Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council –Office of the Municipal Manager

2nd Quarter SDBIP 2023-24 for Office of the Municipal Manager

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL1	Office of the Municipal Manager	Democratic, responsive, and accountable government	Conduct a formal performance evaluation of the senior managers in terms of their signed agreements	Number of formal evaluations conducted	Municipal Manager	2	Signed scoring sheets	Accumulative	Number	2	0	Institutional Development	**Target not achieved:** **December:** Formal evaluations scheduled for January 2024.	**December 2023:** Evaluation could not took place as scheduled in December	1	1	0	R	No Performance
TL2	Office of the Municipal Manager	Democratic, responsive, and accountable government	Compile and submit the final IDP to Council by 31 May 2024	Final IDP submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	0	Good Governance	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL3	Office of the Municipal Manager	Democratic, responsive, and accountable government	Compile and submit the final annual budget to Council by 31 May 2024	Final budget submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	0	Financial Viability	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL4	Office of the Municipal Manager	Democratic, responsive, and accountable government	Compile and submit the Oversight Report to Council by 31 March 2024	Report submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	0	Good Governance	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL5	Office of the Municipal Manager	Democratic, responsive, and accountable government	Compile and submit the Draft Annual Report to Council by 31 January 2024	Draft Annual Report submitted to Council	Municipal Manager	1	Proof of submission	Carry Over	Number	1	0	Good Governance	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL6	Office of the Municipal Manager	Sound financial management	The percentage of the municipal capital budget spent on projects as at 30 June 2024 {(Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects)X100}	% of capital budget spent	Municipal Manager	96.69%	S71 Report And Financial Statements	Last Value	Percentage	95%	13%	Basic Service Delivery	**Target not achieved:** **December 2023:** The builders holiday had negative impact on all procurement processes. Only 14% was spend of the budget.	**Target not achieved:** **December:** Spending will accelerate within the next two quarters. The municipal manager is also exploring a revamp of the procurement committees to ensure more efficient and effective functioning.	30%	30%	13%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL7	Office of the Municipal Manager	Democratic, responsive, and accountable government	Compile and submit Annual Performance Report (APR) to the AG by 31 August 2023	Annual Performance Report Submitted	Municipal Manager	1	Confirmation by AG	Accumulative	Number	1	1	Good Governance	**Target achieved**		1	1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL8	Office of the Municipal Manager	Democratic, responsive, and accountable government	Sign Performance agreements for all S56/57 appointments by 31 July 2023 or within 30 days after employment	Number of Performance Agreements Signed	Municipal Manager	5	Signed Agreements	Accumulative	Number	6	4	Institutional Development	**Target not achieved:** **December:** No appointments has been made.	**Target not achieve:** **December 2023:** The positions had to be readvertised due to no suitable candidates. Shortlistings has been done whereafter interviews will follow and should suitable candidates be found appointments will be made.	6	6	4	R	The actual performance and portfolio of evidence is valid, accurate and complete.

Overall Summary

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	3
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		**8**

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council –Financial Services

2nd Quarter SDBIP report 2023-24 for Financial Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Past Year Performance	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
																Original Target	Target	Actual	R	
TL9	Financial Services	Democratic, responsive, and accountable government	Compile an Audit Action Plan to Address AG Audit findings and submit to Management by 31 January 2024 for approval	Plan completed and submitted to management	Director: Financial Services	1	Proof of submission	Carry Over	Number	1	1	0	Financial Viability	**Target not yet applicable.**		0	0	0	N/A	N/A - No Performance
TL11	Financial Services	Sound financial management	Achieve a debtor payment percentage of 85% as at 30 June 2024 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	Manager: Revenue	83.30%	Section 71 Report/Financial Statements	Last Value	Percentage	85%	83.30%	77%	Financial Viability	**Target well achieved.**		75%	75%	77%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL12	Financial Services	Sound financial management	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2024 ((Total Operating Revenue-Operating Grants)/Debt Service Payments (i.e. interest + redemption) due within one year)	Ratio achieved	Manager: Expenditure	16.42	Section 71 Report	Last Value	Number	11	16.42	0	Financial Viability	**Target not yet applicable.**		0	0	0	N/A	N/A - No Performance
TL13	Financial Services	Sound financial management	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2024 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl	Number of months it takes to cover fix operating expenditure with available cash	Manager: Expenditure	1.30	Section 71 Report	Last Value	Number	1.20	1.3	0	Financial Viability	**Target not yet applicable.**		0	0	0	N/A	N/A - No Performance
TL14	Financial Services	Sound financial management	Financial viability measured in terms of the outstanding service debtors as at 30 June 2024 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Manager: Revenue	85.28%	Section 71 Report	Reverse Last Value	Percentage	70%	85.28	0%	Financial Viability	**Target not yet applicable.**		0%	0%	0%	N/A	N/A - No Performance
TL15	Financial Services	Basic services for all	Provide 6kl free basic water per month to all indigent households during the 2023/24 financial year	Number of indigent households receiving free basic water	Head: Financial Operations	6 336	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 100	6336	5 667	Basic Service Delivery	**Target almost achieved:** **October 2023**: Applications expire on year end - letters was send for re-application. The number will increase gradually. **November 2023:** Applications expire on year end - letters was send for re-application. The number will increase gradually. **December 2023:** Continues increase month to month	**Target almost achieved:** **October 2023:** Letters was send for re-application. The number will increase gradually. **November 2023:** Letters was send for re-application. The number will increase gradually. Credit control actions also serves as motivation to apply. **December 2023:** Distribution of indigent awareness material	6 100	6 100	5 667	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL16	Financial Services	Basic services for all	Provide 70kwh of free basic electricity per month to all indigent households (Excluding Eskom) during the 2023/24 financial year	Number of indigent households receiving free basic electricity	Head: Financial Operations	2 644	Report From The Financial System With Registered Indigent Households	Last Value	Number	2 550	2644	2 567	Basic Service Delivery	**Target well achieved:** **October 2023**: Applications expire on year end - letters was send for re-application. The number will increase gradually. **November 2023**: Applications expire on year end - letters was send for re-application. The number will increase gradually	**Target well achieved:** **October 2023:** Letters was send for re-application. The number will increase gradually. **November 2023:** Letters was send for re-application. The number will increase gradually. Credit control actions also serves as motivation to apply.	2 550	2 550	2 567	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL17	Financial Services	Basic services for all	Provide free basic refuse removal to indigent households in terms of the equitable share requirements during the 2023/24 financial year	Number of indigent households receiving free basic refuse removal	Head: Financial Operations	6 396	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 250	6396	5 712	Basic Service Delivery	**Target almost achieved:** **October 2023:** Applications expire on year end - letters was send for re-application. The number will increase gradually. **November 2023**: Applications expire on year end - letters was send for re-application. The number will increase gradually. **December 2023**: Continues increase month to month.	**Target almost achieved:** **October 2023:** Letters was send for re-application. The number will increase gradually. **November 2023:** Letters was send for re-application. The number will increase gradually. Credit control actions also serves as motivation to apply. **December 2023:** Distribution of indigent awareness material.	6 250	6 250	5 712	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL18	Financial Services	Basic services for all	Provide free basic sanitation to indigent households in terms of the equitable share requirements during the 2023/24 financial year	Number of indigent households receiving free basic sanitation	Head: Financial Operations	6 347	Report From The Financial System With Registered Indigent Households	Last Value	Number	6 250	6347	5 676	Basic Service Delivery	**Target almost achieved:** **October 2023:** Applications expire on year end - letters was send for re-application. The number will increase gradually. **November 2023**: Applications expire on year end - letters was send for re-application. The number will increase gradually. **December 2023**: Continues increase month to month.	**Target almost achieved:** **October 2023:** Letters was send for re-application. The number will increase gradually. **November 2023:** Letters was send for re-application. The number will increase gradually. Credit control actions also serves as motivation to apply. **December 2023:** Distribution of indigent awareness material	6 250	6 250	5 676	O	The actual performance and portfolio of evidence is valid, accurate and complete.

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	Past Year Performance	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
																Original Target	Target	Actual	R	
TL19	Financial Services	Basic services for all	Number of residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and billed for the services during 2023/24 financial year	Number of residential properties which are billed for water or have prepaid meters	Manager: Revenue	15 984	Report From The Financial System Indicating Billed Debtors	Last Value	Number	15 955	15984	15 929	Basic Service Delivery	**Target almost achieved:** (15955 is the annual target)	**Target almost achieved:** (15955 is the annual target)	**15 955**	**15 955**	**15 929**	O	Corrective Measure is not an indication of what will be implemented to prevent underperformance in future. The actual performance and portfolio of evidence is valid, accurate and complete.
TL20	Financial Services	Basic services for all	Number of residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering) (excluding ESKOM areas) and billed for the services during the 2023/24 financial year	Number of residential properties which are billed for electricity or have prepaid meters (excluding ESKOM areas)	Manager: Revenue	7 557	Report From The Financial System Indicating Billed Debtors	Last Value	Number	7 550	7557	7 565	Basic Service Delivery	**Target well achieved:**		**7 550**	**7 550**	**7 565**	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL21	Financial Services	Basic services for all	Number of residential properties for which refuse is removed once per week and billed for the services during the 2023/24 financial year	Number of residential properties which are billed for refuse removal once a month	Manager: Revenue	16 087	Report From The Financial System Indicating Billed Debtors	Last Value	Number	16 075	16087	16 071	Basic Service Delivery	**Target almost achieved:** Target is Annual target for June 2023 (16075)	**Target almost achieved:** Target is Annual target for June 2023 (16075)	**16 075**	**16 075**	**16 071**	O	Corrective Measure is not an indication of what will be implemented to prevent underperformance in future. The actual performance and portfolio of evidence is valid, accurate and complete.
TL22	Financial Services	Basic services for all	Number of residential properties connected to the municipal waste water sanitation/sewer network for sewerage services (inclusive of septic tanks) irrespective of the number of water closets (toilets) and billed for the services during the 2023/24	Number of residential properties which are billed for sewerage	Manager: Revenue	15 587	Report From The Financial System Indicating Billed Debtors	Last Value	Number	15 560	15587	15 601	Basic Service Delivery	**Target well achieved**		**15 560**	**15 560**	**15 601**	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL23	Financial Services	Sound financial management	Purchase smart (utility) water meters by 30 June 2024	Number of smart water meters purchased	Head: Financial Operations	2 040	Invoices and Goods Received Note	Accumulative	Number	1 500	2040	0	Basic Service Delivery	**Target not yet applicable.**		**0**	**0**	**0**	N/A	N/A - No Performance
TL24	Financial Services	Democratic, responsive, and accountable government	Achieve an unqualified audit opinion for the 2022/23 financial year	Unqualified audit opinion achieved	Director: Financial Services	1	Signed Audit Report	Last Value	Number	1	1	1	Good Governance	**Target achieved:** **November 2023:** The 2022/2023 report was issued by the Auditor General on 30 November 2023. According to paragraph 31 of the report the financial statements received an unqualified an unqualified audit opinion. **December 2023:** The 2022/2023 report was issued by the Auditor General on 30 November 2023. According to paragraph 31 of the report the financial statements received an unqualified audit opinion.		**1**	**1**	**1**	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL25	Financial Services	Democratic, responsive, and accountable government	Compile and submit the Annual Financial Statements to the Auditor General (AG) by 31 August 2023	Annual Financial Statements submitted to the AG	Director: Financial Services	1	Acknowledgement of receipt	Accumulative	Number	1	1	1	Good Governance	**Target achieved:**		**1**	**1**	**1**	G	The actual performance and portfolio of evidence is valid, accurate and complete.

Overall Summary of Re

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	5
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	5
G	KPI Met	Actual meets Target (Actual/Target = 100%)	2
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		**16**

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council –Corporate Services

2nd Quarter SDBIP 2023-24 of Corporate Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL73	Corporate Services	Healthy and productive workforce	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2024 [(Actual amount spent on training/total personnel budget)x100]	% of the personnel budget spent	Director Corporate Services	0.29%	Budget Expenditure Report	Last Value	Percentage	0.30%	0.08%	Institutional Development	**Target almost achieved:** **December 2023**: The TWK2 SCM process to appoint servicers was followed during early December 2023. It was withdrawn because one of the training modules did not include the correct target group.	**Target almost achieved:** **December 2023:** The specifications were corrected in December. As soon as SCM confirms the cancellation, the request for quotations will be advertised. The matter will be concluded by 24 January 2024.	0.10%	0.10%	0.08%	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL74	Corporate Services	Healthy and productive workforce	The number of people from employment equity target groups employed (new appointments) in the three highest levels of management in compliance with the equity plan by 30 June 2024	Number of people employed	Director Corporate Services	3	Appointment letters and Equity Plan	Accumulative	Number	3	0	Institutional Development	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL75	Corporate Services	Democratic, responsive, and accountable government	Complete the annual risk assessment and submit to the Risk Committee by 30 June 2024	Completed risk assessment submitted	Director Corporate Services	1	Minutes of Risk Management Committee with Assessment	Last Value	Number	1	0	Institutional Development	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL76	Corporate Services	Healthy and productive workforce	Compile and submit a Rewards and Recognitions Policy to Council by 30 September 2023	Rewards and Recognitions Policy submitted	Director Corporate Services	0	Proof of submission	Last Value	Number	1	0	Institutional Development	**Target not achieved** The Rewards and Recognition Policy was discussed at the HR Policy Working Group on 21 July 2023. The Policy was thereafter tabled at the Local Labour Forum on 03 October 2023. The Local Labour Forum resolved to refer the policy back to bring it in line with the policy guideline which was circulated by SALGA.	**Target not achieved** A Policy Working Group meeting will be scheduled to discuss the revised Rewards and Recognition Policy.	1	1	0	R	No Performance
TL77	Corporate Services	Healthy and productive workforce	Review the organogram and submit to Council 31 March 2024	Organogram submitted	Director Corporate Services	0	Proof of submission	Last Value	Number	1	0	Institutional Development	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance
TL78	Corporate Services	Democratic, responsive, and accountable government	Appoint a panel of attorneys by 30 September 2023	Panel of attorneys appointed	Director Corporate Services	0	Appointment letters	Last Value	Number	1	0	Institutional Development	**Target not achieved** The technical evaluation was already conducted and completed by the legal services on 20 June 2023 and the relevant documentation was send to the SCM Department for their respective evaluation to be done. We are still awaiting completion of the process from the SCM Department.	**Target not achieved** The technical evaluation was already conducted and completed by the legal services on 20 June 2023 and the relevant documentation was send to the SCM Department for their respective evaluation to be done. We are still awaiting completion of the process from the SCM Department. Corrective measure can be to commence earlier with lengthy tender processes	1	1	0	R	No Performance

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		**6**

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-2024 to Council –Community Services

2nd Quarter SDBIP Report of Community Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL46	Community Services	Basic services for all	Achieve an average of 90% water sample compliance with SANS 241 micro biological indicators Water Treatment Works {(% achievement all WTW's/WTW's tested) by 30 June 2024	Average % water compliance in terms of SANS 241 achieved	Director: Community Services	93.40%	Independent Laboratory Test Results (IRIS System)	Last Value	Percentage	90%	83%	Basic Service Delivery	**Target almost achieved:** December 2023: Due to the floods TWK towns experienced in September 2023, many of the water infrastructure was damaged in Bereaville, Genadendal, Voorstekraal and gGreyton and it has had a severe effect on the quality of the water.	Target almost achieved: The infrastructure is in process to be repaired and that will improve the quality of water.	90%	90%	93,1%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL47	Community Services	Basic services for all	Install and replace 1 500 pre-paid/smart water meters by 30 June 2024	Number of prepaid /smart water meters installed	Director: Community Services	2 645	Signed-off installation job cards	Accumulative	Number	1 500	388	Basic Service Delivery	**Target extremely well achieved**		0	0	388	B	Based on the record of work performed, reasonable assurance could **not** be obtained that TL47 is valid
TL48	Community Services	Maintenance, replacements, and upgrades of municipal infrastructure	65% of effluent samples comply with permit values {(% compliance of all WWTW's achieved / the number of WWTW's tested)}	Average % achieved	Director: Community Services	53.86%	Independent Laboratory Test Results (IRIS System)	Last Value	Percentage	65%	62.85%	Basic Service Delivery	**Target almost achieved:** Botriver October -41.67% November -58.33% December -58.33% Caledon October -80.56% November -47.22% December -27.78% Grabouw October -77.78% November -30.56% December -30.56% RSE October -80.67% November -91.67% December -80.56% Genadendal October -83.33% November -91.67% December -30.56% Villiersdorp October -66.67% November -63.89% December -19.44% Greyton October -38.89% November -58.33% December -47.22% Tesselaarsdal October -88.89% November -58.33% December -52.75% (December 2023)	**Target almost achieved:** Botriver Due to mechanical failures of the one aerator and both RAS pumps the sludge mass was very low. This is far too short to sustain a viable biomass. The performance of the plant was poor relative to the nitrification of ammonia due to the low sludge mass. The performance of the plant will improve of all the mechanical equipment is repaired and installed. Caledon All mixers and aerators are serviceable but due to loadshedding, the sludge mass, settable solids and sludge satiability was poor this was due to undereration caused by the loadshedding. The installing of a generator at the bio-reactor will minimize the disruption of aeration during loadshedding and will improve the performance of the plant. Villiersdorp Sludge mass was very low because of only 3 of the 5 aerators that were in operation. Two aerators was switched off due to high sludge volumes in the setting tank. The plant performance was therefore poor due to under aeration, low sludge mass, removal of organics and substantial plant overload. All 5 aerators should operate at all times to improve the plant performance and the sludge wastage should be increased. The disinfectant of the final effluent also needs to be improved. Genadendal Only one aerator was in operation; two aerators cables were stolen and the 4th aerator has a faulty gearbox. This contributed to a low sludge mass, the plant performance was poor due to severe underation. The stolen cables needs to be replaced and the gearbox of the aerator number 4 needs to be repaired. All aerators need to operate continuously for the plant to perform well. Due to vandalism no chlorination took place and therefor the disinfection of the final effluent was poor. Grabouw Four of the 5 aerators were serviceable and one aerator has a faulty gearbox thus is unserviceable. The Plant performance was poor and was largely attributed to aeration of the active biomass being impeded by the excessive sludge masses. Sludge settleability remain poor. The compost plant was operating and contribute to increasing the sludge wastage. The disinfection was poor and the contact tank needs to be emptied and cleaned to improve the disinfection of the final effluent.	65%	65%	62.85%	O	The actual performance and portfolio of evidence is valid, accurate and complete.
TL49	Community Services	Basic services for all	Limit unaccounted water to less than 18% as at 30 June 2024 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified _ x 100}	% unaccounted water captured in the report	Director: Community Services	29.80%	Quarterly Report from Technical Service to Director Community Services	Reverse Last Value	Percentage	18%	33%	Basic Service Delivery	**Target not achieved:** **December 2023:** Caledon – 45.1% Botriver – 44.3% Genadendal – 58.9% Grabouw – 29.2% Greyton – 49.0% RSE 18.9% Villiersdorp = -18.1% Tesselaarsdal = 51.1%	**Target not achieved:** **December** :Water Management and Loss control Policy drafted and submitted to be tabled to Council for Approval. The policy will serve as mechanism to keep all departments and internal role-players responsible for their functions and responsibilities regarding water losses.	18%	18%	33,5%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL50	Community Services	Basic services for all	Spend 95% of the project budget approved for the Construction of DLTC in Grabouw by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spend	Director: Community Services	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not ahieved:** **December 2023**:The updated costing has been received from the engineers and the cost for building the DLTC increased from R18 million to R28 million. This information was shared with the CFO in seeking guidance about the teasibility of the project. Only R7.2 million was budgeted for to complete the project it will cost council another R 21 million.	**Target not achieved:** **December 2023:** The project is put on hold until a decision is made whether or not to proceed with the project.	40%	40%	0%	R	No Performance
TL51	Community Services	Improve the social environmental fabric of TWK community	Complete the construction of the hop on/drop off facility in Grabouw by 30 June 2024	New	Director: Community Services	0	Completion certificate	Accumulative	Number	1	0	Basic Service Delivery	Target not yet applicable		0	0	0	N/A	N/A - No Performance

Overall Summary of Resu

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	1
R	KPI Not Met	0% <= Actual/Target <= 74.999%	2
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		6

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council–Technical and Infrastructure Implementation Service

2nd Quarter SDBIP Report 2023-24 for Technical and Infrastructure Implementation Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				IA Comments
															Original Target	Target	Actual	R	
TL26	Technical and Infrastructure Implementation Services	Basic services for all	Spend 95% of the project budget approved for the construction of high mast lights and streetlights by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Deputy Director: Electricity	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **December 2023:** Contract is awarded. Construction to start in January 2024	**Target not achieved:** **December 2023:** Construction to start in January 2024	20%	20%	0%	R	No Performance
TL27	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for the replacement streetlights with LED lights in Grabouw by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Deputy Director: Electricity	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not yet applicable**		0%	0%	0%	N/A	N/A - No Performance
TL28	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Complete the upgrade of the electricity network Uitsig by 31 December 2023	Project completed	Deputy Director: Electricity	1	Completion certificate	Last Value	Number	1	1	Basic Service Delivery	**Target Achieved**		1	1	1	G	The actual performance and portfolio of evidence is valid, accurate and
TL29	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Replace the mini sub-station in Caledon by 31 December 2023	Mini substation replaced	Deputy Director: Electricity	1	Completion certificate	Last Value	Number	1	1	Basic Service Delivery	**Target Achieved**		1	1	1	G	The actual performance and portfolio of evidence is valid, accurate and
TL30	Technical and Infrastructure Implementation Services	Basic services for all	Complete the overhead line in Protea and Disa streets (Villiersdorp) by 31 December 2023	Project completed	Deputy Director: Electricity	0	Completion certificate	Last Value	Number	1	1	Basic Service Delivery	**Target Achieved**		1	1	1	G	The actual performance and portfolio of evidence is valid, accurate and
TL31	Technical and Infrastructure Implementation Services	Basic services for all	Completed the overhead line in Caledon street (Greyton) by 31 December 2023	Project completed	Deputy Director: Electricity	1	Completion certificate	Last Value	Number	1	0	Basic Service Delivery	**Target not achieved:** **December 2023**: Contractor is late with project	**Target not achieved:** **December 2023:** Will be handled ito CIDB.	1	1	0	R	No Performance
TL32	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Completed the upgrade of the MV & LV overhead network in Riviersonderend by 31 December 2023	Project completed	Deputy Director: Electricity	1	Completion certificate	Last Value	Number	1	1	Basic Service Delivery	**Target Achieved**		1	1	1	G	The actual performance and portfolio of evidence is valid, accurate and complete.
TL33	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for the Construction of New Cemetery at Uitsig, Caledon by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Contracts and Compliance	95%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **Octoer 2023:** The tender has been awarded by BAC and is currently in the appeals period **November 2023:** Appeals period concluded with no appeals received. Construction to start in January **December 2023:** Contracts and Compliance: The appeals period concluded with no appeals received. Construction to start in January	**Target not achieved:** **November 2023:** Expenditure will start from January onward in line with progress on site **December 2023:** No expenditure achieved due to delays in evaluating and adjudicating the tender. Expenditure to start from January onward, with the commencement of construction	40%	40%	0%	R	No Performance

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				IA Comments
															Original Target	Target	Actual	R	
TL34	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for the upgrade of the Villiersdorp Water Treatment Works by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Cleansing/ Water and Sewerage	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **October 2023:** Aug'23 - ENG 10/2023/24 - was advertised and closed. Technical evaluation report submitted pending BEC and BAC. Sep'23 - BEC and BAC still pending. 40% MIG of this project to be spend by Dec'23. Impact high of funds to be returned/lost. Oct '23 - Evaluation report served at BAC and was referred back to BEC for amendments to SCM report. **November 2023:** Aug'23 - ENG 10/2023/24 - was advertised and closed. Technical evaluation report submitted pending BEC and BAC. Sep'23 - BEC and BAC still pending. 40% MIG of this project to be spend by Dec'23. Impact high of funds to be returned/lost. Oct '23 - Evaluation report served at BAC and was referred back to BEC for amendments to SCM report. Nov'23 - Tender was awarded and is currently in appeal period. Contractor to be on-site in January/February 2024. **December 2023**: Tender was awarded and does appeal period end 20 Jan 2024.	**Target not achieved:** **October 2023:** Tender needs to be awarded asap. **November 2023:** Commence contract. **December 2023:** Contract to commence ASAP.	40%	40%	0%	R	No Performance
TL35	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for the upgrade of the Botrivier WWTW by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Cleansing/ Water and Sewerage	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **Ocotber 2023:** Aug'23 - ENG 09/2023/24 - was advertised and closed. Technical evaluation report submitted pending BEC and BAC. Sep'23 - BEC and BAC still pending. 40% MIG of this project to be spend by Dec'23. Impact high of funds to be returned/lost. Oct '23 - Tender served at BAC and was awarded tenders 21 day appeal period is running now. **November 2023**: Aug'23 - ENG 09/2023/24 - was advertised and closed. Technical evaluation report submitted pending BEC and BAC. Sep'23 - BEC and BAC still pending. 40% MIG of this project to be spend by Dec'23. Impact high of funds to be returned/lost. Oct '23 - Tender served at BAC and was awarded tenders 21 day appeal period is running now. Nov'23 - Appeal period lapsed with 1 appeal received. Appeal is currently being dealt with. It is estimated that the contractor to be on site in January 2024 if appeal is unsuccessful. **Decmber 2023:** Tender was awarded. Appeal period ended Dec 2023.	**Target not achieved:** **October 2023:** Contract to commence after appeal period **November 2023**: Commence contract. **December 2023:** Contract to commence January 2023.	40%	40%	0%	R	No Performance
TL36	Technical and Infrastructure Implementation Services	Basic services for all	Spend 95% of the Capital Budget allocated for the Bulk Raw Water Pipe Replacement of Genadendal Berglyn Phase 1 by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Civil Services	95%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **December 2023** Aug'23 - ENG 02/2023/24 - was advertised and closed. Technical evaluation report submitted and BEC held pending BAC. Sep'23 - BAC held en was referred back due to uncertainty of the tenderers validity periods. Oct'2023 - Tender awarded and must be signed by contractor. DWS (Department of Water and Sanitation) submitted a 2nd non-compliance performance to the municipality indicating that funds might not be transferred to TWK. Nov'23 - Tender was awarded and contractor to be on site in January 2024. Funds will be spend.	**Target not acieved:** **December 2023:** Tender was awarded and contractor to be on site in January 2024. Funds will be spend. (December 2023)	40%	40%	0%	R	No Performance

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				IA Comments
															Original Target	Target	Actual	R	
TL37	Technical and Infrastructure Implementation Services	Basic services for all	Spend 95% of the project budget approved for the construction of Riviersonderend Waste Transfer Station and Material Recovery Facility Phase 5 by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Cleansing/ Water and Sewerage	95%	Capital Expenditure Report	Last Value	Percentage	95%	20.86%	Basic Service Delivery	**Target extremely well achieved:** **October 2023:** Aug'23 - ENG 12/2023/24 - Tender had been advertised and closes on 15 September 2023. Sep'23 - Technical evaluation submitted pending BEC and BAC. Oct ' 23 - Still awaiting BEC. (October 2023) **November 2023**: Aug'23 - ENG 12/2023/24 - Tender had been advertised and closes on 15 September 2023. Sep'23 - Technical evaluation submitted pending BEC and BAC. Oct ' 23 - Still awaiting BEC. Nov'23 - Tender was awarded and is currently in appeal period period. Contractor to be on site in January/February 2024. **December 2023**: Tender was awarded. Appeals period ended December 2023.	**Target extremely well acieved** **October 2023:** Tender needs to be awarded asap. **December 2023:** Contract to commence January 2023.	5%	5%	20.86%	B	The actual performance and portfolio of evidence is valid, accurate and complete.
TL38	Technical and Infrastructure Implementation Services	Improve the social environmental fabric of TWK community	Spend 95% of the capital budget allocated for the Upgrading of Pineview Park sport Ground in Grabouw by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Contracts and Compliance	95%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **October 2023:** The tender was advertised 12 October. The advertisement period ends 17 November **November 2023:** The tender advertisement period for ENG 13/2023/24 closed 17 November 2023. 14 tenderers were received. Evaluation of tenders commenced **December 2023**: 14 Prospective tenders received by closing date 17 November. The technical evaluation report has been compiled and submitted to SCM for further evaluation	**Target not achieved** **December 2023:** No expenditure achieved. Target of 40% spend by December should be corrected, as the project is scheduled to commence construction in March. This is due to additional funding required in 2024/25, when the project is due to conclude	40%	40%	0%	R	No Performance
TL39	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget allocated for the upgrade of Construction of New Bulk Water Pipeline in Grabouw: Phase 5.2 by 31 December 2023 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Contracts and Compliance	0%	Capital Expenditure Report	Last Value	Percentage	95%	100%	Basic Service Delivery	**Targer well achieved:** **October 2023**: Phase 1 of the new pipeline has been completed. Rehabilitation of the existing pipe has commenced **November 2023:** Contracts and Compliance: The project reached practical completion stage in November **December 2023**: Construction ENG 05/2022/23 has been completed. 100% of budget vote 077010200325 has been spent		95%	95%	100%	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL40	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget allocated for the upgrade of Construction of New Bulk Water Pipeline in Grabouw: Phase 5.3 by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Contracts and Compliance	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not yet applicable:** **October 2023**: TL 40 will be removed with the adjustment budget due to insufficient funding and will be included again in 2024/25 budget (October 2023) **November 2023**: TL 40 will be removed with the adjustment budget due to insufficient funding and will be included again in 2024/25 budget **December 2023:** TL 40 will be removed with the adjustment budget due to insufficient funding and will be included again in 2024/25 budget	**Target not yet applicable:** **November 2023**: TL 40 will be removed with the adjustment budget due to insufficient funding and will be included again in 2024/25 budget **December 2023** TL 40 will be removed with the adjustment budget due to insufficient funding and will be included again in 2024/25 budget	0%	0%	0%	N/A	N/A - No Performance
TL41	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget allocated for the upgrade of Caledon bulk sewerage Pipeline by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Contracts and Compliance	0%	Capital Expenditure Report	Last Value	Percentage	95%	27%	Basic Service Delivery	**Target almost achieved:** **October 2023**: The contractor was appointed via deviation due to the 25 September flood damage and emergency repairs required to the pipeline at the Baths River crossing. **November 2023**: The site has been handed over to the contractor has. Site clearance has commenced **December 2023:** Construction in progress and on track	**Target almost achieved:** **December 2023**: Expenditure will continue from January onward	30%	30%	26%	O	The actual performance and portfolio of evidence is valid, accurate and complete.

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				IA Comments
															Original Target	Target	Actual	R	
TL42	Technical and Infrastructure Implementation Services	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the capital budget allocated for the Water Pipe Replacement Grabouw by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Civil Services	0%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not achieved:** **December 2023**: Aug'23 - ENG 04/2023/24 - was advertised and closed. Technical evaluation report submitted and BEC held pending BAC. Sep'23 - BAC held, minutes pending to proceed with appointment. Oct'23 - Contractor wants to negotiate pricing , but still pending outcome. DWS (Department of Water and Sanitation) submitted a 2nd non-compliance performance to the municipality indicating that funds might not be transferred to TWK. Nov'23 - Succesful tenderer declined the award. Tender served at BEC on 04 December 2023 for a BAC to take place on 06 December 2023. Contractor to be on site by February 2024. Funds will be spend.	**Target not achieved:** **December 2023:** Contractor to be on site by February 2024. Funds will be spend.	20%	20%	0%	R	No Performance
TL43	Technical and Infrastructure Implementation Services	Basic services for all	Spend 95% of the capital budget allocated for the Raw water pipe replacement - Basil Newmark Pipeline Phase 3 by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Manager: Civil Services	95%	Capital Expenditure Report	Last Value	Percentage	95%	0%	Basic Service Delivery	**Target not yet applicable:** **December 2023**: Aug'23 - ENG 03/2023/24 - was advertised and closed. Technical evaluation report submitted and BEC held pending BAC. Sep'23 - BAC held en was referred back due to uncertainty of the tenderers validity periods. Oct'2023 - Tender awarded and must be signed by contractor. DWS (Department of Water and Sanitation) submitted a 2nd non-compliance performance to the municipality indicating that funds might not be transferred to TWK. Nov'23 - Succesful tenderer declined the award. Validity period lapsed and new tender was advertised with a closing date on 14 December 2024.	Target not yet applicable: December 2023 : Validity period lapsed and new tender was advertised with a closing date on 14 December 2024.	0%	0%	0%	N/A	N/A - No Performance
TL44	Technical and Infrastructure Implementation Services	Basic services for all	Spend 95% of the Municipal Infrastructure Grant by 30 June 2024	% MIG funding spent	Director: Technical and Infrastructure Implementation Services	99.55%	Capital Expenditure Report	Last Value	Percentage	95%	7%	Basic Service Delivery	**Target not achieved:** **October 2023**: We have managed only the spend 5% of the MIG grant. Similar to the total Capital spending we were well on our way to secure all our Tenders early in the financial year, however not having a formalized BAC hampered the execution and roll out of the projects to ensure compliance of spending 50 % by end December on the Grant **November 2023:** Currently spending is standing on a 5 % **December 2023:** Current spending is on 7%.	**Target not achieved:** December 2023: Tender awards took place and contracts will commence in January 2024.)	40%	40%	7%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL45	Technical and Infrastructure Implementation Services	Basic services for all	Limit unaccounted electricity to less than 8.4% as at 30 June 2024 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100}	% unaccounted electricity captured in the report	Director: Technical and Infrastructure Implementation Services	8.40%	Distribution Losses Report	Reverse Last Value	Percentage	8.40%	4.58%	Basic Service Delivery	**Target extemely well achieved**		8.40%	8.40%	4.58%	B	The actual performance and portfolio of evidence is valid, accurate and complete.

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA			Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				
													Performance Comment	Corrective Measures	Original Target	Target	Actual	R	IA Comments

Overall Summary of Re

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= Actual/Target <= 74.999%	9
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	4
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	2
	Total KPIs:		**20**

Theewaterskloof Municipality

Mid-Year SDBIP Report 2023-24 to Council–Economic Development and Planning

2nd Quarter Report for Economic and Development

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL52	Economic Development and Planning	Integrated Human Settlements	Construct top structures for Grabouw Rooidakke by 30 June 2024	Number of top structures constructed	Director: Economic Development and Planning	0	Final Unit Reports	Accumulative	Number	35	0	Basic Service Delivery	**Target not yet applicable:** **October 2023** The municipality cancelled the agreement with the service provider and is in process of procuring the services of a new service provider to complete the remaining scope of works. **November 2023:** The contract between the service provider and the municipality has been cancelled due to the non-performance of the contractor. Municipality is currently compiling a tender to complete the works. **December 2023**: The contract of the service provider for the works has been terminated and a new contractor to be appointed to complete the works.	**Target not yet applicable:** **October 2023**: The municipality cancelled the agreement with the service provider and is in process of procuring the services of a new service provider to complete the remaining scope of works. November 2023: The contract between the service provider and the municipality has been cancelled due to the non-performance of the contractor. Municipality is currently compiling a tender to complete the works.	0	0	0	N/A	N/A - No Performance
TL53	Economic Development and Planning	Integrated Human Settlements	Service 35 sites for Grabouw Rooidakke by 30 June 2024	Number of sites serviced	Director: Economic Development and Planning	0	Completion certificate	Accumulative	Number	35	0	Basic Service Delivery	**Target not yet applicable:** **October 2023:** The municipality cancelled the agreement with the service provider and is in process of procuring the services of a new service provider to complete the remaining scope of works. **November 2023:** The service provider's contract with the municipality has been cancelled due to non-performance of the contractor a new tender will be compiled and advertised in February 2024. **December 2023:** The contract of the service provider for the works has been terminated and a new contractor to be appointed to complete the works.	**Target not yet applicable:** **October 2023:** The municipality cancelled the agreement with the service provider and is in process of procuring the services of a new service provider to complete the remaining scope of works. **Novmeber 2023:** The service provider's contract with the municipality has been cancelled due to non-performance of the contractor a new tender will be compiled and advertised in February 2024.	0	0	0	N/A	N/A - No Performance
TL54	Economic Development and Planning	Integrated Human Settlements	Complete top structures for RSE housing project by 30 June 2024	Number of foundations constructed	Director: Economic Development and Planning	23	Final Unit Reports	Accumulative	Number	48	0	Basic Service Delivery	**Target not yet applicable:** **October 2023:** 48 building plans were submitted to the building control department for scrutiny and all 48 plans were returned to the contractor for amendments. 15 revised plans were resubmitted and currently in process of being scrutinized. **November 2023:** The contractor has submitted building plans and await the approval from Building Control Department. Expenditure will start as soon as the plans are approved, which based on the time of the year it will be after the builders holiday 15 January 2024. **December 2023:** The contractor has submitted all the building plans, the plans will be approved by building control and the contractor will re-establish on site and complete the works.	**Target not yet applicable:** **October2023:** The contractor will not be allowed to start any construction up on approval of all 48 plans. (October 2023) **November 2023**: The contractor has submitted building plans and await the approval from Building Control Department. Expenditure will start as soon as the plans are approved, which based on the time of the year it will be after the builders holiday 15 January 2024.	0	0	0	N/A	N/A - No Performance

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL55	Economic Development and Planning	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Spend 95% of the approved housing grant funds by 30 June 2024 {(Total actual expenditure /Total budgeted)x100}	% budget spent	Director: Economic Development and Planning	84.23%	Expenditure Report	Last Value	Percentage	95%	11%	Nove	**Target not achieved:** **October 2023:** The department is awaiting various funding approvals from the Provincial Department of Infrastructure in order to commence with the procurement for service providers which will improve the spending patterns significantly. Current spending amounts to 8% which amounts to R 4 367 971.38 of a total budget of R 55 575 751.00 **November 2023:** The department is awaiting various funding approvals from the Provincial Department of Infrastructure in order to commence with the procurement for service providers which will improve the spending patterns significantly. Current spending amounts to 8% which amounts to R 4 367 971.38 of a total budget of R 55 575 751.00 **December 2023:** The department is awaiting various funding approvals from the Provincial Department of Infrastructure in order to commence with the procurement for service providers which will improve the spending patterns significantly. Current spending amounts to 11% which amounts to R 5 909 455.24 of a total budget of R 55 575	**Target not achieved:** **December 2023:** The department is awaiting various funding approvals from the Provincial Department of Infrastructure in order to commence with the procurement for service providers which will improve the spending patterns significantly. Current spending amounts to 11% which amounts to R 5 909 455.24 of a total budget of R 55 575 751.00	20%	20%	11%	R	The actual performance and portfolio of evidence is valid, accurate and complete.
TL56	Economic Development and Planning	Improve the social environmental fabric of TWK community	Create temporary work opportunities in terms of EPWP by 30 June 2024	Number of temporary work opportunities created	Director: Economic Development and Planning	572	Verified Report or participant list	Accumulative	Number	325	192	Local Economic Development	**Target well achieved**		150	150	192	G2	The actual performance and portfolio of evidence is valid, accurate and complete.
TL57	Economic Development and Planning	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Service 182 sites for Villiersdorp Berg en Dal by 30 June 2024	Number of sites serviced	Director: Economic Development and Planning	0	Practical Completion certificate	Accumulative	Number	182	0	Basic Service Delivery	**Target not yet applicable:** **October 2023:** Project achieved practical completion stage, beneficiaries residing on their erven. **November 2023:** Project achieved practical completion stage, beneficiaries residing on their erven. **December 2023:** The contractor is currently working on site and will have expenditure as soon as they have reached a milestone.	**Target no yet applicable:** **December 2023:** The contractor is currently working on site and will have expenditure as soon as they have reached a milestone.	0	0	0	N/A	N/A - No Performance
TL58	Economic Development and Planning	Democratic, responsive, and accountable government	Review the draft SDF and submit to Council by 31 May 2024	Draft SDF submitted to Council by 31 May 2024	Director: Economic Development and Planning	1	Proof of submission	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable:** **December 2023:** Received public comments and finalize the document to be submitted to council		0	0	0	N/A	N/A - No Performance

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL59	Economic Development and Planning	Make Theewaterskloof the investment destination of choice and promote second and township economy	Review terms of reference for 5 informal settlement committees and submit to Management by 31 March	Terms of Reference submitted to management	Director: Economic Development and Planning	0	Proof of submission	Accumulative	Number	5	0	Basic Service Delivery	**Target not yet applicable:** **October 2023**: There are various informal committees in various town in Theewaterskloof Municipality and the informal settlements team is in the process of formalizing these committees and the set target is to be met. **November 2023:** There are various informal committees in various town in Theewaterskloof Municipality and the informal settlements team is in the process of formalizing these committees and the set target is to be met. **December 2023**: There are various informal committees in various town in Theewaterskloof Municipality and the informal settlements team is in the process of formalizing these committees and the set target is to be met.	Target not yet applicable: December 2023: There are various informal committees in various town in Theewaterskloof Municipality and the informal settlements team is in the process of formalizing these committees and the set target is to be met.	0	0	0	N/A	N/A - No Performance
TL60	Economic Development and Planning	Make Theewaterskloof the investment destination of choice and promote second and township economy	Compile the basic assessment report for Greyton Erf 595 and submit to department of Environmental Affairs and Planning by 31 March	Basic assessment report	Director: Economic Development and Planning	0	Signed Site Development Plan	Accumulative	Number	1	0	Basic Service Delivery	**Target not achieved:** **October 2023**: The project is going ahead as scheduled and the Environmental Assessment Practitioner is currently in process of conducting relevant statutory studies, and final Environmental Impact Assessment Report is to be submitted to the Department of Environmental Affairs and Development Planning by March 2024. **November 2023:** The project is going ahead as scheduled and the Environmental Assessment Practitioner is currently in process of conducting relevant statutory studies, and final Environmental Impact Assessment Report is to be submitted to the Department of Environmental Affairs and Development Planning by March 2024 **December 2023:** The Signed Site Development Plan is only due by 31 March	**Target not achieved:** **December 2023:** See performance comment.	1	1	0	R	No Performance
TL61	Economic Development and Planning	Upgrading of Informal Settlements and prioritising the most needy housing allocation	Complete Design of Hillside phase 2 by 30 September	Completion of design	Director: Economic Development and Planning	0	Design Plan approved by engineer	Accumulative	Number	1	0	Basic Service Delivery	**Target not achieved:** **October 2023**: Design completed and KPI achieved in previous financial year, KPI to be removed with SDBIP revision. **November 2023:** Design completed and KPI achieved in previous financial year, KPI to be removed with SDBIP revision. December 2023: Design completed and KPI achieved in previous financial year, KPI to be removed with SDBIP revision.	**Target not achieved:** **December 2023:** Design completed and KPI achieved in previous financial year, KPI to be removed with SDBIP revision.	1	1	0	R	No Performance
TL62	Economic Development and Planning	Democratic, responsive, and accountable government	Compile Grabouw Local Development Framework (LDF) and submit to Council by 31 May 2024	LDF submitted	Director: Economic Development and Planning	0	Proof of submission	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable** December 2023: Awaiting on adjustment at the end of March to allocate more funding for the project		0	0	0	N/A	N/A - No Performance
TL63	Economic Development and Planning	Democratic, responsive, and accountable government	Compile Knoflokskraal Local Development Framework (LDF) and submit to Council by 31 May 2024	LDF submitted	Director: Economic Development and Planning	0	Proof of submission	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable**		0	0	0	N/A	N/A - No Performance

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA	Performance Comment	Corrective Measures	Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
															Original Target	Target	Actual	R	
TL64	Economic Development and Planning	Democratic, responsive, and accountable government	Award tender for the sale of a portion of Erf 595, Greyton for Education purposes by December 2023	Tender awarded	Director: Economic Development and Planning	0	Bid Adjudication Minutes	Last Value	Number	1	0	Local Economic Development	**Target not achieved:** **December 2023 :** Numerous objections received on the public participation process, reported to Council for consideration.	**Target not achieved:** **December 2023:** Numerous objections received on the public participation process, reported to Council for consideration.	1	1	0	R	Corrective Measure is not an indication of what will be implemented to prevent underperformance in future. No Performance.
TL65	Economic Development and Planning	Democratic, responsive, and accountable government	Conclude the sale of a portion of Erf 595, Greyton for Education purposes by June 2024	Sale concluded	Director: Economic Development and Planning	0	Signed deed of sale	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable:** **December 2023:** Numerous objections received on the public participation process, reported to Council for consideration.	Target not yet applicable: December 2023: Numerous objections received on the public participation process, reported to Council for consideration.	0	0	0	N/A	N/A - No Performance
TL66	Economic Development and Planning	Democratic, responsive, and accountable government	Award tender for the lease of two portions of Erf 595, Greyton for Agricultural purposes by December 2023	Tender awarded	Director: Economic Development and Planning	0	Bid Adjudication Minutes	Last Value	Number	1	0	Local Economic Development			1	1	0	R	Corrective Measure should be completed when a target is not achieved. No Performance.
TL67	Economic Development and Planning	Democratic, responsive, and accountable government	Conclude the lease of two portions of Erf 595, Greyton for Agricultural purposes by January 2024	Lease concluded	Director: Economic Development and Planning	0	Signed lease agreement	Last Value	Number	1	0	Local Economic Development			0	0	0	N/A	N/A - No Performance
TL68	Economic Development and Planning	Democratic, responsive, and accountable government	Award tender for the lease of Erf 4762, Caledon for a Commercial Mixed-use Development by December 2023	Tender awarded	Director: Economic Development and Planning	0	Bid Adjudication Minutes	Last Value	Number	1	0	Local Economic Development	**Target not achieved:** **December 2023:** Tender referred back from Bid Specification Committee, to be resubmitted in early 2024.	**Target not achieved:** **December 2023:** Tender referred back from Bid Specification Committee, to be resubmitted in early 2024.	1	1	0	R	No Performance
TL69	Economic Development and Planning	Democratic, responsive, and accountable government	Conclude the lease of Erf 4762, Caledon for a Commercial Mixed-use Development by January 2024	Lease concluded	Director: Economic Development and Planning	0	Signed lease agreement	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable:** **December 2023:** Tender referred back from Bid Specification Committee, to be resubmitted in early 2024.	**Target not yet applicable:** **December 2023:** Tender referred back from Bid Specification Committee, to be resubmitted in early 2024.	0	0	0	N/A	N/A - No Performance
TL70	Economic Development and Planning	Democratic, responsive, and accountable government	Award tender for the lease of portion 7 of the Farm Radyn no.24, Villiersdorp by December 2023	Tender awarded	Director: Economic Development and Planning	0	Bid Adjudication Minutes	Last Value	Number	1	0	Local Economic Development	**Target not ahieved**	**Target not achieved**	1	1	0	R	Corrective Measure should be completed when a target is not achieved. No Performance.
TL71	Economic Development and Planning	Democratic, responsive, and accountable government	Conclude the lease of portion 7 of the Farm Radyn no.24, Villiersdorp by January 2024	Lease concluded	Director: Economic Development and Planning	0	Signed lease agreement	Last Value	Number	1	0	Local Economic Development	**Target not yet applicable:** **December 2023:** Only one prospective tender was received, and SCM directed late December that this should be awarded, in early 2024.	**Target not yet applicable:** **December 2023:** Only one prospective tender was received, and SCM directed late December that this should be awarded, in early 2024.	0	0	0	N/A	N/A - No Performance
TL72	Economic Development and Planning	Maintenance, replacements, and upgrades of municipal infrastructure	Spend 95% of the project budget approved for Villiersdorp Upgrade Phase III - Taxi Rank by 30 June 2024 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% budget spent	Director: Economic Development and Planning	0%	Capital Expenditure Report	Last Value	Percentage	95%	6.50%	Basic Service Delivery	**Target not achieved:** **December 2023:** Project is depended on cofounding from Province, which was only transferred late December 2023. SCM processes to commence early 2024.	**Target not achieved:** **December 2023:** Project is depended on cofounding from Province, which was only transferred late December 2023. SCM processes to commence early 2024.	40%	40%	6.50%	R	Based on the record of work performed, reasonable assurance could **not** be obtained that TL72 is valid, accurate and complete as the evience uploaded indicates that 10,3% of the budget was spent at 31 December 2023 (Expenditure = 213835; budget = 2072536)

Internal Ref / Indicator Code	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Original Annual Target	YTD Actual	Municipal KPA			Overall Performance for Quarter ending September 2023 to Quarter ending December 2023				Internal Audit Comments
													Performance Comment	Corrective Measures	Original Target	Target	Actual	R	

Overall Summary o

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	12
R	KPI Not Met	0% <= Actual/Target <= 74.999%	8
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		**21**