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1366	CABLE 10MM BARE COPPER	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1370	BREAKERS CIRCUIT 50A QF-1 G3	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1375	BREAKERS MCB 5A SF3 CURVE 2	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1416	SOLID CENTRE FERREL 25MM	14	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1417	FERRULE CRIMP 35MM SOLID CENTRE	20	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1419	CABLE 95mm² x 3 CORE 11KV/CU/PLC	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1420	35mm²x3 Cu PILC DSTA T19 Cable	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1421	CABLE 50mm² x 3 CORE 11KV/CU/PLC	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1422	BAND IT BUCKLES 12.70MM	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1423	BAND IT 12.70 X 0.76MM STRAPPING	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1424	BI METAL FERRULE BLOCK SOLID/C 25/95 AL	29	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1450	6.35/11kv MEDIUM VOLTAGE CABLE 185X3 PILC CORE CU	15	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1475	CABLE 120 X 4 CORE AL PVC SWA	88	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1480	CABLE 95 MMX4 CORE AL SWA PVC	211	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1481	CABLE WELDING SINGLE CORE 120mm	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1482	CABLE WELDING SINGLE CORE 95mm	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1483	CABLE WELDING SINGLE CORE 70mm	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1486	CABLE BUNDEL ABC 25MM X 2 CORE	590	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1490	CABLE 16mmX2 CORE PVC SWA SANS 1507	297	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1495	CABLE 16MMX4CORE CU SANS 1507	242	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1555	CABLE 4 MM X 3 CU PVC SWAC	446	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1565	CABLE 50MMX4 CORE AL PVC SWA	295	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1580	CABLE 70MMX4 CORE PVC SWA ALU	299	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1590	CABLE 150MMX4 CORE PVC SWA ALU	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1605	CABLE AIRDAC 10 MM + 2 PILOTS	488	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1606	CABLE 95X4 AL PVC SWA SANS	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1610	CABLE 25MM CUX3 PILC T19 11KV	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1611	END CAP 35/15	56	55
2425	12	ELEKTRISITEIT STOOR - CALEDON	1617	END CAP 55/25	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1618	CABLE END CAP 40/16	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	1619	END CAP 75/32MM	1	

2425	12	ELEKTRISITEIT STOOR - CALEDON	1623	LINE SPACERS 10.5 - 12.0MM	7	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1631	BREAKOUT BOOT EN4 90/40-180	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1632	CABLE END CAP 75/30	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1633	BREAKOUT BOOT TEN4 36/18	7	4 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1634	BREAKOUT BOOT 26/53/239	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1698	CABLE TIES 7.6 X 390 PACK 100	5	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1699	CABLE TIES 390 X 4.6MM BLACK	32	60 30 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1720	CAPASITOR 14UF 450V	16	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1721	POLE LINE POST INSULATOR 22KV	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1722	CAPASITOR 45UF 250V	5	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1897	BALLAST 58W 230V	16	14 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1898	BALLAST 36W 230V	7	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1965	CLAMP PG AL-CU 35-240	14	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1966	PARRALLEL GROOVE CLAMPS	25	19 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	1978	PRE INSULATED BIMETAL LUGS	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2000	LED Florescent starters	50	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2027	CRADLE SUSPENSION CLAMP 40KN	8	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2060	LINE TAP 25 MM	51	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2065	LINE TAPS 35MM	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2070	LINE TAPS 50MM	7	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2075	LINE TAPS 70MM	20	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2081	LINE TAPS 16MM	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2091	NON TENSION TAP CONNECTOR TOFF	17	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2151	SCREW PIGTAIL	40	30 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2152	SET SCREW ASSEMBLEY M20	3	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2181	CONNECTORS PRATLEY NO 2	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2182	CONNECTORS PRATLEY NO 3	50	30 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2184	CONNECTORS PRATLEY SLEEVE NO 3	31	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2186	CONNECTORS PRATLEY NO 2 SLEEVE	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2620	DANGER TAPE:300MMX60MIC-15KG	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2625	DEAD END RED AL	60	61 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2635	DEAD END BLUE AL	32	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2645	DEAD END BLACK AL	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2665	DEAD ENDS ANCHOR WIRE BROWNE	9	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2679	EARTH KIT PILC 12KV 3C 16-35	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2691	ALU SPLICE RED	19	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2692	ALU SPLICE BLUE	29	28 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2693	ALU SPLICE YELLOW	30	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2765	END CAP 20/8	23	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2768	BREAKOUT BOOT 60-25-9	3	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2769	BREAKOUT BOOT EGL4 90/36	6	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2793	BREAKOUT BOOT TEN2 30/8	7	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2796	EYE BOLT M20	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2801	FERRULE CRIMPING 10MM COPPER	600	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2805	FERRULE CRIMPING 120 MM AL	50	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2806	FERRULE CRIMPING 120MM CU	20	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2810	FERRULE CRIMPING 150 MM AL	9	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2811	FERRULE CRIMPING 150 MM CU	14	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2816	FERRULE CRIMPING 16 MM COPPER	370	348 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2820	FERRULE CRIMPING 185 MM AL	9	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2821	FERRULE CRIMPING 185 MM CU	16	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2824	FERRULLE CRIMPING 2.5MM CU	50	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2825	LUG CRIMPING 2.5MM X 6MM CU	4	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2830	FERRULE CRIMPING 240 MM AL	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2836	FERRULE CRIMPING 25 MM CU	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2841	FERRULE CRIMPING 35 MM CU	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2851	FERRULE CRIMPING 4 MM CU	0	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2855	FERRULE CRIMPING 50 MM AL	120	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2865	FERRULE CRIMPING 70 MM AL	112	113 ✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2866	FERRULE CRIMPING 70 MM CU	44	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2870	FERRULE CRIMPING 95 MM AL	145	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2871	FERRULE CRIMPING 95 MM CU	105	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2880	FERRULE PREINSULATED MJPT 25	22	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2884	FERRULES PREINSULATED MJPT 35	13	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2885	LUG PREINSULATED MJPT 35	3	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2886	FERRULE PREINSULATED MJPT 50	14	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2887	NON TENSION TAP CONNECTOR TOFF	6	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2888	LINE SPLICE ACASIA/SQUIRREL	8	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2889	ACR LINE SPLICE PINE/MINK 9.27	6	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2890	LUG PREINSULATED CPTUA 54 BLAC	10	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2891	LUG PREINSULATED CPTAU 50 YELL	16	✓
2425	12	ELEKTRISITEIT STOOR - CALEDON	2925	LUG ALU/COPP MINK/HARE 7.5-15.	10	4 ✓

9/1 AB WS

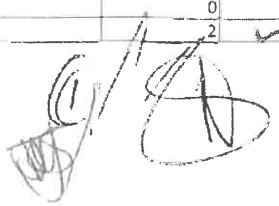
2425	12	ELEKTRISITEIT STOOR - CALEDON	2926	LUG ALU/COPP SQ/FOX 6.3-9MM	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	2931	FLOOD LIGHT 400W HPS -NARROW	0
2425	12	ELEKTRISITEIT STOOR CALEDON	2951	LIGHT FITTING 250W(SIDE ENTRY)	3
2425	12	ELEKTRISITEIT STOOR - CALEDON	2959	LIGHT FITTING BEKA LUX 100WHPS	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	2991	DIFFUSER - 250W-BEKA LIGHTS	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3000	LIGHT FITTING BEKA SUN 400WHPS	0
2425	12	ELEKTRISITEIT STOOR CALEDON	3032	400 WATT STARTER	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3033	STARTERS-STAR DELTA 35KW	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3040	FLUORESCENT STARTERS 4-80w	46
2425	12	ELEKTRISITEIT STOOR - CALEDON	3061	LAMP E-SAVER PL 9W/849 G23	20
2425	12	ELEKTRISITEIT STOOR - CALEDON	3062	LAMP CANDLE LED 40W B22	20
2425	12	ELEKTRISITEIT STOOR - CALEDON	3063	LAMP 12D FLUORESCENT 16W COOL WHITE 2 PIN	15
2425	12	ELEKTRISITEIT STOOR - CALEDON	3064	LAMP HPL-N 400W E 40 ELIPTICAL	12
2425	12	ELEKTRISITEIT STOOR - CALEDON	3085	FUSE STRIKER PIN 11KV 100 AMP	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3090	FUSE STRIKER PIN 11KV 40 AMP	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3091	FUSE STRIKER PIN 11KV 50A 255M	17
2425	12	ELEKTRISITEIT STOOR - CALEDON	3092	FUSE STRIKER PIN 11KV 45A 255M	9
2425	12	ELEKTRISITEIT STOOR - CALEDON	3094	FUSE STRIKER PIN 11KV 63A 255M	3
2425	12	ELEKTRISITEIT STOOR - CALEDON	3097	CLAMP STR 10-16 AIRDAC 3097 D3067 R13 SAP	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3098	ANTI-CLIMBING DEVICE GALV ST 3036	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3106	FUSE STRIKER PIN 11KV 125A 270MM	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3107	STRIKER PIN FUSE 35.5A	8
2425	12	ELEKTRISITEIT STOOR - CALEDON	3108	FUSE STRIKER PIN 11KV 48A 255M	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3109	FUSE STRIKER PIN 11KV 36A 255M	7
2425	12	ELEKTRISITEIT STOOR - CALEDON	3309	SOLID LINK MV 200A -SIDE PINS	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3311	LV A.B.C FUSE SWITCH FS-160	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	3312	SOLID LINK MV 200A-ROUND HEAD	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3335	FUSE LINK 10A TYPE K	11
2425	12	ELEKTRISITEIT STOOR - CALEDON	3340	FUST LINK 20A TYPE K	7
2425	12	ELEKTRISITEIT STOOR - CALEDON	3345	FUSE LINK 25A TYPE K	10
2425	12	ELEKTRISITEIT STOOR - CALEDON	3350	FUSE LINK 30A TYPE K	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	3355	FUSE LINK 40A TYPE K	19
2425	12	ELEKTRISITEIT STOOR - CALEDON	3360	FUSE LINK 50A TYPE K	49
2425	12	ELEKTRISITEIT STOOR - CALEDON	3365	FUSE LINK 65A TYPE K	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3370	FUSE LINK 80A TYPE K	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3375	FUSE LINK 100A TYPE K	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3526	MV DROP OUT CUT OUT FUSE 24KV	9
2425	12	ELEKTRISITEIT STOOR - CALEDON	3527	MV DROP OUT CUT OUT FUSE 12-24	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3528	BALL FLOAT SWITCH SF 13	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3542	COMPRESSION GLAND CCG NO.0	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3546	GLAND CABLE CCG NO.1	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3551	GLAND CABLE CCG NO.0	3
2425	12	ELEKTRISITEIT STOOR - CALEDON	3552	GLAND CABLE CCG NO.2 + SHROUDS	13
2425	12	ELEKTRISITEIT STOOR - CALEDON	3561	GLAND COMPRESSION NO.2 CCG	43
2425	12	ELEKTRISITEIT STOOR - CALEDON	3580	GLAND CABLE CCG NO.3 + SHROUD	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3595	GLANDS NO 6 PRATLEY + SHROUDS	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	3605	LAMP LED TUBE T8 24W/6000K 1.5M	28
2425	12	ELEKTRISITEIT STOOR - CALEDON	3607	LAMP HPS 70W E27 INT IGN	24
2425	12	ELEKTRISITEIT STOOR - CALEDON	3608	MV LAMP 80W E27 HPS OSRAM	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3609	LAMP HPS 250W E40 ELLIPTICAL	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3610	LAMP LED TUBE T8 18W/6000K 1.2M	50
2425	12	ELEKTRISITEIT STOOR - CALEDON	3611	GLOBE 100W HPS E40	57
2425	12	ELEKTRISITEIT STOOR - CALEDON	3614	LAMP E/SAV COOL WHITE ES27 40W 240 VOLT	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3617	GLOBES;OSRAM 125W	120
2425	12	ELEKTRISITEIT STOOR - CALEDON	3622	GLOBES;PHILIPS 250W/E40	27
2425	12	ELEKTRISITEIT STOOR - CALEDON	3623	GLOBES; 100W/E40	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	3624	GLOBES;PHILIPS 150W/220	108
2425	12	ELEKTRISITEIT STOOR - CALEDON	3628	LAMP ML 160W/220 E27	84
2425	12	ELEKTRISITEIT STOOR - CALEDON	3629	GLOBES; 150W/E40	80
2425	12	ELEKTRISITEIT STOOR - CALEDON	3695	HOLDER BEKA PORCELAIN GES	29
2425	12	ELEKTRISITEIT STOOR - CALEDON	3696	HOLDER BEKA ES	2
2425	12	ELEKTRISITEIT STOOR - CALEDON	3882	INSULATION SPINDLE 89MM/M20	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3890	INSULATOR PORCELAIN STAY	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3891	STRAIN INSULATOR SILICONE 410M	10
2425	12	ELEKTRISITEIT STOOR - CALEDON	3930	INSULATOR SILICONE 410MM 22KV	12
2425	12	ELEKTRISITEIT STOOR - CALEDON	3960	JOINT HEATSHRINK 12KV 50-95MM WITH EARTH/KIT	6
2425	12	ELEKTRISITEIT STOOR - CALEDON	3961	JOINT HEATSHRINK 12KV 95-240MM WITH EARTH/KIT	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	3962	JOINT HEATSHRINK 12KV 50-95MM	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	3963	JOINT HEATSHRINK 12KV 185-300MM	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	3966	JOINT DURACAST LV P1	29
2425	12	ELEKTRISITEIT STOOR - CALEDON	3967	JOINT DURACAST LV P2-S	18
2425	12	ELEKTRISITEIT STOOR - CALEDON	3968	JOINT DURACAST LV P2.5	13

2425	12	ELEKTRISITEIT STOOR - CALEDON	3969	JOINT DURACAST LV P3	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	3973	JOINT DURACAST LV P5	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	3974	JOINT DURACAST LV P4	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	3976	JOINT DURACAST LV P3.5	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	3983	JOINT TERMINATION 185-300MM	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	3997	JOINT HEATSHRINK 11KV PILC 16-35 WITH EARTH/KIT	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4035	METER PLC, 3PH PREPAYMENT FOUR-WIRE	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4040	METER G3-PLC, 1PH PREPAYMENT TWO WIRE	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4042	POLE BOX ROUND BLACK SPB1	8	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4043	POLE MOUNTING BRACKETS-SPB1	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4045	KIOSK PREWIRED 9WAY D/D	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4046	KEYPAD L G	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4047	CUSTOMER INTERFACE UNIT PLC	29	41
2425	12	ELEKTRISITEIT STOOR - CALEDON	4050	KIOSK PREWIRED 6WAY D/D	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4051	KIOSK PREWIRED 12WAY D/D	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4065	K-CLAMPS CK16	29	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4066	K-CLAMPS CK20	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4067	K-CLAMPS CK26	12	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4068	K-CLAMPS CK32	17	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4069	K-CLAMPS CK40	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4071	K-CLAMPS CK58	23	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4075	UN INSULATED NEUTRAL JOINT 50N	10	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4076	UN INSULATED NEUTRAL JOINT 35N	13	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4077	TERMINATION HEATSHRINK IN DOOR 16-35MM 1200MM	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4080	TERMINATION INDOOR 12 KV 16-35MM 800 TAILS XLPE	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4086	JOINT HEATSHRINK 50-95 3C 11KV	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4088	TRANSITION JOINT (TRANSITION JOINT 12KV 16-50MM)	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4090	TERMINATION OD 16-35 1600TAILS	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4091	TERMINATION INDOOR 12KV 16-35MM-800TAILS PILC	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4092	JOINT HEATSHRINK 120-185 3C 11	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4093	TERMINATION OUTDOOR 12KV 120-185 1200TAILS PILC	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4095	TERMINATION OUTDOOR 12KV 16-35MM 1200MM TAILS PILC	7	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4102	TERMINATION OUTDOOR 12KV 16-35MM 1200MM TAILS PILC	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4110	TERMINATION ID 35-70 450 TAILS	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4120	KIT TERMINATION 50-95MM 11KV	4	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4125	TERMINATION ID 50-95 800 TAIL	9	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4126	TERMINATION INDOOR 12KV 50-95MM 800TAILS PILC	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4140	KIT TERMINATION 95 - 240 MM ID	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4165	TERMINATION ID 95-240 450 TAIL	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4181	TERMINATION OUTDOOR 12KV 50-95MM 1200MM TAILS PILC	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4222	LAMP 250 WATT	24	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4223	LAMP 400W GES HP SODIUM TUBULAR	72	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4224	LIGHT FITTING RVP351 E40 400W	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4231	GLOBE 240V 100W E27 CLEAR	20	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4250	LIGHT FITTING 70W HPS SIDE ENTRY	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4261	LAMP 400W MERCURY VAPOUR E40	19	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4334	GLOBE E/SAV E27 20W 240VOLT	55	51
2425	12	ELEKTRISITEIT STOOR - CALEDON	4337	TUBE FLUORESCENT T8 58W/865	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4341	GLOBE E/SAV C/WHITE E27 11W	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4342	GLOBE E/SAV C/WHITE B22 11W	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4344	TUBE FLOURECENT 36W/33LTD	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4346	TUBE FLOURECENT L36W/865	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4348	TUBE FLOURECENT-L36W / 640	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4349	TUBE FLOURECENT-L30W / 640	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4352	GLOBE MV E27 80W INTERNAL IGN	360	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4353	GLOBE MV E27 125W	64	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4354	GLOBE MV E27 160W SELF BALLAST	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4357	GLOBE E/SAV C/WHITE E27 20W	15	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4358	GLOBE E/SAV C/WHITE B22 20W	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4360	SHEAR OFF FERRULES 185MM	20	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4361	3M SCOTCHFIL INSULATING PUTTY	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4362	SHEAR OFF LUGS 95-240MM X 17MM	35	44
2425	12	ELEKTRISITEIT STOOR - CALEDON	4531	LINE TAPS:100MM	41	36
2425	12	ELEKTRISITEIT STOOR - CALEDON	4625	LUG CABLE 25MM X 6MM CU	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4630	LUG CRIMPING 25 X 8MM CU	29	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4640	LUG CRIMPING 120X12MM AL	34	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4641	LUG CRIMPING 120X12MM CU	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4642	LUG CRIMPING 120 X 10MM CU	21	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4645	LUG CRIMPING 10 X 8 MM CU	25	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4655	LUG CRIMPING 150X12MM AL	19	
2425	12	ELEKTRISITEIT STOOR - CALEDON	4661	LUG CRIMPING 16 X 12 MM CU	120	110
2425	12	ELEKTRISITEIT STOOR - CALEDON	4666	LUG CRIMPING 16X 8 MM CU	30	

2425	12	ELEKTRISITEIT STOOR - CALEDON	4667	LUG CRIMPING 16 X 10MM CU	10
2425	12	ELEKTRISITEIT STOOR - CALEDON	4668	LUG CRIMPING 16 X 6MM CU	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4670	LUG CRIMPING 185 X 12 MM CU	33
2425	12	ELEKTRISITEIT STOOR - CALEDON	4672	LUG CRIMPING 185 X 12MM AL	19
2425	12	ELEKTRISITEIT STOOR - CALEDON	4680	LUG CRIMPING 240 X 12 MM AL	25
2425	12	ELEKTRISITEIT STOOR - CALEDON	4690	LUG CRIMPING 25 X 10 MM AL	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	4691	LUG CRIMPING 25 X 10 MM CU	43
2425	12	ELEKTRISITEIT STOOR - CALEDON	4694	LUG CRIMPING 10MM X 12MM CU	159
2425	12	ELEKTRISITEIT STOOR - CALEDON	4695	LUG CRIMPING 10X12 MM CU	60
2425	12	ELEKTRISITEIT STOOR - CALEDON	4705	LUG CRIMPING 35 X 10 MM AL	24
2425	12	ELEKTRISITEIT STOOR - CALEDON	4706	LUG CRIMPING 35 X 10 MM CU	104
2425	12	ELEKTRISITEIT STOOR - CALEDON	4710	LUG CRIMPING 35 X 12 MM AL	31
2425	12	ELEKTRISITEIT STOOR - CALEDON	4711	LUG CRIMPING 35 X 12 MM CU	54
2425	12	ELEKTRISITEIT STOOR - CALEDON	4720	LUG CRIMPING 50X12MM AL	68
2425	12	ELEKTRISITEIT STOOR - CALEDON	4721	LUG CRIMPING 50X10MM CU	16
2425	12	ELEKTRISITEIT STOOR - CALEDON	4725	LUG CRIMPING 70 X 100MM AL	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4730	LUG CRIMPING 70 X 10MM AL	34
2425	12	ELEKTRISITEIT STOOR - CALEDON	4731	LUG CRIMPING 70 X 12 MM CU	54
2425	12	ELEKTRISITEIT STOOR - CALEDON	4736	LUG CRIMPING 95 X 12MM CU	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4737	LUG CRIMPING 95 X 12 AL	30
2425	12	ELEKTRISITEIT STOOR - CALEDON	4766	LUG CRIMPING 185 X 10MM CU	41
2425	12	ELEKTRISITEIT STOOR - CALEDON	4767	LUGS CRIMPING 185X10MM	21
2425	12	ELEKTRISITEIT STOOR - CALEDON	4768	LUGS CRIMPING 150X12MM CU	12
2425	12	ELEKTRISITEIT STOOR - CALEDON	4777	LUG CRIMPING 25 X 12MM CU	81
2425	12	ELEKTRISITEIT STOOR - CALEDON	4778	LUG CRIMPING 25 X 16MM CU	25
2425	12	ELEKTRISITEIT STOOR - CALEDON	4781	LUG CRIMPING 70 X 20MM CU	15
2425	12	ELEKTRISITEIT STOOR - CALEDON	4809	METER L G REMOTE 1 PHASE PLC	25
2425	12	ELEKTRISITEIT STOOR - CALEDON	4810	METER L G REMOTE 3 PHASE PLC S	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4811	METER L G 1 PHASE BS FOOTPRINT	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4813	BEC23(07) Single phase, common wallbase, combo mete	57
2425	12	ELEKTRISITEIT STOOR - CALEDON	4815	KEYPAD (wireless user interface unit)	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4817	METER L G PRE-PAID CASH POWER	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	4818	METER CONLOG BEC 62	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4819	METER L G CASH POWER RAIL	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	4830	METER ELECTRONIC 3 PHASE-3WIRE	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4831	METER ELECTRONIC 1PH CREDIT METER	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4850	Conlog BEC 23 common base wall unit	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4851	SINGLE PHASE, COMMON WALL BASE, COMBO METER	63
2425	12	ELEKTRISITEIT STOOR - CALEDON	4853	CONLOG ARIAL WMI	69
2425	12	ELEKTRISITEIT STOOR - CALEDON	4854	CONLOG BEC 32P METER	7
2425	12	ELEKTRISITEIT STOOR - CALEDON	4855	wBEC 44(09) Single phase, DIN rail, split wireless	45
2425	12	ELEKTRISITEIT STOOR - CALEDON	4856	L G POWERLINE FILTERS	49
2425	12	ELEKTRISITEIT STOOR - CALEDON	4857	FUSETEK 30A/600V FUSE HOLDERS	32
2425	12	ELEKTRISITEIT STOOR - CALEDON	4858	FUSE/NEUTRAL LINKS 10.3 X 38	20
2425	12	ELEKTRISITEIT STOOR - CALEDON	4859	TEST TERMINAL BLOCKS ENERMAX	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	4860	SINGLE PHASE, DIN RAIL, SPLIT WIRELESS METER	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4861	LOAD CONTROL UNITS	83
2425	12	ELEKTRISITEIT STOOR - CALEDON	4862	ENERMAX PLUS 3PH METER	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	4863	FUSE-LINK CYL 10X38MM 2A 500V	160
2425	12	ELEKTRISITEIT STOOR - CALEDON	4866	Single phase bulk Energy Demand meter	10
2425	12	ELEKTRISITEIT STOOR - CALEDON	5426	POLE STEEL STEPPED 13.7	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	5475	POLES BOSCHENMEER 6.5M	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	5476	POLES BOSCHENMEER 4.5M	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	5481	POLES CONCRETE 7.2 METER	4
2425	12	ELEKTRISITEIT STOOR - CALEDON	5482	POLES STEEL STEPPED 7.5M	1
2425	12	ELEKTRISITEIT STOOR - CALEDON	5492	POST TOP LUMINAIR 70W HPS	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	5606	DEAD ENDS-BLUE	17
2425	12	ELEKTRISITEIT STOOR - CALEDON	5608	DEAD ENDS RED	20
2425	12	ELEKTRISITEIT STOOR - CALEDON	5609	DEAD ENDS - YELLOW	59
2425	12	ELEKTRISITEIT STOOR - CALEDON	5612	RAPLOCK TIES RED	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	5613	RAPLOCK TIES BLACK	17
2425	12	ELEKTRISITEIT STOOR - CALEDON	5661	TIMER DIG 7 DAY 20A DUAL MNT	2
2425	12	ELEKTRISITEIT STOOR - CALEDON	5760	SADDLES 40MM GALV	34
2425	12	ELEKTRISITEIT STOOR - CALEDON	5838	SADDLES 20MM GALV	179
2425	12	ELEKTRISITEIT STOOR - CALEDON	5986	SADDLES 32MM GALV	31
2425	12	ELEKTRISITEIT STOOR - CALEDON	6090	SEAL LEAD 12.7MM DIA (METERS)	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	6091	SEAL WIRE (METERS)	5
2425	12	ELEKTRISITEIT STOOR - CALEDON	6584	DAY/NIGHT SW MA7 LR 100 15A 22MM MALE	49
2425	12	ELEKTRISITEIT STOOR - CALEDON	6585	DAY NIGHT SWITCH 20 A	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	6586	DAY NIGHT SWITCH ARB NEMA BASE	0
2425	12	ELEKTRISITEIT STOOR - CALEDON	6587	DAY NIGHT SWITCH ARB NEMA AR20	10
2425	12	ELEKTRISITEIT STOOR - CALEDON	6588	AR 20 NEMA BASE ONLY	16

2425	12	ELEKTRISITEIT STOOR - CALEDON	6592	STRIP CONNECTOR (16A)	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6593	STRIPP CONNECTOR TRIDONIC 10A	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6597	STRIP CONNECTOR (30A)	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6606	INSULATION TAPE BLACK	18	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6611	INSULATION TAPE BLUE	25	24
2425	12	ELEKTRISITEIT STOOR - CALEDON	6612	CONNECTOR PIERCING 25-95/25-95	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6617	PRATLEY RUBBER TAPE 3.2X34MMX1.6	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6618	TRANSFORMER POLE 315KVA	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6621	INSULATION TAPE RED	23	22
2425	12	ELEKTRISITEIT STOOR - CALEDON	6626	INSULATION TAPE WHITE NITTO	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6627	INSULATION TAPE YELLOW	30	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6791	ACRYLIC SHADE ROUND BOSCHENMER	6	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6792	HEXAGONAL SHADE BEKA POST TOP	11	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6793	RADIANT LIGHT JC27/22V/MV125	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6794	SOCKET FOR READY BOARDS-CBI	7	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6881	RECESS LIGHT FITTING 3 BAY	2	
2425	12	ELEKTRISITEIT STOOR - CALEDON	6882	LIGHT FITTING FLOURECENT 5FT	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7170	WIRE PVC 1.5 MM RED	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7171	WIRE PVC 1.5MM BLUE	100	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7173	WIRE PVC 1.5MM YELLOW	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7175	WIRE PVC 1.5 MM WHITE	100	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7180	WIRE PVC 1.5MM BLACK	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7185	WIRE PVC 1.5MM GREEN	300	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7190	WIRE PVC 10 MM BLACK	236	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7210	WIRE PVC 16MM RED	225	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7215	WIRE PVC 16MM BLACK	45	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7220	WIRE PVC 16MM BLUE	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7226	ITRON STS PLC KEYPAD	1	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7230	WIRE PVC 16MM RED	39	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7231	CONLOG WEX	5	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7235	WIRE PVC 16MM YELLOW	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7275	WIRE PVC 4 MM BLACK	65	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7276	WIRE PVC 4 MM -RED	180	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7406	BREAKER MCB 25A	0	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7407	CONTACTER 18A /7.5 KW 230V	31	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7408	18A/7.5KW LOVATO COIL ONLY BF 18 10	3	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7409	NON TENSION JOINT 4.5MM-9MM	30	29
2425	12	ELEKTRISITEIT STOOR - CALEDON	7410	TAP CONNECTOR T-OFF 9MM 15MM	27	
2425	12	ELEKTRISITEIT STOOR - CALEDON	7412	BREAKER CBI MCB 10AMP QF1	0	

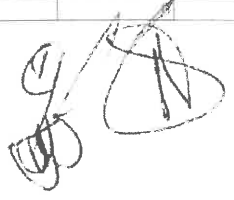
FY_YEAR	STOR_CODE	STOR_DESCRIPTION	ITEM_NUMBER	ITEM_DESCRIPTION	QTY_BALANCE	Col 7
2425	13	WATER STOOR - CALEDON	13	ADAPTOR AC-PVC 63MM CLASS12	1	✓
2425	13	WATER STOOR - CALEDON	15	ADAPT CL12 63MM PVC TO 50MM AC	0	✓
2425	13	WATER STOOR - CALEDON	20	ADAPT CL12 75MM PVC TO 75MM AC	11	✓
2425	13	WATER STOOR - CALEDON	25	ADAPT CL12 90MM PVC T 100MM AC	0	✓
2425	13	WATER STOOR - CALEDON	26	CONNECTOR 90MM	9	
2425	13	WATER STOOR - CALEDON	27	PVC ADAPTOR 250MM	2	✓
2425	13	WATER STOOR - CALEDON	30	ADAPT CL12 110MM TO 90MM AC	0	
2425	13	WATER STOOR - CALEDON	33	PLASSON ADAPTORS MALE 25X25MM	54	55
2425	13	WATER STOOR - CALEDON	34	Reducer compression 63x40mm	6	✓
2425	13	WATER STOOR - CALEDON	35	ADAPT CL12 160MM TO 150MM AC	9	
2425	13	WATER STOOR - CALEDON	36	Coupler compression 63mm	6	
2425	13	WATER STOOR - CALEDON	37	ADAPTOR 50 AC TO 63 AC	2	✓
2425	13	WATER STOOR - CALEDON	38	ADAPTOR 50 PVC TO 63 AC	0	
2425	13	WATER STOOR - CALEDON	40	ADAPT CL12 200MM TO 200MM AC	3	1
2425	13	WATER STOOR - CALEDON	41	ADAPT 90 AC TO 110 PVC	1	✓
2425	13	WATER STOOR - CALEDON	42	COMPRESSION ADAPTOR 25 X 3/4 MI	4	✓
2425	13	WATER STOOR - CALEDON	43	Comp Adaptor 25 x 3/4 Female	0	✓
2425	13	WATER STOOR - CALEDON	44	ADAPTOR 75 PVC TO 63 AC	5	✓
2425	13	WATER STOOR - CALEDON	48	CONNECTOR 63MM	21	✓
2425	13	WATER STOOR - CALEDON	61	AIR VALVE 25MM	0	✓
2425	13	WATER STOOR - CALEDON	103	BALLVALE 25MM	6	✓
2425	13	WATER STOOR - CALEDON	158	BALL TAP 15MM	7	✓
2425	13	WATER STOOR - CALEDON	159	BALL VALVE 22MM	2	✓
2425	13	WATER STOOR - CALEDON	160	22MM BALL TAP F X M	0	✓
2425	13	WATER STOOR - CALEDON	161	BALL VALVE 15MM PVC	89	86
2425	13	WATER STOOR - CALEDON	162	BALL VALVE 22MM PVC	59	60
2425	13	WATER STOOR - CALEDON	171	CONNECTOR 315MM	1	✓
2425	13	WATER STOOR - CALEDON	222	TOUCH TOKEN- BLUE PRE-PAID	0	✓
2425	13	WATER STOOR - CALEDON	225	CONTROL BOX DWD PIGGY BACK	0	✓
2425	13	WATER STOOR - CALEDON	226	ISOLATING LATCH VALVE	0	✓
2425	13	WATER STOOR - CALEDON	240	15MM CONVENTIONAL WATER METER	0	✓
2425	13	WATER STOOR - CALEDON	241	PLUMSET SEAL PAN WAX RING N	1	
2425	13	WATER STOOR - CALEDON	265	25MM CONVENTIONAL WATER METER	0	✓
2425	13	WATER STOOR - CALEDON	269	20MM CONVENTIONAL WATER METER	0	✓
2425	13	WATER STOOR - CALEDON	270	Water Management Device (Control Device)	0	✓
2425	13	WATER STOOR - CALEDON	271	15MM WDM WATER METER (SMART METER)	1	✓
2425	13	WATER STOOR - CALEDON	272	50MM FLANGE BULK METER T16	2	✓
2425	13	WATER STOOR - CALEDON	274	50MM WDM BULK WATER METER	0	✓
2425	13	WATER STOOR - CALEDON	276	REPLACEMENT BATTERY (SMART WATER METER)	0	✓
2425	13	WATER STOOR - CALEDON	386	UNITWIST GARDEN TAP 15MM 1/2	0	✓
2425	13	WATER STOOR - CALEDON	387	FLUSHPIPE BUNG RUBBER	9	✓
2425	13	WATER STOOR - CALEDON	1434	PLASTIC CISTERN	0	
2425	13	WATER STOOR - CALEDON	1761	CASCADE CLAMP AC PIPE 200MM	3	✓
2425	13	WATER STOOR - CALEDON	1764	CASCADE CLAMPS PVC PIPE 110MM	3	2
2425	13	WATER STOOR - CALEDON	1765	CASCADE CLAMPS AC PIPE 50MM	6	5
2425	13	WATER STOOR - CALEDON	1780	CASCADE CLAMPS 160MM-150-161MM	1	✓
2425	13	WATER STOOR - CALEDON	1785	CASCADE CLAMPS 63MM-(67-77MM)	3	✓
2425	13	WATER STOOR - CALEDON	1790	CASCADE CLAMPS PVC PIPE 75MM	5	✓
2425	13	WATER STOOR - CALEDON	1795	CASCADE CLAMPS PVC PIPE 90MM	0	✓
2425	13	WATER STOOR - CALEDON	1976	PIPE WHITE 15MM	0	✓
2425	13	WATER STOOR - CALEDON	2196	COUPLING PLASSON 20MM	4	✓
2425	13	WATER STOOR - CALEDON	2199	CAST IRON BEND 63X63X45	0	✓
2425	13	WATER STOOR - CALEDON	2200	28MM CXM COUPLER	20	✓
2425	13	WATER STOOR - CALEDON	2203	ADAPTOR 110MM PVC TO 110MM AC	5	✓
2425	13	WATER STOOR - CALEDON	2204	CONNECTOR PVC 90MM	2	✓
2425	13	WATER STOOR - CALEDON	2210	UNITWIST COUPLER 15MM STRAIGHT CXM	123	✓
2425	13	WATER STOOR - CALEDON	2211	PVC ADAPTORS 90MM CLASS 12	12	14
2425	13	WATER STOOR - CALEDON	2212	PVC CONNECTOR 160MM	0	
2425	13	WATER STOOR - CALEDON	2213	UNITWIST COUPLER 22MM STRAIGHT CXM	136	140
2425	13	WATER STOOR - CALEDON	2214	PVC ADAPTORS 200MM	0	
2425	13	WATER STOOR - CALEDON	2215	UNITWIST COUPLER 15MM X 3/4 STRAIGHT CXM	151	152
2425	13	WATER STOOR - CALEDON	2216	PVC ADAPTORS 200MM	0	
2425	13	WATER STOOR - CALEDON	2217	UNITWIST COUPLER 15MM X 3/4 STRAIGHT CXF	152	✓
2425	13	WATER STOOR - CALEDON	2218	CAST IRON CONNECTOR 75X63	0	
2425	13	WATER STOOR - CALEDON	2219	UNITWIST COUPLER 22MM STRAIGHT CXF	291	✓
2425	13	WATER STOOR - CALEDON	2220	200MM PVC TO 200MM AC ADAPTOR	0	
2425	13	WATER STOOR - CALEDON	2222	PVC ADAPTORS 160MM-AC	0	
2425	13	WATER STOOR - CALEDON	2226	PVC BEND 90 X 90 CLASS 16	2	✓



2425	13	WATER STOOR - CALEDON	2227	PVC TEE 110X110X110	0	
2425	13	WATER STOOR - CALEDON	2228	PVC BEND 75 X 45	7	
2425	13	WATER STOOR - CALEDON	2229	PVC BEND 160 X 160 CL16	0	
2425	13	WATER STOOR - CALEDON	2237	CAST IRON TEE 90MM X 45 REDUCE	2	
2425	13	WATER STOOR - CALEDON	2238	CAST IRON TEE FLANGED 90X75MM	1	
2425	13	WATER STOOR - CALEDON	2239	TEE REDUCER 90 X 75MM	1	
2425	13	WATER STOOR - CALEDON	2243	TEE ROUND PLAIN FLANGED 90MM	4	
2425	13	WATER STOOR - CALEDON	2246	TEE 75MM CXC	0	
2425	13	WATER STOOR - CALEDON	2248	TEE 160MM X 90 REDUCER	1	
2425	13	WATER STOOR - CALEDON	2251	TEE 200MM	3	
2425	13	WATER STOOR - CALEDON	2252	TEE 160MM	0	
2425	13	WATER STOOR - CALEDON	2265	COUPLERS 22MM CXFEMALE STRAIGH	6	5
2425	13	WATER STOOR - CALEDON	2267	COUPLERS 28MM CXC STRAIGHT	0	
2425	13	WATER STOOR - CALEDON	2270	COUPLERS 15MM CXC STRAIGHT	2	
2425	13	WATER STOOR - CALEDON	2276	COUPLERS 15MM CXM STRAIGHT	14	2
2425	13	WATER STOOR - CALEDON	2285	COUPLERS 22-15MM CXC REDUCER	28	30
2425	13	WATER STOOR - CALEDON	2295	COUPLERS 22MM CXM STRAIGHT	0	
2425	13	WATER STOOR - CALEDON	2300	CXC BEND 22MM 4X5	0	
2425	13	WATER STOOR - CALEDON	2313	15x22x15mm COMPRESSION TEE PIECE CxCxC (BRASS)	0	
2425	13	WATER STOOR - CALEDON	2315	COUPLERS 22X22X15 TEE	4	
2425	13	WATER STOOR - CALEDON	2320	COUPLERS 15X15X22 TEE	0	
2425	13	WATER STOOR - CALEDON	2321	COUPLER ADAPTOR 20MMX3/4	14	13
2425	13	WATER STOOR - CALEDON	2365	COUPLERS STRAIGHT C TO C 22MM	0	
2425	13	WATER STOOR - CALEDON	2380	100 X M16 BOLTS, 100 X M16 NUTS, 100 X M16GAL WASHE	0	
2425	13	WATER STOOR - CALEDON	2384	50MM FLANGE ADAPTOR T16	14	
2425	13	WATER STOOR - CALEDON	2390	Pipe copper 28mm x 5.5m	0	
2425	13	WATER STOOR - CALEDON	2395	Elbow 28mm copper x copper	0	
2425	13	WATER STOOR - CALEDON	2406	COUPLER CXF 15MM 1/2 ELBOW	13	
2425	13	WATER STOOR - CALEDON	2407	COUPLER CXF 15MM X 1/2	0	20
2425	13	WATER STOOR - CALEDON	2408	COUPLER CXM 15MM X 3/4	38	28
2425	13	WATER STOOR - CALEDON	2409	COPPER COUPLING C-MI 22MM/2X5	0	
2425	13	WATER STOOR - CALEDON	2530	SADDLE PVC 1 MPA FEMALE 50X3/4	0	
2425	13	WATER STOOR - CALEDON	2536	RUBBER GASKET 63MM/50MM	20	19
2425	13	WATER STOOR - CALEDON	2540	RUBBER GASKET 80MM	0	
2425	13	WATER STOOR - CALEDON	2544	CAST IRON REDUCER 160MMX200MM	0	1
2425	13	WATER STOOR - CALEDON	2545	RUBBER GASKET 100MM	0	
2425	13	WATER STOOR - CALEDON	2546	CAST IRON REDUCER 200X200X90	0	
2425	13	WATER STOOR - CALEDON	2547	CAST IRON REDUCER 75MM X 63MM	1	
2425	13	WATER STOOR - CALEDON	2549	CAST IRON CONNECTORS 160MM	1	
2425	13	WATER STOOR - CALEDON	2551	CAST IRON BEND 110X45 DEGREES	0	
2425	13	WATER STOOR - CALEDON	2553	CAST IRON BEND 90X45 DEGREES	2	
2425	13	WATER STOOR - CALEDON	2554	CAST IRON BEND 90 X 90	0	
2425	13	WATER STOOR - CALEDON	2556	110MM/100MM FLANGED BULK METER	0	
2425	13	WATER STOOR - CALEDON	2557	90MM/80MM FLANGED BULK METER	0	
2425	13	WATER STOOR - CALEDON	2560	150MM BULK METER T16	1	
2425	13	WATER STOOR - CALEDON	2561	CAST IRON BEND 75X75X45	7	
2425	13	WATER STOOR - CALEDON	2562	CAST IRON BEND 75 X 90 X 75	0	
2425	13	WATER STOOR - CALEDON	2566	CAST IRON REDUCER 160X90X45	0	
2425	13	WATER STOOR - CALEDON	2568	CAST IRON REDUCE5R 160X90	0	
2425	13	WATER STOOR - CALEDON	2569	CAST IRON REDUCER 200X200X2.5	0	
2425	13	WATER STOOR - CALEDON	2581	110MM CI/PVC FLANGED ADAPTORS	0	
2425	13	WATER STOOR - CALEDON	2583	75MM CI/PVC FLANGED ADAPTORS	0	
2425	13	WATER STOOR - CALEDON	2584	63MM CI/PVC FLANGED ADAPTORS	0	
2425	13	WATER STOOR - CALEDON	2695	ELBOW 90 COPPER F/IRON 22MM	5	
2425	13	WATER STOOR - CALEDON	2697	COPPER RING SPARE 15MM	10	9
2425	13	WATER STOOR - CALEDON	2698	COPPER RING SPARE 22MM	0	
2425	13	WATER STOOR - CALEDON	2701	COUPLER STRAIGHT 20MMX15 CXF	102	101
2425	13	WATER STOOR - CALEDON	2704	ELBOW CXM 15MM X 1/2	0	
2425	13	WATER STOOR - CALEDON	2706	COPPER TEE-MALE CENTRE 22MM	17	16
2425	13	WATER STOOR - CALEDON	2707	COPPER TEE-FEMALE CENTRE 22MM	10	
2425	13	WATER STOOR - CALEDON	2715	ELBOW 90 C COPPER TO COPPER 15	15	18
2425	13	WATER STOOR - CALEDON	2720	ELBOW 90 COPPER TO COPP 22MMM	2	8
2425	13	WATER STOOR - CALEDON	2730	ELBOW 90 DEG COPPERXMALE 22MM	0	
2425	13	WATER STOOR - CALEDON	2792	END CAP 50MM	2	
2425	13	WATER STOOR - CALEDON	3080	UNITWIST WALLPLATE ELBOW CXF 15MM X 1/2	0	
2425	13	WATER STOOR - CALEDON	3405	Unitwist female elbow fxc 15mm	10	
2425	13	WATER STOOR - CALEDON	3760	HYDRANT TEES 110MM	31	
2425	13	WATER STOOR - CALEDON	3765	HYDRANT TEES 160MM	0	
2425	13	WATER STOOR - CALEDON	3770	HYDRANT TEES 200MM	2	

2425	13	WATER STOOR - CALEDON	3790	HYDRANT TEES 75MM	11
2425	13	WATER STOOR - CALEDON	3791	TEE - EQUAL - TEE 90MM	0
2425	13	WATER STOOR - CALEDON	3795	HYDRANT TEES 90MM	0
2425	13	WATER STOOR - CALEDON	3810	HYDRANT VALVES 200MM	0
2425	13	WATER STOOR - CALEDON	3811	FIRE HYDRANT VALVE UNDERGROUND 75MM	0
2425	13	WATER STOOR - CALEDON	4961	Non return valve pvc 110mm sewer	1
2425	13	WATER STOOR - CALEDON	5100	8mm x 2m Steel Sewer Rods	0
2425	13	WATER STOOR - CALEDON	5169	110MM SEWER AC TO PVC CONNECTORS	1
2425	13	WATER STOOR - CALEDON	5170	160MM SEWER AC TO PVC CONNECTORS	1
2425	13	WATER STOOR - CALEDON	5171	PIPE CL34 SEWER PIPE-160MM	9
2425	13	WATER STOOR - CALEDON	5172	SEWER PIPE CL 34 110MM	21
2425	13	WATER STOOR - CALEDON	5173	250mm Sewer Pipe Cl.34 U/G	0
2425	13	WATER STOOR - CALEDON	5174	250mm To 200mm Y-Junction U/G	0
2425	13	WATER STOOR - CALEDON	5175	200MM SEWER CONNECTOR	19
2425	13	WATER STOOR - CALEDON	5185	PIPE OG STORMWATER 600MM DIA	0
2425	13	WATER STOOR - CALEDON	5190	PIPE POLY COP 15MM	68
2425	13	WATER STOOR - CALEDON	5195	PIPE POLY COP 22MM	118
2425	13	WATER STOOR - CALEDON	5200	28MM POLY COP PIPE	47
2425	13	WATER STOOR - CALEDON	5206	PIPE BLACK NYLON 25MM	0
2425	13	WATER STOOR - CALEDON	5215	PIPE PVC UPVC CLASS 12 160MM	4
2425	13	WATER STOOR - CALEDON	5218	UPVC PIPES 200MM -CLASS 34 UG	9
2425	13	WATER STOOR - CALEDON	5260	PIPE PVC MPVC CLASS 9 200MM	3
2425	13	WATER STOOR - CALEDON	5261	PIPE PVC CLASS 12 250MM	0
2425	13	WATER STOOR - CALEDON	5290	PIPE 110MM UPVC CL 12	7
2425	13	WATER STOOR - CALEDON	5315	PIPE PVC UPVC CLASS 12 63MM	6
2425	13	WATER STOOR - CALEDON	5316	PIPE PVC UPVC CLASS 12 50MM	0
2425	13	WATER STOOR - CALEDON	5325	PIPE PVC UPVC CLASS 12 90MM	16
2425	13	WATER STOOR - CALEDON	5360	PIPE PVC UPVC CLASS 12 75MM	4
2425	13	WATER STOOR - CALEDON	5522	RANGER COUPLING 132-154	8
2425	13	WATER STOOR - CALEDON	5524	RANGER COUPLING 250-287	7
2425	13	WATER STOOR - CALEDON	5530	RANGER COUPLING 109-128MM	0
2425	13	WATER STOOR - CALEDON	5535	RANGER COUPLING 135-153MM	29
2425	13	WATER STOOR - CALEDON	5540	RANGER COUPLING 159-182MM	4
2425	13	WATER STOOR - CALEDON	5545	RANGER COUPLING 183-193MM	0
2425	13	WATER STOOR - CALEDON	5551	RANGER COUPLING 192-208MM	6
2425	13	WATER STOOR - CALEDON	5555	RANGER COUPLING 218-234MM	15
2425	13	WATER STOOR - CALEDON	5560	RANGER COUPLING 235-250MM	0
2425	13	WATER STOOR - CALEDON	5561	RANGER COUPLING 250-250MM	1
2425	13	WATER STOOR - CALEDON	5562	RANGER COUPLING 345MM	3
2425	13	WATER STOOR - CALEDON	5564	RANGER COUPLING 177-194MM	4
2425	13	WATER STOOR - CALEDON	5565	RANGER COUPLING 250-267MM	0
2425	13	WATER STOOR - CALEDON	5596	RANGER COUPLINGS 88-103MM	9
2425	13	WATER STOOR - CALEDON	5597	RANGER COUPLING 315-332 MM	0
2425	13	WATER STOOR - CALEDON	5598	RANGER COUPLING 230-247MM	2
2425	13	WATER STOOR - CALEDON	5600	RANGER COUPLING 59-78MM	0
2425	13	WATER STOOR - CALEDON	5805	110MM PVC (PIPE 3/4) SADDLES 4 UPVC PIPES(DUCTILE I	0
2425	13	WATER STOOR - CALEDON	5810	SADDLES 200MM X 3/4-CAST IRON	0
2425	13	WATER STOOR - CALEDON	5815	SADDLES 110MM X 1/2-CAST IRON	24
2425	13	WATER STOOR - CALEDON	5829	SADDLE PVC BSPF 63 X 3/4	5
2425	13	WATER STOOR - CALEDON	5835	50mm Rex Saddles for FC pipes Bolt siese M16 X 65	0
2425	13	WATER STOOR - CALEDON	5842	SADDLE REINFORCED 75MMX3/4	5
2425	13	WATER STOOR - CALEDON	5843	SADDLE REINFORCED 90MMX3/4	4
2425	13	WATER STOOR - CALEDON	5844	SADDLE REINFORCED 110MMX3/4	1
2425	13	WATER STOOR - CALEDON	5845	75mm Rex Saddles for FC pipes Bolt sise M16 X 65	0
2425	13	WATER STOOR - CALEDON	5846	SADDLE REINFORCED 110MMX1/5	0
2425	13	WATER STOOR - CALEDON	5847	SADDLE REINFORCED 160MMX3/4	0
2425	13	WATER STOOR - CALEDON	5855	SADDLES PIPES 160MM 3/4-CAST I	0
2425	13	WATER STOOR - CALEDON	5860	100mm Rex Saddles for FC pipes Bolt sise M16 X 65	8
2425	13	WATER STOOR - CALEDON	5865	125mm Rex Saddles for FC pipes Bolt Sisie M16 X 65	9
2425	13	WATER STOOR - CALEDON	5875	SADDLES PIPES 200MM 1/2	24
2425	13	WATER STOOR - CALEDON	5935	SADDLE FOR UPVC PIPES-75MM-3/4	19
2425	13	WATER STOOR - CALEDON	5950	SADDLE CAST IRON 75X22MM	11
2425	13	WATER STOOR - CALEDON	5975	SADDLE CAST IRON- 110MM X 1/2	14
2425	13	WATER STOOR - CALEDON	5999	End Cap PVC 90mm	2
2425	13	WATER STOOR - CALEDON	6007	Un insulated neutral joint MJ 50N	0
2425	13	WATER STOOR - CALEDON	6121	REDUCER ADAPTOR;250-220MM	1
2425	13	WATER STOOR - CALEDON	6132	SHORT COLLORS 50MM	3
2425	13	WATER STOOR - CALEDON	6133	SHORT COLLORS 100MM	26
2425	13	WATER STOOR - CALEDON	6135	SHORT COLLARS 125MM	6

2425	13	WATER STOOR - CALEDON	6145	SHORT COLLARS 200MM	9	
2425	13	WATER STOOR - CALEDON	6155	SHORT COLLARS 250MM	21	
2425	13	WATER STOOR - CALEDON	6160	SHORT COLLARS 300MM	6	
2425	13	WATER STOOR - CALEDON	6301	Sluice Valve 63mm Socketed.	2	
2425	13	WATER STOOR - CALEDON	6305	SLUICE VALVES FLANGED 63MM	2	
2425	13	WATER STOOR - CALEDON	6310	SLUICE VALVES SOCKETED 75MM	2	
2425	13	WATER STOOR - CALEDON	6311	SLUICE VALVES FLANGED 75MM	0	
2425	13	WATER STOOR - CALEDON	6315	SLUICE VALVES FLANGED 90MM	0	
2425	13	WATER STOOR - CALEDON	6320	SLUICE VALVES SOCKETED 110MM	0	
2425	13	WATER STOOR - CALEDON	6325	SLUICE VALVES SOCKETED 160MM	1	
2425	13	WATER STOOR - CALEDON	6326	SLUIICE VALVE SOCKETED 200MM	0	
2425	13	WATER STOOR - CALEDON	6327	SLUICE VALVE SOCKTED 250MM	0	
2425	13	WATER STOOR - CALEDON	6355	SLUICE VALVES SOCKETED 90MM	2	
2425	13	WATER STOOR - CALEDON	6395	110 mm equal Tee (cast/ductile iron)	0	
2425	13	WATER STOOR - CALEDON	6444	STOP, COPPER TAP 22MM	5	
2425	13	WATER STOOR - CALEDON	6450	STOP END 15MM-COPPER	6	
2425	13	WATER STOOR - CALEDON	6455	STOP END 22MM-COPPER	7	
2425	13	WATER STOOR - CALEDON	6500	STOPENDS 110MM	2	
2425	13	WATER STOOR - CALEDON	6501	STOP ENDS 63MM	0	
2425	13	WATER STOOR - CALEDON	6502	STOP ENDS 75MM	1	
2425	13	WATER STOOR - CALEDON	6505	STOPENDS 160MM	1	
2425	13	WATER STOOR - CALEDON	6506	250mm Stop End	0	
2425	13	WATER STOOR - CALEDON	6626	ISOLATION TAPE WHITE	0	
2425	13	WATER STOOR - CALEDON	6715	TEE REDUCING CXCXC EQUAL 15MM	1	
2425	13	WATER STOOR - CALEDON	6733	TEE 22MM CXCXC	0	
2425	13	WATER STOOR - CALEDON	6750	THREAD TAPE	302	
2425	13	WATER STOOR - CALEDON	6900	SOCKETED 110MM 22.5 DEGREE BEND PN16 (DUCTILE IRON)	0	
2425	13	WATER STOOR - CALEDON	6905	SOCKETED 110MM 45 DEGREE BEND PN16 (DUCTILE IRON)	0	
2425	13	WATER STOOR - CALEDON	6910	SOCKETED 110MM 90 DEGREE BEND PN16 (DUCTILE IRON)	0	
2425	13	WATER STOOR - CALEDON	6940	Y-JUNCTION 160 X 160 X 110mm 45 DEG	12	
2425	13	WATER STOOR - CALEDON	6960	UPVC BENDS 110MM 90 DEGREE	14	
2425	13	WATER STOOR - CALEDON	6961	PVC CL9 SOCKET UG 110X125MM	0	
2425	13	WATER STOOR - CALEDON	6989	RODDING EYE 110MM X 45 DEG	7	
2425	13	WATER STOOR - CALEDON	6990	UPVC SLOW BEND 110MM X 45 DEG	0	
2425	13	WATER STOOR - CALEDON	6996	Y-JUNCTION 110MM X 45 DEGREES	1	
2425	13	WATER STOOR - CALEDON	6997	UPVC DURAM ADAPTOR 110MM	3	
2425	13	WATER STOOR - CALEDON	6998	UPVC DURAM ADAPTOR 160MM	0	
2425	13	WATER STOOR - CALEDON	7345	Y - JUNCTION 160MMX110X45 DEG	0	
2425	13	WATER STOOR - CALEDON	7347	Y-JUNCTION 110 X 92.5	12	
2425	13	WATER STOOR - CALEDON	7354	Y-JUNCTION 160MM-110MM	0	
2425	13	WATER STOOR - CALEDON	7355	T-JUCTION 110-90MM	0	
2425	13	WATER STOOR - CALEDON	7357	Y-JUNCTION 160X45 DEGREES	0	
2425	13	WATER STOOR - CALEDON	7361	DURAM Y - JUNCTION 200X200X200	2	
2425	13	WATER STOOR - CALEDON	7362	DURAM TEE 200X200X200 CLASS34	2	
2425	13	WATER STOOR - CALEDON	7363	DURAM BEND CLASS 34 160 X 90	0	
2425	13	WATER STOOR - CALEDON	7364	DURAM BEND CLASS 34 160 X 45	7	
2425	13	WATER STOOR - CALEDON	7365	UPVC - DURAM ADAPTOR 200MM	0	
2425	13	WATER STOOR - CALEDON	7367	DURAM Y JUNCTION 200X200X110	0	
2425	13	WATER STOOR - CALEDON	7399	UNITWIST COUPLER FEMALE CXF 15MM X 1/2	0	
2425	13	WATER STOOR - CALEDON	7400	UNITWIST CXC 15MM	0	
2425	13	WATER STOOR - CALEDON	7401	UNITWIST TEE EQ CXCXC 15MM	4	
2425	13	WATER STOOR - CALEDON	7402	UNITWIST ELBOW CXC 15MM	13	
2425	13	WATER STOOR - CALEDON	7403	UNITWIST CXMI 15 X 1/2	0	
2425	13	WATER STOOR - CALEDON	7404	PVC PAN COLLAR	42	
2425	13	WATER STOOR - CALEDON	7405	FLEXIBLE BRAIDED 15 X 350 STEEL	0	
2425	13	WATER STOOR - CALEDON	7406	ELBOW 22MM CXC	1	
2425	13	WATER STOOR - CALEDON	7407	ELBOW 22MM CXM	19	
2425	13	WATER STOOR - CALEDON	7412	BREAKER CBI MCB 10AMP QF1	0	
2425	13	WATER STOOR - CALEDON	7413	VENT ON BENDS 110MM	0	
2425	13	WATER STOOR - CALEDON	7415	PAN COLLARS 110MM	0	
2425	13	WATER STOOR - CALEDON	7416	FLEXI HOSE 450 FEMALE TO FEMALE 15MM	0	
2425	13	WATER STOOR - CALEDON	7417	RODDING EYES GULLY AND BEND 110MM	0	
2425	13	WATER STOOR - CALEDON	7418	40MM PCV PIPE 6M LENGHT	0	
2425	13	WATER STOOR - CALEDON	7419	40MM BEND 90 DEGREE	0	
2425	13	WATER STOOR - CALEDON	7420	40MM BEND 45 DEGREE	0	
2425	13	WATER STOOR - CALEDON	7421	40MM 90 DEGREE VENT ON BEND	0	
2425	13	WATER STOOR - CALEDON	7500	15mm F x F Unitwist Tap	0	
2425	13	WATER STOOR - CALEDON	7800	Coupler Compression Equal 40mm	0	
2425	13	WATER STOOR - CALEDON	7801	Coupler Compression Equal 50mm		



2425	13	WATER STOOR - CALEDON	7802	Coupler Compression Equal 63mm	0	
2425	13	WATER STOOR - CALEDON	7803	Coupler Compression Equal 63mm x 50mm Reducer	0	
2425	13	WATER STOOR - CALEDON	7804	50mm HDPE pipe 100mt	0	
2425	13	WATER STOOR - CALEDON	7805	40mm HDPE pipe 100mt	0	
2425	13	WATER STOOR - CALEDON	7900	UNITWIST TEE CxCxC 22mm	0	
2425	13	WATER STOOR - CALEDON	7901	UNITWIST COUPLING CxC 22mm	0	
2425	13	WATER STOOR - CALEDON	7902	UNITWIST COUPLING CxC 15mm	0	
2425	13	WATER STOOR - CALEDON	7905	Unitwist stand pipe 15mm(incl tap)	0	
2425	13	WATER STOOR - CALEDON	7915	Unitwist stand pipe 22mm	0	

FIN YEAR	STORE NO	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SCM COUNT
2425	21	ALGEMENE STOOR - GRABOUW	70	KRS65% (JETPATCHER)	0	
2425	21	ALGEMENE STOOR - GRABOUW	75	ANIONIC 60 % SLURRY SEAL 200LT	0	
2425	21	ALGEMENE STOOR - GRABOUW	99	Padlocks 38mm Iron/ Staal/ Brass	0	
2425	21	ALGEMENE STOOR - GRABOUW	233	HANDGRIT	0	
2425	21	ALGEMENE STOOR - GRABOUW	234	MULTI GEL	2	
2425	21	ALGEMENE STOOR - GRABOUW	236	25LT BLACK DIP	4	
2425	21	ALGEMENE STOOR - GRABOUW	1393	75mm BRICK FORCE ROLLS	0	
2425	21	ALGEMENE STOOR - GRABOUW	1405	INTERLOCKING PAVERS-GREY 80MM	0	
2425	21	ALGEMENE STOOR - GRABOUW	1410	ROK BRICKS	0	
2425	21	ALGEMENE STOOR - GRABOUW	1411	50MM CEMENT PAVERS (RED)	0	
2425	21	ALGEMENE STOOR - GRABOUW	1425	BUILDING SAND	505,46	
2425	21	ALGEMENE STOOR - GRABOUW	1800	ANIONIC STABLEMIX 60%	0	
2425	21	ALGEMENE STOOR - GRABOUW	1805	CATIONIC 65 % 200LT-CAT SPRAY	0	
2425	21	ALGEMENE STOOR - GRABOUW	1810	CATIONIC65% PREMIX GRADE 200LT	0	
2425	21	ALGEMENE STOOR - GRABOUW	1815	CEMENT BLOCKS 140MM	0	
2425	21	ALGEMENE STOOR - GRABOUW	1820	CEMENT BUILDING BLOCK 190MM	380	
2425	21	ALGEMENE STOOR - GRABOUW	1825	CEMENT BUILDING	46	
2425	21	ALGEMENE STOOR - GRABOUW	1870	REJUVENATOR (JETPATCHER)	0	
2425	21	ALGEMENE STOOR - GRABOUW	1973	HAMMER CLAW 500G WALDO	0	
2425	21	ALGEMENE STOOR - GRABOUW	1974	TIMBER FIX 12X65 - 100I	0	
2425	21	ALGEMENE STOOR - GRABOUW	1983	TIMBER FIX 12X90 - 50I	0	
2425	21	ALGEMENE STOOR - GRABOUW	1984	TIMBER FIX 12X75 - 40D	0	
2425	21	ALGEMENE STOOR - GRABOUW	2120	13MM CONCRETE STONE	58,4	
2425	21	ALGEMENE STOOR - GRABOUW	2124	ROAD STONE 19MM	0	
2425	21	ALGEMENE STOOR - GRABOUW	2125	CONCRETE STONE 19MM	0	
2425	21	ALGEMENE STOOR - GRABOUW	2585	CRUSHER DUST	40,13	
2425	21	ALGEMENE STOOR - GRABOUW	2590	RALUMAC CRUSHER DUST	451,9	
2425	21	ALGEMENE STOOR - GRABOUW	2636	OXIDE BROWN 500G	0	
2425	21	ALGEMENE STOOR - GRABOUW	2637	OXIDE RED 500G	0	
2425	21	ALGEMENE STOOR - GRABOUW	3172	TOP SOIL	70	
2425	21	ALGEMENE STOOR - GRABOUW	3535	G4 BASE COURSE	377,92	
2425	21	ALGEMENE STOOR - GRABOUW	3540	G5 BASE COURSE	1445,22	
2425	21	ALGEMENE STOOR - GRABOUW	4000	C1 CHANNEL 1M	0	
2425	21	ALGEMENE STOOR - GRABOUW	4005	KERB CK 5 1M	0	
2425	21	ALGEMENE STOOR - GRABOUW	4015	E1 EDGING 1M	0	
2425	21	ALGEMENE STOOR - GRABOUW	4025	KERB INLET 1M	0	
2425	21	ALGEMENE STOOR - GRABOUW	4026	KERB INLET 914MM ICK5	24	
2425	21	ALGEMENE STOOR - GRABOUW	4792	MANHOLE COVER(ONLY)POLYMER 14B	0	
2425	21	ALGEMENE STOOR - GRABOUW	4793	8A STORMWATER COVER GULLY GRATING	0	
2425	21	ALGEMENE STOOR - GRABOUW	4978	MANHOLE 9D COVER	0	
2425	21	ALGEMENE STOOR - GRABOUW	4979	MANHOLE 9D FRAME	15	
2425	21	ALGEMENE STOOR - GRABOUW	4980	2A Sewer Cover & Frame	0	
2425	21	ALGEMENE STOOR - GRABOUW	5037	ROOF PAINT GREEN 20L	0	
2425	21	ALGEMENE STOOR - GRABOUW	5045	5L TRAFFIC PAINT - SIGNAL RED	4	
2425	21	ALGEMENE STOOR - GRABOUW	5053	ROAD MARKING WHITE 5L	0	
2425	21	ALGEMENE STOOR - GRABOUW	5054	ROADMARKING 5L BLACK	6	
2425	21	ALGEMENE STOOR - GRABOUW	5055	5L TRAFFIC PAINT - GOLDEN YELLOW	8	
2425	21	ALGEMENE STOOR - GRABOUW	5061	20 Lt Groen Paint	0	
2425	21	ALGEMENE STOOR - GRABOUW	5080	RAINKOTE GREEN 5L	0	
2425	21	ALGEMENE STOOR - GRABOUW	5516	QDP PRIME	0	
2425	21	ALGEMENE STOOR - GRABOUW	5517	COLD PRIME	0	
2425	21	ALGEMENE STOOR - GRABOUW	5599	391-407mm Ranger Coupling	0	
2425	21	ALGEMENE STOOR - GRABOUW	5616	MUCH MIX BAGS (30KG)	0	
2425	21	ALGEMENE STOOR - GRABOUW	5640	REFUSE BAGS BLACK	0	
2425	21	ALGEMENE STOOR - GRABOUW	5670	BLACK REFUSE BAGS PER BALE (30 X 15=450 BAGS)	0	
2425	21	ALGEMENE STOOR - GRABOUW	5690	13MM ROADSTONE	56,46	
2425	21	ALGEMENE STOOR - GRABOUW	5701	6.7MM ROADSTONE	365	
2425	21	ALGEMENE STOOR - GRABOUW	6405	SQUARE M/D 380X380MM TYPE 14B	0	
2425	21	ALGEMENE STOOR - GRABOUW	6738	5L VASBYT ETCH PRIMER - BLACK	0	
2425	21	ALGEMENE STOOR - GRABOUW	6739	5L SOUTSUUR	0	
2425	21	ALGEMENE STOOR - GRABOUW	6745	5L THINNERS	0	
2425	21	ALGEMENE STOOR - GRABOUW	7005	POLE PINE 80-99 X 2.7M	0	
2425	21	ALGEMENE STOOR - GRABOUW	7010	PURLIN 76X50X3M	0	
2425	21	ALGEMENE STOOR - GRABOUW	7015	PLASTIC BLK 3MX15MX250 MICRON/ROLL	0	
2425	21	ALGEMENE STOOR - GRABOUW	7020	NAILS R/W 100MM 500G	0	

2425	21	ALGEMENE STOOR - GRABOUW	7025	NAILS R/W 75MM 500G	0	✓
2425	21	ALGEMENE STOOR - GRABOUW	7035	ROOFSHEET CORRUGATED IRON 0.27 X 3M	0	✓
2425	21	ALGEMENE STOOR - GRABOUW	7445	NAILS CLOUT 32MM 500G	0	✓

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SCM COUNT
2425	23	WATER STOOR - GRABOUW	10	250MM PVC CL 12 ADAPTOR	4	
2425	23	WATER STOOR - GRABOUW	12	ADAPT CL12 PVC 50MM	18	
2425	23	WATER STOOR - GRABOUW	13	ADAPTOR AC-PVC 63MM CLASS12	12	
2425	23	WATER STOOR - GRABOUW	17	ADAPTOR 110MM PVC TO 100MM AC	8	
2425	23	WATER STOOR - GRABOUW	20	ADAPT CL12 75MM PVC TO 75MM AC	11	
2425	23	WATER STOOR - GRABOUW	25	ADAPT CL12 90MM PVC T 100MM AC	10	
2425	23	WATER STOOR - GRABOUW	30	ADAPT CL12 110MM TO 90MM AC	18	
2425	23	WATER STOOR - GRABOUW	35	ADAPT CL12 160MM TO 150MM AC	6	
2425	23	WATER STOOR - GRABOUW	40	ADAPT CL12 200MM TO 200MM AC	2	
2425	23	WATER STOOR - GRABOUW	42	COMPRESSION MI ADAPTOR 25X3/4	0	
2425	23	WATER STOOR - GRABOUW	46	COMP. ADAPTOR MALE 50 X 40MM	0	
2425	23	WATER STOOR - GRABOUW	47	COMP. ADAPTOR MALE 50 X 50MM	0	
2425	23	WATER STOOR - GRABOUW	50	50MM - 40MM REDUCERS HDPE STRAIGHT	0	
2425	23	WATER STOOR - GRABOUW	51	32MM - 25MM REDUCERS HDPE STRAIGHT	0	
2425	23	WATER STOOR - GRABOUW	55	40MM - 25MM REDUCERS HDPE STRAIGHT	0	
2425	23	WATER STOOR - GRABOUW	56	40MM - 32MM REDUCERS HDPE STRAIGHT	0	
2425	23	WATER STOOR - GRABOUW	60	50MM - 25MM - 50MM REDUCING TEES	0	
2425	23	WATER STOOR - GRABOUW	65	25MM - 20MM - 25MM REDUCING TEES	0	
2425	23	WATER STOOR - GRABOUW	70	20MM 90 DEGREE BENDS HDPE	7	
2425	23	WATER STOOR - GRABOUW	102	BALLVALE 20MM	0	
2425	23	WATER STOOR - GRABOUW	103	BALLVALE 25MM	6	
2425	23	WATER STOOR - GRABOUW	104	BALLVALE 32MM	5	
2425	23	WATER STOOR - GRABOUW	106	BALLVALE 50MM	0	
2425	23	WATER STOOR - GRABOUW	112	COMP. ELBOW 50MM	0	
2425	23	WATER STOOR - GRABOUW	113	COMP. ELBOW 40MM	0	
2425	23	WATER STOOR - GRABOUW	118	COMP TEE MALE 50 X 40MM	0	
2425	23	WATER STOOR - GRABOUW	240	15MM CONVENTIONAL WATER METER	0	
2425	23	WATER STOOR - GRABOUW	265	25MM CONVENTIONAL WATER METER	0	
2425	23	WATER STOOR - GRABOUW	269	20MM CONVENTIONAL WATER METER	0	
2425	23	WATER STOOR - GRABOUW	270	Water Management Device (Control Device)	4	
2425	23	WATER STOOR - GRABOUW	271	15MM WDM WATER METER (SMART METER)	0	
2425	23	WATER STOOR - GRABOUW	274	50MM WDM BULK WATER METER	5	
2425	23	WATER STOOR - GRABOUW	275	80MM LXLC BULK WATER METER	0	
2425	23	WATER STOOR - GRABOUW	276	REPLACEMENT BATTERY (SMART WATER METER)	0	
2425	23	WATER STOOR - GRABOUW	299	CISTERNS ELF	37	
2425	23	WATER STOOR - GRABOUW	390	COMPACT BALL VALVE - 1/ 1/2	0	
2425	23	WATER STOOR - GRABOUW	391	15mm PVC Compact Ball Valve	0	
2425	23	WATER STOOR - GRABOUW	392	20mm PVC Compact Ball Valve	0	
2425	23	WATER STOOR - GRABOUW	1100	PLASTIEK KRANE 15MM WIT	9	
2425	23	WATER STOOR - GRABOUW	2092	COMPRESS TEE - 20MM	0	
2425	23	WATER STOOR - GRABOUW	2093	PVC TEE THREADED 2"	0	
2425	23	WATER STOOR - GRABOUW	2180	90 DEGREE PAN CONNECTORS 110MM	0	
2425	23	WATER STOOR - GRABOUW	2188	110MM PAN CONNECTORS STRAIGHT	11	
2425	23	WATER STOOR - GRABOUW	2197	25MM PLASSON FITTING TEE	0	
2425	23	WATER STOOR - GRABOUW	2409	COPPER COUPLING C-MI 22MM/2X5	0	
2425	23	WATER STOOR - GRABOUW	2441	PVC REPAIR COUPLING - 110MM	4	
2425	23	WATER STOOR - GRABOUW	2442	COUPLING - PVC 90MM	14	
2425	23	WATER STOOR - GRABOUW	2443	COUPLING - PVC 75MM	11	
2425	23	WATER STOOR - GRABOUW	2444	COUPLING - PVC 63MM	2	
2425	23	WATER STOOR - GRABOUW	2446	COUPLING - PVC 160MM	4	
2425	23	WATER STOOR - GRABOUW	2447	COUPLING - PVC 200MM	3	
2425	23	WATER STOOR - GRABOUW	2448	COUPLING - PVC 300MM	4	
2425	23	WATER STOOR - GRABOUW	2449	COUPLING PVC 15MM	0	
2425	23	WATER STOOR - GRABOUW	2451	COUPLING PVC MIC 15MM	0	
2425	23	WATER STOOR - GRABOUW	2558	100MM WDM BULK WATER METER	0	
2425	23	WATER STOOR - GRABOUW	2560	150MM BULK METER	0	
2425	23	WATER STOOR - GRABOUW	2720	ELBOW PVC 22MM	21	
2425	23	WATER STOOR - GRABOUW	2990	20mm Nylon Elbow Male	2	
2425	23	WATER STOOR - GRABOUW	2995	15mm Nylon Elbow Male	8	
2425	23	WATER STOOR - GRABOUW	3005	COMPRESS. COUPLING 20MM	0	
2425	23	WATER STOOR - GRABOUW	3010	COMPRESS. COUPLING 25MM	0	
2425	23	WATER STOOR - GRABOUW	3014	20mm HDPE Plason Fitting Tee	0	
2425	23	WATER STOOR - GRABOUW	3019	25MM PLASON FITTING TEE	0	

2425	23	WATER STOOR - GRABOUW	3021	PLASON FITTING 20MM F/MALE	25
2425	23	WATER STOOR - GRABOUW	3022	PLASON FITTING 20MM STRAIGHT	40
2425	23	WATER STOOR - GRABOUW	3023	COMPRESS M/ADAPTOR 20X20MM	231
2425	23	WATER STOOR - GRABOUW	3024	PLASON FITTING 25MM STRAIGHT	12
2425	23	WATER STOOR - GRABOUW	3026	PLASON FITTING 25MM MALE	89
2425	23	WATER STOOR - GRABOUW	3027	PLASON FITTING 25MM BEND	39
2425	23	WATER STOOR - GRABOUW	3028	PLASON FITTING 16MM F/MALE	54
2425	23	WATER STOOR - GRABOUW	3029	PLASON FITTING 16MM MALE	0
2425	23	WATER STOOR - GRABOUW	3030	25mm Plason Fitting Tee	21
2425	23	WATER STOOR - GRABOUW	3031	COUPLER CXC 22MM PVC	51
2425	23	WATER STOOR - GRABOUW	3032	COUPLING MIC 22MM PVC	87
2425	23	WATER STOOR - GRABOUW	3035	22MM PVC FEMALE COUPLING	20
2425	23	WATER STOOR - GRABOUW	3044	32MM PLASON FITTING STRAIGHT	15
2425	23	WATER STOOR - GRABOUW	3047	WALL PLATE ELBOW & PIPE 15MM	29
2425	23	WATER STOOR - GRABOUW	3050	40MM PLASON FITTING STRAIGHT	4
2425	23	WATER STOOR - GRABOUW	3055	50MM PLASON FITTING STRAIGHT	2
2425	23	WATER STOOR - GRABOUW	3072	UNITWIST COUPLING STRAIGHT CXC 15MM	51
2425	23	WATER STOOR - GRABOUW	3544	COMPRESS RED TEE - 25X20MM	0
2425	23	WATER STOOR - GRABOUW	3795	HYDRANT TEES 90MM	25
2425	23	WATER STOOR - GRABOUW	3807	SOKETED CAST IRON 160MM-90MM	1
2425	23	WATER STOOR - GRABOUW	3808	SOKETED CAST IRON 90MM-90MM	6
2425	23	WATER STOOR - GRABOUW	3811	BRAND KRAAN	1
2425	23	WATER STOOR - GRABOUW	4793	8A Stormwater Cover Gully Grating	0
2425	23	WATER STOOR - GRABOUW	5110	40MM HDPE PIPE	97
2425	23	WATER STOOR - GRABOUW	5111	HDPE PIPE SDR 17 PE 100/50MM/10	0
2425	23	WATER STOOR - GRABOUW	5115	50MM HDPE PIPE	0
2425	23	WATER STOOR - GRABOUW	5160	HDPE PIPE 20MM/16	1113
2425	23	WATER STOOR - GRABOUW	5165	HDPE SABS 25MM/10	1399
2425	23	WATER STOOR - GRABOUW	5166	PIPE HDPE 32MM	71
2425	23	WATER STOOR - GRABOUW	5167	20MM HDPE ELBOW MALE	209
2425	23	WATER STOOR - GRABOUW	5171	160MM SEWER PIPE CL 34	10
2425	23	WATER STOOR - GRABOUW	5172	110MM CLASS 34 HD SEWER PIPE	20
2425	23	WATER STOOR - GRABOUW	5190	PIPE POLY COP 15MM	1050
2425	23	WATER STOOR - GRABOUW	5195	PIPE POLY 22MM	370
2425	23	WATER STOOR - GRABOUW	5197	WHITE PVC PIPE 15MM	0
2425	23	WATER STOOR - GRABOUW	5203	PIPE PVC UPVC CLASS 12 250MM	2
2425	23	WATER STOOR - GRABOUW	5215	PIPE PVC UPVC CLASS 12 160MM	16
2425	23	WATER STOOR - GRABOUW	5218	UPVC PIPES 200MM -CLASS 34 UG	1
2425	23	WATER STOOR - GRABOUW	5240	PIPE PVC MPVC CLASS 12 75MM	8
2425	23	WATER STOOR - GRABOUW	5290	PIPE PVC UPVC CLASS 12 110MM	6
2425	23	WATER STOOR - GRABOUW	5300	PIPE PVC UPVC CLASS 12 200MM	2
2425	23	WATER STOOR - GRABOUW	5310	PIPE PVC UPVC CLASS 12 315MM	2
2425	23	WATER STOOR - GRABOUW	5315	PIPE PVC UPVC CLASS 12 63MM	2
2425	23	WATER STOOR - GRABOUW	5325	PIPE PVC UPVC CLASS 12 90MM	0
2425	23	WATER STOOR - GRABOUW	5530	RANGER COUPLING 109-128MM	2
2425	23	WATER STOOR - GRABOUW	5540	RANGER COUPLING 159-182MM	3
2425	23	WATER STOOR - GRABOUW	5555	RANGER COUPLING 218-234MM	5
2425	23	WATER STOOR - GRABOUW	5565	RANGER COUPLING 250-267MM	0
2425	23	WATER STOOR - GRABOUW	5570	RANGER COUPLING 272-286MM	3
2425	23	WATER STOOR - GRABOUW	5596	RANGER COUPLINGS 88-103MM	2
2425	23	WATER STOOR - GRABOUW	5597	RANGER COUPLING 315-332 MM	6
2425	23	WATER STOOR - GRABOUW	5598	RANGER COUPLING 230-247MM	1
2425	23	WATER STOOR - GRABOUW	5599	391-407mm Ranger Coupling	2
2425	23	WATER STOOR - GRABOUW	5600	RANGER COUPLING 59-78MM	5
2425	23	WATER STOOR - GRABOUW	5601	417-437mm Ranger Coupling	2
2425	23	WATER STOOR - GRABOUW	5605	RANGER COUPLING 83-102MM	0
2425	23	WATER STOOR - GRABOUW	5829	SADDLE PVC BSPF 63 X 3/4	6
2425	23	WATER STOOR - GRABOUW	5830	SADDLES 50MM	2
2425	23	WATER STOOR - GRABOUW	5842	SADDLE REINFORCED 75MMX3/4	12
2425	23	WATER STOOR - GRABOUW	5843	SADDLE REINFORCED 90MMX3/4	4
2425	23	WATER STOOR - GRABOUW	5844	SADDLE REINFORCED 110MMX3/4	10
2425	23	WATER STOOR - GRABOUW	5847	SADDLE REINFORCED 160MMX3/4	26
2425	23	WATER STOOR - GRABOUW	599	391-407MM RANGER COUPLING	0
2425	23	WATER STOOR - GRABOUW	5999	PLASTIEK BUS VERLOOP 20 X 15MM (MIXFI)	334

2425	23	WATER STOOR - GRABOUW	6130	110MM SHORT COLLAR	0	
2425	23	WATER STOOR - GRABOUW	6132	SHORT COLLORS 50MM	19	
2425	23	WATER STOOR - GRABOUW	6133	SHORT COLLORS 100MM	7	
2425	23	WATER STOOR - GRABOUW	6145	SHORT COLLARS 200MM	6	
2425	23	WATER STOOR - GRABOUW	6146	SHORT COLLOR 150MM	11	
2425	23	WATER STOOR - GRABOUW	6155	250MM SHORT COLLARS	1	
2425	23	WATER STOOR - GRABOUW	6170	SHORT COLLARS 75MM	8	
2425	23	WATER STOOR - GRABOUW	6280	SLUICE VALVES FLANGED 110MM	0	
2425	23	WATER STOOR - GRABOUW	6320	110MM SLUICE VALVE SOCKETED	1	
2425	23	WATER STOOR - GRABOUW	6325	SLUICE VALVES SOCKETED 160MM	3	
2425	23	WATER STOOR - GRABOUW	6350	SLUICE VALVES SOCKETED 75MM	2	
2425	23	WATER STOOR - GRABOUW	6355	SLUICE VALVES SOCKETED 90MM	2	
2425	23	WATER STOOR - GRABOUW	6399	UNITWIST COUPLING STR C-MI 15MM X 1/2	341	
2425	23	WATER STOOR - GRABOUW	6400	PLASTIEK NIPPLE 20MM (MI)	47	
2425	23	WATER STOOR - GRABOUW	6401	UNITWIST ELBOW CXC 15MM	107	
2425	23	WATER STOOR - GRABOUW	6402	UNITWIST TEE GELYK CXCXC 15MM	103	
2425	23	WATER STOOR - GRABOUW	6403	UNITWIST COUPLING STR C-FI 15MM X 1/2	3	
2425	23	WATER STOOR - GRABOUW	6404	PVC NIPPLE 2"	0	
2425	23	WATER STOOR - GRABOUW	6407	20X15MM POLY RED NIPPLE	0	
2425	23	WATER STOOR - GRABOUW	6408	20X15MM POLY RED SOCKET	11	
2425	23	WATER STOOR - GRABOUW	6444	STOP, TAP COPPER 22MM	0	
2425	23	WATER STOOR - GRABOUW	6450	STOPEND PVC 15MM	0	
2425	23	WATER STOOR - GRABOUW	6455	STOPEND PVC 22MM	6	
2425	23	WATER STOOR - GRABOUW	6733	TEE CXCXC 22MM PVC	5	
2425	23	WATER STOOR - GRABOUW	6750	THREAD TAPE 12X12MM	294	
2425	23	WATER STOOR - GRABOUW	6919	PVC BEND - 160MM X 45 DEG	0	
2425	23	WATER STOOR - GRABOUW	6940	45 DEGREE BENDS 110MM UNDERGROUND	6	
2425	23	WATER STOOR - GRABOUW	6995	110MM RODDING EYES	4	
2425	23	WATER STOOR - GRABOUW	7341	Y-JUNCTION 110MM	5	
2425	23	WATER STOOR - GRABOUW	7350	RIOOL JUNCTION PL 110 X 90 UG	5	
2425	23	WATER STOOR - GRABOUW	7360	90 DEGREE BENDS 110MM UNDERGORUND	5	
2425	23	WATER STOOR - GRABOUW	7460	FLEXI HOSES	7	
2425	23	WATER STOOR - GRABOUW	7465	110MM BEND WITH CLEANING EYE SCREW ON	14	
2425	23	WATER STOOR - GRABOUW	5601	417-437MM RANGER COUPLING	0	

2425	31	ALGEMENE STOOR - VILLIERSDORP	63	CONCRETE TOILET CUBICALS	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	70	KRS 65%	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	75	ANIONIC 60 % SLURRY SEAL 200LT	6
2425	31	ALGEMENE STOOR - VILLIERSDORP	215	5B BELL TOBY 230 HIGH HEAVY DUTY POLYMER	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	220	3A BELL TC BY 320 HIGH HEAVY DUTY POLYMER	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	223	HANDGRIT	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	224	MULTIGEL	8
2425	31	ALGEMENE STOOR - VILLIERSDORP	235	25LBLACK DYE	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	250	BLADES HACKSAW 18TP ECLIP	53
2425	31	ALGEMENE STOOR - VILLIERSDORP	1500	CEMENT BRICKS 222MM LX 10[illegible]3MM X 73MM MPA	183
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	[illegible] 250MM [illegible]	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	[illegible] CEMENT 190MM	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	[illegible] [illegible] PAVE	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	INTERLOCKING PAVERS-GRE 80MM	5920
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	ROK BLOCKS	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	PAVERS 50MM CEMENT	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	BRICKS PAVERS RED	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	BUILDERS SAND	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1[illegible]	RED PAVERS S-PATTERN 50MM	280,24
2425	31	ALGEMENE STOOR - VILLIERSDORP	1800	ANIONIC STABLEMIX 60%	3044
2425	31	ALGEMENE STOOR - VILLIERSDORP	1805	CATIONIC 65 % 200LT-CAT SPRAY	2
2425	31	ALGEMENE STOOR - VILLIERSDORP	1810	CATIONIC65% PREMIX GRADE 200LT	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1815	CEMENT BLOCKS 140MM	17
2425	31	ALGEMENE STOOR - VILLIERSDORP	1820	CEMENT BLOCKS 190MM	1400
2425	31	ALGEMENE STOOR - VILLIERSDORP	1825	CEMENT BUILDING	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1830	[illegible]	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	1835	CONCRETE STONE 140MM	22,86
2425	31	ALGEMENE STOOR - VILLIERSDORP	1840	CONCRETE STONE 190MM	2,88
2425	31	ALGEMENE STOOR - VILLIERSDORP	1845	[illegible] OF DUST	109,54

	31	ALGEMENE STOOR - VILLIERSDORP	7065	Roofsheet Corrugated Iron 0.27x3.0m	0
	31	ALGEMENE STOOR - VILLIERSDORP	7445	Nails Clout 32mm 500g	0
	31	ALGEMENE STOOR - VILLIERSDORP	8000	GALVANISE STEEL PURLINS 10X0.14X0.05M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8001	GALVANISE STEEL PURLINS 10X0.12X0.05M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8002	GALVANISE STEEL PURLINS 10X0.075X0.05M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8003	ZINCALUME ROOF SHEETS 6.1M X 0.76M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8004	ZINCALUME ROOF SHEETS 7.3 x 0.8 x 0.05MM	0
	31	ALGEMENE STOOR - VILLIERSDORP	8005	ZINCALUME ROLL TOP RIDGE (5M)	0
	31	ALGEMENE STOOR - VILLIERSDORP	8006	ZINCALUME BARGES (MASS 3 x 0.23 x 0.12M)	0
	31	ALGEMENE STOOR - VILLIERSDORP	8007	140 SPIROTA SYSTEEL FULL THREAD, 100MM	500
	31	ALGEMENE STOOR - VILLIERSDORP	8008	TAC SCREW STEEL FULL THREAD, 50MM	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8009	WELDING ROD 2.5 x 5KG	2
	31	ALGEMENE STOOR - VILLIERSDORP	8010	CHARP TOOLS 2.0F 0.06 x 6M	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8011	SQUARE TUBES 0.04 X 0.04 X 6M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8012	ANGLE IRONS 0.04 X 0.04 X 6M	3
	31	ALGEMENE STOOR - VILLIERSDORP	8013	ANGLE IRONS 0.04 X 0.04 X 6M	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8014	ANGLE IRONS 0.025 X 0.025 X 6M	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8015	ROUND BARS 0.01 X 6M	0
	31	ALGEMENE STOOR - VILLIERSDORP	8016	MENTEX (DIAMOND MESH) (STEEL 0.5 X 3 X 60 X 20 MM)	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8017	MENTEX (DIAMOND MESH) (STEEL 1.4 X 2.5 X 30 X 10 MM)	1
	31	ALGEMENE STOOR - VILLIERSDORP	8018	FLATEX (DIAMOND MESH) (5 - 11 1 X 2 X 20 X RWM)	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8019	STEEL SHEETS (STEEL 0.005 X 1.2M X 2.4M)	2
2425	31	ALGEMENE STOOR - VILLIERSDORP	8020	GATE LOCKS 0.05 x 0.07 x 0.012M	11
2425	31	ALGEMENE STOOR - VILLIERSDORP	8021	BULLET HINGES 0.01D X 0.07W	22
2425	31	ALGEMENE STOOR - VILLIERSDORP	8022	ALUMINIUM WINDOWS - FULLY GLAZED, OPENING SASH	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8023	ALUMINIUM POP RIVETS 0.015 X 0.004SM	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8024	DOOR FLUSH - HARDBOARD WOOD 0.813 x 2.32 x 0.04	4
2425	31	ALGEMENE STOOR - VILLIERSDORP	8025	MERANTI BRACED DOOR 0.813 X 2.32 X 0.04	3
2425	32	ALGEMENE STOOR - VILLIERSDORP	8026	DOOR LOCK SETS (2 LEVER)	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8027	DOOR LOCK SETS (3 LEVER)	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	8028	HEAVY DUTY BUTT HINGES 0.13 X 0.14M	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8029	DOOR FRAMES PINE 0.9 x 2.26 x 0.06m	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	8030	TOILET PAN (WHITE, CERAMIC)	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8031	TO LET CISTERN (WHITE, FULLY ASSEMBLED, PLASTIC)	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8032	TOILET SEAT COVERS (WHITE, PLASTIC)	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	8033	PVC VENT HORN 0.11m	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8034	PVC BENDS 90 DEGREE 0.11m	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8035	PVC T-PIECES 0.11m	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8036	WASH BASIN 0.45 x 0.2m (CERAMIC)	2
2425	31	ALGEMENE STOOR - VILLIERSDORP	8037	PLYWOOD SHUTTER BOARDS 1.22 x 2.42 x 0.05	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8038	BRASS BASIN TAPS 0.0.5m	3
2425	31	ALGEMENE STOOR - VILLIERSDORP	8039	BRASS STOP CORK 0.015m	3
2425	31	ALGEMENE STOOR - VILLIERSDORP	8040	PVC HOLDERBATS 0.12m	11
2425	31	ALGEMENE STOOR - VILLIERSDORP	8041	PVC HOLDERBATS 0.04m	6
2425	31	ALGEMENE STOOR - VILLIERSDORP	8042	LOW PRESSURE PIPES 0.015 - 0.35m	31
2425	31	ALGEMENE STOOR - VILLIERSDORP	8043	PVC WASTE PIPE 0.04m	4
2425	31	ALGEMENE STOOR - VILLIERSDORP	8044	PVC STRAP ON SADDLE 0.11 x 0.05m	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8045	110 - 50mm REDUCING BUSH	2
2425	31	ALGEMENE STOOR - VILLIERSDORP	8046	PVC BASIN TAP - 40mm	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8047	DUN VESSEL UNDERCOAT WHITE 20L	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8048	METAL UNDERCOAT BLACK 5L	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8049	SATIN SCE X8 PVA FINISH CREAM 20	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8050	MATT FINISH PVA FINISH CREAM 20L	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8051	GALVANIZED STEEL THREADED BAR 1 X 0.012	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8052	GALVANISED NUTS 22MM	10
2425	31	ALGEMENE STOOR - VILLIERSDORP	8053	GALVANISED WASHER (STEEL) 24 X 20MM	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8054	50MM PVC PIPE CL 4	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8055	230ML/M SIL CONT BLACK	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8056	230MM SILICONE WHITE	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8057	230MM SILICONE CLEAR	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8058	270ML FILLER 2.5 MIX 2 WHITE	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	8059	3MM SPLIT PITMENT ERASE	1
2425	31	ALGEMENE STOOR - VILLIERSDORP	8060	KWIK TRIM BOARD (HEMMITAL)	2
2425	31	ALGEMENE STOOR - VILLIERSDORP	8061	SANDPAPER 40/80 GRITS	0
2425	31	ALGEMENE STOOR - VILLIERSDORP	8062	150MM CASEMENT SLIDE STAY ERASE	0
	31	ALGEMENE STOOR - VILLIERSDORP		175MM CASEMENT SLIDE STAY ERASE	0
	31	ALGEMENE STOOR - VILLIERSDORP		BRASS HANDLE TAPE 1.2 x 0.7 x 0.05M	0
	31	ALGEMENE STOOR - VILLIERSDORP		BRASS WINDOW HANDLE TAPE 1	0

2425	31	ALGEMENE STOOR - VILLIERSDORP

285

				8067	230MM DIAMOND CUTTING DISK STEEL
2425	31	ALGEMENE STOOR - VILLIERSDORP		8068	185MM WITH 24T CONTRACTORS BLADE STEEL
2425	31	ALGEMENE STOOR - VILLIERSDORP		8069	50MM PAINT BRUSHES
2425	31	ALGEMENE STOOR - VILLIERSDORP		8070	100MM PAINT BRUSHES
2425	31	ALGEMENE STOOR - VILLIERSDORP		8071	150MM PAINT BRUSHES
2425	31	ALGEMENE STOOR - VILLIERSDORP		8072	225MM PAINT ROLLERS
2425	31	ALGEMENE STOOR - VILLIERSDORP		8073	1440 X 300 43MM CONCRETE VIBECRETE WALLS - SLABS
2425	31	ALGEMENE STOOR - VILLIERSDORP		8074	2400 X 1 0 X 130MM CONCRETE VIBECRETE WALL - POSTS
		ALGEMENE STOOR - VILLIERSDORP		8075	MERANTI STABLE DOOR 2932 X 813 X 40MM
		ALGEMENE STOOR - VILLIERSDORP		8080	PVA PAINT MATT FINISH 20L OXYGEN COLOUR
				8081	PVA Satin sheen
				8089	WATER BLOCK BLACK 20L
				8090	SQUARE TUBES 0.06 X 0.06 X 6M

	0
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	0
	0
	77
	33
	0
	0

4	32	ELEKTRISITEIT STOOR-VILLIERSDO	82	SHACKLE STRAIGHT PIN TYPE 70KN	4
1	32	ELEKTRISITEIT STOOR-VILLIERSDO	88	AP2 POLE BOX	1
[illegible]	[illegible]	[illegible]	90	BACK PLATE FOR READY BOARDS	17
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	91	READYBOARD CBI	16
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	92	Readyboard with backlight	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	93	Dropout cut out fuses 11 Kv (750mm) silicone	11
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	121	400 WATT BALLAST METAL/HALIDE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	125	BALLAST 5FT/ 65 W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	149	BALLAST 70W HPS	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	151	BALLAST 125W MV	0
[illegible]	[illegible]	[illegible]	152	BALLAST 250W HPS	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	180	BATTERY-AAA PENLIGHT 1.5V DURA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	181	BATTERY -AA 1.5V PENLIGHT	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	182	BATTERY SIZE D 1.5V	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	185	BATTERY-9V 6LR61	24
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	936	RCAB 4120 BOOTS 11KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	939	RICS BOOTS RAYCHEM 11KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	941	2CORE BREAK OUTBOOT 1 5-25MM	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	942	4CORE BREAK OUTBOOT 6-35MM	13
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1066	CYLIDRICAL FUSES(GL)22X58 500V	16
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1090	BOX - PANEL HANDLE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1092	EARTH BARS	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1093	CT 1000/5	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1127	5A MCB SINGLE POLE 6KA	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1128	BREAKER CBI MCB 5 AMP QF1	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1130	BOX POLE MOUNTED SPB1 PM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1135	BREAKER CBI MCB 5 AMP QF1	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1141	PVC WONDER BOXES 4X4	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1170	Light Emitting Diode (LED) Streetlight Luminaires 3	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1171	CAB 100 DEAD END THIMBLE ALLOY	17
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1172	32WATT LED STREETLIGHT BEKA	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1173	AUTOMATIC LINE SPLICE - FARGO	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1174	NON TENSION JOINT 4 POINT IMD (ACSR AUTO SPLICE PIN	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1175	66WATT LED STREETLIGHT BEKA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1176	STREET LIGHT BRACKET ASSEMBLY	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1177	100WATT LED STREETLIGHT BEKA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1178	131WATT LED STREETLIGHT BEKA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1179	216WATT HIGHMAST LED STREETLIGHT BEKA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1180	Silicone Line Post Insulator 22 KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1181	OUTREACH-1M FOR WOODEN POLES	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1182	OUTREACH ARM 1M FOR CONCRETE 7.2M	7
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1185	37WATT POST TOP STREETLIGHTS	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1187	HT FUSE MOUNTING BRACKETS	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1197	F15D 160A 3PH CIRCUIT BREAKER	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1231	40 A S/POLE 5KA CB + SHROUD	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1232	BREAKER 80A- 50HZ C1 (3POLE ORANGE HANDLE 5KA+SHROU	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1237	BREAKER 30A SF3 CURVE 1 6KA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1246	BREAKER 63A SF1 CURVE 1 6KA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1247	40A -240/415V CIRCUIT BREAKER	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1250	BREAKER 10A SF2 CURVE 2 5KA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1281	PIERCING CONNECTORS IPC PC4WP1F 50-185/6-35MM	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1283	PIERCING CONNECTORS IPC PC1WP1F 25-95 / 1.5-35MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1287	A.B.C LV SUSPENSION ASSEMBLY	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1291	DEAD END CLAMP TYPE 2X16-35MM	0
[illegible]	[illegible]	ELEKTRISITEIT STOOR-VILLIERSDO	1302	ALU/CU TERMINALS CBM- 70-95	7
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1306	BI METAL SHEAR OFF LUGS 25/95	32
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1307	BI METAL SHEAR OFF LUG 35/150	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1308	BI METAL SHEAR/OFF FERRULE 25	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1310	BREAKER 80A-50HZ C1 (3POLE ORANGE HANDLE 5KA+SHROUD	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1311	BREAKER 5A 240V 3KA 58Z	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1321	BREAKER 60A 5KA ORANGE TOGGLE	16
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1323	BREAKER 60A SXI-G3	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1324	BREAKERS 60A SFI-G3 RED TOGGLE	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1327	BREAKER MCB 80A 1POLE ORANGE HANDLE 6KA + SHROUD	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1328	BREAKER 80A SFI G3(ORANGE TOGG	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1331	BREAKER 10A C3	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1337	BREAKERS 20A SFI-G3	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1338	BREAKERS 30A SFI-G3	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1339	BREAKERS 70A SFI-G3	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1341	BREAKER TEMP L20B 250A	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1342	BREAKER TEMP LV603 300A	0

	32	ELEKTRISITEIT STOOR-VILLIERSDO		21
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO		1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1348 BREAKER TEMP F15D 125A	1
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1352 BREAKER TEMP F15D 150A	2
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1353 BREAKER TEMP J250 250A	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1354 BREAKER TEMP F15D 100A	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1358 BREAKER TEMP J500 200A	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1359 BREAKER TEMP J500 125A	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1360 Breaker Temp J2506 250A	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1361 BREAKER TEMP K25D 300A	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1362 Compression glands no.1	0
2425		ELEKTRISITEIT STOOR-VILLIERSDO	1363 Breaker MCB 40A 1 pole white handle 6kA	34
2425		ELEKTRISITEIT STOOR-VILLIERSDO	1366 CABLE 16mm CORE COPPER	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1377 ROUNDER BOX 8 WAY PVC	8
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1378 ROUNDER BOX PLATES PVC	23
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1381 COUPLINGS PVC 20MM	48
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1382 SA 90 BREAKER	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1412 FOAM SEAL STRIPS 3MX15	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1420 CABLE 35mmSQ Cu PILC DSTA T19	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1422 BAND IT BUCKLES 12.70MM	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1423 BAND IT 12.70 X 0.76MM STRAPPING	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1450 6.35/11kv MEDIUM VOLTAGE CABLE 185X3 PILC CORE CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1457 PORCELAIN STAND-OFF INSULATORS - 22/33KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1458 CABLE SUPPORT BRACKET - GALVINISED	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1475 CABLE 120 X 4 CORE AL PVC SWA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1480 CABLE 95 MMX4 CORE AL SWA PVC	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1481 CABLE WELDING SINGLE CORE 120mm	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1482 CABLE WELDING SINGLE CORE 95mm	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1483 CABLE WELDING SINGLE CORE 70mm	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1486 CABLE BUNDEL ABC 25MM X 2 CORE	1000
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1490 CABLE 16mmX2 CORE PVC SWA SANS 1507	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1495 CABLE 16MMX4CORE CU SANS 1507	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1500 CABLE BUNDEL ABC 50mm X 5CORE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1501 CABLE 185 X 3 CORE 11KV/CU/PLC	10
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1555 CABLE 4 MM X 3 CU PVC SWAC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1565 CABLE 50MMX4 CORE AL PVC SWA	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1580 CABLE 70MMX4 CORE PVC SWA ALU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1590 CABLE 150MM X 4 CORE PVC SWA ALU	40
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1605 CABLE AIRDAC 10 MM + 2 PILOTS	758
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1607 COMMON BASE WALL UNIT	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1610 CABLE 25MM CUX3 PILC T19 1 KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1623 LINE SPACERS 10.5-12.0MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1626 HEATHSRINK END CAP 4-35MM	9
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1627 HEATHSRINK END CAP 35-120MM	5
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1691 CABLE TIES T50R BLACK	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1695 CABLE TIES T50I BLACK	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	1696 CABLE TIES T120R BLACK	1
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1698 CABLE TIES 7.6 X 390 PACK 100	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1699 CABLE TIES 4.8	9
			1700 [illegible]	3
			1701 [illegible]	3
			1702 CLAMP	1
			1703 [illegible]	2
				22
				3
				14
				1
			1977 PRE INSULATED BIMETAL LUGS	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1978 PRE INSULATED BIMETAL LUGS	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	1979 ABC JOINT FERRULE 35MM	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	2000 LED Florescent starters	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	2022 LV STRAIN ASSEMBLY - GREEN	0
	32	ELEKTRISITEIT STOOR-VILLIERSDO	2023 LV STRAIN CLAMP ASSEMBLY-BLACK	85
2425	32	ELEKTRISITEIT STOOR-VILLIERSD	2055 CLIP LINE TAP 16 MM	45
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2060 LINE TAP 25 MM	81
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2065 LINE TAPS 35MM	
2425	32	[illegible]	2070 LINE TAPS 50MM	
2425			2075 LINE TAPS 70MM	16
2425	32	[illegible]	2081 LINE TAPS 16MM	32
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2151 PIGTAIL SCREW	23
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2152 SET SCREW ASSEMBLEY M20	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2153 SET SCREW	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	PRATLEY CONNECTOR SLEEVE NO3	72

2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2182	CONNECTORS PRATLEY NO 3	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2184	CONNECTORS PRATLEY NO 3 SLEEVE	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2186	CONNECTORS PRATLEY NO 2 SLEEVE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2187	PRATLEY GLANDS SHROUDS NO:2	109
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2287	MECHANICAL FERREL 25-95MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2572	MC P/B FLAT HEAD RED 1 N/C	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2573	MC P/B FLAT HEAD GREEN 1 N/C	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2574	EMERGENCY STOP LATCH TWIST40MM	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2620	DANGER TAPE:300MMX60MIC-15KG	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2635	DEAD END BLUE AL	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2640	DEAD END BROWN AL	7
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2645	DEAD END BLACK AL	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2653	GUY RIP DEADEND YELLOW	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2692	ALU SPLICE BLUE	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2765	END CAP 20/8	10
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2797	FERRULE CRIMPING 10MM CU	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2802	FERRULE CRIMPING 16MM CU	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2805	FERRULE CRIMPING 120 MM AL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2806	FERRULE CRIMPING 120MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2810	FERRULE CRIMPING 150 MM AL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2811	FERRULE CRIMPING 150 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2820	FERRULE CRIMPING 185 MM AL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2821	FERRULE CRIMPING 185 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2824	FERRULLE CRIMPING 2.5MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2825	LUG CRIMPING 2.5MM X 6MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2836	FERRULE CRIMPING 25 MM CU	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2841	FERRULE CRIMPING 35 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2851	FERRULE CRIMPING 4 MM CU	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2855	FERRULE CRIMPING 50 MM AL	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2860	FERRULE CRIMPING 6 MM AL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2865	FERRULE CRIMPING 70 MM AL	30
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2866	FERRULE CRIMPING 70 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2870	FERRULE CRIMPING 95 MM AL	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2871	FERRULE CRIMPING 95 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2961	GREENBRO TYPE STAINLESS STEEL SLIDE BRACKET	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	2962	GREENBRO TYPE STAINLESS STEEL FACE PLATE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3040	FLUORESCENT STARTERS 4-80W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3090	FUSE STRIKER PIN 11KV 40 AMP	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3091	FUSE STRIKER PIN 11KV 50A 255M	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3095	FUSE STRIKER PIN 11KV 31.5A 25	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3105	FUSE STRIKER PIN 11KV 25A 255M	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3165	FUSE 20A STRIKERPIN 355MM 12KV	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3170	FUSE 30A 120HGMA+STRIKERPIN	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3215	FUSE 90A 120EFMA 254MM 12KV	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3306	HRC FUSE HOLDER CARRIER	9
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3312	SOLID LINK MV 200A-ROUND HEAD	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3314	FUSE LINK 35A	45
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3324	FUSE LINK 2AMP TYPE K	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3325	FUSE LINK 5A TYPE K	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3326	FUSE LINK 6AMP TYPE K	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3327	FUSE LINK 15AMP TYPE K	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3375	FUSE LINK 100A TYPE K	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3381	HRC FUSE LINK 160A	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3511	FUSE LINKS 125A DIN HRC	9
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3512	FUSE LINKS 80A DIN HRC	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3513	FUSE LINKS 63A DIN HRC	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3514	FUSE LINKS 100A DIN HRC	10
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3516	FUSE LINKS 80KA DIN HRC	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3517	FUSE LINKS 160A DIN HRC	21
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3518	FUSE LINKS 120A DIN HRC	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3519	FUSE LINKS 100KA DIN HRC	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3521	FUSE LINKS NS4 BS ULTRA RAPID	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3522	DROP OUT - CUT OUT FUSE 27KV	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3523	DROP OUT- CUT CUT FUSE-22KV	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3541		0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			13
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3560	GLAND COMPRESSION NO. 2 PVC	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3570	GLAND CABLE CCG NO.0 + SHROUD	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3571	GLAND CABLE CCG NO.1 + SHROUD	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3586	PVC NO. 0 GLANDS 20MM	0

2425	32	ELEKTRISITEIT STOOR-VILLIERSDO		GLANDS NO 6 PRATLEY + SHROUDS	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3605	LAMP LED TUBE T8 24W/6000K 1.5M	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3607	LAMP HPS 70W E-27 INT IGN	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3609	LAMP 250W HPS ELLIPTICAL E40 NAV-E	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3610	LAMP LED TUBE T8 18W/6000K 1.5M	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3613	GLOBES;OSRAM 400/E 40W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3614	LAMP E/SAV COOL WHITE ES27 40W 240 VOLT	10
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3622	GLOBES 250W/E40	
2425		ELEKTRISITEIT STOOR-VILLIERSDO		100W HPS LAMPS ELLIPTICAL E40 NAV-E	
2425		ELEKTRISITEIT STOOR-VILLIERSDO	3628	LAMP ML 160W/220 E27	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3632	LAMP PHILLIPS 400W/542/E40	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3655	GRIP PISTOL	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3691	PERANO 2 STUD HINGE- KIOSK	13
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3692	POST TOP LIGHT DIFFUSER -BLACK	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3931	SILICONE LONG ROD INSULATOR	3
		ELEKTRISITEIT STOOR-VILLIERSDO	3932	LOCK DOOR INTERNAL HANDLE	
		ELEKTRISITEIT STOOR-VILLIERSDO	3960	JOINT HEATSHRINK 12KV 50-95MM WITH EARTH/KIT	
			3961	JOINT HEATSHRINK 12KV 95-240MM WITH EARTH/KIT	0
			3966	JOINT DURACAST LV P1	22
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3967	JOINT RESIN LV P2-S	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3968	JOINT RESIN LV P2.5	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3969	JOINT RESIN LV P3	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3973	JOINT RESIN LV P5	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3974	JOINT DURACAST LV P4	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3975	JOINT RESIN LV P3.5	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3981	JOINT TERMINATION 95-185MM 11K	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	3997	JOINT HEATSHRINK 11KV PILC 16-35 WITH EARTH/KIT	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4035	METER PLC, 3PH PREPAYMENT FOUR-WIRE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4040	METER G3-PLC, 1PH PREPAYMENT TWO WIRE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4045	KIOSK PREWIRED 9WAY D/D	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4046	KEYPAD L G	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4047	CUSTOMER INTERFACE UNIT PLC	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4051	KIOSK PREWIRED 12WAY D/D	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4056	MC 1 HOLE ENCLOSURE GLMCEIE	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4061	K - CLAMPS 78K	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4064	K CLAMPS 24MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4066	K CLAMPS NO 20	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4067	K CLAMPS NO 26	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4068	K-CLAMPS CK32	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4069	K-CLAMPS CK40	12
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4073	K-CLAMPS CK46	13
242	32	ELEKTRISITEIT STOOR-VILLIERSDO	4076	Joint kit H/SHRINK LV ARM 1.5-4MM	15
	32	ELEKTRISITEIT STOOR-VILLIERSDO	4080	TERMINATION INDOOR 12 KV 16-35MM 800 TAILS XLPE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4088	TRANSITION JOINT (TRANSITION JOINT 12KV 16-50MM)	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4091	TERMINATION INDOOR 12KV 16-35MM-800TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4093	TERMINATION OUTDOOR 12KV 120-185 1200TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4095	TERMINATION OUTDOOR 12KV 16-35MM 1200MM TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4101	TERMINIATION OUTDOOR 95-240MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4105	TERMINATION OUTDOOR 12KV 16-35MM 1200MM TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4126	TERMINATION INDOOR 12KV 50-95MM 800TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4131	TERMINATION OUTDOOR 12KV 50-95MM 1200MM TAILS PILC	0
2425	32	ELEKTRISITEIT STOOR VILLIERSDO	4223	LAMP 400W GES HP SODIUM TUBULAR	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4226	SPOT LIGHT 400W HPS- WACO	9
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4250	LIGHT FITTING 70W HP + IGNITOR	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4285	LAMP ENERGY SAVER 14W B22 240V	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4342	GLOBE E/SAV C/WHITE B22 11W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4344	TUBE FLOURECENT 36W/33LTD	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4346	TUBE FLOURECENT L36W/865	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4353	GLOBE MV E27 125W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4356	TUBE FLOUR-40W/33/640-PHILLIPS	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4358	GLOBE E/SAV C/WHITE B22 20W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4360	SHEAR OFF FERRULES 185MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4362	SHEAR OFF LUGS 95MM-240MM X 17MM	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4373	HPS 70W LAMPS E-27 INT IGN	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4377	LAMP OSRAM 125W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4381	LAMP PHILLIPS 100	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4383	LAMP 400W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4384	LAMP PHILLIPS 150W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4387	LAMP 400W	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4504	LIGHTS DAY QS10 10A	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4531	LINE TAPS:100MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4532	LINE TAPS:150MM	1

2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4645	LUG CRIMPING 10 X 8 MM CU	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4655	ALU LUGS CRIMPING TRIANGULAR 150MM X 12MM	25
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4661	LUG CRIMPING 16 X 12 MM CU	251
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4666	LUG CRIMPING 16X 8 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4667	LUG CRIMPING 16 X 10MM CU	92
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4668	LUG CRIMPING 16 X 6MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4690	LUG CRIMPING 25 X 10 MM A	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4691	LUG CRIMPING 25 X 10 MM CU	0
			4694	LUG CRIMPING 10MM X 12MM	0
			4695	LUG CRIMPING 10X12 MM CU	80
				LUGS CRIMPING CU 95MM X 10MM	25
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4707	LUGS CRIMPING 16X8MM	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4710	LUG CRIMPING 35 X 12 MM AL	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4711	LUG CRIMPING 35 X 12 MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4730	LUG CRIMPING 70 X 10MM AL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4731	LUG CRIMPING 70 X 12 MM CU	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4736	LUG CRIMPING 95 X 12MM CU	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO		LUG CRIMPING 95 X 12 AL	88
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO		95 X 12 ALU RIANGULAR LUGS	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4739	120 X 12 ALU TRIANGULAR LUG	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4767	LUGS CRIMPING 185X10MM	24
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4768	LUGS CRIMPING 150X12MM CU	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4769	LUGS CRIMPING 150X10MM	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4771	LUGS CRIMPING 95X12MM	0
242	32	ELEKTRISITEIT STOOR-VILLIERSDO	4777	LUG CRIMPING 25 X 12MM CU	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4779	LUG CRIMPING 25 X 16MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4781	LUG CRIMPING 70 X 20MM CU	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4791	OVER LOAD 9-10A	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4802	METER(AM) MAXIMUM DEMAND	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4809	METER L G REMOTE 1 PHASE PLC	20
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4810	METER L G REMOTE 3 PHASE PLC S	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4811	METER L G 1 PHASE BS FOOTPRINT	6
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4813	METER CONLOG BEC 23	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4815	KEYPAD (WIRELESS USER INTERFACE UNIT) * CIRN	15
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4818	METER CONLOG BEC 62	4
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4819	METER L G CASH POWER RAIL	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4820	UIU (09) Z F/ASSY	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4830	METER ELECTRONIC 3 PHASE-3WIRE	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4831	METER ELECTRONIC 1PH CREDIT METE	5
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4851	SINGLE PHASE, COMMON WALL BASE, COMBO METER	48
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4852	CONLOG PREPAID METERS RF 416	26
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4853	CONLOG ARIAL WMI	12
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4854	CONLOG BEC 32P METER	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4855	WBEC 44 CONLOG	34
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	4860	SINGLE PHASE, DIN RAIL, SPLIT WIRELESS METER	31
2425		ELEKTRISITEIT STOOR-VILLIERSDO	4921	DAYLIGHT SWITCH 16A (WIRE TYPE)	1
					1
					1
					3
					1
					11
					0
					0
					4
	32			70W HPS	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5611	RAPLOCK TIES	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5666	RELAY LEVEL TE101	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5667	RELAY FLASHER	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5668	TIMER DPI	3
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5669	RELAY FLASHER RFPI/A	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5750	20MM SPACER SADDLES	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	5833	SADDLES PVC 20MM	71
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
					35
					2
					9
					6
					1

2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6437	STREETLIGHT ARM WOOD 1.2M	2
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6581	DAYLIGHT SWITCH 10A	0
					0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6586	DAY NIGHT SWITCH ARB NEMA BAS	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6587	DAY NIGHT SWITCH ARB NEMA AR20	14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6592	STRIP CONNECTOR (16A)	30
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6593	STRIPP CONNECTOR TRIDONIC 10A	23
2425	32		6597		71
2425	32		6601		0
			6603		2
					5
			6606		14
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6611	INSULATION TAPE BLUE	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6617	ABC PIERCING CONNECTOR 25-95	
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6617	PRATLEY RUBB TAPE 3.2X34MMX1.6	12
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6621		17
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO			
	32	ELEKTRISITEIT STOOR-VILLIERSDO			18
	32	ELEKTRISITEIT STOOR-VILLIERSDO	6786	TIMER 24HR PANEL	1
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	6792	SHADE BEKA PAST TOP	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7019	WASHER SQUARE	164
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7170	1.5MM GP WIRE RED PVC	0
2425		ELEKTRISITEIT STOOR-VILLIERSDO	7171	WIRE PVC 1.5MM BLUE	200
2425		ELEKTRISITEIT STOOR-VILLIERSDO	7173	WIRE PVC 1.5MM YELLOW	100
2425		ELEKTRISITEIT STOOR-VILLIERSDO	7175	WIRE PVC1.5 MM WHITE	200
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7180	1.5MM GP WIRE BLACK PVC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7185	1.5MM GP WIRE GREEN PVC	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7190	WIRE PVC 10 MM BLACK	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7191	WIRE PVC 10 MM RED	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7210	WIRE PVC 16MM RED	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7215	16MM WIRE BLACK PVC	160
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7220	WIRE PVC 16MM BLUE	61
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7226	ITRON STS PLC KEYPAD	0
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7227	ITRON PLC KEYPAD	38
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7228	ITRON PLC METER-ACE 9000-SGC	32
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7230	16MM GP WIRE RED PVC	190
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7235	WIRE PVC 16MM WHITE	93
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7237	WIRE PVC 16MM YELLOW	177
2425		ELEKTRISITEIT STOOR-VILLIERSDO	7275	WIRE PVC 4 MM BLACK	100
2425	32	ELEKTRISITEIT STOOR-VILLIERSDO	7276	WIRE PVC 4 MM -RED	60

2425	33	WATER STOOR - VILLIERSDORP				
2425	33	WATER STOOR - VILLIERSDORP				
	33	WATER STOOR - VILLIERSDORP	25		9	
2425	33	WATER STOOR - VILLIERSDORP	42		13	
	33	WATER STOOR - VILLIERSDORP			0	
	33	WATER STOOR - VILLIERSDORP				
2425	33	WATER STOOR - VILLIERSDORP	101	BALLVALE 15MM	0	
2425	33	WATER STOOR - VILLIERSDORP	102	BALLVALE 20MM	0	
2425	33	WATER STOOR - VILLIERSDORP	103	BALLVALE 25MM	0	
	33	WATER STOOR - VILLIERSDORP	162	PLASSON TAP - 20 X 15MM	0	
	33	WATER STOOR - VILLIERSDORP	163	PLASSON TAP - 20X 20MM	46	40
2425	33	WATER STOOR - VILLIERSDORP	173	CONNECTOR 110 X 100MM PVC/AC	10	
2425	33	WATER STOOR - VILLIERSDORP	229	CISTERN ELF COMPLETE	0	
2425	33	WATER STOOR - VILLIERSDORP	240	15MM CONVENTIONAL WATER METER	0	
2425	33	WATER STOOR - VILLIERSDORP	241	TOILET PLUMSET WAX RING	6	2
2425	33	WATER STOOR - VILLIERSDORP	265	25MM CONVENTIONAL WATER METER	0	
2425	33	WATER STOOR - VILLIERSDORP	269	20MM CONVENTIONAL WATER METER	0	
2425	33	WATER STOOR - VILLIERSDORP	270	[illegible]	3	
2425	33	WATER STOOR - VILLIERSDORP	[illegible]	[illegible]	0	
2425	33	WATER STOOR - VILLIERSDORP	367	FLUSH RUBBER RING	0	
2425	33	WATER STOOR - VILLIERSDORP	391	COMPACT VALVE 15MM	11	.34
2425	33	WATER STOOR - VILLIERSDORP	392	COMPACT VALVES 20MM	33	1
	33	WATER STOOR - VILLIERSDORP	1753	CASCADE CLAMPS 121X131X200MM	2	
	33	WATER STOOR - VILLIERSDORP	1756	CASCADE CLAMPS 174X183X200MM	0	
	33	WATER STOOR - VILLIERSDORP	1775	CASCADE CLAMPS 110MM-104-113MM	1	
2425	33	WATER STOOR - VILLIERSDORP	2177	RIOOL BUIG VENTHORN	14	
2425	33	WATER STOOR - VILLIERSDORP	2180	CONNECTOR 110MM-PAN RIOOL	0	
2425	33	WATER STOOR - VILLIERSDORP	2188	PAN CONNECTORS 110MM	29	
2425	33	WATER STOOR - VILLIERSDORP	2222	PVC ADAPTORS 160MM-AC	3	
2425	33	WATER STOOR - VILLIERSDORP	2231	ADAPTOR 125MM AC-PVC	10	
2425	33	WATER STOOR - VILLIERSDORP	2261	COUPLER CXFI 15MM BEND	4	
2425	33	WATER STOOR - VILLIERSDORP	2267	COUPLERS 28MM CXC STRAIGHT	16	.8
	33	WATER STOOR - VILLIERSDORP	2270	COUPLERS 15MM CXC STRAIGHT	0	29
2425	33	WATER STOOR - VILLIERSDORP	2276	COUPLERS 15MM CXM STRAIGHT	0	.
2425	33	WATER STOOR - VILLIERSDORP	2277	CXM 15MM COUPLER UNITWIST	3	.5
2425	33	WATER STOOR - VILLIERSDORP	2278	CXF 15MM COUPLER UNITWIST	24	.5
2425	33	WATER STOOR - VILLIERSDORP	2285	COUPLERS 22-15MM CXC REDUCER	0	
2425	33	WATER STOOR - VILLIERSDORP	2299	CXM 22X15MM RED STRAIGHT	0	
2425	33	WATER STOOR - VILLIERSDORP	2300	CXM 22-15MM RED COUPLER STRAIGHT UNITWIST	0	
2425	33	WATER STOOR - VILLIERSDORP	2301	CXM 22X15MM RED STRAIGHT UNI-TWIST	15	0
2425	33	WATER STOOR - VILLIERSDORP	2400	CXF 28MM BRASS COUPLING STRAIGHT	2	
2425	33	WATER STOOR - VILLIERSDORP	2408	COUPLER CXM 15MM X 3/4	0	
	33	WATER STOOR - VILLIERSDORP	2425	BRASS CONEX 28MM CXM COUPLING STRAIGHT	4	4
	33	WATER STOOR - VILLIERSDORP	2444	COUPLING - PVC 63MM	5	
2425	33	WATER STOOR - VILLIERSDORP	2558	100MM WDM BULK WATER METER	0	
2425	33	WATER STOOR - VILLIERSDORP	2560	150MM BULK METER	0	
2425	33	WATER STOOR - VILLIERSDORP	2591	80MM BULK WATER METER T16	0	
	33	WATER STOOR - VILLIERSDORP	2592	80 MM STRAINER T16	0	
	33	WATER STOOR - VILLIERSDORP	2730	ELBOW 90 DEG COPPERXMALE 22MM	0	
	33	WATER STOOR - VILLIERSDORP	3020	Uni coupling Red C x M1 20X	163	99
2425	33	WATER STOOR - VILLIERSDORP	3025	COUPLING 28MM CXC UNITWIST	0	
2425	33	WATER STOOR - VILLIERSDORP	3031	UNI COUPLING CXC 22MM	71	56
2425	33	WATER STOOR - VILLIERSDORP	3034	COUPLERS CXM 22MM UNI-WIST	65	41
2425	33	WATER STOOR - VILLIERSDORP	3036	UNI COUPLING RED CXC 22X15	73	52
			3037	UNI COUPLING CXC 15MM	21	16
			3038	PLASSON COUPLING 15MM-MALE	0	
			3039	PLASSON COUPLING 15MM-FEMALE	0	
			3041	UNI ELBOW CXC 15MM	15	.5
	33	WATER STOOR - VILLIERSDORP	3042	UNI ELBOW CXC 22MM	25	18
2425	33	WATER STOOR - VILLIERSDORP	3043	PLASSON-T-PIECE 15MM	10	1

2425	33	WATER STOOR - VILLIERSDORP	3045	ELBOWS 22MM CXM UNITWIST	43
2425	33	WATER STOOR - VILLIERSDORP	3047	UNI WALLPLATE 15MM	42
2425	33	WATER STOOR - VILLIERSDORP	3067	NYLON KOPPELSTUK 15MM	0
2425	33	WATER STOOR - VILLIERSDORP	3068	NYLON KOPPELSTUK 12MM	17
2425	33	WATER STOOR - VILLIERSDORP	3069	NYLON PASSTUK 20MM	16
2425	33	WATER STOOR - VILLIERSDORP	3071	WALL PLATES 22MM UNITWIST	61
2425	33	WATER STOOR -	3072	UNI COUPLING CXF 22MM	
2425		WATER STOOR -	3073	NYLON TEE 15MM	
					66
					5
2425			3077	HOSE CLAMPS GS 6 12-20	33
2425	33	WATER STOOR - VILLIERSDORP	3078	HOSE CLAMPS 19-26MM	26
2425	33	WATER STOOR - VILLIERSDORP	3079	HOSE CLAMPS GS 4 10-16	
2425	33	WATER STOOR - VILLIERSDORP	3081	PVC END CAP 63MM	1
2425	33	WATER STOOR - VILLIERSDORP	3082	NYLON RED SOK CXC 22MM	18
2425	33	WATER STOOR - VILLIERSDORP	3785	HYDRANT TEES 63MM	6
2425	33	WATER STOOR - VILLIERSDORP	3786	HYDRANT BRAND KRAAN T-PIECES 90MM	4
2425	33	WATER STOOR - VILLIERSDORP	3811	FIRE HYDRANT VALVE UNDER GRND	1
2425	33	WATER STOOR - VILLIERSDORP	3956	JOINT PVC 75MM	26
2425	33	WATER STOOR - VILLIERSDORP	3957	JOINT PVC 63MM	12
2425	33	STOOR - VILLIERSDORP	3959	JOINT PVC 90MM (REPAIR COUPLING)	27
2425	33	WATER STOOR - VILLIERSDORP	3964	JOINTS PVC 110MM	9
2425	33	WATER STOOR - VILLIERSDORP	4793	8A Stormwater Cover Gully Grating	0
2425	33	WATER STOOR - VILLIERSDORP	4978	MANHOLE 9D COVER	0
2425	33	WATER STOOR - VILLIERSDORP	4979	9D Frame	0
2425	33	WATER STOOR - VILLIERSDORP	4980	2A Sewer Cover & Frame	0
2425	33	WATER STOOR - VILLIERSDORP	4981	4A Stormwater Cover & Frame	0
2425	33	WATER STOOR - VILLIERSDORP	4982	9E Cover & Frame	0
2425	33	WATER STOOR - VILLIERSDORP	5145	PIPE 110 MM CLASS 400 SWP - SD	0
2425	33	WATER STOOR - VILLIERSDORP	5166	HDPE PIE CLASS 10 NOMMER 24	100
2425	33	WATER STOOR - VILLIERSDORP	5171	PIPE CL34 SEWER PIPE-160MM	4
2425	33	WATER STOOR - VILLIERSDORP	5172	SEWER PIPE UPVC CL. 34 110MM	4
2425	33	WATER STOOR - VILLIERSDORP	5190	PIPE POLY COP 15MM	6
2425	33	WATER STOOR -	5195	PIPE POLY COP 22MM	93
2425	33	WATER STOOR - VILLIERSDORP	5197	MLP PEX PIPE 15MM PER METER	199
2425	33	WATER STOOR - VILLIERSDORP	5215	PIPE PVC UPVC CLASS 12 160MM	3
2425	33	STOOR - VILLIERSDORP	5240	PIPE PVC MPVC CLASS 12 75MM	28
2425	33	WATER STOOR - VILLIERSDORP	5245	PIPE PVC MPVC CLASS 12 90MM	0
2425		WATER STOOR - VILLIERSDORP	5290	PIPE PVC UPVC CLASS 12 110MM	7
2425	33	WATER STOOR - VILLIERSDORP	5291	PIPE PVC UPVC CLASS12 - 125MM	7
2425	33	WATER STOOR - VILLIERSDORP	5315	PIPE PVC UPVC CLASS 12 63MM	2
2425			5530	RANGER COUPLING 109-128MM	
			5535	RANGER COUPLING 135-153MM	
			5540	RANGER COUPLING 159-182MM	
			5551	RANGER COUPLING 192-208MM	9
				RANGER COUPLING 272-286MM	6
		- VILLIERSDORP	5596	RANGER COUPLINGS 88-103MM	
		- VILLIERSDORP	5600	RANGER COUPLING 59-78MM	6
2425		STOOR - VILLIERSDORP	5842	SADDLE REINFORCED 75MMx3/4	13
2425	33	WATER STOOR - VILLIERSDORP	6096	REPLACEMENT BOLTS- RANGER COUP	0
2425	33	WATER STOOR - VILLIERSDORP	6130	SHORT COLLARS 110MM	
2425	33	WATER STOOR - VILLIERSDORP	6135	SHORT COLLARS 125MM	2
2425	33	WATER STOOR - VILLIERSDORP	6140	SHORT COLLARS 160MM	7
2425	33	WATER STOOR - VILLIERSDORP	6145	SHORT COLLARS 200MM	1
2425	33	WATER STOOR VILLIERSDORP	6165	SHORT COLLARS 63MM	1
2425	33	WATER STOOR VILLIERSDORP	6320	SLUICE VALVES SOCKETED 110MM	2
2425	33	WATER STOOR - VILLIERSDORP	6345	SLUICE VALVES SOCKETED 63MM	6
2425	33	WATER STOOR - VILLIERSDORP	6346	GATE VALVE - 75MM	2
2425	33	VILLIERSDORP	6355	SLUICE VALVES SOCKETED 90MM	2
2425	33	WATER STOOR - VILLIERSDORP	6356	SLUICE VALVE 160MM (SOCKET FOR PVC)	1
2425	33	WATER STOOR - VILLIERSDORP	6406	UNITWIST STOP END 22MM	24
	33	WATER STOOR VILLIERSDORP	6407	STOP END 15MM UNITWIST	2

	[illegible]	[illegible]		3
2425	33 WATER STOOR - VILLIERSDORP	6445	Stop tap 20mm	0
2425	33 WATER STOOR - VILLIERSDORP	6450	STOP END 15MM-COPPER	22
2425	33 WATER STOOR - VILLIERSDORP	6940	BEND SEWER 45*X110MM	31
2425	33 WATER STOOR - VILLIERSDORP	6962	PVC SOCKET UG 110MM D/KIMBERLY	15
2425	33 WATER STOOR - VILLIERSDORP	6995	UPVC RODDING EYES 110MM	19
2425	33 WATER STOOR - VILLIERSDORP	7341	110MM Y JUNCTION	1
	33 WATER STOOR - VILLIERSDORP		T-PIECE 110MM	5
2425	33 WATER STOOR - VILLIERSDORP	7360	110 X 90DEGREE PLAIN BEND	48
	STOOR -	7370	UNI T-PIECE 22MM	30
	STOOR -		TEE 15MM CxCxC UNITWIST	68

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SCM COUNT
2425	41	ALGEMENE STOOR - RSE	75	ANIONIC 60 % SLURRY SEAL 200LT	10	✓
2425	41	ALGEMENE STOOR - RSE	236	25L BLACK DIP	0	3
2425	41	ALGEMENE STOOR - RSE	1395	BRICKS CEMENT 70MM	0	
2425	41	ALGEMENE STOOR - RSE	1396	BRICKS CEMENT 140MM	0	
2425	41	ALGEMENE STOOR - RSE	1405	INTERLOCKING PAVERS GREY 80MM	0	
2425	41	ALGEMENE STOOR - RSE	1410	ROK BRICKS	0	
2425	41	ALGEMENE STOOR - RSE	1425	BUILDING SAND	144,01	N/S
2425	41	ALGEMENE STOOR - RSE	1800	ANIONIC STABLEMIX 60%	0	
2425	41	ALGEMENE STOOR - RSE	1805	CATIONIC 65 % 200LT-CAT SPRAY	0	
2425	41	ALGEMENE STOOR - RSE	1810	CATIONIC 65%,PREMIX GRADE, 200LT	0	
2425	41	ALGEMENE STOOR - RSE	1820	CEMENT BLOCKS 190MM	597	✓
2425	41	ALGEMENE STOOR - RSE	1825	CEMENT 50KG	0	
2425	41	ALGEMENE STOOR - RSE	1870	REJUVENATOR (JETPATCHER)	0	
2425	41	ALGEMENE STOOR - RSE	2125	CONCRETE STONE 19MM	0	
2425	41	ALGEMENE STOOR - RSE	2126	CONCRETE STONE 13MM	59,9	
2425	41	ALGEMENE STOOR - RSE	2585	CRUSHER DUST	48,5	
2425	41	ALGEMENE STOOR - RSE	2590	RALUMAC	31,76	N/S
2425	41	ALGEMENE STOOR - RSE	3171	FILLING	0	
2425	41	ALGEMENE STOOR - RSE	3172	TOP SOIL	66	
2425	41	ALGEMENE STOOR - RSE	3535	G4 BASE COURSE	18,1	
2425	41	ALGEMENE STOOR - RSE	3540	G5 BASE COURSE	83,39	N/S
2425	41	ALGEMENE STOOR - RSE	3840	KALK 25KG SAK	5	✓
2425	41	ALGEMENE STOOR - RSE	3995	KERB BK 1 1M	0	
2425	41	ALGEMENE STOOR RSE	3996	KERB BK2 1M	0	
2425	41	ALGEMENE STOOR - RSE	4005	CK 5(1M) EDGING	90	✓
2425	41	ALGEMENE STOOR - RSE	4006	CK5 EDGING (330MM)	29	✓
2425	41	ALGEMENE STOOR - RSE	4015	E1 EDGING (1M)	0	
2425	41	ALGEMENE STOOR - RSE	4025	INLET KERB 1M	0	
2425	41	ALGEMENE STOOR - RSE	4026	INLET KERB 2M	0	
2425	41	ALGEMENE STOOR - RSE	4075	EDGING E1 (1M)	8	✓
2425	41	ALGEMENE STOOR - RSE	4980	450x600 POLIMER LIGHT DUTY MANHOLE COVER & FRAME	0	
2425	41	ALGEMENE STOOR - RSE	5517	COLD PRIME	0	
2425	41	ALGEMENE STOOR - RSE	5616	ASPHALT TEER - 30KG	100	✓
2425	41	ALGEMENE STOOR - RSE	5640	REFUSE BAGS BLACK	0	
2425	41	ALGEMENE STOOR - RSE	5670	BLACK REFUSE BAGS PER BALE (30 X 15=450 BAGS)	0	
2425	41	ALGEMENE STOOR - RSE	5690	13MM ROADSTONE	33,9	
2425	41	ALGEMENE STOOR - RSE	5701	6.7MM ROADSTONE	73,5	
2425	41	ALGEMENE STOOR - RSE	6365	SODA ASH LIGHT-BAG 25KG	0	

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SCM COUNT
2425	43	WATER STOOR - RSE	13	ADAPTOR AC-PVC 63MM CLASS12	14	
2425	43	WATER STOOR - RSE	14	PVC ADAPTOR 90MM CLASS 12	15	
2425	43	WATER STOOR - RSE	17	PVC TO AC ADAPTORS 110MM CLASS 12	6	
2425	43	WATER STOOR - RSE	19	ADAPROT PLASSON 32MM	0	
2425	43	WATER STOOR - RSE	20	ADAPT CL12 75MM PVC TO 75MM AC	17	
2425	43	WATER STOOR - RSE	22	ADAPTOR PLASSON 20X25MM	29	
2425	43	WATER STOOR - RSE	23	ADAPTOR TEE 25MM	0	
2425	43	WATER STOOR - RSE	35	ADAPT CL12 160MM TO 150MM AC	14	
2425	43	WATER STOOR - RSE	42	ADAPT PLASSON 25 X 3/4	24	
2425	43	WATER STOOR - RSE	49	BALL VALVE 15MM	57	
2425	43	WATER STOOR - RSE	61	AIR VALVES	1	
2425	43	WATER STOOR - RSE	64	AIR VALVE 63MM	1	
2425	43	WATER STOOR - RSE	100	PVC REPAIR COUPLING 63MMX330MM LONG	0	
2425	43	WATER STOOR - RSE	107	BALLVALVE 22MM	85	84
2425	43	WATER STOOR - RSE	108	BALL VALVE 40MM	0	
2425	43	WATER STOOR - RSE	221	PROBE CABLES ASY + 1/2M CABLE	0	
2425	43	WATER STOOR - RSE	232	PIPE LUBRICANT 1KG	0	
2425	43	WATER STOOR - RSE	240	15MM CONVENTIONAL WATER METER	0	
2425	43	WATER STOOR - RSE	263	BULKMETER 32MM	0	
2425	43	WATER STOOR - RSE	264	40mm BULK METER	0	
2425	43	WATER STOOR - RSE	265	25MM CONVENTIONAL WATER METER	0	
2425	43	WATER STOOR - RSE	269	20MM CONVENTIONAL WATER METER	0	
2425	43	WATER STOOR - RSE	270	Water Management Device (Control Device)	0	
2425	43	WATER STOOR - RSE	271	15MM WDM WATER METER (SMART METER)	2	0
2425	43	WATER STOOR - RSE	274	50MM BULK WATERMETER	8	
2425	43	WATER STOOR - RSE	275	80MM LXLC BULK WATER METER	0	
2425	43	WATER STOOR - RSE	276	REPLACEMENT BATTERY (SMART WATER METER)	0	
2425	43	WATER STOOR - RSE	1755	CASCADE CLAMPS 100MM- 95-104MM	25	
2425	43	WATER STOOR - RSE	1758	CASCADE CLAMP 22MM(21-25MM)SS	24	
2425	43	WATER STOOR - RSE	1771	CASCADE CLAMPS POLYCOP 15MM	20	
2425	43	WATER STOOR - RSE	1772	REPAIR CLAMP 63MM	7	
2425	43	WATER STOOR - RSE	1775	CASCADE CLAMPS 110MM-104-113MM	2	
2425	43	WATER STOOR - RSE	1780	CASCADE CLAMPS 160MM-150-161MM	16	
2425	43	WATER STOOR - RSE	1781	S/S Cascade Clamp 174 -183mm AC	14	
2425	43	WATER STOOR - RSE	1785	CASCADE CLAMPS 63MM (59-78MM)	9	
2425	43	WATER STOOR - RSE	1790	CASCADE CLAMPS PVC PIPE 75MM	8	
2425	43	WATER STOOR - RSE	2191	CONNECTOR UPVC 160MM	3	
2425	43	WATER STOOR - RSE	2196	COUPLING PLASSON 20MM	35	
2425	43	WATER STOOR - RSE	2197	COUPLING PLASSON 25MM	21	
2425	43	WATER STOOR - RSE	2202	CONNECTOR PVC 160MM	9	
2425	43	WATER STOOR - RSE	2203	CONNECTOR,PVC,110MM	7	
2425	43	WATER STOOR - RSE	2204	PVC CONNECTOR 90MM	8	
2425	43	WATER STOOR - RSE	2205	ADAPTOR 110MM PVC TO 110MM AC	0	
2425	43	WATER STOOR - RSE	2206	CONNECTOR PVC 75MM	28	
2425	43	WATER STOOR - RSE	2222	PVC ADAPTORS 160MM-AC	0	
2425	43	WATER STOOR - RSE	2265	COUPLERS 22MM CXFEMALE STRAIGH	59	
2425	43	WATER STOOR - RSE	2267	KOPER COUPLING 28MM CXC STRAIGHT	6	
2425	43	WATER STOOR - RSE	2270	COUPLERS 15MM CXC STRAIGHT	27	23
2425	43	WATER STOOR - RSE	2275	COUPLERS 15MM CXF STRAIGHT	27	26
2425	43	WATER STOOR - RSE	2276	COUPLERS.15MM CXM STRAIGHT	38	
2425	43	WATER STOOR - RSE	2279	40m CXF REDUCE 32M CXC	3	
2425	43	WATER STOOR - RSE	2280	COUPLERS 22-15MM CXF REDUCER	58	57
2425	43	WATER STOOR - RSE	2285	COUPLERS 22-15MM CXC REDUCER	37	
2425	43	WATER STOOR - RSE	2295	COUPLERS 22MM CXM STRAIGHT	225	
2425	43	WATER STOOR - RSE	2321	COUPLER ADAPTOR 20MMX3/4	16	
2425	43	WATER STOOR - RSE	2325	COUPLERS 28-22MM REDUCER-CXM	30	
2425	43	WATER STOOR - RSE	2335	COUPLERS S/REDUCING M 22MM-15	74	70
2425	43	WATER STOOR - RSE	2365	COUPLERS STRAIGHT C TO C 22MM	24	
2425	43	WATER STOOR - RSE	2400	CXF 28MM BRASS COUPLING STRAIGHT	4	
2425	43	WATER STOOR - RSE	2410	CXF 28-22MM RED BRASS COUPLING STRAIGHT	22	
2425	43	WATER STOOR - RSE	2425	BRASS CONEX 28MM CXM COUPLING STRAIGHT	10	
2425	43	WATER STOOR - RSE	2558	100MM WDM BULK WATER METER	0	
2425	43	WATER STOOR - RSE	2560	150MM BULK METER	0	
2425	43	WATER STOOR - RSE	2583	FLANGE ADAPTORS (DN75) FIX FLANGE, FUSION BOND EPOX	0	
2425	43	WATER STOOR - RSE	2584	FLANGE VALVE 75MM	1	

2425	43	WATER STOOR - RSE	2697	COPPER RING -SPARE 15MM	74	70
2425	43	WATER STOOR - RSE	2698	COPPER RING -SPARE 22MM	66	
2425	43	WATER STOOR - RSE	2715	ELBOW 90 C COPPER TO COPPER 15	117	
2425	43	WATER STOOR - RSE	2720	ELBOW 90 COPPER TO COPP 22MMM	60	
2425	43	WATER STOOR - RSE	2730	ELBOW 90 DEG COPPERXMALE 22MM	28	
2425	43	WATER STOOR - RSE	3790	75MM HYDRANT TEE	4	
2425	43	WATER STOOR - RSE	3796	HYDRANT TEES 160	0	
2425	43	WATER STOOR - RSE	3798	HYDRANT VALVE 90MM-SOCKETED	0	
2425	43	WATER STOOR - RSE	3799	HYDRANT VALVE 160-80MM-SOCKET	0	
2425	43	WATER STOOR - RSE	3811	FIRE HYDRANT VALVE UNDER GRND	2	
2425	43	WATER STOOR - RSE	3812	75MM UNDERGROUND FIRE HYDRANT	1	
2425	43	WATER STOOR - RSE	5062	70KG CYLINDER CHLORINE GAS	0	
2425	43	WATER STOOR - RSE	5168	200MM PVC PRESSURE PIPE CLASS 12 X 6M	0	
2425	43	WATER STOOR - RSE	5169	110MM UPVC SEWER CONNECTORS CL 34	0	
2425	43	WATER STOOR - RSE	5170	200MM 45 BEND PVC CLASS 12	0	
2425	43	WATER STOOR - RSE	5171	PIPE CL34 SEWER PIPE-160MM	15	
2425	43	WATER STOOR - RSE	5172	PIPE-SEWER-110MM CLASS 34	14	12
2425	43	WATER STOOR - RSE	5173	90MM PVC UNDERGROUND RIOOLPYP	0	
2425	43	WATER STOOR - RSE	5185	PIPE STORMWATER 600MM	0	
2425	43	WATER STOOR - RSE	5190	PIPE POLY COP 15MM	55,5	
2425	43	WATER STOOR - RSE	5193	PEX-AL-PEX PIPE INSERT WITH O-RING	0	
2425	43	WATER STOOR - RSE	5194	PEX-AL-PEX PIPE INSERT WITH O-RING	0	
2425	43	WATER STOOR - RSE	5195	PIPE POLY COP 22MM	123	
2425	43	WATER STOOR - RSE	5196	MLP PEX 15MM	0	
2425	43	WATER STOOR - RSE	5197	PIPE COBRA MLP PEX 22MM	80	
2425	43	WATER STOOR - RSE	5198	PIPE 450 RR 100D	0	
2425	43	WATER STOOR - RSE	5200	POLYCOP PIPES 28MM	23	
2425	43	WATER STOOR - RSE	5215	PIPE PVC UPVC CLASS 12 160MM	9	7
2425	43	WATER STOOR - RSE	5290	PIPE PVC UPVC CLASS 12 110MM	8	
2425	43	WATER STOOR - RSE	5315	PIPE PVC UPVC CLASS 12 63MM	26	
2425	43	WATER STOOR - RSE	5325	PVC PRESSURE PYP 90MM CLASS 12	6	
2425	43	WATER STOOR - RSE	5360	PIPE PVC UPVC CLASS 12 75MM	14	
2425	43	WATER STOOR - RSE	5530	RANGER COUPLING 109-128MM	0	
2425	43	WATER STOOR - RSE	5540	RANGER COUPLING 159-182MM (160MM)	11	
2425	43	WATER STOOR - RSE	5550	RANGER COUPLING 190-205MM	0	
2425	43	WATER STOOR - RSE	5552	RANGER COUPLING 192-205	0	
2425	43	WATER STOOR - RSE	5553	RANGER COUPLING 192-210	0	
2425	43	WATER STOOR - RSE	5596	RANGER COUPLINGS 75MM (88-103MM)	26	19
2425	43	WATER STOOR - RSE	5600	RANGER COUPLING 59-78MM	13	
2425	43	WATER STOOR - RSE	5671	RED (NYLON) BUSH 1X3/4	25	
2425	43	WATER STOOR - RSE	5672	NYLON RED BUSH 2X3/4	0	
2425	43	WATER STOOR - RSE	5673	NYLON RED BUSH 3/4X1/2	0	
2425	43	WATER STOOR - RSE	5674	NYLON RED BUSH 2X3/4 50X25	0	
2425	43	WATER STOOR - RSE	5831	SADDLES PVC 63MMX22	21	
2425	43	WATER STOOR - RSE	5870	160MM 3/4 SADDLE	6	
2425	43	WATER STOOR - RSE	5934	SADDLES-PVC 110MM X 25MM	5	
2425	43	WATER STOOR - RSE	5935	SADDLE FOR UPVC PIPES-75MM-3/4	8	7
2425	43	WATER STOOR - RSE	5950	SADDLE CAST IRON 75X22MM	0	
2425	43	WATER STOOR - RSE	5955	PVC SAAL POLY PN16 90MMX1	9	
2425	43	WATER STOOR - RSE	6096	REPLACEMENT BOLTS- RANGER COUP	0	
2425	43	WATER STOOR - RSE	6130	SHORT COLLARS 110MM	3	
2425	43	WATER STOOR - RSE	6165	SHORT COLLARS 63MM	6	
2425	43	WATER STOOR - RSE	6170	75MM SHORT COLLARS	0	
2425	43	WATER STOOR - RSE	6282	80MM FLANGE GATE VALVES (DN80)	0	
2425	43	WATER STOOR - RSE	6283	Gate Valve flange 100m	2	
2425	43	WATER STOOR - RSE	6284	Check valve 100mm s/s Disc	1	
2425	43	WATER STOOR - RSE	6320	SLUICE VALVES SOCKETED 110MM	0	
2425	43	WATER STOOR - RSE	6325	SOCKETED 160MM VALVES	6	
2425	43	WATER STOOR - RSE	6345	SLUICE VALVES SOCKETED 63MM	2	
2425	43	WATER STOOR - RSE	6350	SLUICE VALVES SOCKETED 75MM	6	
2425	43	WATER STOOR - RSE	6355	SLUICE VALVES SOCKETED 90MM	6	
2425	43	WATER STOOR - RSE	6356	32mm brass meter	1	
2425	43	WATER STOOR - RSE	6357	40mm brass meter	2	
2425	43	WATER STOOR - RSE	6450	STOP END 15MM-COPPER	29	
2425	43	WATER STOOR - RSE	6455	STOP END 22MM-COPPER	17	
2425	43	WATER STOOR - RSE	6460	STOPTAP 32MM	0	

2425	43	WATER STOOR - RSE	6485	STOPCOCKS COPPER 15MM	6	
2425	43	WATER STOOR - RSE	6490	STOPCOCKS COPPER 22MM	11	
2425	43	WATER STOOR - RSE	6500	STOPEND SEWER 110MM	0	
2425	43	WATER STOOR - RSE	6505	STOPEND SEWER 160MM	0	
2425	43	WATER STOOR - RSE	6672	TEE REDUCING 22MM-15MM	0	
2425	43	WATER STOOR - RSE	6700	TEE EQUAL CXCXC 15MM	24	
2425	43	WATER STOOR - RSE	6702	EQUAL TESS (DW75) FUSION BOND EPOXY COATED	0	
2425	43	WATER STOOR - RSE	6720	TEE REDUCING CXCXC EQUAL 22MM	28	
2425	43	WATER STOOR - RSE	6750	THREAD TAPE	140	
2425	43	WATER STOOR - RSE	6916	PVC BEND SV 50MMX87 5 DEGREE	0	
2425	43	WATER STOOR - RSE	6917	75MM X 22.5 DEG UPVC BEND	10	
2425	43	WATER STOOR - RSE	6918	75 MM X 45 DEG UPVC BEND	0	
2425	43	WATER STOOR - RSE	6919	160MM UPVC 45 DEGREE BEND	0	
2425	43	WATER STOOR - RSE	6920	160MM UPVC 22.5 DEGREE BEND	0	
2425	43	WATER STOOR - RSE	6940	UPVC BENDS 110MM 45 DEGREE	0	
2425	43	WATER STOOR - RSE	6945	UPVC BENDS 22.5 DEG 110M	0	
2425	43	WATER STOOR - RSE	6950	UPVC SEWERAGE BENDS 22.5 DEG 110MM	11	
2425	43	WATER STOOR - RSE	6960	UPVC BENDS 110MMX90 DEGREE	3	
2425	43	WATER STOOR - RSE	6965	UPVC BENDS 22.5 DEG 160MM	0	
2425	43	WATER STOOR - RSE	6989	PVC U/G 110 X 45 DEG RODDING EY	6	
2425	43	WATER STOOR - RSE	7339	JUCTION PLAIN PVC SV 50MMX45D	0	
2425	43	WATER STOOR - RSE	7341	110MM Y JUNCTION	5	
2425	43	WATER STOOR - RSE	8031	Toilet Cistern	11	

299

DIREKTORAAT: FINANSIES
VOORSIENINGSKANAAL-BESTUURSEENHEID

Theewaterskloof Municipality

DIRECTORATE: FINANCE
SUPPLY CHAIN MANAGEMENT UNIT

MEMORANDUM

MEMO #	SCM 12/2024/25	**DATUM / DATE**	30 JUNE 2025
VAN / FROM	ACTING MANAGER: SUPPLY CHAIN MANAGEMENT		
NAVRAE / ENQUIRIES	MS A.MARTIN / MS Z.F PARNELL / MS.Z MQHWAYI		
ONDERWERP / SUBJECT	NET REALISABLE VALUES REVIEW		

GRAP 12. (17) & 18 (b) INVENTORIES SHALL BE MEASURED AT THE LOWER COST AND NET REALISABLE VALUE

In view of the above mentioned policy SCM reviewed all inventory items and their net values during the month of June 2025.

All net realisable values were found to be compliant with the GRAP 12.17 & 18 (b) and all inventories are listed with the lower cost.

Compiled by:
Z Parnell
.....
Senior Administrator : Logistics

Yours Faithfully
.....
A Martin
Acting Manager: SCM

Yours Faithfully
.....
A Riddles
Deputy Director: Finance

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	SYSTEM QTY	RECOUNT
2425	51	ALGEMENE STOOR - GREYTON/GEN	1	HANDY BARS 10MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	2	MOERSTAAL 10MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3	WASSERS PLAT 10MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	4	SPYKERS 100MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5	COACH SCREWS 10MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	6	EUREKA T1F280	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7	PAAL SPLIT 204	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	8	PAAL KCA 2.4	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	9	HOUT SPAR 1.8	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	11	EUREKA T1F200	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	50	graaf no2 staal steel	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	51	Bospik	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	52	Hark	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	55	pik kiel	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	60	steel pik poly	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	70	KRS 65%	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	75	ANIONIC 60 % SLURRY SEAL 200LT	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	119	460MM NYLON BESEM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	120	STAAL BESEM 390MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	121	PAD HARK	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	170	PAAL DEN 1.8	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	172	KRAMME DRAAD 32MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	174	DRAAD DORING MOTTO	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	176	SPYKERS 75MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	177	DRAAD GLAD LVS 2X5KG 200M	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	178	SPYKERS 150MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	179	DROPPERS HOUT 1.4	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	205	BELL TOBY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	230	PIPE LUBRICANT 1KG	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1000	110mm ROLLERS	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1116	PAAL SILLINDRIES 3.6X125MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1117	PAAL SILLINDRIES 4.2X125MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1118	PAAL SILLINDRIES 3.0X100MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1119	PAAL SILLINDRIES 2.7X125MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1120	4.8 SILINDRIESE PAAL 100-125	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1121	3.6 SILINDRIESE PAAL 100-125	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1122	3.0 SILINDRIESE PAAL 100-125	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1123	2.2 SILINDRIESE PAAL 100-125	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1405	INTERLOCKING PAVERS GREY 80MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1410	ROK BRICKS	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1411	CEMENT BRICKS GREY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1412	BRICKS PAVERS RED	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1414	ROK 6 MPA	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1415	MAXI BRICKS (SMALL)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1425	BUILDING SAND	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1800	ANIONIC STABLEMIX 60%	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1805	CATIONIC 65 % 200LT-CAT SPRAY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1810	CATIONIC65% PREMIX GRADE 200LT	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1815	CEMENT BLOCKS 140MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1820	CEMENT BLOCKS 190MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1825	CEMENT	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1850	KRS65% (JETPATCHER)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	1870	REJUVENATOR (JETPATCHER)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	2125	CONCRETE STONE 19MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	2585	CRUSHER DUST	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	2590	RALUMAC	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3171	FILLING	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3535	G4 BASE COURSE	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3540	G5 BASE COURSE	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3641	PAINT YELLOW GLOSS 5L	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3840	CALCIUM HYDROXIDE (KALK) 25KG	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	3996	KERB BK2 1M	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	4000	C1 CHANNEL (1M)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	4005	CK 5(1M) EDGING	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	4006	CK5 EDGING (330MM)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	4015	E1 KERBS (1M)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5012	PAINT PRIME EPOXY 5LT	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5047	PAINT GLOSS ENAMEL YELLOW 5L	0	

2425	51	ALGEMENE STOOR - GREYTON/GEN	5050	PAINT ROADMARKING WHITE 20L	4	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5051	20L ROADMARKING YELLOW	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5052	20L ROADMARKING RED	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5131	BLACK SANITIZER 25L	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5517	COLD PRIME	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5616	MUCH MIX BAGS (30 KG)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5640	REFUSE BAGS BLACK	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5645	REFUSE BAGS GREEN	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5670	BLACK REFUSE BAGS PER BALE (30 X 15=450 BAGS)	24	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5701	6.7MM ROADSTONE	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	5702	19mm ROAD STONE	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	6000	TABLE 6 GULLY GRATE AND FRAME H/DUTY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	6005	RIGING Z'LUME ROLLTOP	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	6745	5L THINNERS	3	
2425	51	ALGEMENE STOOR - GREYTON/GEN	6755	THREADED GALV ROD 12MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7368	SCREW ROOF SAFETYTOP 65MM 100	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7369	ROOF SHEET HER GREEN CORR 47 17X4.9	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7370	ROOF SHEET HER GREEN CORR 47 17X1.9	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7371	PANEL TWIST COUNTER SUNK 8X140-50 PACK	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7372	ROOF SHEET COR 24 X 3.15 X 47 (GREEN)	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7373	RIDGING ROLL TOP RAIN FOREST GREEN	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7374	HURRICANE CLIPS COMB L + R	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7375	SCREW SAFE TOP 75MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7376	NAIL PLATE GALV 100 X 200	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7430	1.9 X 750 COR ROOF SHEETING - ARMOR GREY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7431	3.0 X 750 COR ROOF SHEETING - ARMOR GRY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7432	1.75 X 750 COR ROOF SHEETING - ARMOR GREY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7433	2.5 X 750 COR ROOF SHEETING - ARMOR GREY	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7440	NAIL ROUND WIRE 125MM SP/KG	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7441	NAIL ROUND WIRE 100MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7442	NAIL ROUND WIRE 75MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7443	HURRICANE CLIP GALV L/HAND	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7444	HURRICANE CLIP GALV R/HAND	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7445	NAIL CLOUT 32MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7446	SCREW COACH 10X40MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7447	NAIL PLATE GALV 75 X 130MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7448	NUTS GALV 12MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7449	HOOP IREON HOLES 25 X 1.3MM	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7450	HOUT SA PINE 50 X 76 X3.6M	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7451	HOUT S.A PINE 38 X 114 X 4.8	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7452	HOUT S.A PINE 38 X 114 X 3.6	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7453	HOUT S.A PINE 50 X 152 X 4.8	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	7454	HOUT S.A PINE 50 X 76 X 3	0	
2425	51	ALGEMENE STOOR - GREYTON/GEN	8071	SKOP GRAAF	0	

FIN YEAR	STORE CODE	STORE DESCRIPTION	ITEM NUMBER	ITEM DESCRIPTION	QTY BALANCE	SCM COUNT
2425	53	WATER STOOR - GREYTON/GEN	12	ADAPT CL12 PVC 50MM	1	
2425	53	WATER STOOR - GREYTON/GEN	15	ADAPT CL12 63MM PVC TO 50MM AC	2	
2425	53	WATER STOOR - GREYTON/GEN	20	ADAPT CL12 75MM PVC TO 75MM AC	7	
2425	53	WATER STOOR - GREYTON/GEN	30	ADAPT CL12 110MM TO 90MM AC	3	
2425	53	WATER STOOR - GREYTON/GEN	35	160MM AC ADAPTOR	1	
2425	53	WATER STOOR - GREYTON/GEN	40	ADAPT CL12 200MM TO 200MM AC	0	
2425	53	WATER STOOR - GREYTON/GEN	160	BALLCOCKS CHROME PLATED 15MM	18	
2425	53	WATER STOOR - GREYTON/GEN	165	BALLCOCKS CHROME PLATED 22MM	0	
2425	53	WATER STOOR - GREYTON/GEN	240	15MM CONVENTIONAL WATER METER	0	
2425	53	WATER STOOR - GREYTON/GEN	260	BLADE ECLIPSE HACKSAW S/PROOF	0	
2425	53	WATER STOOR - GREYTON/GEN	265	25MM CONVENTIONAL WATER METER	0	
2425	53	WATER STOOR - GREYTON/GEN	269	20MM CONVENTIONAL WATER METER	0	
2425	53	WATER STOOR - GREYTON/GEN	270	Water Management Device (Control Device)	0	
2425	53	WATER STOOR - GREYTON/GEN	271	15MM WDM WATER METER (SMART METER)	0	
2425	53	WATER STOOR - GREYTON/GEN	274	50MM BULK WATERMETER	0	
2425	53	WATER STOOR - GREYTON/GEN	275	80MM LXLC BULK WATER METER	0	
2425	53	WATER STOOR - GREYTON/GEN	276	REPLACEMENT BATTERY (SMART WATER METER)	119	
2425	53	WATER STOOR - GREYTON/GEN	392	20mm fxf compact valve	0	
2425	53	WATER STOOR - GREYTON/GEN	2201	CONNECTOR PVC 200MM	0	
2425	53	WATER STOOR - GREYTON/GEN	2203	110MM PVC CONNECTOR CL 12	0	
2425	53	WATER STOOR - GREYTON/GEN	2204	CONNECTOR PVC 90MM	17	
2425	53	WATER STOOR - GREYTON/GEN	2206	CONNECTOR PVC 75MM	0	
2425	53	WATER STOOR - GREYTON/GEN	2207	CONNECTOR PVC 63MM	1	
2425	53	WATER STOOR - GREYTON/GEN	2208	CONNECTOR PLASSON 50MM	13	
2425	53	WATER STOOR - GREYTON/GEN	2222	160MM AC ADAPTOR	0	
2425	53	WATER STOOR - GREYTON/GEN	2255	BUIG CXC 28MM	11	
2425	53	WATER STOOR - GREYTON/GEN	2260	COUPLERS CXC 15MM BEND	2	
2425	53	WATER STOOR - GREYTON/GEN	2265	KOP COUPLER 22MM CXF	87 88,01	50 + 37
2425	53	WATER STOOR - GREYTON/GEN	2267	28MM CXC COUPLER	4	
2425	53	WATER STOOR - GREYTON/GEN	2270	COUPLERS 15MM CXC STRAIGHT	30	
2425	53	WATER STOOR - GREYTON/GEN	2275	COUPLERS 15MM CXF STRAIGHT	56	
2425	53	WATER STOOR - GREYTON/GEN	2276	COUPLERS 15MM CXM STRAIGHT	0	
2425	53	WATER STOOR - GREYTON/GEN	2280	COUPLER 22X15MM CXF	0	
2425	53	WATER STOOR - GREYTON/GEN	2285	COUPLERS 22-15MM CXC REDUCER	2	
2425	53	WATER STOOR - GREYTON/GEN	2290	COUPLERS 22-15MM CXM REDUCER	0	
2425	53	WATER STOOR - GREYTON/GEN	2295	COUPLERS 22MM CXM STRAIGHT	3	
2425	53	WATER STOOR - GREYTON/GEN	2300	COUPLERS 22MM CXC BEND	11	
2425	53	WATER STOOR - GREYTON/GEN	2310	COUPLERS 22MM CXM BEND	16	
2425	53	WATER STOOR - GREYTON/GEN	2311	COUPLERS 15MM CXM BEND	15	
2425	53	WATER STOOR - GREYTON/GEN	2312	COUPLERS 15MM CXF BEND	37	
2425	53	WATER STOOR - GREYTON/GEN	2315	COUPLERS 22X22X15 TEE	6	
2425	53	WATER STOOR - GREYTON/GEN	2316	22X22X28 TEE	5	
2425	53	WATER STOOR - GREYTON/GEN	2317	28X28X22 TEE	7	
2425	53	WATER STOOR - GREYTON/GEN	2320	COUPLERS 15X15X22 TEE	4	
2425	53	WATER STOOR - GREYTON/GEN	2324	REDUCER CXC 28-22MM	3	
2425	53	WATER STOOR - GREYTON/GEN	2325	28MM CXM COUPLER	2	
2425	53	WATER STOOR - GREYTON/GEN	2326	28MM POLY COP PYP	0	
2425	53	WATER STOOR - GREYTON/GEN	2365	COUPLERS STRAIGHT C TO C 22MM	10	
2425	53	WATER STOOR - GREYTON/GEN	2558	100MM WDM BULK WATER METER	0	
2425	53	WATER STOOR - GREYTON/GEN	2560	150MM BULK METER	0	
2425	53	WATER STOOR - GREYTON/GEN	2616	CUTTING WHEEL STEEL 230	0	
2425	53	WATER STOOR - GREYTON/GEN	3790	HYDRANT TEES 75MM	2	
2425	53	WATER STOOR - GREYTON/GEN	3791	HYDRANT TEES 110MM	5	
2425	53	WATER STOOR - GREYTON/GEN	3830	HYDRANT VALVE	3	
2425	53	WATER STOOR - GREYTON/GEN	3836	HYDRANT COVERS WITH LID	1	
2425	53	WATER STOOR - GREYTON/GEN	4951	NON RETURN VALVE 50MM	1	
2425	53	WATER STOOR - GREYTON/GEN	4961	NON RETURN VALVE 100MM	0	
2425	53	WATER STOOR - GREYTON/GEN	5150	PIPE PVC MPVC CL 12 160MM	0	
2425	53	WATER STOOR - GREYTON/GEN	5169	110MM SEWER CONNECTORS	0	
2425	53	WATER STOOR - GREYTON/GEN	5171	PIPE CL34 SEWER PIPE-160MM	0	
2425	53	WATER STOOR - GREYTON/GEN	5172	SEWER PIPE CL34 110MM	0	
2425	53	WATER STOOR - GREYTON/GEN	5190	PIPE POLYCOP 15MM CLASS 16	X 100	N/S
2425	53	WATER STOOR - GREYTON/GEN	5195	PIPE POLYCOP 22MM CLASS 16	0	
2425	53	WATER STOOR - GREYTON/GEN	5230	PIPE PVC MPVC CLASS 12 315MM	0	
2425	53	WATER STOOR - GREYTON/GEN	5235	PIPE PVC MPVC CLASS 12 63MM	0	

2425	53	WATER STOOR - GREYTON/GEN	5240	75MM MPVC CL 12 PIPE	0
2425	53	WATER STOOR - GREYTON/GEN	5250	PIPE PVC MPVC CLASS 9 110MM	0
2425	53	WATER STOOR - GREYTON/GEN	5255	PIPE PVC MPVC CLASS 9 160MM	1
2425	53	WATER STOOR - GREYTON/GEN	5260	200mm cl 12 mpvc pyp	0
2425	53	WATER STOOR - GREYTON/GEN	5300	PIPE PVC UPVC CLASS 12 200MM	2
2425	53	WATER STOOR - GREYTON/GEN	5360	75MM PVC PIPE	0
2425	53	WATER STOOR - GREYTON/GEN	5530	RANGER COUPLING 109-128MM	2
2425	53	WATER STOOR - GREYTON/GEN	5540	159-182MM RANGER	0
2425	53	WATER STOOR - GREYTON/GEN	5550	RANGER COUPLING 190-205MM	3
2425	53	WATER STOOR - GREYTON/GEN	5555	RANGER COUPLING 218-234MM	2
2425	53	WATER STOOR - GREYTON/GEN	5570	RANGER COUPLING 272-286MM	0
2425	53	WATER STOOR - GREYTON/GEN	5596	RANGER COUPLINGS 88-103MM	0
2425	53	WATER STOOR - GREYTON/GEN	5600	RANGER COUPLING 59-78MM	3
2425	53	WATER STOOR - GREYTON/GEN	5641	REDUCER 100MM-90MM	0
2425	53	WATER STOOR - GREYTON/GEN	5829	SADDLE PVC BSPF 63 X 3/4	3
2425	53	WATER STOOR - GREYTON/GEN	5844	SADDLE REINFORCED 110MMX3/4	8
2425	53	WATER STOOR - GREYTON/GEN	5950	SADDLE CAST IRON 75X22MM	12
2425	53	WATER STOOR - GREYTON/GEN	6010	110MM X 45 DEGREE SEWER BEND	0
2425	53	WATER STOOR - GREYTON/GEN	6020	110MM Y-JUNCTION (SEWER)	0
2425	53	WATER STOOR - GREYTON/GEN	6030	110MM END CAP (SEWER)	0
2425	53	WATER STOOR - GREYTON/GEN	6135	SHORT COLLARS 125MM	1
2425	53	WATER STOOR - GREYTON/GEN	6281	SLUICE VALVE FLANGED 100MM	0
2425	53	WATER STOOR - GREYTON/GEN	6282	110MM SOCKETED TEE	0
2425	53	WATER STOOR - GREYTON/GEN	6285	110mm Socketed Tee (Water)	1
2425	53	WATER STOOR - GREYTON/GEN	6286	75MM SOCKETED TEE	0
2425	53	WATER STOOR - GREYTON/GEN	6320	SLUICE VALVES SOCKETED 110MM	0
2425	53	WATER STOOR - GREYTON/GEN	6325	SLUICE VALVES SOCKETED 160MM	1
2425	53	WATER STOOR - GREYTON/GEN	6330	200mm socketed valve	0
2425	53	WATER STOOR - GREYTON/GEN	6345	SLUICE VALVES SOCKETED 63MM	3
2425	53	WATER STOOR - GREYTON/GEN	6350	75MM SOCKETED VALVE	7
2425	53	WATER STOOR - GREYTON/GEN	6355	SLUICE VALVES SOCKETED 90MM	0
2425	53	WATER STOOR - GREYTON/GEN	6450	15mm Stop End	0
2425	53	WATER STOOR - GREYTON/GEN	6700	TEE EQUAL CXCXC 15MM	8
2425	53	WATER STOOR - GREYTON/GEN	6701	TEE EQUAL COPPER TO COPPER	0
2425	53	WATER STOOR - GREYTON/GEN	6702	28x28x28 Tee	0
2425	53	WATER STOOR - GREYTON/GEN	6705	TEE EQUAL CXCXC 22MM	15
2425	53	WATER STOOR - GREYTON/GEN	6750	THREAD TAPE	0
2425	53	WATER STOOR - GREYTON/GEN	6900	110mm x 22.5 Degree Bend Socketed (Water)	4
2425	53	WATER STOOR - GREYTON/GEN	6905	110mm x 45 Degree Bend Socketed (Water)	0
2425	53	WATER STOOR - GREYTON/GEN	6910	110mm x 90 Degree Bend Socketed (Water)	0
2425	53	WATER STOOR - GREYTON/GEN	6919	160MM X 45 DEGREE BEND	1
2425	53	WATER STOOR - GREYTON/GEN	7000	UPVC RODDING EYES	0
2425	53	WATER STOOR - GREYTON/GEN	7344	Y-JUCTION 160X110	5
2425	53	WATER STOOR - GREYTON/GEN	7354	Y-JUNCTION 160MM	0
2425	53	WATER STOOR - GREYTON/GEN	7360	110 X 90DEGREE PLAIN BEND	0

DIREKTORAAT: FINANSIES
VOORSIENINGSKANAAL-
BESTUURSEENHEID

Theewaterskloof
Municipality

DIRECTORATE: FINANCE
SUPPLY CHAIN MANAGEMENT
UNIT

MEMORANDUM

MEMO #	SCM 12/2024/25	**DATUM / DATE**	30 JUNE 2025
VAN / FROM	ACTING MANAGER: SUPPLY CHAIN MANAGEMENT		
NAVRAE / ENQUIRIES	MS A.MARTIN / MS Z.F PARNELL / MS.Z MQHWAYI		
ONDERWERP / SUBJECT	NET REALISABLE VALUES REVIEW		

GRAP 12. (17) & 18 (b) INVENTORIES SHALL BE MEASURED AT THE LOWER COST AND NET REALISABLE VALUE

In view of the above mentioned policy SCM reviewed all inventory items and their net values during the month of June 2025.

All net realisable values were found to be compliant with the GRAP 12.17 & 18 (b) and all inventories are listed with the lower cost.

Compiled by:
Z Parnell
.....
Senior Administrator : Logistics

Yours Faithfully
.....
A Martin
Acting Manager: SCM

Yours Faithfully
.....
A Riddles
Deputy Director: Finance

ITEM TITLE

C214/2025 DIRECTORATE FINANCE: WITHDRAWALS FROM MUNICIPAL BANK ACCOUNTS: APRIL – JUNE 2025

[English version of the report is the original]

FILE NUMBER

5/15/R

PURPOSE OF REPORT

To report on specific withdrawal from municipal bank account in terms of the Local Government: Municipal Finance Management Act, 2003.

BACKGROUND

As per attached.

DISCUSSION

A consolidated list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003, during the quarter ending June 2025, is attached hereto.

The following information is supplementary to the list of withdrawals:

Section 11(1) (b): Expenditures that were authorised in terms of Section 26(4)

No withdrawals

Section 11(1) (c): Unforeseeable and unavoidable expenditures

No withdrawals

Section 11(1) (d): Withdrawals in respect of Trust, and so forth

No withdrawals

Section 11(1) (e): Overpayment of monies received on behalf of a person or state body

Withdrawals were made for conversion of drivers' licenses and CPA motor license monies. Complete details can be found on the list of withdrawals.

Section 11(1) (f): Monies erroneously deposited into bank account

No withdrawals

Section 11(1) (g): Guarantees, sureties and security deposits refunded

No withdrawals

Section 11(1) (h): Cash management and investments

Withdrawals were made for investment purposes. Complete details can be found on the list of withdrawals.

Section 11(1) (i): Increased expenditure in terms of Section 31

No withdrawals

Section 11(1) (j): Other purposes as prescribed

No withdrawals

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attached.

LEGAL REQUIREMENTS

Section 11(4) of the Local Government: Municipal Financial Management Act, 2003 reads as follows:

"The Accountable Officer must, within thirty (30) days after the end of every quarter-

- Table in the municipal council a consolidated report of all withdrawals made in terms of sub-section (1)(b) to (j) during the quarter, and
- Submit a copy of the report to the relevant provincial treasury and the Auditor-General".

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That Council confirms the list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2025.**

2. **That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.**

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. **That Council confirms the list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2025.**

2. **That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.**

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor Y van Tonder and seconded by Councillor C Cloete, it was recommended as follows:

1. **That Council confirms the list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2025.**

2. **That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.**

RECOMMENDATION TO COUNCIL:

It is recommended:

1. **That Council confirms the list of withdrawals in terms of Section 11(1)(b) to (j) of the Local Government: Municipal Financial Management Act, 2003 for the quarter ended 30 June 2025.**

2. **That the report accordingly be presented to the Provincial Treasury: Western Cape and Auditor – General, as determined by Section 11(4)(b) of the Local Government: Municipal Finance Management Act, 2003.**

Municipality Theewaterskloof

List of withdrawals in Terms of Section 11(1)b to (j) of the Legislation on Local Government: Municipal Financial Management, 2003

Month	Supplier Name	Description		Amount
APRIL	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	42 984,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	590 843,51
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	46 080,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	642 491,38
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	481 854,01
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	36 504,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	584 114,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	39 672,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	21 251,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 902,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	1 896,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 033,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 902,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 033,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	21 251,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	1 896,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	520 467,25
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	257 355,08
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	584 114,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	481 404,03
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	39 672,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	33 336,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	8 352,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	37 872,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	335 702,36
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	31 032,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	446 733,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	27 072,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	28 512,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	457 774,43
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 902,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	10 033,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	21 251,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	1 896,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	520 467,25
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	257 355,08
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	584 114,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	481 404,03
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	39 672,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	33 336,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	8 352,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	37 872,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	335 702,36
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	31 032,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	446 733,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	27 072,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	28 512,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	457 774,43
	Nedbank	INVESTMENT	R	15 537 109,18
	Standard bank Call Account	INVESTMENT	R	703 955,85
	Standard bank Call Account	INVESTMENT	R	4 824 311,55
	TOTAL WITHDRAWALS FOR APRIL 2025		**R**	**30 240 963,23**
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	481 404,03
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	33 336,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	257 355,08
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	8 352,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	520 467,25
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	37 872,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	335 702,36
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	31 032,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	446 733,29
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	27 072,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	28 512,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	457 774,43
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	13 351,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 900,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	395,00

Municipality Theewaterskloof

List of withdrawals in Terms of Section 11(1)b to (j) of the Legislation on Local Government: Municipal Financial Management, 2003

Month	Supplier Name	Description		Amount
MAY	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 821,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	395,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 900,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 821,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	13 351,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	107 380,84
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	5 832,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	494 731,36
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	37 944,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	294 465,97
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	29 304,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	14 472,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	142 087,71
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	531 321,90
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	26 496,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	395,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 900,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	7 821,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	13 351,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	107 380,84
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	5 832,00
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	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	531 321,90
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	26 496,00
	Standard bank Call Account	INVESTMENT	R	1 476 871,23
	TOTAL WITHDRAWALS FOR MAY 2025		**R**	**7 598 956,23**
JUNE	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	8 058,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	9 085,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	14 457,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	316,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	33 408,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	553 380,37
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	465 963,80
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	31 680,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	459 795,73
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	34 200,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	499 669,24
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	32 256,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	562 639,32
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	38 088,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	8 058,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	9 085,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	14 457,00
	DRIVING LICENCE CARD ACCOUNT (DEPARTMENT OF TRANSPORT)	DRIVING LICENCE CARD	R	316,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	33 408,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	553 380,37
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	465 963,80
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	31 680,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	459 795,73
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	34 200,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	499 669,24
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	32 256,00
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS(LICENSE FEES)	LICENSE FEES	R	562 639,32
	DEPARTMENT OF TRANSPORT AND PUBLIC WORKS (TRANSACTION FEES)	TRANSACTION FEES	R	38 088,00
	Standard bank Call Account	INVESTMENT	R	8 404 093,32
	Standard bank Call Account	INVESTMENT	R	4 153 780,38
	TOTAL WITHDRAWALS FOR JUNE 2025		**R**	**18 043 866,62**
	TOTAL WITHDRAWALS FOR APRIL - JUNE 2025		**R**	**55 883 786,08**

ITEM TITLE

C215/2025 DIRECTORATE FINANCE: FINANCIAL REPORT ITEM: FOURTH QUARTER (APRIL 2025 - JUNE 2025)

[English version of the report is the original]

FILE NUMBER

5/16/R

PURPOSE OF REPORT

The purpose of this report is to inform the Council on the current financial state as of 30 June 2025.

BACKGROUND

Attached is the Financial Report for the month of June 2025, which reflects the implementation of the budget, and the state of the municipality's financial affairs.

The Financial Report consists of the following financial reports:

- Executive Summary
- Capital Expenditure
- Operating Revenue and Expenditure
- Cash and Investments
- Borrowings
- Grants
- Debtors
- Creditors

DISCUSSION

As per attached report.

FINANCIAL IMPLICATIONS (ITEM AUTHOR)

As per attached report.

LEGAL IMPLICATIONS (ITEM AUTHOR)

The report for the fourth quarter (April 2025 – June 2025), prepared in terms of Section 71 of the Municipal Finance Management Act, Act 56 of 2003, is submitted to Council in terms of Section 52 (d) of the Municipal Finance Management Act, Act 56 of 2003 which reflects the implementation of the budget and the financial state of affairs of the municipality.

RISK MANAGEMENT IMPLICATION (ITEM AUTHOR)

None.

RECOMMENDATION BY ITEM AUTHOR:

It is recommended:

1. **That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2025.**

2. **That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded.**

RECOMMENDATION BY THE FINANCE COMMITTEE TO EMC: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously recommended as follows:

1. **That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2025.**

2. **That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded.**

RECOMMENDATION BY THE EMC TO COUNCIL: 22 JULY 2025

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, on a proposal by Councillor H Linnerts and seconded by Councillor C Cloete, it was recommended as follows:

1. **That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2025.**

2. **That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded.**

RECOMMENDATION TO COUNCIL:

It is recommended:

1. **That Council notes the Monthly Budget Statement, Performance and supporting documentation as of 30 June 2025.**

2. **That Council notes that this is a provisional report and that amendments will be made after the year-end procedures have been concluded.**

BUDGET STATEMENT

JUNE 2025

THEEWATERSKLOOF MUNICIPALITY

In-Year Report of the Municipality

Prepared in terms of Section 71 and 52 of the Local Government: Municipal Finance Management Act (56/2003) and Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 May 2009.

2024/2025 FINANCIAL YEAR

313

TABLE OF CONTENTS

GLOSSARY 2

PART 1 – IN-YEAR REPORT 3

Section 1 - EXECUTIVE SUMMARY 3

PART 2 – SUPPORTING DOCUMENTATION 5

Section 2 - CAPITAL EXPENDITURE 5

Section 3 - OPERATING REVENUE AND EXPENDITURE 18

Section 4 - CASH AND INVESTMENTS 24

Section 5 - BORROWINGS 26

Section 6 - GRANTS 27

Section 7 - DEBTORS 28

Section 8 - CREDITORS 32

section 9 – NON FINANCIAL INFORMATION 34

Section 10 – QUALITY CERTIFICATION 51

GLOSSARY

Allocations – Money received from Provincial or National Government or other municipalities.

Budget – The financial plan of the Municipality.

Capital expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

Cash flow statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

MIG – Municipal Infrastructure Grant.

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Unauthorised expenditure – Generally, is spending without, or in excess of, an approved budget.

Vote – One of the main segments into which a budget of a municipality is divided.

315

PART 1 – IN-YEAR REPORT

SECTION 1 - EXECUTIVE SUMMARY

Introduction

In terms of Section 71 and 52 of the Municipal Finance Management Act, Act 56 of 2003 the Budget Statement for the period ended 30 June 2025 is submitted to Council which reflects the implementation of the budget and the financial state / position of the municipality.

This report presents a summary of the actual results compared to the budget.

Section 54 of the MFMA requires the Mayor to consider the Section 71 and 52 report and take appropriate action to ensure that the approved budget is implemented in accordance with the SDBIP.

It should be noted that the c-schedule does not align to the related data strings and transactional detail encapsulated in the financial system. The matter has been reported to the system vendor and is still a work in progress to address alignment issues between the service provider as well as the municipality. Differences will therefore be noted between some of the tables in the c-schedule, Section 71 and 52 monthly budget monitoring report and the related data strings. The municipality uploads both the report and schedules in all platforms for completeness.

A summary of the operating revenue and expenditure and capital expenditure is presented in the following table:-

Particulars	Capital Expenditure	Operating Revenue	Operating Expenditure
Original Budget	219 674 818	900 404 778	787 444 506
Adjustment Budget 29 May 2025	180 170 095	954 128 501	843 461 675
Actual Result (YTD)	108 465 665	827 116 539	769 183 361
Variance	71 704 430	127 011 962	74 278 314
Variance %	40%	13%	9%

Operating revenue currently reflects a variance of 13% and operating expenditure a variance of 9%.

Particulars	Budget	Adjustment Budget	Jul-24	Aug-24	Sept-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	YTD % Spent
Operating Expenditure (excl non Cash)	733 316 427	789 969 727	26 823 656	74 725 576	70 218 484	65 390 979	33 664 341	77 335 906	72 543 691	75 294 688	63 110 424	51 344 905	55 524 678	68 745 283	734 722 612	93%
Operating Expenditure (Non Cash)	54 128 079	53 491 948	2 904 417	3 744 413	2 549 356	3 065 384	2 838 321	2 803 944	2 936 141	2 949 877	2 171 743	2 841 970	33 367	5 621 816	34 460 749	64%
Total Operating Expenditure	787 444 506	843 461 675	29 728 073	78 469 988	72 767 841	68 456 363	36 502 662	80 139 851	75 479 832	78 244 565	65 282 167	54 186 875	55 558 045	74 367 099	769 183 361	91%
Operating Income	900 404 778	954 128 501	143 439 798	44 181 669	51 879 220	86 843 281	58 426 592	82 961 267	6 847 137	49 859 681	137 543 889	63 770 036	39 159 220	62 204 750	827 116 539	87%
TELEPHONE	757 250	663 250	-	58 463	105 410	14 823	53 206	53 926	40 375	58 246	54 242	53 189	63 183	82 191	637 255	96%
STREETLIGHTS	6 187 953	5 354 470	8 758	1 160 592	1 064 037	956 500	763 022	1 047 103	874 990	-3 616 736	905 160	-565 016	306 100	-326 037	2 578 473	48%
FUEL	10 385 002	9 835 142	289 136	1 036 081	703 865	796 154	613 063	645 609	534 672	695 682	594 938	600 172	577 851	1 070 852	8 158 076	83%
Repair & Maintenance (Excl Road Surfaces & Networks)	124 643 646	131 291 708	7 157 794	11 134 326	11 682 930	12 771 386	10 129 563	11 782 253	10 898 334	7 449 552	10 067 414	8 345 071	11 140 794	10 258 756	122 798 174	94%
Contracted Services - Maintenance of Infrastructure Assets (Road Surfaces)	1 137 904	705 904	-	-	-	1 500	224 655	2 000	70 830	25 000	-	-	27 400	171 442	522 827	74%
Other Materials - Maintenance Materials (Road Surfaces)	1 437 787	1 260 588	70 832	94 657	116 416	351 975	132 843	86 137	109 195	138 264	28 432	70 392	13 488	22 493	1 234 124	98%
Other Materials - Maintenance Materials (Networks)	715 237	1 566 139	5 375	93 839	157 568	133 331	189 548	21 796	9 975	4 682	1 181	3	792 223	256 898	1 666 419	106%
GRANTS INCOME	137 797 736	83 096 032	11 475 000	2 736 235	1 500 000	38 575 149	20 237 523	10 240 267	-38 841 437	2 215 029	7 139 082	82 206	-	-	55 359 054	67%
Equitable Shares Income	140 900 000	140 900 000	58 708 000	-	-	-	-	30 767 000	-	16 200 000	20 225 000	15 000 000	-	-	140 900 000	100%
GRANTS EXPENDITURE	137 797 736	90 167 718	827 489	6 571 602	6 070 231	34 141 342	15 562 652	7 285 505	-40 757 910	1 363 068	1 720 172	1 814 279	2 507 423	16 944 793	54 050 645	60%
Equitable Shares Expenditure	84 942 080	75 675 000	7 078 507	7 078 507	7 078 507	7 078 507	7 078 507	7 078 507	7 078 507	6 306 250	6 306 250	6 306 250	6 306 250	1 866 454	76 641 001	101%
Equitable Shares Expenditure Free Basic Services	55 957 920	65 225 000	4 764 779	5 071 762	5 115 411	5 108 240	5 243 178	5 388 213	5 492 233	5 532 159	5 579 657	5 622 181	5 653 028	5 688 158	64 258 999	99%
PAYROLL	262 451 130	261 222 886	20 849 584	21 187 821	23 051 797	21 527 896	22 295 900	22 341 046	21 051 253	21 337 929	20 808 606	21 117 162	21 027 271	21 436 745	258 033 012	99%
OVERTIME	4 781 711	11 636 002	1 084 042	913 445	1 064 274	1 077 715	1 212 280	908 308	1 147 398	873 662	752 832	671 723	849 420	693 670	11 248 767	97%
STANDBY	2 512 400	6 748 486	684 700	597 887	617 007	575 292	598 131	517 818	592 844	548 782	529 599	624 258	596 319	596 968	7 079 606	105%
EMPLOYEE RELATED COST (Non cash)	3 503 438	3 516 908	25 026	264 856	173 289	130 093	33 193	212 027	140 250	229 389	81 601	146 915	70 471	153 475	1 660 583	47%
Capital Expenditure (Land/Build)	10 842 299	2 720 563	-	-	-	591 324	126 796	591 324	591 324	-1 900 769	10 500	-	-	-2 003 414	-1 992 914	-73%
Capital Expenditure (Roads)	17 150 000	13 041 944	-	-	-	-	-	-	-	2 759 457	358 219	-	-	-	3 117 675	24%
Capital Expenditure (Water)	30 755 468	13 987 872	12 088	1 227 269	1 044 124	483 899	1 978 627	432 174	15 559	-152 142	4 858 879	443 181	320 768	1 388 040	12 052 466	86%
Capital Expenditure (Electricity)	18 613 000	4 636 722	-	-	-	285 851	-	-	-	374 543	-	-	942 300	1 437 655	3 040 348	66%
Capital Expenditure (Sewer)	44 456 661	9 113 411	-	1 305 768	159 744	-	-	4 954 753	-	290 072	-4 842 371	213 562	435 066	3 272 505	5 789 098	64%
Capital Expenditure (Solid Waste)	5 000 000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Capital Expenditure (Sportsfields)	3 419 920	2 513 072	-	-	-	-	95 958	-	-	-	-	-	-	842 640	938 598	37%
Capital Expenditure (Office Equipment)	3 454 470	1 932 506	-	-	836 912	-	-	-	96 335	184 092	-	-	32 438	197 191	1 346 968	70%
Capital Expenditure Sub Total	143 691 818	55 370 227	12 088	2 533 037	2 040 780	1 361 074	2 201 380	5 978 252	703 218	1 555 252	385 227	656 743	1 730 571	12 553 381	31 711 004	57%
Capital Expenditure (Housing) (TWK)	36 000 000	8 091 882	-	78 000	508 825	470 745	2 128 470	-	238 302	10 918	2 739 559	-	262 200	541 396	6 978 415	86%
Capital Expenditure (Housing) (Provincial Treasury - ASLA)	39 983 000	116 707 986	-	2 651 611	2 036 233	32 017 914	10 135 523	-	-42 153 437	121 624	64 951 335	15 444	-	-	69 776 247	60%
Capital Expenditure Housing Sub Total	75 983 000	124 799 868	-	2 729 611	2 545 058	32 488 659	12 263 993	-	-41 915 135	132 541	67 690 893	15 444	262 200	541 396	76 754 661	62%
Capital Expenditure (Total)	219 674 818	180 170 095	12 088	5 262 649	4 585 838	33 849 733	14 465 373	5 978 252	-41 211 917	1 687 794	68 076 120	672 187	1 992 771	13 094 777	108 465 665	60%
Investments			14 872 435	14 955 243	15 035 380	15 133 625	15 229 908	27 649 758	27 912 439	35 649 058	35 868 992	27 852 713	26 546 257	15 470 503		
Bank			29 982 808	29 468 356	23 076 017	11 465 505	-1 357 945	-9 736 505	-10 259 041	-13 964 995	-8 410 648	-16 477 997	-14 404 006	1 362 422		
Loans			182 185 308	182 185 308	181 357 391	178 497 381	178 497 381	165 362 225	165 362 225	165 362 225	162 352 117	153 882 316	153 882 316	153 882 316		
Tenders Approved			-	-	868 250	-	-	34 854 485	-	7 169 289	10 820 398	9 760 253	53 906 187	14 668 639		

Reasons for the negative values on the above report:

- Streetlights
  The reason for the negative pertaining to the Streetlights is due to the Internal Charges that erroneously allocated against the Other Expenditure - Municipal Services (Eskom) streetlights vote instead of Internal Charges for the month of June 2025. A correction journal will be done to rectify the error in period 13.

- Capital Expenditure (Land/Build):
  A journal was processed against the project Construction of Grabouw drivers' license testing center but the budget for this vote was removed with the February 2025 adjustment budget due to the funding source being borrowings, hence the reason for negative. A correction journal will be done to correct this error against the correct vote in period 13.

PART 2 – SUPPORTING DOCUMENTATION

SECTION 2 - CAPITAL EXPENDITURE

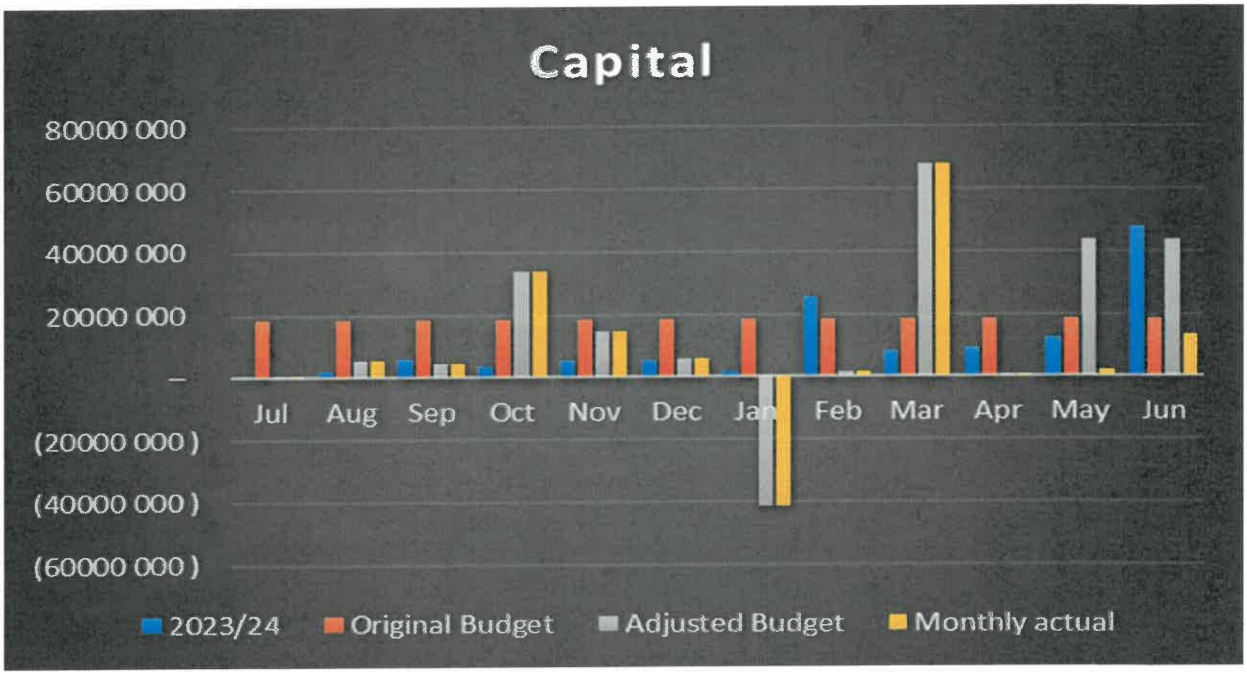
WC031 Theewaterskloof - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M12 June

Vote Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Directorate Finance	–	–	–	–	–	–	–		–
Vote 2 - Community Services	–	12 370	12 074	(1 790)	1 424	12 074	(10 650)	-88%	12 074
Vote 3 - Corporate services	–	–	–	–	–	–	–		–
Vote 4 - Electricity	4 782	11 413	4 493	1 438	2 916	4 493	(1 578)	-35%	4 493
Vote 5 - Economic Development and Planning	24 486	62 783	123 684	541	75 639	123 684	(48 045)	-39%	123 684
Vote 6 - Office of the Municipal Manager	–	–	–	–	–	–	–		–
Vote 7 - Housing	–	–	–	–	–	–	–		–
Vote 8 - Technical and Infrastructure Implementation Services	–	–	–	–	–	–	–		–
Vote 9 - Public safety	–	–	–	–	–	–	–		–
Vote 10 - Road transport	–	–	–	–	–	–	–		–
Vote 11 - Sport and recreation	–	–	–	–	–	–	–		–
Vote 12 - Waste management	–	5 000	–	–	–	–	–		–
Vote 13 - Waste water management	10 303	25 057	2 979	1 708	2 317	2 979	(662)	-22%	2 979
Vote 14 - Water	11 491	8 162	10 418	613	10 013	10 418	(405)	-4%	10 418
Vote 15 - Directorate Development and Community Services	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**51 062**	**124 785**	**153 649**	**2 510**	**92 308**	**153 649**	**(61 341)**	**-40%**	**153 649**
Single Year expenditure appropriation									
Vote 1 - Directorate Finance	1 505	276	409	45	45	409	(365)	-89%	409
Vote 2 - Community Services	15 774	29 474	12 405	7 449	8 187	12 405	(4 218)	-34%	12 405
Vote 3 - Corporate services	1 383	1 527	603	123	403	603	(200)	-33%	603
Vote 4 - Electricity	13 080	7 290	144	–	125	144	(19)	-13%	144
Vote 5 - Economic Development and Planning	15 853	14 290	3 257	629	1 887	3 257	(1 371)	-42%	3 257
Vote 6 - Office of the Municipal Manager	–	–	–	–	–	–	–		–
Vote 7 - Housing	–	–	–	–	–	–	–		–
Vote 8 - Technical and Infrastructure Implementation Services	45	40	–	–	–	–	–		–
Vote 9 - Public safety	–	–	–	–	–	–	–		–
Vote 10 - Road transport	–	–	–	–	–	–	–		–
Vote 11 - Sport and recreation	–	–	–	–	–	–	–		–
Vote 12 - Waste management	1 376	–	–	–	–	–	–		–
Vote 13 - Waste water management	8 556	19 400	6 134	1 565	3 472	6 134	(2 662)	-43%	6 134
Vote 14 - Water	17 532	22 593	3 570	775	2 040	3 570	(1 530)	-43%	3 570
Vote 15 - Directorate Development and Community Services	–	–	–	–	–	–	–		–
Total Capital single-year expenditure	75 105	94 890	26 521	10 585	16 158	26 521	**(10 364)**	**-39%**	26 521
Total Capital Expenditure	**126 167**	**219 675**	**180 170**	**13 095**	**108 466**	**180 170**	**(71 704)**	**-40%**	**180 170**
Capital Expenditure - Functional Classification									
Governance and administration	3 619	12 962	9 131	7 586	8 562	9 131	(570)	-6%	9 131
Executive and council	–	–	–	–	–	–	–		–
Finance and administration	3 619	12 962	9 131	7 586	8 562	9 131	(570)	-6%	9 131
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**47 164**	**82 508**	**128 259**	**1 414**	**77 908**	**128 259**	(50 351)	-39%	**128 259**
Community and social services	2 112	2 752	791	22	65	791	(725)	-92%	791
Sport and recreation	5 524	3 420	2 513	843	939	2 513	(1 574)	-63%	2 513
Public safety	360	163	14	8	8	14	(6)	-44%	14
Housing	39 168	76 173	124 942	541	76 896	124 942	(48 045)	-38%	124 942
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**8 264**	**25 290**	**15 042**	**(2 003)**	**1 114**	**15 042**	(13 928)	-93%	**15 042**
Planning and development	1 217	940	2 000	629	629	2 000	(1 371)	-69%	2 000
Road transport	7 048	24 350	13 042	(2 633)	485	13 042	(12 557)	-96%	13 042
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**67 121**	**98 915**	**27 738**	**6 098**	**20 882**	**27 738**	(6 856)	-25%	**27 738**
Energy sources	17 862	18 703	4 637	1 438	3 040	4 637	(1 596)	-34%	4 637
Water management	29 024	30 755	13 988	1 388	12 052	13 988	(1 935)	-14%	13 988
Waste water management	18 860	44 457	9 113	3 273	5 789	9 113	(3 324)	-36%	9 113
Waste management	1 376	5 000	–	–	–	–	–		–
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Functional Classification	126 167	219 675	180 170	13 095	108 466	180 170	(71 704)	-40%	180 170
Funded by:									
National Government	38 489	35 855	32 346	12 949	25 783	32 346	(6 564)	-20%	32 346
Provincial Government	39 763	76 893	29 506	1 171	12 327	29 506	(17 178)	-58%	29 506
District Municipality	–	–	70	22	55	70	(15)	-22%	70
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)	–	–	–	–	–	–	–		–
Transfers recognised - capital	**78 252**	**112 748**	**61 922**	**14 142**	**38 165**	**61 922**	**(23 757)**	**-38%**	**61 922**
Borrowing	38 095	98 104	–	(2 633)	(2 632)	–	(2 632)	#DIV/0!	–
Internally generated funds	9 820	8 823	118 248	1 585	72 933	118 248	(45 315)	-38%	118 248
Total Capital Funding	**126 167**	**219 675**	**180 170**	**13 095**	**108 466**	**180 170**	**(71 704)**	**-40%**	**180 170**

WC031 Theewaterskloof - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M12 June

Month	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Adjustment Budget
Monthly expenditure performance trend									
July	304	18 306	12	12	12	12	–		0%
August	1 979	18 306	5 263	5 263	5 275	5 275	–		3%
September	5 763	18 306	4 586	4 586	9 861	9 861	–		5%
October	3 535	18 306	33 850	33 850	43 710	43 710	–		24%
November	5 113	18 306	14 465	14 465	58 176	58 176	–		32%
December	5 119	18 306	5 978	5 978	64 154	64 154	–		36%
January	1 562	18 306	(41 212)	(41 212)	22 942	22 942	–		13%
February	25 194	18 306	1 688	1 688	24 630	24 630	–		14%
March	8 163	18 306	68 076	68 076	92 706	92 706	–		51%
April	9 272	18 306	672	672	93 378	93 378	–		52%
May	12 256	18 306	43 396	1 993	95 371	136 774	(41 403)	-30,3%	53%
June	47 909	18 306	43 396	13 095	108 466	180 170	(71 704)	-39,8%	60%
Total Capital expenditure	**126 167**	**219 675**	**180 170**	**108 466**					

The **Total Capital Expenditure** for the year-to-date amounts to R 108 million against the adjustment budget of R 180 million and the percentage spend is 60% when compared to the adjustment budget. The year-to-date expenditure compared to planned expenditure amounts to 60% (an underspent of 40%).



The following table indicates the spending per project and per funding. It also includes comments from departments on the progress of the projects.

THEEWATERSKLOOF MUNICIPALITY																	
CAPITAL PROGRAMME 2024-2025																	
VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
LAND AND BUILDINGS																	
073126200020	Construction of Grabouw Drivers License Testing Centre (DLTC)	Grabouw	Motor Licensing and Testing Station	Loans	7 200 000	7 200 000	7 200 000	7 200 000	-	-	- 2 632 644	-	-2 632 644	-	2 632 644	0%	Correction journal will be done in period 13 to 07/3126/2/0002/0.
073121100100	Construction of Caledon Cemetery Access Paths	Caledon	Cemeteries	MIG	742 299	742 299	742 299	742 299	720 563	720 563	-	-	10 500	720 563	710 063	99%	**May'25** - Tender number ENG 09/2024/25 was advertised and closed on 08 November 2024 and the technical evaluation was submitted on 14 November 2024. The BEC took place on 10 December 2024, a day behind procurement plan, and BAC took place on 17 December 2024, 4 days behind plan, however, BAC decided to cancel the tender. A formal written price quotation was then advertised and was also cancelled. Another request was submitted to advertise two formal written price quotations which were not supported by SCM. A new tender number ENG 12/2024/25, was then drafted and supported by the BSC and municipal manager with a shorter advertisement period and the closing date was 25 April 2025. During the advertisement period, the SCM department extended the advertisement period of adverts not in line with Clause 11(2) of the SCM Policy. As the result of advertisement period extension the tender closed on 22 May 2025, for that reason the tender was stopped as the tender would not be evaluated in such short period by 30 June 2025. **June'25** - Tender cancelled at BAC on 04 July 2025 as there was a material irregularity in the tender process.
073121100101				Loans	2 000 000	2 000 000	2 000 000	2 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
072116300551	Villiersdorp Upgrade Phase III - Taxi Rank	Villiersdorp	LED	RSEP	900 000	2 000 000	2 000 000	2 000 000	2 000 000	2 000 000	629 230	-	629 230	2 000 000	1 370 770	69%	
				Subtotal	**10 842 299**	**11 942 299**	**11 942 299**	**11 942 299**	**2 720 563**	**2 720 563**	**- 2 003 414**	**-**	**- 1 992 914**	**2 720 563**	**4 713 477**	**173%**	

320

THEEWATERSKLOOF MUNICIPALITY

CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
ROADS, PAVEMENTS, BRIDGES & STORMWATER																	
073116101000	Upgrading of Chavonnes Bridge in Caledon	Caledon	Roads and Stormwater	Loans	3 000 000	3 000 000	3 000 000	3 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116101001	Upgrading of Mountain View Street in Middleton	Caledon	Roads and Stormwater	Loans	870 000	870 000	870 000	870 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116101002	Upgrading of the Caledon Waste Transfer Facility (WTF) Entra	Caledon	Roads and Stormwater	Loans	5 500 000	5 500 000	5 500 000	5 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116101003	Caledon Roadway Enhancement: 40mm A-E2 Frictional Asphalt Resurfacing Hoop Street and Plein Street from 0km to 1,49km	Caledon	Roads and Stormwater	Proclaimed Main Roads Grant	-	-	6 300 000	6 300 000	6 300 000	6 300 000	-	-	-	6 300 000	6 300 000	100%	**May'25** - Tender number ENG 10/2024/25 was advertised and closed on 15 November 2024. Technical evaluation was submitted on 28 November 2024, 6 days behind procurement plan, and BEC took place on 03 February 2025, 56 days behind procurement plan. The BAC took place on 06 February 2025, 55 days behind procurement plan,however, BAC decided to cancel the tender. A new tender number ENG 13/2024/25 had to be tabled at BSC on 29 April 2025 with closing date on 13 June 2025. Unfortunalely no quorum could be formed. On 06 May 2025, again no quorum could be formed. The BSC eventually took place on 13 May 2025 and tender closes on 20 June 2025. **June'25** - Technical evaluation submitted to SCM on 02 July 2025 ,BEC and BAC are expected to take place on the 14 and 18 July 2025, respectively. There are also invoices that were submitted but not yet paid which needs to be accounted for.
073116101004	Caledon Roadway Enhancement: 40mm A-E2 Frictional Asphalt Resurfacing Hoop Street and Plein Street from 0km to 1,49km	Caledon	Roads and Stormwater	Capital out of Revenue	-	-	1 575 000	1 575 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116401000	Upgrading of Muller Street Stormwater in RSE	Riviersonderend	Roads and Stormwater	Loans	2 000 000	2 000 000	2 000 000	2 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116401001	Upgrading of Freezia Street in RSE	Riviersonderend	Roads and Stormwater	Loans	780 000	780 000	780 000	780 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116501000	Upgrading of Carl Jonas Street in Genadendal	Greyton/ Genadendal	Roads and Stormwater	Loans	2 500 000	2 500 000	2 500 000	2 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116501001	Provision of Professional Services: Upgrading of Bosmanskloo	Greyton/ Genadendal	Roads and Stormwater	Loans	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116701000	Upgrading of Murtle Street in Botrivier	Botrivier	Roads and Stormwater	Loans	2 000 000	2 000 000	2 000 000	2 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073116201000	Infrastructure in the Rooidakke Development in Grabouw project	Grabouw	Roads and Stormwater	Capital out of Revenue	-	-	-	-	3 260 815	3 260 815	-	-	3 117 675	3 260 815	143 140	4%	
073116000010	Flood damages	Theewaterskloof	Roads and Stormwater	Capital out of Revenue	-	-	-	-	3 481 128	3 481 129	-	-	-	3 481 129	3 481 129	100%	
				Subtotal	**17 150 000**	**17 150 000**	**25 025 000**	**25 025 000**	**13 041 943**	**13 041 944**	**-**	**-**	**3 117 675**	**13 041 944**	**9 924 259**	**76%**	

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
WATER RESERVOIRS & RETICULATION																	
77010000324	Smart meter replacement	Theewaterskloof	Water: Distribution	Loans	5 000 000	5 000 000	5 000 000	5 000 000	-	-	-	-	341	-	- 341	0%	Budget removed with the adjustment budget
077010100321	Upgrading of Tesselaarsdal Water Pipeline Phase 2	Caledon	Water: Distribution	Loans	2 000 000	2 000 000	2 000 000	2 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077010100322				MIG	197 906	197 906	140 515	140 515	-	-	-	-	-	-	-	0%	
077010100323				Capital out of Revenue	459 217	459 217	450 608	450 608	200 778	200 778	-	-	200 778	200 778	0	0%	Budget fully spent.
077010200330	Upgrading of Grabouw Bulk Water Pipeline Phase 5.2	Grabouw	Water: Distribution	Capital out of Revenue	440 296	440 296	440 296	440 296	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077010200333				Loans	6 695 652	6 695 652	6 695 652	6 695 652	-	-	-	-	-	-	-	0%	
077010200341	Water Pipe Replacement in Ebenhaeser, Hofmeyer, Ryke, Gaffle	Grabouw	Water: Distribution	Water Services Infrastructure Grant	2 521 739	2 521 739	2 521 739	2 521 739	2 521 739	521 739	-	-	4 100	521 739	517 639	99%	**May'25** - Tender number ENG 06/2024/25 was advertised and closed on 25 October 2024. Technical evaluation was submitted on 05 November 2024, 4 days behind procurement plan. The BEC took place on 12 December 2024, 24 days behind procurement plan and the report was referred back and the second BEC took place on 25 March 2025, 127 days behind procurement plan. The BAC took place on 19 December 2024, 27 days behind procurement plan and the report was referred back and the second BAC took place on 31 March 2025, 129 days behind procurement plan. Tender was awarded but a succesful appeal was received and the tender was stopped. Another BSC took place on 13 May 2025 as scheduled and the tender closes on 20 June 2025. **June'25** - Technical evaluation submitted to SCM on 02 July 2025 ,BEC and BAC are expected to take place on the 14 and 18 July 2025, respectively. There are also invoices that were submitted but not yet paid which needs to be accounted for.
077010500320	Replace and Upgrade of Berglyn Raw Water in Genadendal Phase	Greyton/ Genadendal	Water: Distribution	Capital out of Revenue	652 173	652 173	652 173	652 173	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077010500321				Water Services Infrastructure Grant	1 826 088	1 826 088	1 826 088	1 826 088	1 826 088	1 826 088	773 585	-	1 530 540	1 826 088	295 548	16%	Saving on project.
077010500323	Provision, Upgrade and Maintenance of Water Booster Pump Sta	Greyton/ Genadendal	Water: Distribution	Loans	2 000 000	2 000 000	2 000 000	2 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077010500324				Capital out of Revenue	800 000	800 000	800 000	800 000	57 313	57 313	-	-	57 313	57 313	0	0%	Budget fully spent
077011200330	Provision of Professional Services: Grabouw Waste Water Trea	Grabouw	Water: Treatment Works	Loans	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077011300331	Upgrade of Villiersdorp Water Treat Works (WTW)	Villiersdorp	Water: Treatment Works	MIG	4 662 397	4 662 397	4 662 397	4 662 397	10 418 282	10 418 282	613 026	-	10 012 897	10 418 282	405 385	4%	Project is completed, available funds are savings on project.
077011400330	Upgrade of RSE Ultra Filtration Plant	Riviersonderend	Water: Treatment Works	Loans	3 000 000	3 000 000	3 000 000	3 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077010300032	Boorgat Villiersdorp	Villiersdorp	Water: Distribution	Capital out of Revenue	-	-	-	-	450 000	450 000	-	-	-	450 000	450 000	100%	
077010000325	Smart meter replacement	Theewaterskloof	Water: Distribution	Capital out of Revenue	-	-	-	-	513 672	513 672	1 429	-	246 496	513 672	267 176	52%	
				Subtotal	30 755 468	30 755 468	30 689 468	30 689 468	15 987 872	13 987 872	1 389 040	-	12 052 466	13 987 872	1 935 406	14%	

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
ELECTRICITY RETICULATION																	
077510000200	Electrification TWK Area	Theewaterskloof	Electricity Distribution	NEP	5 141 740	5 141 740	5 141 740	5 141 740	5 141 740	3 690 790	1 923 064	-	2 379 955	3 690 790	1 310 835	36%	**May'25** - Tender number ELEC 04/2024/25 was advertised and closed on 25 October 2024. The technical evaluation was submitted on 22 November 2024, 21 days behind procurement plan. The BEC took place on 03 February 2025, 77 days behind procurement plan. The BAC took place on 06 February 2025, 76 days behind procurement plan. The tender was awarded and the spending of the funds is subject to housing departments tender ,which is not yet advertised ,and the completion of the scope works/ civil works before the electrical department can commence. **June'25** - The appointed contractor's contract was extended for 11 months to provide time for housing department to advertise their tender. Application for rollover of funds will be done for available budget.
077510000201				Capital out of Revenue	771 260	771 260	771 260	771 260	771 260	515 210	485 409	-	285 851	515 210	229 359	45%	
077510100200	Upgrading network Uitsig	Caledon	Electricity Distribution	Loans	2 300 000	2 300 000	2 300 000	2 300 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510100201	Replacement of Miniature substations & upgrade of 11kV Netwo	Caledon	Electricity Distribution	Loans	800 000	800 000	800 000	800 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510100202	Upgrading network Bergsig 10 th Avenue	Caledon	Electricity Distribution	Loans	700 000	700 000	700 000	700 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510300203	Replace overhead line (Buitenkant street)	Villiersdorp	Electricity Distribution	Loans	1 500 000	1 500 000	1 500 000	1 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510400200	Upgrading network Neethling,Church and Myburgh Streets	Riviersonderend	Electricity Distribution	Loans	1 200 000	1 200 000	1 200 000	1 200 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510500200	Upgrading network Parkstreet	Greyton/ Genadendal	Electricity Distribution	Loans	1 200 000	1 200 000	1 200 000	1 200 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510700201	Replace Streetlight luminairs with LED luminairs	Botrivier	Electricity: Street Lights	Loans	3 400 000	3 400 000	3 400 000	3 400 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077511700200				Loans	1 600 000	1 600 000	1 600 000	1 600 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
077510100204	Upgrading network Uitsig	Caledon	Electricity Distribution	Capital out of Revenue	-	-	-	-	71 786	71 786	-	-	62 423	71 786	9 363	13%	Saving on project.

THEEWATERSKLOOF MUNICIPALITY

CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
ELECTRICITY RETICULATION																	
077510100205	Replacement of Miniature substations & upgrade of 11kV Netwo	Caledon	Electricity Distribution	Capital out of Revenue	-	-	-	-	71 786	71 786	-	-	62 423	71 786	9 363	13%	Saving on project.
077510100206	Upgrading network Bergsig 10 th Avenue	Caledon	Electricity Distribution	Capital out of Revenue	-	-	-	-	71 786	71 786	-	-	62 423	71 786	9 363	13%	Saving on project.
077510300204	Replace overhead line (Buitenkant street)	Villiersdorp	Electricity Distribution	Capital out of Revenue	-	-	-	-	71 786	71 786	-	-	62 423	71 786	9 363	13%	Saving on project.
077510400201	Upgrading network Neethling,Church and Myburgh Streets	Riviersonderend	Electricity Distribution	Capital out of Revenue	-	-	-	-	71 786	71 786	-	-	62 423	71 786	9 363	13%	Saving on project.
077510500201	Upgrading network Parkstreet	Greyton/ Genadendal	Electricity Distribution	Capital out of Revenue		-	-	-	71 792	71 792	-	-	62 428	71 792	9 364	13%	Saving on project.
				Subtotal	18 613 000	18 613 000	18 613 000	18 613 000	6 343 724	4 636 722	1 437 655	-	3 040 348	4 636 722	1 596 374	34%	
SEWERAGE																	
076010100090	Upgrading of Caledon Bulk Sewer Pipe Line	Caledon	Sewerage: Networks	Loans	5 000 000	5 000 000	5 000 000	5 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076010200091	Upgrading of Grabouw Gypsy Queen Bulk Sewer and Water Provis	Grabouw	Sewerage: Networks	MIG	11 799 880	11 799 880	11 799 880	11 799 880	8 499 880	5 967 651	1 564 523	-	3 305 356	5 967 651	2 662 295	45%	May'25 - Tender number ENG 03/2024/25 was advertised and closed on 16 August 2024. The first technical evaluation was submitted on 09 September 2024, 10 days behind procurement plan and the second technical evaluation was submitted on 17 September 2024, 18 days behind procurement plan. The BEC took place on 11 February 2025, 148 days behind procurement plan. The BAC took place on 20 February 2025, 153 days behind procurement. The tender is awarded and the spending of the funds is linked to construction progress. June'25 - Contractor experienced delays due to extortion and threats of violence, a criminal case has been lodged at SAPS.
076010200093	Replace and Relocate Sewer Network in Gaffley Street, Grabou	Grabouw	Sewerage: Networks	Loans	2 500 000	2 500 000	2 500 000	2 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
SEWERAGE																	
076010200098	Replace Sewer network in Loop Street, Grabouw	Grabouw	Sewerage: Networks	Loans	2 500 000	2 500 000	2 500 000	2 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076010400090	Upgrading of Disa Laan Pump Station in RSE	Riviersonderend	Sewerage: Networks	Loans	1 500 000	1 500 000	1 500 000	1 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076011100900	Upgrading of Caledon Waste Water Treatment Works (WWTW) Phas	Caledon	Sewerage: Treatment Works	Loans	6 500 000	6 500 000	6 500 000	6 500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076011100901	Provision of Professional Services: New Tesselaarsdal Waste	Caledon	Sewerage: Treatment Works	Loans	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076011500900	Upgrading of Greyton Waste Water Treatment Works (WWTW)	Greyton/ Genadendal	Sewerage: Treatment Works	Loans	3 000 000	3 000 000	3 000 000	3 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076011500901	Upgrading of the Housing Bulk Sewer Connection on Erf 595 in	Greyton/ Genadendal	Sewerage: Treatment Works	Capital out of Revenue	600 000	600 000	600 000	600 000	166 625	166 625	-	-	166 625	166 625	-	0%	Budget fully spent.
076011700900	Upgrading of Botrivier Waste Waster Treatment Works (WWTW) P	Botrivier	Sewerage: Treatment Works	MIG	7 948 085	7 948 085	7 948 085	7 948 085	5 811 299	2 819 391	1 707 983	-	2 157 373	2 819 391	662 018	23%	Saving on project.
076012700900	Botrivier septic tank eradication	Botrivier	Sewerage: Tank Services	Loans	2 608 696	2 608 696	2 608 696	2 608 696	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
076012700901				Capital out of Revenue	-	-	-	-	159 744	159 744	-	-	159 744	159 744	1	0%	Budget fully spent.
				Subtotal	**44 456 661**	**44 456 661**	**44 456 661**	**44 456 661**	**14 637 647**	**9 113 411**	**3 272 505**	**-**	**5 789 098**	**9 113 411**	**3 324 313**	**36%**	
TWK HOUSING																	
072111101212	Caledon Riemvasmaak	Caledon	Human Settlements	Informal Settlement Grant	2 000 000	2 000 000	2 000 000	2 000 000	1 984 325	1 984 325	162 104	-	1 984 325	1 984 325	0	0%	Budget fully spent.
072111100610	Caledon: Riemvasmaak Upgrading of Informal Settlement (UISP)	Caledon	Human Settlements	Informal Settlement Grant	-	516 609	348 609	348 609	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
073012201213	Greater Grabouw Planning	Grabouw	Human Settlements	Informal Settlement Grant	-	547 296	547 296	547 296	423 000	423 000	-	-	422 813	423 000	188	0%	Saving on project.
072111200112	Rooidakke (1054)	Grabouw	Human Settlements	Informal Settlement Grant	3 000 000	3 000 000	3 000 000	3 000 000	1 000 000	1 000 000	-	-	262 200	1 000 000	737 800	74%	Budget could not be fully spent due to delays in the procurement of the contractor.
072111200120	Grabouw Iraq	Grabouw	Human Settlements	Informal Settlement Grant	12 000 000	12 000 000	12 000 000	12 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget

THEEWATERSKLOOF MUNICIPALITY

CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
TWK HOUSING																	
072111200420	Grabouw - Hillside : Installation of Civil Engineering (Wate	Grabouw	Human Settlements	Informal Settlement Grant	8 000 000	8 000 000	8 000 000	8 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
072111200912	Gypsy Queen (255)	Grabouw	Human Settlements	Human Settlement Grant	3 000 000	3 000 000	3 000 000	3 000 000	2 000 000	2 000 000	-	-	2 000 000	2 000 000	-	0%	Budget fully spent.
072111201213	Greater Grabouw - Gyspsey Queen	Grabouw	Human Settlements	Informal Settlement Grant	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
072111300110	Greater Villiersdorp UISP (2600)	Villiersdorp	Human Settlements	Informal Settlement Grant	2 300 000	2 300 000	2 300 000	2 300 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget
072111501212	Greyton Portion of Erf 595: Detailed Planning	Greyton/ Genadendal	Human Settlements	Human Settlement Grant	2 000 000	2 921 953	2 921 953	2 921 953	1 305 000	1 305 000	379 292	-	938 339	1 305 000	366 661	28%	There is an invoice submitted in June 2025 awaiting for payment and the budget will be fully spent.
072111700110	Water Works Emergency Housing (67) - Gypsey Queen	Botrivier	Human Settlements	Informal Settlement Grant	1 200 000	1 200 000	1 200 000	1 200 000	1 115 675	1 115 675	-	-	1 115 675	1 115 675	0	0%	Budget fully spent.
072111700112	Botriver Beaumont Services Ph1(272) Ph2(774)	Botrivier	Human Settlements	Human Settlement Grant	2 000 000	2 000 000	2 000 000	2 000 000	150 000	150 000	-	-	150 000	150 000	-	0%	Budget fully spent.
072111200110	Rooidakke (1054)	Grabouw	Human Settlements	Capital out of Revenue	-	-	-	-	113 881	113 882	-	-	105 064	113 882	8 818	8%	
				Subtotal	**36 000 000**	**37 985 858**	**37 817 858**	**37 817 858**	**8 091 881**	**8 091 882**	**541 396**	**-**	**6 978 415**	**8 091 882**	**1 113 468**	**14%**	
PROVINCIAL HOUSING																	
72111301242	Villiersdorp Destiny Farm (1133)	Villiersdorp	Human Settlements	Informal Settlement Grant	39 983 000	59 019 527	43 577 745	43 577 745	13 172 603	13 172 603	-	-	4 824 912	13 172 603	8 347 691	63%	
072111301243				Informal Settlement Grant (in-kind)	-	-	-	-	101 436 000	101 436 000	-	-	64 951 335	101 436 000	36 484 665	36%	The project was delayed due to protests and labour issues.
072111301244				Capital out of Revenue	-	-	-	-	2 099 382	2 099 383	-	-	-	2 099 383	2 099 383	100%	
				Subtotal	39 983 000	59 019 527	43 577 745	43 577 745	116 707 986	116 707 986	-	-	69 776 247	116 707 986	46 931 739	40%	

THEEWATERSKLOOF MUNICIPALITY

CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
SOLID WASTE																	
075511300500	Refurbishment Villiersdorp Water Treatment Facility (WTF)	Villiersdorp	Refuse Removal	Loans	4 000 000	4 000 000	4 000 000	4 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
075511500501	Provision of Professional Services: Greyton Landfill Rehab (	Greyton/ Genadendal	Refuse Removal	Loans	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
075511700500		Botrivier	Refuse Removal	Loans	500 000	500 000	500 000	500 000	-	-	-	-	-	-	-	0%	
				Subtotal	5 000 000	5 000 000	5 000 000	5 000 000	-	-	-	-	-	-	-	0%	
SPORTFIELDS																	
073115100080	Upgrading of clubhouse	Caledon	Sports and Culture	Loans	750 000	750 000	750 000	750 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073115100081	Upgrading of Pineview Park Sport Ground in Grabouw	Caledon	Sports and Culture	Capital out of Revenue	1 655 269	1 655 269	1 655 269	1 655 269	1 655 269	1 655 269	-	-	80 795	1 655 269	1 574 474	95%	June'25 - The project has reached its practical completion. There are also invoices submitted but not yet paid which needs to be accounted for.
073115200121		Grabouw	Sports and Culture	MIG	1 014 651	1 014 651	1 014 651	1 014 651	857 803	857 803	842 640	-	857 803	857 803	0	0%	
				Subtotal	3 419 920	3 419 920	3 419 920	3 419 920	2 513 072	2 513 072	842 640	-	938 598	2 513 072	1 574 474	63%	
FLEET																	
073113000124	Upgrading of Fleet	Theewaterskloof	Fleet	Loans	10 000 000	10 000 000	10 000 000	10 000 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073113000125				MIG	-	-	-	-	-	5 524 137	5 524 137	-	5 524 137,00	5 524 137	0	0%	Procurement process completed. Saving on project.
073113000126				Capital out of Revenue	-	-	-	-	-	1 900 000	1 894 627	-	1 894 626,96	1 900 000	5 373	0%	
				Subtotal	10 000 000	10 000 000	10 000 000	10 000 000	-	7 424 137	7 418 764	-	7 418 764	7 424 137	5 373	0%	

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
OFFICE EQUIPMENT																	
071110300540	Furniture and Equipment (New)	Villiersdorp	Corporate Services	Capital out of Revenue	28 000	28 000	28 000	28 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071110900540	Furniture and Office Equipment (New)	Administration	Corporate Services	Capital out of Revenue	165 750	165 750	165 750	165 750	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071111001550	Machinery and Equipment (New)	Theewaterskloof	Legal	Capital out of Revenue	140 000	140 000	140 000	140 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071111900450	Computer Equipment (New)	Administration	Legal	Capital out of Revenue	100 500	100 500	100 500	100 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071111900540	Furniture and Office Equipment (New)	Administration	Legal	Capital out of Revenue	70 000	70 000	70 000	70 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071113900450	Computer Equipment (New)	Administration	Human Resources	Capital out of Revenue	25 000	25 000	25 000	25 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071113900470	Computer Equipment (Renew)	Administration	Human Resources	Capital out of Revenue	25 000	25 000	25 000	25 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071113900540	Furniture and Office Equipment (New)	Administration	Human Resources	Capital out of Revenue	22 750	22 750	22 750	22 750	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071115000450	Computer Equipment (New)	Theewaterskloof	ICT	Capital out of Revenue	950 000	950 000	950 000	950 000	602 918	602 918	122 611	-	403 039	602 918	199 879	33%	
071510200530	Furniture and Equipment (Renew)	Grabouw	Financial Services	Capital out of Revenue	11 000	11 000	11 000	11 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071510200540	Furniture and Equipment (New)	Grabouw	Financial Services	Capital out of Revenue	7 000	7 000	7 000	7 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071510900450	Computer Equipment (New)	Administration	Financial Services	Capital out of Revenue	87 500	87 500	87 500	87 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071510900540	Furniture and Office Equipment (New)	Administration	Financial Services	Capital out of Revenue	45 045	45 045	45 045	45 045	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071520900540	Furniture and Office Equipment (New)	Administration	Asset Management	Capital out of Revenue	25 000	25 000	25 000	25 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071520901550	Machinery and Equipment (New)	Administration	Asset Management	Capital out of Revenue	25 000	25 000	25 000	25 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071522900460	Computer Equipment (Upgrade)	Administration	Supply Chain Management (SCM)	Capital out of Revenue	50 000	50 000	50 000	50 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071522900540	Furniture and Office Equipment (New)	Administration	Supply Chain Management (SCM)	Capital out of Revenue	25 000	25 000	25 000	25 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2026	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
OFFICE EQUIPMENT																	
072111000450	Computer Equipment (New)	Theewaterskloof	Human Settlements	Capital out of Revenue	75 000	75 000	75 000	75 000	70 847	70 847	-	-	70 847	70 847	- 0	0%	Budget fully spent.
072111000540	Furniture and Office Equipment (New)	Theewaterskloof	Human Settlements	Capital out of Revenue	75 000	75 000	75 000	75 000	70 847	70 847	-	-	70 847	70 847	- 0	0%	Budget fully spent.
072111001550	Machinery and Equipment (New)	Theewaterskloof	Human Settlements	Capital out of Revenue	40 000	40 000	40 000	40 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111100540	Furniture and Equipment (New)	Caledon	Town Administration	Capital out of Revenue	15 250	15 250	15 250	15 250	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111200540	Furniture and Office Equipment (New)	Grabouw	Town Administration	Capital out of Revenue	19 000	19 000	19 000	19 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111201550	Machinery and Equipment (New)	Grabouw	Town Administration	Capital out of Revenue	799 500	799 500	799 500	799 500	695 217	695 217	-	-	695 217	695 217	- 0	0%	Budget fully spent.
073111300540	Furniture and Office Equipment (New)	Villiersdorp	Town Administration	Capital out of Revenue	24 500	24 500	24 500	24 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111400540	Furniture and Office Equipment (New)	Riviersonderend	Town Administration	Capital out of Revenue	57 000	57 000	57 000	57 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111401550	Machinery and Equipment (New)	Riviersonderend	Town Administration	Capital out of Revenue	33 000	33 000	33 000	33 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111401560	Machinery and Equipment (Renewal)	Riviersonderend	Town Administration	Capital out of Revenue	10 500	10 500	10 500	10 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073111501550	Machinery and Equipment (New)	Greyton/ Genadendal	Town Administration	Capital out of Revenue	193 150	193 150	193 150	193 150	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073112100540	Furniture and Office Equipment (New)	Caledon	Sustainable Development	Safety Project Grant (ODM)	-	-	70 000	70 000	70 000	70 000	22 461	-	54 899	70 000	15 101	22%	Funds available are savings.
073113900540	Furniture and Equipment (New)	Administration	Fleet	Capital out of Revenue	7 500	7 500	7 500	7 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073123000540	Furniture and Office Equipment (New)	Theewaterskloof	Library Services	Library	10 000	10 000	100 000	100 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073124001550	Machinery and Equipment (New)	Theewaterskloof	Traffic Services	Capital out of Revenue	100 000	100 000	100 000	100 000	-	13 500	7 563	-	7 563	13 500	5 937	44%	
073124101550	Machinery and Equipment (New)	Caledon	Traffic Services	Capital out of Revenue	22 500	22 500	22 500	22 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.

THEEWATERSKLOOF MUNICIPALITY
CAPITAL PROGRAMME 2024-2025

VOTE	PROJECT	TOWN	FUNCTION	SOURCE OF FINANCE	BUDGET 2024 - 2025	ADJUSTED BUDGET 1	ADJUSTED BUDGET 2	ADJUSTED BUDGET 3	ADJUSTED BUDGET 4	ADJUSTED BUDGET 5	ACTUAL EXPENDTURE THIS PERIOD	COMMITMENTS	ACTUAL YEARTODATE EXPENDED	YEARTODATE CASH FLOW PROJECTION	AVAILABLE BUDGET	% OF BUDGET AVAILABLE	COMMENTS
OFFICE EQUIPMENT																	
073124200540	Furniture and Equipment (New)	Grabouw	Traffic Services	Capital out of Revenue	5 000	5 000	5 000	5 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073124201550	Machinery and Equipment (New)	Grabouw	Traffic Services	Capital out of Revenue	10 000	10 000	10 000	10 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073124300450	Furniture and Equipment (New)	Villiersdorp	Traffic Services	Capital out of Revenue	17 500	17 500	17 500	17 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
073124300540	Furniture and Equipment (New)	Villiersdorp	Traffic Services	Capital out of Revenue	7 750	7 750	7 750	7 750	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
074110100450	Computer Equipment (New)	Caledon	Technical and Infrastructure Implementat	Capital out of Revenue	21 500	21 500	21 500	21 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
074110100540	Furniture and Office Equipment (New)	Caledon	Technical and Infrastructure Implementat	Capital out of Revenue	11 275	11 275	11 275	11 275	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
074110101550	Machinery and Equipment (New)	Caledon	Technical and Infrastructure Implementat	Capital out of Revenue	7 500	7 500	7 500	7 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
077510100470	Computer Equipment (New)	Caledon	Electricity Distribution	Capital out of Revenue	20 000	20 000	20 000	20 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
077510100530	Furniture and Office Equipment (New)	Caledon	Electricity Distribution	Capital out of Revenue	5 000	5 000	5 000	5 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
077510101550	Machinery and Equipment (New)	Caledon	Electricity Distribution	Capital out of Revenue	54 500	54 500	54 500	54 500	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
077510301550	Furniture and Office Equipment (New)	Villiersdorp	Electricity Distribution	Capital out of Revenue	3 000	3 000	3 000	3 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
077510301560	Machinery and Equipment (Renewal)	Villiersdorp	Electricity Distribution	Capital out of Revenue	7 000	7 000	7 000	7 000	-	-	-	-	-	-	-	0%	Budget removed with the adjustment budget.
071510900451	Computer Equipment (New)	Administration	Financial Services	Financial Management Capability Grant	-	-	-	-	55 000	55 000	-	-	-	55 000	55 000	100%	
071520900470	Computer Equipment (New)	Administration	Asset Management	Capital out of Revenue (Donations)	-	-	-	-	354 176	354 177	44 556	-	44 556	354 177	309 621	87%	The full donation could not be recognised as there are claims that still needs to be finalized.
				Subtotal	3 454 470	3 454 470	3 614 470	3 614 470	1 919 007	1 932 506	197 191	-	1 346 968	1 932 506	585 538	30%	
GRAND TOTAL CAPITAL BUDGET					219 674 818	241 797 203	234 156 421	234 156 421	181 963 695	180 170 096	13 094 777	-	108 465 665	180 170 096	71 704 430	40%	

330

SECTION 3 - OPERATING REVENUE AND EXPENDITURE

Financial Performance (revenue and expenditure by municipal vote)

The municipal votes are in accordance with the GFS classification.

WC031 Theewaterskloof - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12

Vote Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Directorate Finance	278 314	331 225	298 658	15 823	344 458	298 658	45 800	15,3%	298 658
Vote 2 - Community Services	40 536	51 342	52 934	2 465	23 966	52 934	(28 968)	-54,7%	52 934
Vote 3 - Corporate services	1 369	11 498	6 272	146	1 097	6 272	(5 175)	-82,5%	6 272
Vote 4 - Electricity	148 969	168 892	178 959	14 925	153 697	178 959	(25 262)	-14,1%	178 959
Vote 5 - Economic Development and Planning	42 241	84 281	134 984	4 990	86 615	134 984	(48 369)	-35,8%	134 984
Vote 6 - Office of the Municipal Manager	567	447	447	–	–	447	(447)	-100,0%	447
Vote 7 - Housing	–	–	–	–	–	–	–		–
Vote 8 - Technical and Infrastructure Implementation Services	22 241	28 110	34 318	10 608	23 077	34 318	(11 241)	-32,8%	34 318
Vote 9 - Public safety	–	–	–	–	–	–	–		–
Vote 10 - Road transport	–	–	–	–	–	–	–		–
Vote 11 - Sport and recreation	–	–	–	–	–	–	–		–
Vote 12 - Waste management	75 205	46 119	62 403	3 573	45 740	62 403	(16 663)	-26,7%	62 403
Vote 13 - Waste water management	58 149	62 787	68 894	2 986	46 477	68 894	(22 417)	-32,5%	68 894
Vote 14 - Water	120 940	115 703	116 259	6 689	101 989	116 259	(14 270)	-12,3%	116 259
Vote 15 - Directorate Development and Community Services	–	–	–	–	–	–	–		–
Total Revenue by Vote	**788 532**	**900 405**	**954 129**	**62 205**	**827 117**	**954 129**	**(127 012)**	**-13,3%**	**954 129**
Expenditure by Vote									
Vote 1 - Directorate Finance	123 973	102 434	99 466	11 061	100 241	99 466	775	0,8%	99 466
Vote 2 - Community Services	259 019	175 054	187 169	13 853	176 088	187 169	(11 080)	-5,9%	187 169
Vote 3 - Corporate services	70 823	79 351	86 950	5 233	64 641	86 950	(22 309)	-25,7%	86 950
Vote 4 - Electricity	125 740	135 153	163 767	10 648	134 665	163 767	(29 103)	-17,8%	163 767
Vote 5 - Economic Development and Planning	34 831	35 937	35 723	2 842	34 326	35 723	(1 397)	-3,9%	35 723
Vote 6 - Office of the Municipal Manager	8 400	9 280	8 336	986	8 346	8 336	10	0,1%	8 336
Vote 7 - Housing	–	–	–	–	–	–	–		–
Vote 8 - Technical and Infrastructure Implementation Services	12 738	23 627	21 618	1 107	18 367	21 618	(3 251)	-15,0%	21 618
Vote 9 - Public safety	–	–	–	–	–	–	–		–
Vote 10 - Road transport	–	–	–	–	–	–	–		–
Vote 11 - Sport and recreation	–	–	–	–	–	–	–		–
Vote 12 - Waste management	66 510	74 037	73 732	7 889	61 940	73 732	(11 792)	-16,0%	73 732
Vote 13 - Waste water management	66 274	62 530	67 276	10 047	70 091	67 276	2 815	4,2%	67 276
Vote 14 - Water	128 788	90 043	99 426	10 700	100 479	99 426	1 053	1,1%	99 426
Vote 15 - Directorate Development and Community Services	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**897 096**	**787 445**	**843 462**	**74 367**	**769 183**	**843 462**	**(74 278)**	**-8,8%**	**843 462**
Surplus/ (Deficit) for the year	**(108 564)**	**112 960**	**110 667**	**(12 162)**	**57 933**	**110 667**	**(52 734)**	**-47,7%**	**110 667**

Unauthorized expenditure by year end would occur either for the Municipality as a whole if the adjustment budget "Total Expenditure by vote" or if any of the individual budgets for any specific votes were overspent.

Financial Performance (revenue and expenditure)

WC031 Theewaterskloof - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M12 June

Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue									
Exchange Revenue									
Service charges - Electricity	131 841	147 247	152 783	12 600	149 588	152 783	(3 195)	-2%	152 783
Service charges - Water	88 007	93 493	96 037	5 663	97 964	96 037	1 927	2%	96 037
Service charges - Waste Water Management	43 033	44 970	52 506	2 871	45 007	52 506	(7 499)	-14%	52 506
Service charges - Waste management	42 459	44 749	44 332	3 468	44 413	44 332	81	0%	44 332
Sale of Goods and Rendering of Services	3 193	26 953	14 790	340	4 482	14 790	(10 308)	-70%	14 790
Agency services	7 938	9 894	9 894	581	7 805	9 894	(2 089)	-21%	9 894
Interest	–	–	–	–	–	–	–		–
Interest earned from Receivables	23 411	27 426	25 985	1 943	24 801	25 985	(1 184)	-5%	25 985
Interest from Current and Non Current Assets	6 151	7 763	3 850	186	3 319	3 850	(531)	-14%	3 850
Dividends	–	–	–	–	–	–	–		–
Rent on Land	–	1	1	–	–	1	(1)	-100%	1
Rental from Fixed Assets	2 039	1 716	1 716	181	2 060	1 716	344	20%	1 716
Licence and permits	2	25	25	4	71	25	47	190%	25
Operational Revenue	19 492	3 406	3 603	446	4 638	3 603	1 034	29%	3 603
Non-Exchange Revenue							–		
Property rates	153 616	161 158	161 124	10 403	161 351	161 124	227	0%	161 124
Surcharges and Taxes	1 895	1 917	1 897	148	1 884	1 897	(13)	-1%	1 897
Fines, penalties and forfeits	20 795	34 394	29 870	592	4 487	29 870	(25 383)	-85%	29 870
Licence and permits	–	–	–	–	–	–	–		–
Transfers and subsidies - Operational	153 872	165 950	169 146	5 650	163 986	169 146	(5 160)	-3%	169 146
Interest	5 018	6 117	4 278	279	4 020	4 278	(258)	-6%	4 278
Fuel Levy	–	–	–	–	–	–	–		–
Operational Revenue	5 250	5 130	12 988	456	5 568	12 988	(7 420)	-57%	12 988
Gains on disposal of Assets	–	45	45	4	(192)	45	(237)	-527%	45
Other Gains	465	5 301	5 546	–	–	5 546	(5 546)	-100%	5 546
Discontinued Operations	–	–	–	–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)	708 476	787 657	790 416	45 816	725 252	790 416	(65 165)	-8%	790 416
Expenditure By Type									
Employee related costs	275 384	273 249	283 124	22 881	278 022	283 124	(5 102)	-2%	283 124
Remuneration of councillors	13 189	14 356	14 356	1 117	13 148	14 356	(1 208)	-8%	14 356
Bulk purchases - electricity	101 021	100 718	125 718	7 717	102 897	125 718	(22 821)	-18%	125 718
Inventory consumed	40 327	39 767	46 517	3 315	37 660	46 517	(8 857)	-19%	46 517
Debt impairment	88 788	127 000	114 066	17 175	146 067	114 066	32 001	28%	114 066
Depreciation and amortisation	34 188	35 811	35 691	5 468	32 800	35 691	(2 891)	-8%	35 691
Interest	41 699	47 642	49 933	5 318	22 117	49 933	(27 816)	-56%	49 933
Contracted services	141 907	56 912	70 119	6 561	58 174	70 119	(11 945)	-17%	70 119
Transfers and subsidies	1 952	5 781	8 017	–	5 293	8 017	(2 725)	-34%	8 017
Irrecoverable debts written off	–	–	–	–	–	–	–		–
Operational costs	118 080	77 694	88 709	4 814	73 005	88 709	(15 704)	-18%	88 709
Losses on Disposal of Assets	40 429	3 214	1 564	–	0	1 564	(1 564)	-100%	1 564
Other Losses	131	5 301	5 646	–	–	5 646	(5 646)	-100%	5 646
Total Expenditure	897 096	787 445	843 462	74 367	769 183	843 462	(74 278)	-9%	843 462
Surplus/(Deficit)	(188 621)	212	(53 045)	(28 551)	(43 932)	(53 045)	9 114	(0)	(53 045)
Transfers and subsidies - capital (monetary allocations)	78 252	112 748	61 922	16 344	36 869	61 922	(25 053)	(0)	61 922
Transfers and subsidies - capital (in-kind)	1 804	–	101 790	45	64 996	101 790	(36 794)	(0)	101 790
Surplus/(Deficit) after capital transfers & contributions	(108 564)	112 960	110 667	(12 162)	57 933	110 667	(52 734)	(0)	110 667
Income Tax	–	–	–	–	–	–	–		–
Surplus/(Deficit) after income tax	(108 564)	112 960	110 667	(12 162)	57 933	110 667	(52 734)	(0)	110 667
Share of Surplus/Deficit attributable to Joint Venture	–	–	–	–	–	–	–		–
Share of Surplus/Deficit attributable to Minorities	–	–	–	–	–	–	–		–
Surplus/(Deficit) attributable to municipality	(108 564)	112 960	110 667	(12 162)	57 933	110 667	(52 734)	(0)	110 667
Share of Surplus/Deficit attributable to Associate	–	–	–	–	–	–	–		–
Intercompany/Parent subsidiary transactions	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(108 564)	112 960	110 667	(12 162)	57 933	110 667	(52 734)	(0)	110 667

The year-to-date revenue is 87% of the adjustment budget of R 954 million. The expenditure is 9% below the year-to-date budget.

- 333

The reasons for the variances in some of the income and expenditure items are as follows:

Service charges - Waste Water Management

Revenue anticipated from the industrial effluent levy did not materialize as projected during the budget period.

Sale of Goods and Rendering of Services

The anticipated revenue from property sales did not materialize as expected during the 2024-2025 reporting period.

Agency services

Year-end journals are yet to be processed in order to recognize revenue from control accounts. This process is essential for ensuring accurate financial reporting and will be completed as part of the finalisation of the financial year-end procedures.

Interest from Current and Non-Current Assets

The cash position is lower than anticipated during the budget planning process.

Operational Revenue (Exchange revenue)

Collection Charges: The increase in revenue during the 2024/2025 financial year can be attributed to the municipality's implementation of more aggressive credit control measures. These efforts have contributed to improved collection rates and enhanced overall revenue performance.
Development Charges: Additional income was also received from development charges during the reporting period. This contributed positively to the overall revenue performance.

Fines, penalties and forfeits

Revenue is accounted for on a cash basis, whereas the budgeting process follows an accrual basis. As a result, unpaid fines are not immediately reflected in the revenue figures. These outstanding amounts will be recognised as part of the financial year-end procedures to ensure accurate financial reporting.

Interest (Finance cost)

Interest due at the end of June will be settled at the end of July 2025. Payment arrangements have been made with the relevant banks to support effective cash flow management. These measures form part of the municipality's ongoing efforts to optimise financial planning and liquidity.

Cost Containment

Cost Containment In-Year Report														
Measures	Original Budget	Adjustment Budget	YTD Budget Q1	Q1 YTD Actual	Total Savings Q1	YTD Budget Q2	Q2 YTD Actual	Total Savings Q2	YTD Budget Q3	Q3 YTD Actual	Total Savings Q3	YTD Budget Q4	Q4 YTD Actual	Total Savings Q4
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Use of consultants	14 733	13 800	3 683	1 911	1 772	7 407	4 208	3 199	10 845	6 239	4 606	13 800	9 537	4 264
Travel and subsistence	619	437	155	256	(101)	167	469	(302)	313	641	(328)	437	876	(438)
Domestic accommodation	281	51	70	-	70	7	-	7	53	-	53	51	5	45
Sponsorships	1 066	502	267	37	230	533	248	285	659	384	275	502	388	114
Events and catering	480	251	120	3	117	241	15	226	308	50	258	251	68	182
Communication	1 815	1 515	454	220	233	896	405	492	1 285	703	582	1 515	1 064	451
Other related expenditure item	3 454	1 933	475	837	(362)	950	837	113	1 429	1 117	312	1 933	1 347	586
Total	**22 448**	**18 489**	**5 223**	**3 264**	**1 960**	**10 201**	**6 182**	**4 019**	**14 891**	**9 134**	**5 758**	**18 489**	**13 285**	**5 204**

The Municipal Cost Containment measurements is required in terms of the Municipal Cost Containment Regulations (MCCR), 2019. The object of the regulation is in line with Sections 62(1)(a), 78(1)(b), 95(a) and 105(1)(b) of the Act (MFMA), is to ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically by implementing cost containment measures. The national government has been aware of the need to contain costs and Cabinet resolved that all spheres of government, including municipalities and municipal entities must implement measures to contain operational costs and eliminate all non-essential expenditure. These can then be re-prioritized to address service delivery backlogs.

334

335

Councilors and staff benefits

WC031 Theewaterskloof - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M12 June

Summary of Employee and Councillor remuneration R thousands	2023/24 Audit Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	A	B	C						D
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	11 393	12 094	12 094	982	11 519	12 094	(575)	-5%	12 094
Pension and UIF Contributions	–	–	–	–	–	–	–		–
Medical Aid Contributions	112	123	123	8	141	123	18	15%	123
Motor Vehicle Allowance	270	740	740	21	227	740	(513)	-69%	740
Cellphone Allowance	1 415	1 399	1 399	106	1 260	1 399	(139)	-10%	1 399
Sub Total - Councillors	**13 189**	**14 356**	**14 356**	1 117	13 148	14 356	(1 208)	-8%	14 356
% increase		8,8%	8,8%						8,8%
Senior Managers of the Municipality									
Basic Salaries and Wages	2 631	5 826	4 165	358	4 260	4 165	95	2%	4 165
Pension and UIF Contributions	136	11	10	1	11	10	1	10%	10
Medical Aid Contributions	–	–	–	–	–	–	–		–
Overtime	–	–	–	–	–	–	–		–
Performance Bonus	260	506	506	–	187	506	(319)	-63%	506
Motor Vehicle Allowance	276	606	500	35	499	500	(1)	0%	500
Cellphone Allowance	55	93	89	7	94	89	4	5%	89
Housing Allowances	–	–	–	–	–	–	–		–
Other benefits and allowances	13	120	29	4	39	29	9	32%	29
Sub Total - Senior Managers of Municipality	3 371	7 161	5 300	406	5 089	5 300	(211)	-4%	5 300
% increase		112,4%	57,2%						57,2%
Other Municipal Staff									
Basic Salaries and Wages	186 179	194 034	189 888	15 638	188 499	189 888	(1 389)	-1%	189 888
Pension and UIF Contributions	29 423	32 717	31 357	2 638	31 279	31 357	(79)	0%	31 357
Medical Aid Contributions	10 213	10 876	10 584	903	10 753	10 584	169	2%	10 584
Overtime	16 592	4 782	11 636	694	11 249	11 636	(387)	-3%	11 636
Performance Bonus	–	–	–	–	–	–	–		–
Motor Vehicle Allowance	11 262	11 814	11 543	901	10 896	11 543	(647)	-6%	11 543
Cellphone Allowance	900	995	818	69	812	818	(6)	-1%	818
Housing Allowances	1 114	1 068	2 673	89	1 827	2 673	(846)	-32%	2 673
Other benefits and allowances	11 108	5 851	9 886	863	10 217	9 886	331	3%	9 886
Payments in lieu of leave	3 990	365	3 462	328	2 845	3 462	(616)	-18%	3 462
Long service awards	1 091	824	1 138	153	1 661	1 138	523	46%	1 138
Post-retirement benefit obligations	(2 832)	2 679	2 379	–	–	2 379	(2 379)	-100%	2 379
Acting and post related allowance	2 975	84	2 461	200	2 896	2 461	435	18%	2 461
Sub Total - Other Municipal Staff	272 013	266 088	277 824	22 475	272 933	277 824	(4 891)	-2%	277 824
% increase		-2,2%	2,1%						2,1%
Total Parent Municipality	288 574	287 605	297 481	23 998	291 170	297 481	(6 310)	-2%	297 481
		-0,3%	3,1%						3,1%
Unpaid salary, allowances & benefits in arrears:									
Board Members of Entities									
Sub Total - Executive members Board	–	–	–	–	–	–	–		–
% increase									
Senior Managers of Entities									
Sub Total - Senior Managers of Entities	–	–	–	–	–	–	–		–
% increase									
Other Staff of Entities									
Sub Total - Other Staff of Entities	–	–	–	–	–	–	–		–
% increase									
Total Municipal Entities	–	–	–	–	–	–	–		–
TOTAL SALARY, ALLOWANCES & BENEFITS	288 574	287 605	297 481	23 998	291 170	297 481	(6 310)	-2%	297 481
% increase		-0,3%	3,1%						3,1%
TOTAL MANAGERS AND STAFF	275 384	273 249	283 124	22 881	278 022	283 124	(5 102)	-2%	283 124

The payroll report is required by section 66 of the MFMA. Payday is split into three companies, namely permanent, councilors and temporary workers. The active permanent employees on the system are 641, council members 27 and temporary workers on the system are 178. The active permanent employees include 1 new appointment; 1 resignation; 2 retired and 1 contract expired. The active temporary workers include 2 new employees and 58 contracts that expired for the month of June 2025.

The total Salary, allowances & benefits for managers and staff amounts to R 23 million for the month. Overtime for June 2025 amounts to R 694 thousand.

Expenditure on Repairs & Maintenance by asset class

WC031 Theewaterskloof - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M12

Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	**119 382**	**89 184**	**95 748**	**6 926**	**90 460**	**95 748**	5 288	**5,5%**	**95 748**
Roads Infrastructure	41 776	25 300	26 169	2 465	25 615	26 169	554	**2,1%**	26 169
Roads	41 772	25 217	26 096	2 465	25 615	26 096	481	**1,8%**	26 096
Road Furniture	4	84	74	–	–	74	74	**100,0%**	74
Storm water Infrastructure	26	183	107	–	73	107	34	**31,5%**	107
Drainage Collection	–	3	–	–	–	–	–		–
Storm water Conveyance	26	180	107	–	73	107	34	**31,5%**	107
Electrical Infrastructure	13 604	13 533	12 545	938	12 395	12 545	151	**1,2%**	12 545
LV Networks	13 604	13 533	12 545	938	12 395	12 545	151	**1,2%**	12 545
Water Supply Infrastructure	26 083	18 000	20 151	154	17 187	20 151	2 964	**14,7%**	20 151
Dams and Weirs	4	16	–	–	–	–	–		–
Water Treatment Works	4 931	4 835	5 174	466	5 247	5 174	(72)	**-1,4%**	5 174
Bulk Mains	–	–	–	–	–	–	–		–
Distribution	21 148	13 149	14 977	(311)	11 940	14 977	3 037	**20,3%**	14 977
Sanitation Infrastructure	35 759	27 520	32 670	2 577	31 844	32 670	826	**2,5%**	32 670
Pump Station	74	330	12	–	1	12	11	**88,7%**	12
Reticulation	25 901	19 046	24 551	1 847	23 419	24 551	1 133	**4,6%**	24 551
Waste Water Treatment Works	9 784	8 144	8 106	730	8 424	8 106	(317)	**-3,9%**	8 106
Solid Waste Infrastructure	2 135	4 648	4 106	792	3 347	4 106	759	**18,5%**	4 106
Landfill Sites	2 112	4 643	4 102	792	3 347	4 102	754	**18,4%**	4 102
Waste Drop-off Points	22	4	4	–	–	4	4	**100,0%**	4
Rail Infrastructure	–	–	–	–	–	–	–		–
Coastal Infrastructure	–	–	–	–	–	–	–		–
Information and Communication Infrastructure	–	–	–	–	–	–	–		–
Community Assets	**16 842**	**13 553**	**11 512**	**1 105**	**11 565**	**11 512**	**(54)**	**-0,5%**	**11 512**
Community Facilities	15 197	13 057	11 149	1 084	11 391	11 149	(242)	**-2,2%**	11 149
Halls	1 660	1 448	1 540	121	1 384	1 540	156	**10,1%**	1 540
Museums	–	50	–	–	–	–	–		–
Libraries	225	210	14	–	13	14	1	**4,8%**	14
Cemeteries/Crematoria	337	275	162	30	107	162	55	**34,1%**	162
Public Open Space	11 868	8 826	8 183	827	8 244	8 183	(60)	**-0,7%**	8 183
Nature Reserves	1 049	2 071	1 196	106	1 632	1 196	(436)	**-36,4%**	1 196
Public Ablution Facilities	27	76	17	–	8	17	9	**50,6%**	17
Taxi Ranks/Bus Terminals	32	101	36	–	3	36	34	**92,8%**	36
Sport and Recreation Facilities	1 645	496	362	21	174	362	189	**52,0%**	362
Outdoor Facilities	1 645	496	362	21	174	362	189	**52,0%**	362
Heritage assets	–	–	–	–	–	–	–		–
Investment properties	**11**	**90**	**40**	**–**	**18**	**40**	22	**54,2%**	**40**
Revenue Generating	–	–	–	–	–	–	–		–
Non-revenue Generating	11	90	40	–	18	40	22	**54,2%**	40
Improved Property	11	90	40	–	18	40	22	**54,2%**	40
Other assets	**10 047**	**9 938**	**9 168**	**551**	**8 128**	**9 155**	**1 027**	**11,2%**	**9 168**
Operational Buildings	8 342	9 028	8 414	501	7 290	8 401	1 111	**13,2%**	8 414
Municipal Offices	7 889	8 625	8 113	487	7 205	8 099	894	**11,0%**	8 113
Workshops	453	404	302	14	84	302	217	**72,1%**	302
Housing	1 705	909	754	50	839	754	(85)	**-11,2%**	754
Social Housing	1 705	909	754	50	839	754	(85)	**-11,2%**	754
Biological or Cultivated Assets	–	–	–	–	–	–	–		–
Intangible Assets	**8 324**	**8 360**	**10 596**	**842**	**9 527**	**10 596**	**1 069**	**10,1%**	**10 596**
Licences and Rights	8 324	8 360	10 596	842	9 527	10 596	1 069	**10,1%**	10 596
Computer Software and Applications	8 324	8 360	10 596	842	9 527	10 596	1 069	**10,1%**	10 596
Computer Equipment	–	–	–	–	–	–	–		–
Furniture and Office Equipment	**223**	**136**	**304**	**7**	**143**	**304**	**161**	**53,1%**	**304**
Furniture and Office Equipment	223	136	304	7	143	304	161	**53,1%**	304
Machinery and Equipment	**888**	**1 372**	**1 534**	**62**	**1 462**	**1 534**	**72**	**4,7%**	**1 534**
Machinery and Equipment	888	1 372	1 534	62	1 462	1 534	72	**4,7%**	1 534
Transport Assets	**4 845**	**5 301**	**5 922**	**1 218**	**4 918**	**5 922**	**1 005**	**17,0%**	**5 922**
Transport Assets	4 845	5 301	5 922	1 218	4 918	5 922	1 005	**17,0%**	5 922
Land	–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals	–	–	–	–	–	–	–		–
Living resources	–	–	–	–	–	–	–		–
Total Repairs and Maintenance Expenditure	**160 562**	**127 935**	**134 824**	**10 710**	**126 222**	**134 811**	**8 589**	**6,4%**	**134 824**

SECTION 4 - CASH AND INVESTMENTS

Cash Flow

Table C7 includes the balance of the Cashbook and Current Investment Deposits.

WC031 Theewaterskloof - Table C7 Monthly Budget Statement - Cash Flow - M12 June

Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates	149 082	149 906	153 229	10 756	157 973	153 229	4 744	3%	153 229
Service charges	265 235	273 833	285 702	19 170	288 721	285 702	3 019	1%	285 702
Other revenue	23 566	45 601	47 659	5 698	32 915	47 659	(14 744)	-31%	47 659
Transfers and Subsidies - Operational	189 864	165 950	137 457	0	162 478	137 457	25 022	18%	137 457
Transfers and Subsidies - Capital	77 999	112 748	55 339	–	33 781	55 339	(21 559)	-39%	55 339
Interest	6 135	10 335	6 876	3 704	15 790	6 876	8 913	130%	6 876
Dividends	–	–	–	–	–	–	–		–
Payments									
Suppliers and employees	(606 299)	(588 435)	(555 290)	(12 083)	(597 520)	(555 290)	42 230	-8%	(555 290)
Interest	(21 623)	(25 297)	(28 999)	(5 318)	(22 117)	(28 999)	(6 882)	24%	(28 999)
Transfers and Subsidies	(8 123)	(5 781)	(8 017)	–	(5 293)	(8 017)	(2 725)	34%	(8 017)
NET CASH FROM/(USED) OPERATING ACTIVITIES	75 837	138 860	93 955	21 926	66 727	93 955	27 228	29%	93 955
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	678	45	45	–	983	45	938	2085%	45
Decrease (increase) in non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	(1 047)	(1 217)	6 227	–	–	6 227	(6 227)	-100%	6 227
Payments									
Capital assets	(124 363)	(219 675)	(78 380)	(13 050)	(43 470)	(78 380)	(34 910)	45%	(78 380)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(124 731)	(220 847)	(72 108)	(13 050)	(42 487)	(72 108)	(29 622)	41%	(72 108)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	98 104	–	–	–	–	–		–
Increase (decrease) in consumer deposits	659	349	369	69	718	369	350	95%	369
Payments									
Repayment of borrowing	(21 298)	(34 171)	(26 862)	(3 764)	(31 239)	(26 862)	4 377	-16%	(26 862)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(20 640)	64 283	(26 494)	(3 695)	(30 521)	(26 494)	4 027	-15%	(26 494)
NET INCREASE/ (DECREASE) IN CASH HELD	(69 534)	(17 704)	(4 646)	5 181	(6 280)	(4 646)			(4 646)
Cash/cash equivalents at beginning:	85 916	(1 033)	16 383	4 922	16 383	16 383			16 383
Cash/cash equivalents at month/year end:	16 383	(18 737)	11 736	10 103	10 103	11 736			11 736

Cash/cash equivalents at the month/year end:	**10 102 976**
Unspent grants	7 748 526
Contribution CRR	-
Sinking Fund Investment	-
Net cash & cash equivalents	**2 354 450**

COST COVERAGE RATIO

Formula: Cash/cash equivalents / Fixed monthly operating expenditure

* Fixed monthly operating expenditure exclude Debt Impairment, Depreciation and asset impairment and housing operating grants expenditure

Cash/cash equivalents	2 354 450	
Fixed Monthly Operating Expenditure (budget)	56 541 185	
Cost coverage ratio	1	days
Working Capital ratio	0,15	

Investments

The municipality has an amount of R 15 million on call deposits and Sanlam Share Investment of R 249 thousand as illustrated in the table below.

The municipality's bank account per bank statement reflects a positive balance as at the end of June 2025.

WC031 Theewaterskloof - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M12 June

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
Municipality											
Sanlam	Semi-Annually	-	Yes	Variable		-	249	-	-	-	249
Standard bank 78805570005	Monthly	Call Deposit	Yes	Variable	7,25%	30 June 2025	20 261	119	(8 404)	1 337	13 313
Standard bank 78805570006	Monthly	Call Deposit	Yes	Variable	7,25%	30 June 2025	6 036	26	(4 154)	-	1 908
Municipality sub-total							26 546	145	(12 558)	1 337	15 471
TOTAL INVESTMENTS AND INTEREST							26 546	145	(12 558)	1 337	15 471

SECTION 5 - BORROWINGS

THEEWATERSKLOOF MUNICIPALITY							
Summary of external loans for the month: June 2025							
Lending Institution	Loan number	Percentage	Maturity Date	Balance 01/06/2025	Interest paid	Repayments	Balance 30/06/2025
		%	D/M/Y	(R'000)	(R'000)	(R'000)	(R'000)
DBSA	102807/1-3	9.47	30/6/2028	2 945	–	–	2 945
DBSA	103108/1-2	11.38	30/9/2028	3 516	–	–	3 516
DBSA	103313/1	9.85	31/3/2029	8 407	–	–	8 407
DBSA	103817/3	11,06	21/12/2030	6 079	–	–	6 079
STANDARD BANK	272400572/537632	12,22	30/6/2026	1 612	–	–	1 612
STANDARD BANK	000600694	6,63	30/06/2025	825	–	–	825
STANDARD BANK	000600703	8,26	28/6/2030	3 382	–	–	3 382
STANDARD BANK	000600712	9,76	29/6/2035	5 465	–	–	5 465
STANDARD BANK	000682253	10,79	30/12/2036	4 237	–	–	4 237
STANDARD BANK	000682253	10,79	30/12/2036	3 581	–	–	3 581
STANDARD BANK	000682253	10,79	30/12/2036	3 992	–	–	3 992
STANDARD BANK	000682253	10,79	30/12/2036	1 026	–	–	1 026
STANDARD BANK	000748692	10,58	30/06/2027	3 205	–	–	3 205
STANDARD BANK	000748692	10,58	30/06/2027	1 672	–	–	1 672
STANDARD BANK	000748736	10,99	29/06/2028	3 531	–	–	3 531
STANDARD BANK	000748754	11,6	30/06/2032	8 955	–	–	8 955
STANDARD BANK	000748754	11,6	30/06/2032	1 420	–	–	1 420
STANDARD BANK	000748773	12,27	30/06/2037	8 951	–	–	8 951
STANDARD BANK	000748773	12,27	30/06/2037	141	–	–	141
ABSA	40-7908-8994	10,79	27/6/2027	3 426	–	–	3 426
ABSA	3050777789	9,19	30/6/2026	673	–	–	673
ABSA	3050777763	9,62	30/6/2029	1 854	–	–	1 854
ABSA	3052887574	9,19	30/6/2027	1 297	–	–	1 297
ABSA	3054670983	8,66	30/10/2026	4 551	–	–	4 551
ABSA	3054671133	9,19	30/10/2028	2 953	–	–	2 953
ABSA	3054671256	9,89	30/10/2031	1 508	–	–	1 508
ABSA	3058757317	10,53	30/06/2028	995	–	–	995
ABSA	3058757317	10,53	30/06/2028	4 792	–	–	4 792
ABSA	3058757341	11,59	30/06/2033	2 347	–	–	2 347
ABSA	3058757341	11,59	30/06/2033	6 336	–	–	6 336
ABSA	3058757325	12,32	30/06/2038	48 119	–	–	48 119
NEDBANK	05 / 78310356050	10,45	30/06/2034	2 088	–	–	2 088
Total				**153 882**	**–**	**–**	**153 882**

Outstanding loans at the end of June 2025 amount to R 154 million. Long term liabilities resulting from finance leases are excluded from the above table.

SECTION 6 - GRANTS

WC031 Theewaterskloof - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M12 June

Description	2023/24	Budget Year 2024/25							
R thousands	Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	**140 783**	**149 641**	**149 077**	**9 820**	**148 101**	**149 077**	**(976)**	**-0,7%**	**149 077**
Local Government Equitable Share	131 583	140 900	140 900	7 555	140 900	140 900	–		140 900
Expanded Public Works Programme [Schedule 5B]	1 684	1 563	1 563	157	1 548	1 563	(15)	-0,9%	1 563
Local Government Financial Management Grant [Schedule 5B]	1 568	1 800	1 800	167	1 785	1 800	(15)	-0,8%	1 800
Municipal Infrastructure Grant [Schedule 5B]	3 081	3 955	3 946	1 538	3 280	3 946	(666)	-16,9%	3 946
Integrated National Electrification Programme [Schedule 5B]	–	771	515	288	357	515	(158)	-30,7%	515
Water Services Infrastructure Grant	1 225	652	352	116	230	352	(122)	-34,6%	352
Municipal Disaster Response Grant	1 120	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Grant	522	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Provincial Government:	**11 009**	**15 857**	**19 076**	**526**	**11 157**	**19 076**	**(7 919)**	**-41,5%**	**19 076**
Community Development Workers	118	113	157	17	86	157	(72)	-45,5%	157
Human Settlement Development	–	5 000	8 000	–	1 488	8 000	(6 512)	-81,4%	8 000
Library Service	10 210	9 928	9 928	160	8 908	9 928	(1 020)	-10,3%	9 928
Maintenance of Main Roads	–	170	135	90	94	135	(41)	-30,6%	135
Thusong Centre	–	146	146	5	33	146	(114)	-77,7%	146
Financial Management Capacity Building Grant	180	500	710	255	549	710	(161)	-22,7%	710
Municipal Energy Resilience Grant	500	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
District Municipality:	**–**	**–**	**380**	**11**	**212**	**–**	**212**	**#DIV/0!**	**380**
Safety Project Grant	–	–	380	11	212	–	212	#DIV/0!	380
				–			–		
Other grant providers:	**714**	**452**	**613**	**–**	**–**	**613**	**(613)**	**-100,0%**	**613**
Public Contributions	–	452	452	–	–	452	(452)	-100,0%	452
National Skills Fund (SETA)	714	–	161	–	–	161	(161)	-100,0%	161
	–	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**152 505**	**165 950**	**169 146**	**10 357**	**159 470**	**168 766**	**(9 295)**	**-5,5%**	**169 146**
Capital expenditure of Transfers and Grants									
National Government:	**38 489**	**35 855**	**32 346**	**12 949**	**25 783**	**32 346**	**(6 564)**	**-20,3%**	**32 346**
Municipal Infrastructure Grant [Schedule 5B]	20 556	26 365	26 308	10 252	21 868	26 308	(4 440)	-16,9%	26 308
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	–	5 142	3 691	1 923	2 380	3 691	(1 311)	-35,5%	3 691
Water Services Infrastructure Grant	8 169	4 348	2 348	774	1 535	2 348	(813)	-34,6%	2 348
Municipal Disaster Response Grant	–	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Grant	3 478	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	6 287	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Provincial Government:	**39 763**	**76 893**	**29 506**	**1 171**	**9 643**	**23 151**	**(13 508)**	**-58,3%**	**29 506**
Library Service	253	10	–	–	–	–	–		–
Human Settlements	39 078	75 983	3 455	379	2 639	3 455	(816)	-23,6%	3 455
Informal Settlements	–	–	17 696	162	6 375	17 696	(11 321)	-64,0%	17 696
Regional socio economic projects (RSEP)	214	900	2 000	629	629	2 000	(1 371)	-68,5%	2 000
Municipal Interventions Grant	218	–	–	–	–	–	–		–
Proclaimed Main Roads	–	–	6 300	–	–	–	–		6 300
Financial Management Capacity Building Grant	–	–	55	–	–	–	–		55
District Municipality:	**–**	**–**	**70**	**22**	**55**	**–**	**55**	**#DIV/0!**	**70**
Safety Project Grant	–	–	70	22	55	–	55	#DIV/0!	70
							–		
Other grant providers:	**–**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
	–	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants	**78 252**	**112 748**	**61 922**	**14 142**	**35 480**	**55 497**	**(20 017)**	**-36,1%**	**61 922**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	230 757	278 698	231 068	24 499	194 951	224 263	(29 312)	-13,1%	231 068

Expenditure for the provision of free basic services from the Equitable Share Grant is incurred on a monthly basis. Expenditure in respect of the Finance Management Grant and MIG, are incurred in accordance with business plans. Expenditure in respect of the Low Cost Housing is once off payments and are done in accordance with claims submitted to either Provincial or National Government.

SECTION 7 - DEBTORS

The schedules were compiled in line with how figures are currently reflecting on the financial system.

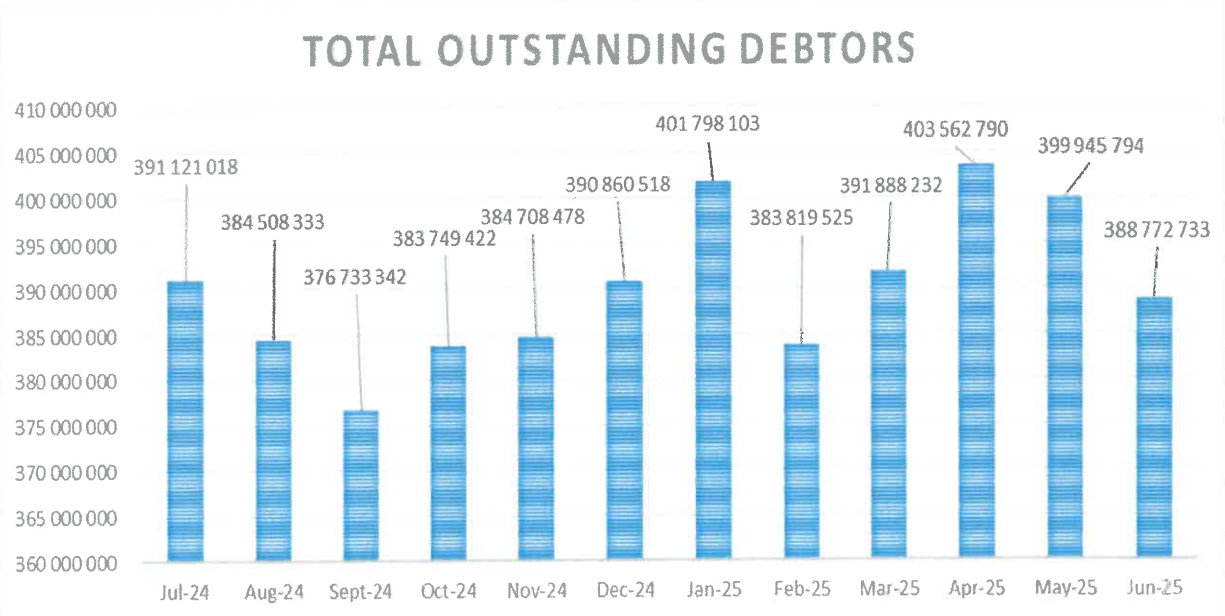
WC031 Theewaterskloof - Supporting Table SC3 Monthly Budget Statement - aged debtors - M12 June

Description	Budget Year 2024/25									
R thousands	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source										
Trade and Other Receivables from Exchange Transactions - Water	9 459	3 937	2 614	2 591	2 936	2 032	10 673	45 414	79 656	63 646
Trade and Other Receivables from Exchange Transactions - Electricity	9 832	1 647	258	168	177	140	681	1 564	14 466	2 730
Receivables from Non-exchange Transactions - Property Rates	11 364	4 759	1 448	1 273	1 868	772	7 213	17 648	46 345	28 774
Receivables from Exchange Transactions - Waste Water Management	4 304	2 230	1 411	1 476	1 752	1 266	8 221	49 359	70 020	62 075
Receivables from Exchange Transactions - Waste Management	4 849	2 668	1 616	1 699	1 885	1 439	9 615	55 411	79 181	70 048
Receivables from Exchange Transactions - Property Rental Debtors	95	50	42	16	10	9	111	542	874	688
Interest on Arrear Debtor Accounts	3 090	4 072	2 357	2 379	3 202	2 114	13 943	69 574	100 731	91 212
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	–	–	–	–	–	–	–	–	–	–
Other	(7 601)	501	176	159	255	175	989	2 845	(2 501)	4 423
Total By Income Source	**35 391**	**19 863**	**9 921**	**9 760**	**12 087**	**7 947**	**51 446**	**242 357**	**388 772**	**323 598**
Audit 2023/24 - totals only	29 443	13 759	9 532	17 608	27 247	10 283	39 679	191 605	339 156	**286 422**
Debtors Age Analysis By Customer Group										
Organs of State	1 524	695	229	163	154	155	2 123	2 940	7 983	5 536
Commercial	14 085	6 053	1 017	781	685	663	4 576	11 554	39 414	18 259
Households	14 903	12 285	8 211	8 333	9 028	6 733	42 083	201 275	302 853	267 453
Other	4 879	830	463	483	2 220	395	2 664	26 588	38 522	32 350
Total By Customer Group	**35 391**	**19 863**	**9 921**	**9 760**	**12 087**	**7 947**	**51 446**	**242 357**	**388 772**	**323 598**

7.1 Debtors as at 30 June 2025

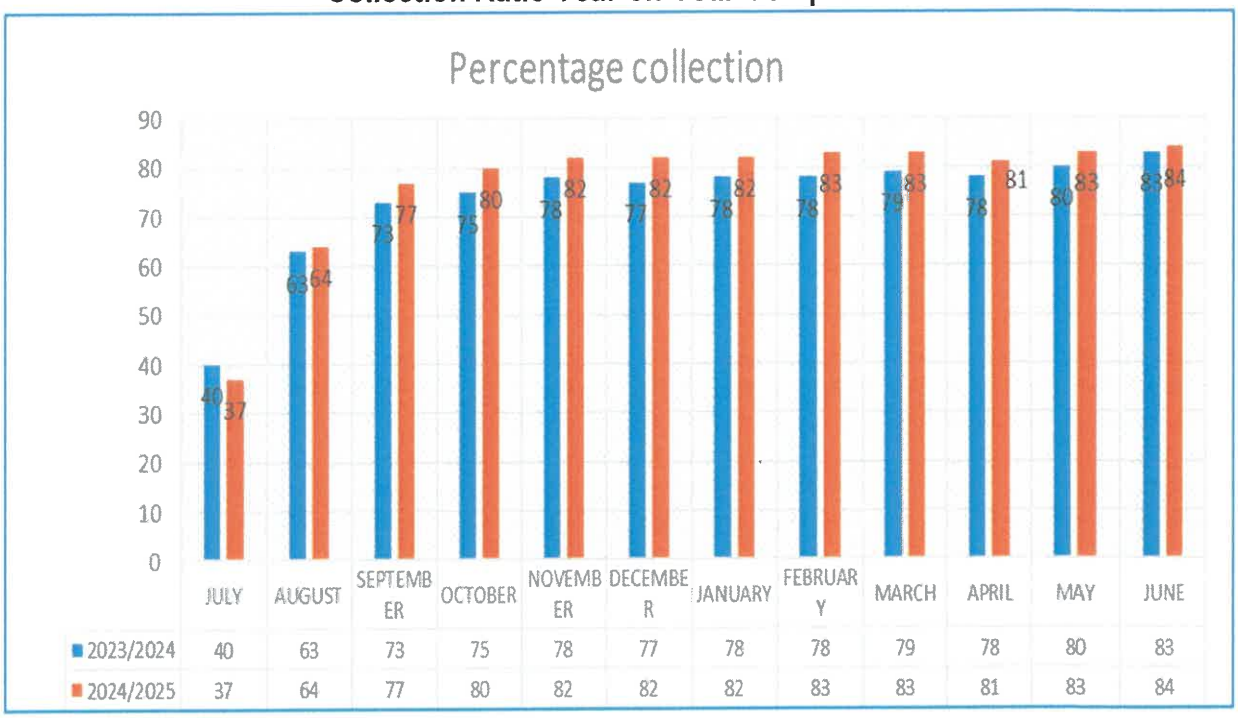
The total debtors outstanding as at 30 June 2025 is R 389 million, which represents a 2.83% difference from the previous month.

7.2 Movement in outstanding debtor's month-to-month (excluding arrangements)



7.2 Collection Ratio

Collection Ratio Year-on-Year Comparison



The revenue collection rate for Theewaterskloof municipality as at 30 June 2025 is 84% which is 1% higher than the same period last year and 1% higher than the previous month:

Reasons and challenges are as follow:

- The outstanding amount in arrears of R 3 million from a single consumer is yet to be settled due to a dispute between the debtor and Theewaterskloof municipality. The matter was handed over to an attorney and advocate to be handled in court.

- The contract for the appointed attorneys ends on 30 June 2025. During the month of June 2025 there was 208 calls that was made to outstanding debtors.

- Theewaterskloof municipality's internal debt collection department conducted 10 calls and dispatched 9 emails.

343

Total Outstanding Annual Rates

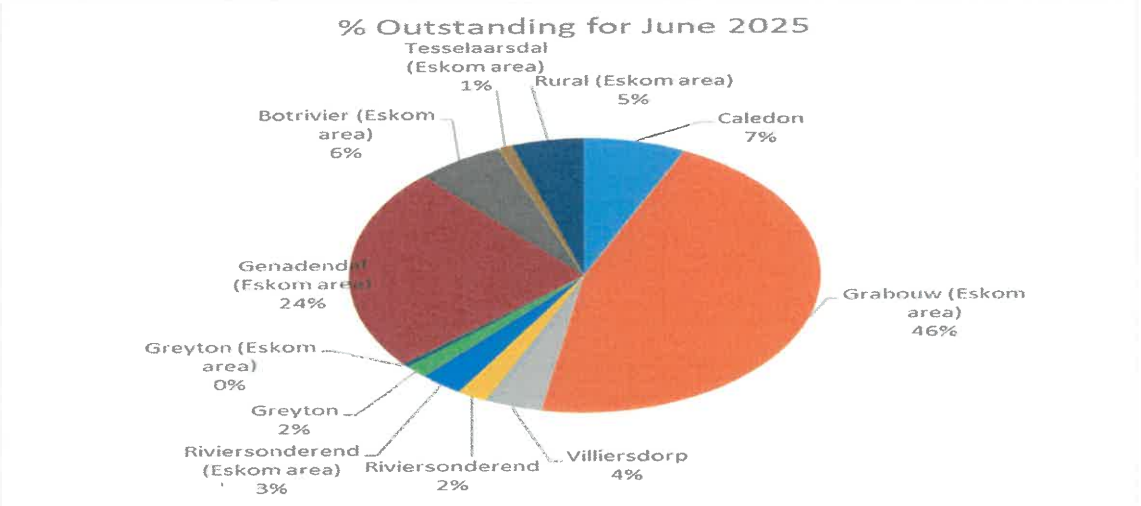
Item	Amount
Total Outstanding	R 5 093 301
Arrangement	R 1 298 368
Total Outstanding (Annual Rates)	**R 6 391 669**

Credit Control Actions for the period ending June 2025:

- Pre-disconnection notices issued: 3079
- Credit control SMS's: 7618
- Disconnections: 862
- Reconnections: 80
- Arrangements: 37
- Extensions: 502

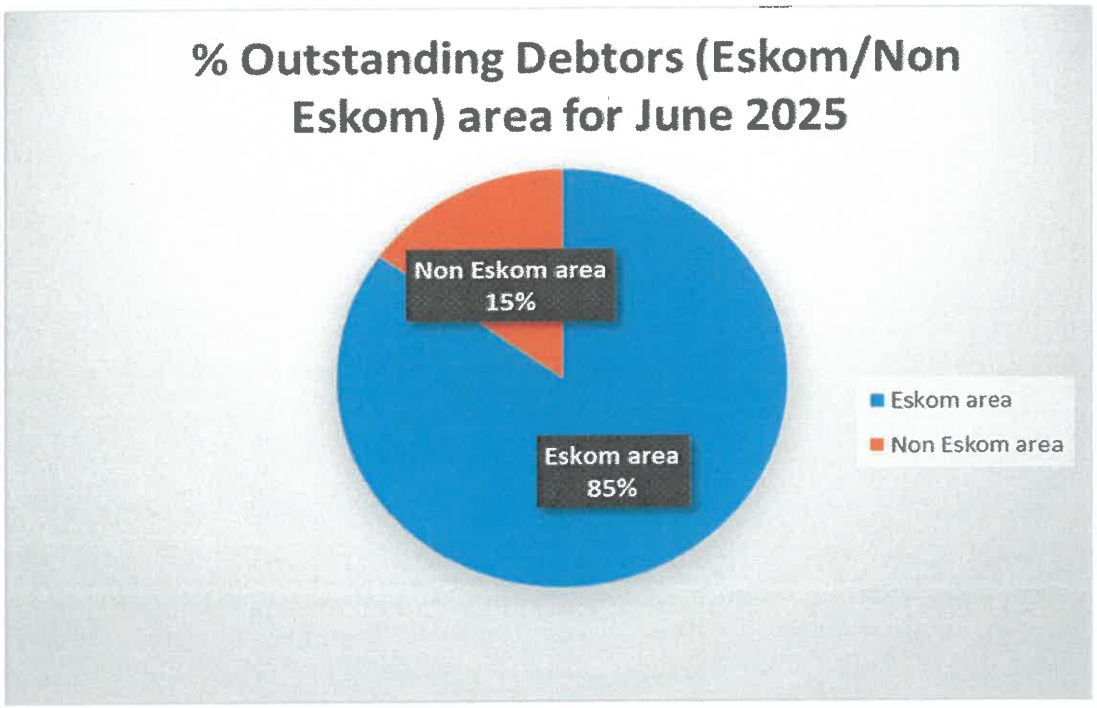
7.3 Outstanding debt per town as at 30 June 2025:

June 2025		
Town	**Amount outstanding for June 2025**	**% Outstanding for June 2025**
Caledon	R 26 614 885	7%
Grabouw (Eskom area)	R 177 434 128	46%
Villiersdorp	R 15 231 006	4%
Riviersonderend	R 9 269 104	2%
Riviersonderend (Eskom area)	R 12 295 390	3%
Greyton	R 6 963 431	2%
Greyton (Eskom area)	R 1 689 562	0,4%
Genadendal (Eskom area)	R 91 281 233	23%
Botrivier (Eskom area)	R 25 015 151	6%
Tesselaarsdal (Eskom area)	R 3 212 891	1%
Rural (Eskom area)	R 19 765 953	5%
Total	**R 388 772 734**	**100%**



7.4 Outstanding debt for Eskom area (where no electricity meters can be blocked) against non-Eskom areas as at 30 June 2025:

June 2025		
Town	**Amount outstanding for June 2025**	**% Outstanding for June 2025**
Eskom area	R 330 694 308	85%
Non-Eskom area	R 58 078 426	15%
Total	**R 388 772 734**	**100%**



SECTION 8 - CREDITORS

WC031 Theewaterskloof - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June

Description	Budget Year 2024/25								
R thousands	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type									
Bulk Electricity	3 345	6 655	–	–	–	–	–	–	10 000
Bulk Water	2 071	59	563	70	35	264	–	–	3 062
PAYE deductions	–	–	–	–	–	–	–	–	–
VAT (output less input)	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	–	–	–	–	–	–	–	–	–
Loan repayments	802	–	–	–	–	–	–	–	802
Trade Creditors	24 019	9 976	3 208	2 181	686	131	4 070	530	44 801
Auditor General	–	–	–	127	66	231	8 792	–	9 217
Other	1 439	179	203	19	–	–	41	47	1 928
Total By Customer Type	**31 676**	**16 869**	**3 974**	**2 397**	**787**	**626**	**12 903**	**577**	**69 809**

Partial creditor payments were made for June 2025.

The following amount of R 158 million is outstanding after trade creditors and Eskom invoices/arrangements and accruals have been included:

WC031 Theewaterskloof - Supporting Table SC4 Monthly Budget Statement - aged creditors - M12 June

Description	Budget Year 2024/25								
R thousands	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type									
Bulk Electricity	3 345	6 717	2 924	2 858	2 831	3 162	35 891	14 098	71 826
Bulk Water	2 071	59	563	70	35	264	–	–	3 062
PAYE deductions	–	–	–	–	–	–	–	–	–
VAT (output less input)	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	–	–	–	–	–	–	–	–	–
Loan repayments	802	–	–	–	–	–	–	–	802
Trade Creditors	24 019	9 976	3 208	2 181	686	131	4 070	27 155	71 426
Auditor General	–	–	–	127	66	231	8 792	–	9 217
Other	1 439	179	203	19	–	–	41	47	1 928
Total By Customer Type	**31 676**	**16 931**	**6 898**	**5 255**	**3 618**	**3 788**	**48 794**	**41 300**	**158 261**

The tenders awarded for June 2025 are as follow:

Contract Reference	Contract Description	Awarded to	Operational/ Capital	Total value of contract	2024/25	2025/26	2026/27
FIN 03/2024/25	The Provision Of Short-Term Insurance For The Period From 01 July 2025 To 30 June 2028	Lateral Unison Insurance Brokers (Pty) Ltd.	Operational	R 2 037 393,00	-	R 5 075 468,00	R 5 303 866,00
TECH 01/2022/23	Provision of Professional Services: Proposed Access Upgrade for the Refuse Transfer Station and Materials Recovery Facility, Caledon (Phase 1)	Neil Lyners Associates (Pty) Ltd.	Capital	R 106 300,00	-	R 287 000,00	TBC
	Provision of Professional Services: Restoration of the Damaged Pavilion at the Caledon Sportsground	Lukhozi Consulting Engineers (Pty) Ltd.	Capital	R 195 403,40	TBC	TBC	TBC
	Provision of Professional Services: Phase 2- Upgrading of Botrivier Wastewater Treatment Works Project	Water and Wastewater engineering (Pty) Ltd.	Capital	R 6 165 501,14	-	R 8 913 257,00	R 12 816 575,00
PMD 01/2022/23	Provision of Various Electronic Web Based Management Systems & Related Consulting Activities From 01 July 2022 - 30 June 2025 (Expansion)	Ignite Advisory Services (Pty) Ltd	Operational	R 437 655,00	-	R 636 000,00	-
TPM 04/2024/25	The Supply, Delivery and Installation of A Capped Geographic Information System (GIS) Enterprise Licence Agreement and Support/ Maintenance From 1 July 2025 until 30 June 2028.	Esri South Africa (Pty) Ltd.	Operational	R 2 632 990,55	-	R 950 000,00	R 1 017 569,00
DEV 01/2022/23	For the Provision of Non-Flush Chemical Toilets to Various Towns in the Theewaterskloof Area from Date of Appointment to 30 June 2025 (Expansion)	Moreki Distributors cc	Operational	R 283 491,35	-	R 590 000,00	-
COMM 03/2025/26	Supply And Delivery Of Black Bags For The Period From Appointment Date To 30 June 2028	Eeko Clean Npc	Operational	R 2 374 649,16	-	R 826 133,14	R 867 516,14
COR 04/2024/25	The Appointment Of An Internet Service Provider For All Theewaterskloof Municipal Sites, As And When Required, From Date Of Appointment Until 30 June 2028 (Wifi Internet Solution)	TWK Communications (Pty) Ltd.	Operational	R 120 180,06	-	R 648 375,00	R 680 794,00
	The Appointment Of An Internet Service Provider For All Theewaterskloof Municipal Sites, As And When Required, From Date Of Appointment Until 30 June 2028 (Fiber Internet Solution)	Vodacom (Pty) Ltd.	Operational	R 315 075,27	-	R 648 375,00	R 680 794,00

SECTION 9 – NON-FINANCIAL INFORMATION

Office of the Municipal Manager

Theewaterskloof Municipality
2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL163	TL1	Office of the Municipal Manager	Good Governance	Democratic, responsive, and accountable government	Compile and submit the final IDP to Council by 31 May 2025	Final IDP submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	1	1	1	1	G	[D288] Manager: IDP and PMS: 3rd Review of the IDP tabled and adopted in Council on the 29th May 2025. (May 2025) [D288] Manager: IDP and PMS: The item was served in Council on 29 May 2025 and has been reported on in May. (June 2025)	[D288] Manager: IDP and PMS: 3rd Review of IDP has been reported in the month of May, as it was tabled and approved by Council in May 2025. (June 2025)	[D288] Manager: IDP and PMS: Council Minutes of 29 May 2025 attached. (May 2025) [D288] Manager: IDP and PMS: The minutes of the special council meeting are attached in the May report. (June 2025)	[D288] Manager: IDP and PMS: MinutesSpecialCouncilMeeting29May2025.pdf (May 2025)
TL164	TL2	Office of the Municipal Manager	Financial Viability	Democratic, responsive, and accountable government	Compile and submit the final annual budget to Council by 31 May 2025	Final budget submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	1	1	1	1	G	[D289] Manager: Budget Office: Collab item 6241973, loaded 21 May 2025. Council meeting 29 May 2025. (June 2025)			[D289] Manager: Budget Office: SubmissionoffinalbudgetCollab21May2025.docx (June 2025)
TL165	TL3	Office of the Municipal Manager	Good Governance	Democratic, responsive, and accountable government	Compile and submit the Oversight Report to Council by 31 March 2025	Report submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	1	1	0	0	N/A				
TL166	TL4	Office of the Municipal Manager	Good Governance	Democratic, responsive, and accountable government	Compile and submit the Draft Annual Report to Council by 31 January 2025	Draft Annual Report submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	1	1	0	0	N/A				
TL167	TL5	Office of the Municipal Manager	Basic Service Delivery	Sound financial management and continuous revenue growth	The percentage of the municipal capital budget spent on projects as at 30 June 2025 {(Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects)X100}	% of capital budget spent	Municipal Manager	100%	S71 Report And Financial Statements	Last Value	Percentage	95%	95%	50.95%	95%	95%	R	[D292] Municipal Manager: As of the end of June 2025, 60% of the capital budget has been spent. (June 2025)	[D292] Municipal Manager: Key contributing elements include delays in the appointment of service providers due to delays within the procurement processes, as well as challenges related to compliance and regulatory approvals. In several instances, project implementation was further impacted by contractor performance issues, adverse weather conditions, and unforeseen site-related complications. (June 2025)	[D292] Municipal Manager: s71 report attached as PoE (June 2025)	[D292] Municipal Manager: D292WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL168	TL6	Office of the Municipal Manager	Good Governance	Democratic, responsive, and accountable government	Compile and submit Annual Performance Report (APR) to the AG by 31 August 2024	Annual Performance Report Submitted	Municipal Manager	1	Confirmation by AG	Carry Over	Number	1	1	1	0	0	N/A				
TL169	TL7	Office of the Municipal Manager	Institutional Development	Democratic, responsive, and accountable government	Appoint a panel of attorneys by 30 June 2025	Panel of attorneys appointed	Municipal Manager	0	Appointment Letter	Carry Over	Number	1	1	0	1	1	R	[D294] Deputy Director: Strategic Support: Tender COR01/2025/26 was advertised and closes on the 11th July 2025. The reasons for delay in the procurement process were outside of the control of this office. (June 2025)	[D294] Deputy Director: Strategic Support: Tender advertised, to close for submissions on the 11 July 2025. (June 2025)	[D294] Deputy Director: Strategic Support: Proof of advert attached. (June 2025)	[D294] Deputy Director: Strategic Support: WebsiteCOR01-2025-26.png (June 2025)
TL170	TL8	Office of the Municipal Manager	Institutional Development	Democratic, responsive, and accountable government	Review the risk register and submit to the FARMCO by 30 June 2025	Completed risk assessment submitted	Municipal Manager	0	Proof of submission	Carry Over	Number	1	1	1	1	1	G	[D295] Risk Officer: Submitted on Collaborator System in May for tabling to FARMCO. (June 2025)		[D295] Risk Officer: System-generated proof of submission. (June 2025)	[D295] Risk Officer: D295.docx (June 2025)

Financial Services

Theewaterskloof Municipality
2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL171	TL9	Financial Services	Financial Viability	Sound financial management and continuous revenue growth	Achieve a debtor payment percentage of 83% as at 30 June 2025 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	Director: Financial Services	52.70%	Section 71 Report/Financial Statements	Last Value	Percentage	83%	83%	84%	83%	83%	G2	[D296] Manager: Revenue: Collection Target met (June 2025)			[D296] Manager: Revenue: C4June2025.xlsx (June 2025)
TL172	TL10	Financial Services	Financial Viability	Sound financial management and continuous revenue growth	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025 ((Total Operating Revenue-Operating Grants)/Debt Service Payments (i.e. interest + redemption) due within one year)	Ratio achieved	Director: Financial Services	12.15	Section 71 Report/Financial Statements	Reverse Last Value	Number	11	11	12.33	11	11	R	[D297] Manager: Expenditure: Municipality unable to meet its service debt obligations - RFP to be implemented in collaboration with PT and NT (June 2025)	[D297] Manager: Expenditure: RFP to be implemented in collaboration with PT and NT, revenue enhancement (June 2025)		[D297] Manager: Expenditure: D297.pdf (June 2025)
TL173	TL11	Financial Services	Financial Viability	Sound financial management and continuous revenue growth	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	Director: Financial Services	0	Section 71 Report/Financial Statements	Carry Over	Number	1.20	1.20	0	1.20	1.20	R	[D298] Manager: Expenditure: insufficient cash to cover fixed operating expenditure . (June 2025)	[D298] Manager: Expenditure: FRP to be implemented in collaboration with PT and NT, revenue enhancement measures to be implemented. (June 2025)		[D298] Manager: Expenditure: D298.pdf (June 2025)
TL174	TL12	Financial Services	Financial Viability	Sound financial management and continuous revenue growth	Financial viability measured in terms of the outstanding service debtors as at 30 June 2025 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Director: Financial Services	88.69%	Section 71 Report/Financial Statements	Last Value	Percentage	70%	70%	88.85%	70%	70%	G2	[D299] Manager: Revenue: Target not achieved (June 2025)	[D299] Manager: Revenue: The contract of the service provider appointed ended on 30 June 2025. A new service provider was appointed for starting 1 July 2025 to be able to collect arrear accounts. In house legal debt collection started to issue legal documents such as Summons. Outstanding amounts which already prescribed will be submitted to be approved by the write-off committee in the new financial year. This should assist with reducing debt and improve the ratio. (June 2025)	[D299] Manager: Revenue: Preliminary ratio received from Siyanda (June 2025)	[D299] Manager: Revenue: Ratio.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025					
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL175	TL13	Financial Services	Basic Service Delivery	Basic services for all	Provide 6kl free basic water per month to all indigent households during the 2024/25 financial year	Number of indigent households receiving free basic water	Director: Financial Services	6 295	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 200	6 200	6 314	6 200	6 200	G2	[D300] Head: Financial Operations: month to month increase (April 2025) [D300] Head: Financial Operations: achieved (May 2025) [D300] Head: Financial Operations: achieved (June 2025)	[D300] Head: Financial Operations: credit control actions and reminders (April 2025)		[D300] Head: Financial Operations: INTERJNL-WC031-20250502-170223-15568-D.xlsx (April 2025) [D300] Head: Financial Operations: INTERJNL-WC031-20250601-174232-7160-L.xlsx (May 2025) [D300] Head: Financial Operations: INTERJNL-WC031-20250704-172848-27508-D.xlsx (June 2025)
TL176	TL14	Financial Services	Basic Service Delivery	Basic services for all	Provide 70kwh of free basic electricity per month to all indigent households (Excluding Eskom) during the 2024/25 financial year	Number of indigent households receiving free basic electricity	Director: Financial Services	2 707	Report From The Financial System With Registered Indigent Households	Last Value	Number	2 700	2 700	2 583	2 700	2 700	O	[D301] Head: Financial Operations: month to month increase (April 2025) [D301] Head: Financial Operations: month to month increase (May 2025) [D301] Head: Financial Operations: less qualified for electricity benefits in non eskom areas. (June 2025)	[D301] Head: Financial Operations: credit control actions and reminders (April 2025) [D301] Head: Financial Operations: notices (May 2025) [D301] Head: Financial Operations: Threshold for qualification increased to R5000 (June 2025)		[D301] Head: Financial Operations: ManagementSummaryReportV2-April2025.pdf (April 2025) [D301] Head: Financial Operations: ManagementSummaryReportV2-May2025-Rev1.pdf (May 2025) [D301] Head: Financial Operations: ManagementSummaryReportV2-June2025.pdf (June 2025)
TL177	TL15	Financial Services	Basic Service Delivery	Basic services for all	Provide free basic refuse removal to indigent households in terms of the equitable share requirements during the 2024/25 financial year	Number of indigent households receiving free basic refuse removal	Director: Financial Services	6 324	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 250	6 250	6 333	6 250	6 250	G2	[D302] Head: Financial Operations: month to month increase (April 2025) [D302] Head: Financial Operations: achieved (May 2025) [D302] Head: Financial Operations: avhieved (June 2025)	[D302] Head: Financial Operations: credit control actions and reminders (April 2025)		[D302] Head: Financial Operations: INTERJNL-WC031-20250502-170223-15568-D.xlsx (April 2025) [D302] Head: Financial Operations: INTERJNL-WC031-20250601-174232-7160-L.xlsx (May 2025) [D302] Head: Financial Operations: INTERJNL-WC031-20250704-172848-27508-D.xlsx (June 2025)
TL178	TL16	Financial Services	Basic Service Delivery	Basic services for all	Provide free basic sanitation to indigent households in terms of the equitable share requirements during the 2024/25 financial year	Number of indigent households receiving free basic sanitation	Director: Financial Services	6 295	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 250	6 250	6 308	6 250	6 250	G2	[D303] Head: Financial Operations: month to month increase (April 2025) [D303] Head: Financial Operations: achieved (May 2025) [D303] Head: Financial Operations: achieved (June 2025)	[D303] Head: Financial Operations: credit control actions and reminders (April 2025)		[D303] Head: Financial Operations: INTERJNL-WC031-20250502-170223-15568-D.xlsx (April 2025) [D303] Head: Financial Operations: INTERJNL-WC031-20250601-174232-7160-L.xlsx (May 2025) [D303] Head: Financial Operations: INTERJNL-WC031-20250704-172848-27508-D.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL179	TL17	Financial Services	Basic Service Delivery	Basic services for all	Number of residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the services during 2024/25 financial year	Number of residential properties which are billed for water or have prepaid meters	Director: Financial Services	15 987	Report From The Financial System Indicating Billed Debtors	Last Value	Number	15 980	15 980	16 057	15 980	15 980	G2	[D304] Manager: Revenue: Target achieved (June 2025)			[D304] Manager: Revenue: TRANSSTAT-00-WC031-20250704-162828-25376-2506.xlsx; WMETM2025-06-3011-41-34.xlsx; INTERJNL-WC031-20250704-172848-27508-D.xlsx (June 2025)
TL180	TL18	Financial Services	Basic Service Delivery	Basic services for all	Number of residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering) (excluding ESKOM areas) and billed for the services during the 2024/25 financial year	Number of residential properties which are billed for electricity or have prepaid meters (excluding ESKOM areas)	Director: Financial Services	7 571	Report From The Financial System Indicating Billed Debtors	Last Value	Number	7 560	7 560	7 558	7 560	7 560	O	[D305] Manager: Revenue: Target almost met. only 2 meters short. (June 2025)	[D305] Manager: Revenue: The installation of new meters at new developments. (June 2025)		[D305] Manager: Revenue: ManagementSummaryReportV2-June2025.pdf; TRANSSTAT-00-WC031-20250704-162828-25376-2506.xlsx; INTERJNL-WC031-20250704-172848-27508-D.xlsx (June 2025)
TL181	TL19	Financial Services	Basic Service Delivery	Basic services for all	Number of residential properties for which refuse is removed once per week and billed for the services during the 2024/25 financial year	Number of residential properties which are billed for refuse removal once a month	Director: Financial Services	16 108	Report From The Financial System Indicating Billed Debtors	Last Value	Number	16 085	16 085	16 120	16 085	16 085	G2	[D306] Manager: Revenue: Target achieved (June 2025)			[D306] Manager: Revenue: TRANSSTAT-00-WC031-20250704-162828-25376-2506.xlsx (June 2025)
TL182	TL20	Financial Services	Basic Service Delivery	Basic services for all	Number of residential properties connected to the municipal waste water sanitation/sewer network for sewerage services (inclusive of septic tanks) irrespective of the number of water closets (toilets) and billed for the services during the 2024/25	Number of residential properties which are billed for sewerage	Director: Financial Services	15 664	Report From The Financial System Indicating Billed Debtors	Last Value	Number	15 620	15 620	15 702	15 620	15 620	G2	[D307] Manager: Revenue: target achieved (June 2025)			[D307] Manager: Revenue: TRANSSTAT-00-WC031-20250704-162828-25376-2506.xlsx (June 2025)
TL183	TL21	Financial Services	Basic Service Delivery	Sound financial management and continuous revenue growth	Spend 95% of project budget spent on the replacement of water meters project by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Director: Financial Services	2%	Report From The Financial System	Last Value	Percentage	95%	95%	0%	95%	95%	R	[D308] Head: Financial Operations: Funding Source was removed from the Capital Expenditure Budget. (June 2025)	[D308] Head: Financial Operations: Removal was resolved by Budget Steering Committee. we did not take up any loans in the 2024/2025 Financial Year. (June 2025)	[D308] Head: Financial Operations: Budget (June 2025)	[D308] Head: Financial Operations: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL184	TL22	Financial Services	Good Governance	Democratic, responsive, and accountable government	Achieve an unqualified audit opinion for the 2023/24 financial year	Unqualified audit opinion achieved	Director: Financial Services	1	Signed Audit Report	Carry Over	Number	1	1	0	0	0	N/A				
TL185	TL23	Financial Services	Good Governance	Democratic, responsive, and accountable government	Compile and submit the Annual Financial Statements to the Auditor General (AG) by 31 August 2024	Annual Financial Statements submitted to the AG	Director: Financial Services	1	Acknowledgement of receipt	Carry Over	Number	1	1	1	0	0	N/A				

Corporate Service

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL186	TL24	Corporate Services	Institutional Development	Healthy and productive workforce	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2025 [(Actual amount spent on training/total personnel budget)x100]	% of the personnel budget spent	Director: Corporate Services	0.06%	Budget Expenditure Report	Last Value	Percentage	0.30%	0.30%	0.08%	0.30%	0.30%	R	[D311] Manager: Human Resources: Spending of personnel budget currently stands on 0,08% (May 2025) [D311] Manager: Human Resources: 0.08% of the personnel budget was spend on the implementation of the WSP (June 2025)	[D311] Manager: Human Resources: The Municipality do not budget 1% of the salary bill and therefore it will be impossible to achieve the target of 0.30% (June 2025)		[D311] Manager: Human Resources: SPENDINGTRAININGBUDGETMAY2025.pdf (May 2025) [D311] Manager: Human Resources: SPENDINGTRAININGBUDGETJUNE2025.pdf (June 2025)
TL187	TL25	Corporate Services	Institutional Development	Healthy and productive workforce	The number of people from employment equity target groups employed (new appointments) in the three highest levels of management in compliance with the equity plan by 30 June 2025	Number of people employed	Director: Corporate Services	2	Appointment letters and Equity Plan	Carry Over	Number	3	3	3	3	3	G	[D312] Manager: Human Resources: One coloured male was appointed on one of the three highest levels which is in line with the EE Target. (April 2025) [D312] Manager: Human Resources: A coloured male was appointed as Municipal Manager which was unfortunately not in line with the EE Target. (May 2025) [D312] Manager: Human Resources: EE Appointments were made in the three highest levels of management 1 - AM: Director Finance 1 - AM: Senior Manager Legal Services 1 - CM: Deputy Director Electrical Services (June 2025)			[D312] Manager: Human Resources: EQUITYAPPOINTMENTONTHETHREEHIGHESTLEVELS.pdf (April 2025) [D312] Manager: Human Resources: APPOINTMENTASMUNICIPALMANAGER.pdf (May 2025) [D312] Manager: Human Resources: EEAPPOINTMENTSINTHETHREEHIGHESTLEVELSJUNE2025.pdf (June 2025)
TL188	TL26	Corporate Services	Institutional Development	Healthy and productive workforce	Review the organogram and submit to Council 30 June 2025	Organogram submitted	Director: Corporate Services	0	Proof of submission	Carry Over	Number	1	1	1	1	1	G	[D313] Manager: Human Resources: The proposed Staff Establishment was discussed by the Restructuring Committee on 25 March 2025. The Staff Establishment was also submitted to the LLF on 09 April 2025 as part of the consultation process. The Proposed Staff Establishment has been referred to Council for consideration of approval - collab 6143678. (April 2025) [D313] Manager: Human Resources: The reviewed staff establishment was tabled before Management on 23 May 2025 (M87/2025). The proposed staff establishment will now be referred to the EMC meeting and thereafter to Council for consideration. (May 2025) [D313] Manager: Human Resources: Staff Establishment has been reviewed by Council on 27 June 2025. Item C158/2025 refers. (June 2025)			[D313] Manager: Human Resources: UPDATEDSYSTEMDESCRIPTIONTL26REVIEWOFORGANISATIONALSTRUCTUREBY30JUNE2025.xlsx; ITEMREVIEWOFSTAFFESTABLISHMENTCOLLAB6143678.pdf (April 2025) [D313] Manager: Human Resources: REVIEWOFSTAFFESTABLISHMENTMAY2025.pdf (May 2025) [D313] Manager: Human Resources: REVIEWOFSTAFFESTABLISHMENTM95-2025.pdf (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

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															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL189	TL27	Corporate Services	Institutional Development	Healthy and productive workforce	Compile and submit a Rewards and Recognitions Policy to Council by 30 June 2025	Rewards and Recognitions Policy submitted by 30 June 2025	Director: Corporate Services	0	Proof of submission	Carry Over	Number	1	1	0	1	1	R	[D314] Manager: Human Resources: The Rewards and Recognition Policy is currently part of the agenda of the HR Policy Working Group. (April 2025) [D314] Manager: Human Resources: The rewards and recognition policy is currently on the agenda of the HR Policy Working Group for discussion. The HR Policy working group that was scheduled for 26 May 2025 has to be postponed due to a lack of a quorum. (May 2025) [D314] Manager: Human Resources: Rewards and Recognition Policy is currently on the Agenda of the Policy Working Group for discussion. (June 2025)	[D314] Manager: Human Resources: The next HR Policy Working Group meeting is scheduled for 26 May 2025. (April 2025) [D314] Manager: Human Resources: A new date will now be identified. (May 2025) [D314] Manager: Human Resources: The next Policy Working Group meeting is scheduled for 25 July 2025. (June 2025)		[D314] Manager: Human Resources: UPDATEDSYSTEMDESCRIPTIONTL27REWARDSANDRECOGNITIONPOLICY30JUNE2025.xlsx (April 2025) [D314] Manager: Human Resources: REWARDSANDRECOGNITIONPOLICY.pdf (May 2025) [D314] Manager: Human Resources: AGENDAPOLICYWORKINGGROUP26MAY2025X.pdf (June 2025)
TL190	TL28	Corporate Services	Institutional Development	Healthy and productive workforce	Compile and submit a Probation Policy to Council by 30 June 2025	Probation Policy submitted by 30 June 2025	Director: Corporate Services	0	Proof of submission	Carry Over	Number	1	1	0	1	1	R	[D315] Manager: Human Resources: The Draft Probation Policy was supported by the LLF on 24 April 2025. (April 2025) [D315] Manager: Human Resources: The draft Probation Policy was tabled before management on 23 May 2025. (May 2025) [D315] Manager: Human Resources: The Probation Policy was discussed at a Management meeting on 23 May 2025 Item M95/2025 refers. (June 2025)	[D315] Manager: Human Resources: The Policy has now been referred to Council on for consideration of approval - collab 6183367 refers. (April 2025) [D315] Manager: Human Resources: The Policy will be referred to Council for approval. (May 2025) [D315] Manager: Human Resources: Management resolved that the Draft Probation Policy be referred to a Council Workshop. (June 2025)	[D315] Manager: Human Resources: POE attached. (June 2025)	[D315] Manager: Human Resources: UPDATEDSYSTEMDESCRIPTIONTL28PROBATIONPOLICY30JUNE2025.xlsx (April 2025) [D315] Manager: Human Resources: PROBATIONPOLICY.pdf (May 2025) [D315] Manager: Human Resources: PROBATIONPOLICYM95-2025.pdf (June 2025)

Community Services

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

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															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL193	TL31	Community Services	Basic Service Delivery	Basic services for all	Achieve an average of 90% water sample compliance with SANS 241 micro biological indicators Water Treatment Works ((% achievement all WTW's/WTW's tested)	Average % water compliance in terms of SANS 241 achieved	Director: Community Services	92.22%	Independent Laboratory Test Results (IRIS System)	Last Value	Percentage	90%	90%	93.04%	90%	90%	G2	[D318] Director: Community Services: Achievements per Town: Botriver 99.9 Caledon 97.38 Tesselaarsdal 92.46 Genadendal 88.06 Bereaville 99.39 Voorstekraal 94.37 Greyton 81.90 Grabouw 96.92 Riviersonderend 88.15 Villiersdorp 91.87 (June 2025)	[D318] Director: Community Services: The results above are calculated up until May 2025 - The Directorate: Community Services is dependent on the reports provided by Technical Services (Independent Laboratory Test Results (IRIS System) and at the time of SDBIP reporting closure; the reports and results of June 2025 were not made available by Technical Services. (June 2025)		[D318] Director: Community Services: CopyofFinalDWQCompliance2024-25.xlsx (June 2025)
TL194	TL32	Community Services	Basic Service Delivery	Basic services for all	Install and replace 1 500 pre-paid/smart water meters by 30 June 2025	Number of prepaid /smart water meters installed	Director: Community Services	1303	Signed-off installation job cards	Accumulative	Number	1 500	1 500	0	450	450	R	[D319] Director: Community Services: Memorandum submitted to remove the Water Smart Meters Installation from the SDBIP 2024/2025 as the purchase of this meters have been removed as part of the Budget Funding Plan that was approved by Council on 31 August 2024 vide Item SC41/2024. (June 2025)	[D319] Director: Community Services: KPI to be removed and to be reported to Council in February 2025 (June 2025)		[D319] Director: Community Services: REVIEWOFCOMMUNITYSERVICESSDBIP-202425.pdf (June 2025)
TL195	TL33	Community Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	65% of effluent samples comply with permit values ((% compliance of all WWTW's achieved / the number of WWTW's tested))	Average % achieved	Director: Community Services	58.35%	Independent Laboratory Test Results (IRIS System)	Last Value	Percentage	65%	65%	73.03%	65%	65%	G2	[D320] Director: Community Services: Botriver 31.27% Caledon 63.88% Grabouw 34.06% Riviersonderend 80.79% Genadendal 59.95% Villiersdorp 50.00% Greyton 86.12% Tesselaarsdal 28.90% (June 2025)	[D320] Director: Community Services: Corrective Actions to be taken in order to be compliant Botriver: - Expedite the repairs to the unserviceable pumps and centrifuge - Clear blockages in sludge return line continuously - Clean Chlorine Contact Tank regular intervals Caledon: - Repair faulty åswitchoversâ and sludge return pumps - Investigate whether inflow meter sensor is faulty and repair. - Clean contact Tank at regular intervals Grabouw: Causes: 1. Non disposal of sludge in wet weather conditions 2. Two clarifiers faulty, busy with strip and quote. 3. Aerator No4 faulty, in for strip and quote by Greyton electrical. Corrective Action: - Consider returning the belt press to service. During winter disposing of sludge and drying beds remain a challenge. Returning the belt press can assist with disposing sludge regularly (can work all seasons) - Fix the two faulty clarifiers and aerators Tesselaarsdal: - Operate all aerators continuously - Investigate the condition of the nozzles in the aeration tanks (June 2025)		[D320] Director: Community Services: FinalEffluentCompliance20242025.xlsx (June 2025)
TL196	TL34	Community Services	Basic Service Delivery	Basic services for all	Limit unaccounted water to less than 22%{(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified) x 100}	% unaccounted water captured in the report	Director: Community Services	21.68%	Quarterly Report from Technical Service to Director Community Services	Reverse Last Value	Percentage	22%	22%	16.10%	22%	22%	B	[D321] Director: Community Services: Results are based until May 2025 - Community Services are dependent on Technical Services to provide the report on Water Losses. By the time of SDBIP closure, results up until June 2025 has not been made available by Technical Services. (June 2025)	[D321] Director: Community Services: Once updated report is received by Technical Services, the SDBIP will be updated accordingly. (June 2025)		[D321] Director: Community Services: WaterLosses2425May2025.xlsx (June 2025)

Technical and Infrastructure Implementation Services

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

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															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL207	TL45	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for the electrification of the Theewaterskloof Area (INEP) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	64%	95%	95%	R	[D332] Deputy Director: Electricity: Civil works required before electrification can commence is not yet in place for Riemvasmaak Caledon (June 2025)	[D332] Deputy Director: Electricity: Riemvasmaak Project Site, civil works to be completed before installation of electrical infrastructure can take place. Rollover of remaining funds will be requested (June 2025)		[D332] Deputy Director: Electricity: WC031CapitalExpenditureMonitoringReport2025M12June.xlsx (June 2025)
TL214	TL52	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget for the Botriver Treatment Works (Phase 2) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	%budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	76%	95%	95%	O	[D339] Manager: Cleansing/ Water and Sewerage: To spend 95 % (June 2025)	[D339] Manager: Cleansing/ Water and Sewerage: The evaluation take longer that was plan for appointment of JVC construction. JVC construction received the working permit later than anticipated. (June 2025)	[D339] Manager: Cleansing/ Water and Sewerage: Excel sheet on expenses (June 2025)	[D339] Manager: Cleansing/ Water and Sewerage: BotrivierWWTW.xlsx (June 2025)
TL217	TL55	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget for the Tesselaarsdal Water Pipeline (Phase 2) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	100%	95%	95%	R	[D342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (April 2025) [D342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (May 2025) [D342] Manager: Contracts and Compliance: Project suspended in obeyance of the Municipal Manager's instruction (June 2025)	[D342] Manager: Contracts and Compliance: The budget was adjusted to allow for only the expense related to professional fees (April 2025) [D342] Manager: Contracts and Compliance: Postpone project implementation until funding becomes available (June 2025)	[D342] Manager: Contracts and Compliance: Municipal Manager's memo (April 2025) [D342] Manager: Contracts and Compliance: Municipal Manager's Memo (May 2025) [D342] Manager: Contracts and Compliance: Municipal Manager's Memo (June 2025)	[D342] Manager: Contracts and Compliance: MunicipalManagermemo.pdf (April 2025) [D342] Manager: Contracts and Compliance: MunicipalManagermemo.pdf (May 2025) [D342] Manager: Contracts and Compliance: MunicipalManagermemo.pdf (June 2025)
TL218	TL56	Technical and Infrastructure Implementation Services	Basic Service Delivery	Basic services for all	Spend 95% of the Capital Budget allocated for the Bulk Raw Water Pipe Replacement of Genadendal Berglyn Phase 2 by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	84%	95%	95%	O	[D343] Manager: Civil Services: April'25 - Tender No. ENG 05/2024/25 was advertised and closed on 18 October 2025. Technical evaluation submitted on 23 October 25. BEC took place on 12 Dcember 24, 24 days behind and the report was referred back. BAC took place on 17 December 24, 25 schedule.Tender was awarded and funds will be spend. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. (April 2025) [D343] Manager: Civil Services: May'25 - Tender No. ENG 05/2024/25 was advertised and closed on 18 October 2025. Technical evaluation submitted on 23 October 25. BEC took place on 12 Dcember 24, 24 days behind and the report was referred back. BAC took place on 17 December 24, 25 schedule.Tender was awarded and funds will be spent. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. Approval was granted and funds will be spend. June'25 - Project practicle completed. Amount available as indicated is a saving. (June 2025)	[D343] Manager: Civil Services: Tender was awarded and funds will be spend. We are currently awaiting approval for a variation order in terms of Clause 52 of SCM policy to maximize spending. (April 2025) [D343] Manager: Civil Services: The project is practically completed. (June 2025)	[D343] Manager: Civil Services: Section 71 (April 2025) [D343] Manager: Civil Services: Section 71 reportt (June 2025)	[D343] Manager: Civil Services: CopyofWC031CapitalExpenditureMonitoringReport2025M10.xlsx (April 2025) [D343] Manager: Civil Services: WC031CapitalExpenditureMonitoringReport2025-GND.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

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TL220	TL58	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the Capital Budget allocated for water pipe replacement in Ebenhaeser, Hofmeyer, Ryke, Gaffley, Plum and Sam Streets at Grabouw (Phase 2) by 30 June 2025 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	0%	95%	95%	R	[D345] Manager: Civil Services: April'25 - Tender No. ENG 06/2024/25 was advertised and closed on 25 October 2025. Technical evaluation submitted on 05 November 25, 4 days behind procurement plan. BEC took place on 12 Dcember 24, 24 days behind procurement plan and the report was referred back. Second BEC took place on 25 March 25, 127 days behind procurement plan. BAC took place on 19 December 24, 27 days behind procurement plan and the report was referred back. Second BAC took place on 31 March 25, 129 days behind procurement plan. Tender was awarded but an succesful apeal was received and tender was stopped. A new tender, ENG 13/2024/25, had to be table at BSC on 29 April 2025 with closing date on 13 June 2025. Unfortunately no quorum could be formed. On 06 May 2025, again no quorum could be formed. We are currently waiting for a quorum that the tender can be advetised to proof WSIG that we have a commitment to rollover the funds. (April 2025) [D345] Manager: Civil Services: May'25 - Tender No. ENG 06/2024/25 was advertised and closed on 25 October 2025. Technical evaluation submitted on 05 November 25, 4 days behind procurement plan. BEC took place on 12 Dcember 24, 24 days behind procurement plan and the report was referred back. Second BEC took place on 25 March 25, 127 days behind procurement plan. BAC took place on 19 December 24, 27 days behind procurement plan and the report was referred back. Second BAC took place on 31 March 25, 129 days behind procurement plan. Tender was awarded but an succesful appeal was received and tender was stopped. A new tender, ENG 14/2024/25, will be table at BSC on 13 May 25. The new tender is also to provide proof to WSIG that we have a commitment to rollover the funds. BSC took place on 13 May as schedule and closes on 20 June 25. June'25 - Technical evaluation submitted to SCM on 02 July 25 with an expected Bid Evaluation Committee (BEC) date of 14 July 25 and Bid Adjudication Adjudication (BAC) date of 18 July 25. This award is subject to the approval of the rollover for the WSIG funds. This report must also take into account the invoices submitted but not yet paid which includes the safety agents work. (June 2025)	[D345] Manager: Civil Services: On 06 May 2025, again no quorum could be formed. We are currently waiting for a quorum that the tender can be advetised to proof WSIG that we have a commitment to rollover the funds. (April 2025) [D345] Manager: Civil Services: This report must also take into account the invoices submitted but not yet paid which includes the safety agents work. This award is subject to the approval of the rollover for the WSIG funds. (June 2025)	[D345] Manager: Civil Services: section 71 (April 2025) [D345] Manager: Civil Services: Section 71 report (June 2025)	[D345] Manager: Civil Services: CopyofWC031CapitalExpenditureMonitoringReport2025M10.xlsx (April 2025) [D345] Manager: Civil Services: WC031CapitalExpenditureMonitoringReport2025Grabouw.xlsx (June 2025)
TL222	TL60	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Complete phase 1 of the upgrade and expansion of the Villiersdorp Water Treat Works (WTW) by 30 June 2025	Water Treatment Works upgraded and expanded by 30 June 2025	Director: Technical and Infrastructure Implementation Services	0	Completion certificate	Carry Over	Number	1	1	0	1	1	R				
TL224	TL62	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget allocated for the upgrade of the Grabouw Gypsy Queen bulk sewer and water provision by 30 June 2025 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	55%	95%	95%	R	[D349] Manager: Contracts and Compliance: The tender was awarded to Asla Construction. The award was confirmed by the appointment letter issued to the contractor (April 2025) [D349] Manager: Contracts and Compliance: Two incidents of violence were reported at the Asla construction camp, dated 14 and 19 May. On the evening of the 14th of May individuals fired shots and threatened the contractor's securities. On the 19th of May two bakkies were stolen off site and staff were robbed and locked in a container. One staff member was assaulted. The bakkies were later found torched at Siyayanzela informal settlement. A meeting to discuss the security concerns was held and resolved that the site was unsafe until measures were put in place that will render the site safe for construction purposes . The contractor obliged and did not return to the site for the remainder of May (May 2025) [D349] Manager: Contracts and Compliance: Project cashflow was affected by two incidents of violence and attempted extortion, which prompted the contractor to go off site due to security concerns (June 2025)	[D349] Manager: Contracts and Compliance: The project will roll over and continue in 2025/26. The capital budget will be adjusted accordingly (June 2025)	[D349] Manager: Contracts and Compliance: Appointment letter (April 2025) [D349] Manager: Contracts and Compliance: Meeting minutes (May 2025) [D349] Manager: Contracts and Compliance: Section 71 report (June 2025)	[D349] Manager: Contracts and Compliance: SKM36725040215140.pdf (April 2025) [D349] Manager: Contracts and Compliance: 2025.05.21-ProjectMeetingNo.2Minutes.pdf (May 2025) [D349] Manager: Contracts and Compliance: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

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															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL228	TL66	Technical and Infrastructure Implementation Services	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Complete main excess path to demarcated burial sites in Caledon 30 June 2025	Access paths completed by 30 June 2025	Director: Technical and Infrastructure Implementation Services	0	Completion certificate	Carry Over	Number	1	1	0	1	1	R	[D353] Manager: Contracts and Compliance: SCM rejected Technical Services proposal to call for two quotations and instead advised the formal tender process. Due to time constraints we requested a two week advertisement period and the tender was approved as such by the BSC. SCM however changed the advertisement period to 4 weeks in terms of CIDB guidelines, on the instruction of the CFO. This decision terminated any chance of completing the tender process before the end of the financial year and as a result the MIG allocated to this project will remain unspent at the end of June (April 2025) [D353] Manager: Contracts and Compliance: SCM rejected Technical Services proposal to call for two quotations and instead advised the formal tender process. Due to time constraints we requested a two week advertisement period and the tender was approved as such by the BSC. SCM however changed the advertisement period to 4 weeks in terms of CIDB guidelines, on the instruction of the CFO. This decision terminated any chance of completing the tender process before the end of the financial year and as a result the MIG allocated to this project will remain unspent at the end of June (May 2025) [D353] Manager: Contracts and Compliance: Following the adjustment of the project budget (removal of own funding) the project scope was reduced accordingly. Four separate procurement processes failed to appoint a service provider in time to complete the project scope by 30 June (June 2025)	[D353] Manager: Contracts and Compliance: An application to roll over the unspent funds will be submitted, however it must be noted that TWK do not meet the requirements for roll over (April 2025) [D353] Manager: Contracts and Compliance: An application to roll over the unspent funds will be submitted, however it must be noted that TWK do not meet the requirements for roll over (May 2025) [D353] Manager: Contracts and Compliance: The project is postponed until funding can be made available in future budgets (June 2025)	[D353] Manager: Contracts and Compliance: Email correspondence from SCM (April 2025) [D353] Manager: Contracts and Compliance: Email correspondence from SCM (May 2025) [D353] Manager: Contracts and Compliance: Section 71 report comments (June 2025)	[D353] Manager: Contracts and Compliance: FWENG12-Advertisement.msg (April 2025) [D353] Manager: Contracts and Compliance: FWFENCING.msg (May 2025)
TL230	TL68	Technical and Infrastructure Implementation Services	Basic Service Delivery	Improve the social environmental fabric of TWK community	Spend 95% of the capital budget allocated for the Upgrading of Pineview Park sport Ground phase 1 in Grabouw by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Director: Technical and Infrastructure Implementation Services	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	37%	95%	95%	R	[D355] Manager: Contracts and Compliance: The project remains unfinished. According to the contractor's latest updated program he will finish the works by 15 May (April 2025) [D355] Manager: Contracts and Compliance: The project remains unfinished. The contractor failed to complete the works according to his last updated program that indicated completion by 15 May. A final inspection will be held on the 18th of June (May 2025) [D355] Manager: Contracts and Compliance: 100% of the MIG funding was spent. 4.9% of the own funding was spent. 37% of the total funding was spent. Period 13 spending not included (June 2025)	[D355] Manager: Contracts and Compliance: The contractor is required to finish the works in terms of his updated program. (April 2025) [D355] Manager: Contracts and Compliance: The remainder of the funding will be paid in period 13 (June 2025)	[D355] Manager: Contracts and Compliance: Updated program (April 2025) [D355] Manager: Contracts and Compliance: No POE (May 2025) [D355] Manager: Contracts and Compliance: Section 71 report (June 2025)	[D355] Manager: Contracts and Compliance: WorksProgramme14April2025.mpp (April 2025) [D355] Manager: Contracts and Compliance: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Orignal Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL231	TL69	Technical and Infrastructure Implementation Services	Basic Service Delivery	Basic services for all	Spend 95% of the Municipal Infrastructure Grant by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% MIG funding spent	Director: Technical and Infrastructure Implementation Services	99.14%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	83%	95%	95%	O	[D356] Manager: Contracts and Compliance: The April 2025 capital expenditure monitoring report was not available at the time of the SDBIP closure (April 2025) [D356] Manager: Contracts and Compliance: 17% Underspending at Botrivier WWTW, Gypsy Queen and Caledon Cemetery (June 2025)	[D356] Manager: Contracts and Compliance: April 2025 report to be uploaded with May 2025 reporting (April 2025) [D356] Manager: Contracts and Compliance: Roll over application to retain th 17% underspending will be submitted (June 2025)	[D356] Manager: Contracts and Compliance: Capital expenditure monitoring report not available at the time of SDBIP closure (April 2025) [D356] Manager: Contracts and Compliance: Section 71 report (June 2025)	[D356] Manager: Contracts and Compliance: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL232	TL70	Technical and Infrastructure Implementation Services	Basic Service Delivery	Basic services for all	Limit unaccounted electricity to less than 8.4% as at 30 June 2025 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) x 100)	% unaccounted electricity captured in the report	Director: Technical and Infrastructure Implementation Services	3.70%	Distribution Losses Report	Reverse Last Value	Percentage	8.40%	8.40%	3.69%	8.40%	8.40%	B	[D357] Deputy Director: Electricity: Losses attached (June 2025)	[D357] Deputy Director: Electricity: Under 8.4% (June 2025)		[D357] Deputy Director: Electricity: Losses June2025.pdf (June 2025)

Economic Development Planning

Theewaterskloof Municipality
2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL233	TL71	Economic Development and Planning	Local Economic Development	Improve the social environmental fabric of TWK community	Create temporary work opportunities in terms of EPWP by 30 June 2025	Number of temporary work opportunities created	Director: Economic Development and Planning	327	Participant list	Accumulative	Number	243	243	346	53	53	G	[D358] Manager: LED: Participant List for Quarter Two of the 20242025 FY (June 2025)	[D358] Manager: LED: Total is accumulative and target already achieved. (June 2025)	[D358] Manager: LED: Attached participant list. (June 2025)	[D358] Manager: LED: D358PARTICIPANTLIST20242025.xlsx (June 2025)
TL234	TL72	Economic Development and Planning	Local Economic Development	Democratic, responsive, and accountable government	Award tender for the sale of a portion of Erf 595, Greyton for Education purposes by 31 December 2024	Tender awarded by 31 December 2024	Director: Economic Development and Planning	0	Bid Adjudication Minutes	Carry Over	Number	1	1	0	0	0	N/A	[D359] Director: Economic Development and Planning: It is unfortunate that this tender did not proceed. The Bid Specification Committee recommended that the original Council approval be referred back to Council for reconsideration, specifically to amend the condition restricting the sale exclusively to non-profit educare organisations. (May 2025)		[D359] Director: Economic Development and Planning: The recommendation proposed that the sale be opened to all applicants, provided they meet the criterion of being a private school for educational purposes. Consequently, it was requested that this item be removed from the SDBip. Furthermore, it is not feasible to roll this matter over to the next financial year, as the outcome is still pending. (May 2025)	
TL235	TL73	Economic Development and Planning	Local Economic Development	Democratic, responsive, and accountable government	Conclude the sale of a portion of Erf 595, Greyton for Education purposes by 31 March 2025	Sale concluded by 31 March 2025	Director: Economic Development and Planning	0	Signed deed of sale	Carry Over	Number	1	1	0	0	0	N/A	[D360] Director: Economic Development and Planning: The Proposed Tender was presented at the Bid Specification Committee on 15 October 2024. The committee resolved that it would be in the best interest of the Municipality to consider returning the initial Council Resolution to Council to be reviewed. Recommendations was made that the proposed property disposal must be open to public, private as well as Non-Profit organisations with the main objective of Educational Services. An Item has been drafted and are in circulation to Council for consideration. For this reason, it is projected that all KPI`s linked to the Sale of A portion of Erf 595 for Educational Purposes will not be reached within the 2024/25 Financial year. (April 2025) [D360] Director: Economic Development and Planning: It is unfortunate that this tender did not proceed. The Bid Specification Committee recommended that the original Council approval be referred back to Council for reconsideration, specifically to amend the condition restricting the sale exclusively to non-profit educare organisations. e next financial year, as the outcome is still pending. (May 2025)	[D360] Director: Economic Development and Planning: The Portfolio committee resolved that it would be in the best interest of the Municipality to consider returning the initial Council Resolution to Council to be reviewed. (April 2025)	[D360] Director: Economic Development and Planning: See performance comment. (April 2025) [D360] Director: Economic Development and Planning: The recommendation proposed that the sale be opened to all applicants, provided they meet the criterion of being a private school for educational purposes. Consequently, it was requested that this item be removed from the SDBip. Furthermore, it is not feasible to roll this matter over to th (May 2025)	

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025					
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL238	TL76	Economic Development and Planning	Local Economic Development	Democratic, responsive, and accountable government	Advertise tender for the lease of Erf 4762, Caledon for a Commercial Mixed-use Development by 30 June 2025	Tender advertised by 30 June 2025	Director: Economic Development and Planning	0	Advert in newspaper	Carry Over	Number	1	1	1	1	1	G	[D363] Director: Economic Development and Planning: This Tender was advertised. Please find attached proof thereof. (May 2025) [D363] Director: Economic Development and Planning: This Tender was advertised. Target was met in May 2025. (June 2025)	[D363] Director: Economic Development and Planning: Target was met in May 2025. (June 2025)	[D363] Director: Economic Development and Planning: Target was met in May 2025. (June 2025)	[D363] Director: Economic Development and Planning: TPM01-2025-26Advert.pdf (May 2025)
TL240	TL78	Economic Development and Planning	Basic Service Delivery	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for Villiersdorp Taxi Rank Upgrade (Phase 3) by 30 June 2025 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	50%	95%	95%	R	[D365] Manager: LED: 50% spend on Villiersdorp Project on 16 June 2025. (June 2025)	[D365] Manager: LED: Due to circumstances outside our control and inclement weather, the project could not be finalised. A rollover application will be submitted for completion of the project by or before 30 June 2026. (June 2025)	[D365] Manager: LED: Expenditure report for June 2025. (June 2025)	
TL241	TL79	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved project budget for Civil Engineering Services for Greyton Erf 595 by 30 June 2025	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	72%	95%	95%	O	[D366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (April 2025) [D366] Manager: Human Settlements/ Informal Settlements: DEADP has commented on the submission of EA. The tender document being compiled and will advertise and budget to be spent by 30 June 2025. (May 2025) [D366] Manager: Human Settlements/ Informal Settlements: The works has been completed up to 80% for the financial year. Delays caused by the Environmental Authorization Process (June 2025)	[D366] Manager: Human Settlements/ Informal Settlements: None (April 2025) [D366] Manager: Human Settlements/ Informal Settlements: Outstanding invoices to be paid to the service provider to show on the capital expenditure. (June 2025)	[D366] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D366] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D366] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D366] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D366] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL242	TL80	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved project budget for Civil Engineering Services for Grabouw Gypsy Queen by 30 June 2025	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	100%	95%	95%	G2	[D367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (April 2025) [D367] Manager: Human Settlements/ Informal Settlements: The detailed design, Traffic Impact Assessment study completed. The funding will be spent by 30 June 2025 (May 2025) [D367] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)		[D367] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D367] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D367] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D367] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D367] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL243	TL81	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Submit the Final Basic Assessment Report to the Department of Environmental Affairs and Development Planning (DEADP) for Greater Grabouw Gypsey Queen Project by 31 January 2025	Final Basis Assessment Report submitted to DEADP by 31 January 2025	Director: Economic Development and Planning	0	Proof of submission	Carry Over	Number	1	1	1	0	0	B	[D368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (April 2025) [D368] Manager: Human Settlements/ Informal Settlements: Final BAR submitted to DEADP and EA approved. (May 2025) [D368] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	[D368] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	[D368] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D368] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D368] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D368] Manager: Human Settlements/ Informal Settlements: 1030-24-AcknofappandDBAR-Grabouwhousingproject.pdf (May 2025) [D368] Manager: Human Settlements/ Informal Settlements: 1030-24-AcknofappandDBAR-Grabouwhousingproject.pdf (June 2025)
TL245	TL83	Economic Development and Planning	Basic Service Delivery	Integrated Human Settlements	Construct 32 top structures for Hillside (Grabouw) by 30 June 2025	Number of top structures constructed	Director: Economic Development and Planning	0	Final Unit Reports	Accumulative	Number	32	32	0	10	10	R	[D370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes, 7 on foundations and will be completed by 30 June 2025 (April 2025) [D370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes,9 units left will not be completed before the 30 June 2025 (May 2025) [D370] Manager: Human Settlements/ Informal Settlements: 22 Units on finishes,9 units left will not be completed before the 30 June 2025. Contractor vacated site amid security company threats. (June 2025)	[D370] Manager: Human Settlements/ Informal Settlements: The municipality is planning on completing the available units and once they have moved the people into the new housing units, they will utilize one of the hostels to move the person currently occupying the structure in the way. The municipality will meet with engineers and contractor to resolve staircase design. The contractor will be given notice contractually to complete the works as requested. (May 2025) [D370] Manager: Human Settlements/ Informal Settlements: The municipality will engage with the contractor to re-establish failure which will result in termination. (June 2025)	[D370] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D370] Manager: Human Settlements/ Informal Settlements: No POE attached (May 2025) [D370] Manager: Human Settlements/ Informal Settlements: No POE attached (June 2025)	
TL246	TL84	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Service 408 sites in Villiersdorp Destiny Farm (Phase 2) by 30 June 2025	Number of sites serviced	Director: Economic Development and Planning	0	Practical Completion certificate	Accumulative	Number	408	408	816	108	108	B	[D371] Manager: Human Settlements/ Informal Settlements: The project is 95% completed, with expenditure of the project at 85%. (April 2025) [D371] Manager: Human Settlements/ Informal Settlements: Practical completion of the project has been reached. (May 2025) [D371] Manager: Human Settlements/ Informal Settlements: Practical completion of the project has been reached. (June 2025)	[D371] Manager: Human Settlements/ Informal Settlements: Target has been reached (June 2025)	[D371] Manager: Human Settlements/ Informal Settlements: No poe attached (April 2025) [D371] Manager: Human Settlements/ Informal Settlements: Poe attached (May 2025) [D371] Manager: Human Settlements/ Informal Settlements: Poe attached (June 2025)	[D371] Manager: Human Settlements/ Informal Settlements: C20158-DestinyFarmHousingDevelopmentCertificateofPracticalCompletionPhase2BCombined.pdf (May 2025) [D371] Manager: Human Settlements/ Informal Settlements: C20158-DestinyFarmHousingDevelopmentCertificateofPracticalCompletionPhase2BCombined.pdf (June 2025)

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025						
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL247	TL85	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved project budget for Civil Engineering Services for Caledon Riemvasmaak by 30 June 2025	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	100%	95%	95%	G2	[D372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in June 2025 (April 2025) [D372] Manager: Human Settlements/ Informal Settlements: The project is on track with the total budget set to be used for site establishment in June 2025 (May 2025) [D372] Manager: Human Settlements/ Informal Settlements: Target has been reached (June 2025)	[D372] Manager: Human Settlements/ Informal Settlements: The municipality will start with phase 1 of the project which is not affecting the Environmental Authorization (EA) approval and in line with the LUPA approval. Tender will be advertised on the 30th of May 2025. (April 2025)	[D372] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D372] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D372] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D372] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D372] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL248	TL86	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved project budget for Civil Engineering Services for Botrivier Beaumont by 30 June 2025	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	100%	95%	95%	G2	[D373] Manager: Human Settlements/ Informal Settlements: Budget removed (April 2025) [D373] Manager: Human Settlements/ Informal Settlements: Budget has been spent (May 2025) [D373] Manager: Human Settlements/ Informal Settlements: Target has been achieved (June 2025)	[D373] Manager: Human Settlements/ Informal Settlements: Budget removed (April 2025)	[D373] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D373] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D373] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D373] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D373] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL249	TL87	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved project budget for Civil Engineering Services Grabouw Rooidakke 1054 by 30 June 2025	% budget spent	Director: Economic Development and Planning	0%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	26%	95%	95%	R	[D374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (April 2025) [D374] Manager: Human Settlements/ Informal Settlements: Civil Engineer has been appointed. Expenditure will commence and will be finished in June 2025 (May 2025) [D374] Manager: Human Settlements/ Informal Settlements: The delay due to the approval of the funding from The Department of Infrastructure delayed the procurement services. This has resulted to under 30% work completed by 30 June 2025. (June 2025)	[D374] Manager: Human Settlements/ Informal Settlements: None (April 2025) [D374] Manager: Human Settlements/ Informal Settlements: None (May 2025) [D374] Manager: Human Settlements/ Informal Settlements: Ensure project is shovel ready by the start of the financial year, by ensuring approvals and procurement are in place in the previous year. Introduce strict expenditure tracking tools and penalize any non-performance from service providers and replace non-performing service providers. Strengthen oversight and reporting by including financials in reports show planned and current expenditure. Engage with finance department to keep to the contracted timeline in terms of effecting payments. (June 2025)	[D374] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D374] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D374] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D374] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D374] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL250	TL88	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Compile a layout plan for the Greater Villiersdorp UISP and submit to Human Settlements Portfolio Committee by 30 June 2025	Layout plan compiled and submitted by 28 June 2025	Director: Economic Development and Planning	0	Proof of submission	Carry Over	Number	1	1	0	1	1	R	[D375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialist and submitted once comments received. (April 2025) [D375] Manager: Human Settlements/ Informal Settlements: Conceptual Layout compiled and will be checked by specialist and submitted once comments received. (May 2025) [D375] Manager: Human Settlements/ Informal Settlements: The conceptual layout has been developed; Environmental Process started with Applicability checklist. (June 2025)	[D375] Manager: Human Settlements/ Informal Settlements: Will be submitted at the next portfolio meeting in August 2025 (June 2025)	[D375] Manager: Human Settlements/ Informal Settlements: No POE attached (April 2025) [D375] Manager: Human Settlements/ Informal Settlements: No POE attached (May 2025) [D375] Manager: Human Settlements/ Informal Settlements: No POE attached (June 2025)	

Theewaterskloof Municipality

2024-2025: Top Layer KPI Report

Ref	KPI Ref	Responsible Directorate	Municipal KPA	Strategic Objective	KPI	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Revised Annual Target	YTD Actual	Quarter ending June 2025					
															Original Target	Target	R	Performance Comment	Corrective Measures	POE	POE Attachment
TL251	TL89	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of Housing Capital Grant by 30 June 2025 ((Total actual expenditure of the grant/Total amount budgeted for the housing capital grant) x 100)	% budget spent	Director: Economic Development and Planning	59.73%	Financial System Expenditure Report	Last Value	Percentage	95%	95%	63%	95%	95%	R	[D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 75 846 001.00 of a total budget of R 122 586 603.00 (April 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 62% which amounts to R 76 108 201.00 of a total budget of R 122 586 603.00 (May 2025) [D376] Manager: Human Settlements/ Informal Settlements: Current spending amounts to 63% which amounts to R 76 649 597.00 of a total budget of R 122 586 603.00 (June 2025)	[D376] Manager: Human Settlements/ Informal Settlements: Ensure projects are shovel ready by the start of the financial year, by ensuring approvals and procurement are in place in the previous year. Introduce strict expenditure tracking tools and penalize any non-performance from service providers and replace non-performing service providers. Strengthen oversight and reporting by including financials in reports show planned and current expenditure. Engage with finance department to keep to the contracted timeline in terms of effecting payments. (June 2025)	[D376] Manager: Human Settlements/ Informal Settlements: POE attached (April 2025) [D376] Manager: Human Settlements/ Informal Settlements: POE attached (May 2025) [D376] Manager: Human Settlements/ Informal Settlements: POE attached (June 2025)	[D376] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M10.xlsx (April 2025) [D376] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M11.xlsx (May 2025) [D376] Manager: Human Settlements/ Informal Settlements: WC031CapitalExpenditureMonitoringReport2025M12.xlsx (June 2025)
TL252	TL90	Economic Development and Planning	Basic Service Delivery	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Service 67 sites in Grabouw Waterworks Emergency Housing by 30 June 2025	Number of sites serviced	Director: Economic Development and Planning	0	Practical Completion certificate	Accumulative	Number	67	67	134	16	16	B	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (April 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (June 2025)	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (April 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (June 2025)	[D377] Manager: Human Settlements/ Informal Settlements: The site has been completed Final Completion achieved. (April 2025) [D377] Manager: Human Settlements/ Informal Settlements: POE Attached (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: POE Attached (June 2025)	[D377] Manager: Human Settlements/ Informal Settlements: DEV04-2023-24-PracticalCompletionCertificate.pdf (May 2025) [D377] Manager: Human Settlements/ Informal Settlements: DEV04-2023-24-PracticalCompletionCertificate4.pdf (June 2025)

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.
R	KPI Not Met	0% <= Actual/Target <= 74.999%
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%
G	KPI Met	Actual meets Target (Actual/Target = 100%)
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%
B	KPI Extremely Well Met	150.000% <= Actual/Target
N/A	KPI Did Not Occur	KPIs with a target which did not materialise
	Total KPIs:	

Report generated on 14 July 2025 at 17:08.

SECTION 10 – QUALITY CERTIFICATION

I, W Hendricks, the municipal manager of Theewaterskloof Municipality, hereby certify that – (mark as appropriate)

- ☒ The monthly budget statement
- ☒ Quarterly report on the implementation of the budget and financial state affairs of the municipality
- ☐ Mid- year budget and performance assessment

For the month of June 2025 has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name: Walter Hendricks

Municipal Manager of Theewaterskloof Municipality (WC031)

Signature: _____

Date: 14.7.2025

Print Name: Paul Mabhena

Chief Financial Officer of Theewaterskloof Municipality (WC031)

Signature: _____

Date: 14.07.2025