

P.O. BOX 24 CALEDON 7230  
TEL: 028 – 214 3300

Dear Sir / Madam

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**  
**QUOTATION NUMBER: JW 10/2022/23**

Kindly furnish us with a written quotation for:

**SUPPLY AND DELIVERY OF CAPITAL MACHINERY AND EQUIPMENT TO CALEDON**

The detailed project description and schedules are attached or can be obtained from **Mr. J. Willams** at Tel: **028 214 3300** or e-mail: [jean-pierrewi@twk.gov.za](mailto:jean-pierrewi@twk.gov.za), as well as technical enquiries.

A formal quotation must be submitted on the letterhead of your business and must have attached all relevant signed schedules and additional information as requested. Failure to do so will result in the quotation to be rejected. The quotation must be in a sealed envelope and clearly marked: **Tender Box No 2**, for attention: **JEAN-PIERRE WILLIAMS, QUOTATION NO: JW 10/2022/23** and the service provider's name and address. Quotations will not be accepted if they don't comply with the marking instructions. Quotations must be placed in tender box **No. 2** at the **Main Entrance** of Theewaterskloof Municipality, 6 Plein Street, Caledon by no later than **12:00 on Friday, 18 November 2022** immediately after which the quotations will be opened in public in the Council Chambers. If posted, interested service providers to ensure that sufficient time are given for the post to reach us before the closing date and time. Council cannot take responsibility for any delays

**1. Standard Conditions of Quotation:**

**The following conditions will apply:**

- a) Quotations must be completed in hand written non-erasable black ink.
- b) Price(s) quoted must be valid for (60) sixty days from closing date
- c) Price(s) quoted must be firm and must be inclusive of VAT, clearly indicating Price, VAT and Total Price.
- d) The goods must be delivered within two (2) weeks from date of official order.**
- e) This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations of 2017 and for this purpose **MBD 2, MBD 4, MBD 6.1, MBD 8 and MBD 9** forms which are available on the Municipal Website [www.twk.org.za](http://www.twk.org.za) must be completed and submitted together with your quotation.
- f) The successful provider will be the one scoring the highest points.
- g) A **Valid Tax Compliance Status Pin Certificate** and a copy of your **latest Municipal Account or Lease Agreement** should be attached to your quotation.
- h) Council may accept a quotation in full, partially or not at all.**
  - i) Payments will be made not later than 30 days, after the receipt of a tax invoice.
  - j) Invoices must not be issued before goods / services have been supplied / rendered.
  - k) The General Conditions of Contract will apply to this quotation.
  - l) Calculation errors will be corrected by the Municipality by using the unit prices.
- m) If a valid B-BBEE certificate or Sworn Affidavits is not attached it will be interpreted that the preference points for B- BBEE status level or contribution are not claimed.
- n) If a valid B-BBEE certificate or Sworn Affidavits is attached and if points is not claimed in terms of MBD 6.1 it will be interpreted that the preference points for B- BBEE status level or contribution are not claimed.
- o) Please note that the Municipality will not request a valid B- BBEE certificate or Sworn Affidavits if such is not attached to the bidders tender at closing date of this tender.
- p) The estimated contract value for the period will be used to calculate the financial offer for evaluation purposes in terms of the 80/20 preference point system and the award will be made based on unit price.
- q) The municipality reserves the right to appoint the bidder scoring first, second and third highest preference points at any time during the duration of the contract. When the tenderer scoring the highest points cannot perform on the contract, the municipality has the right to purchase from the tenderer scoring the second highest points and if the

second highest points scorer cannot perform on the contract, the municipality reserves the right to purchase from the tenderer scoring the third highest points.

r) No alternative offers will be accepted.

## **2. Bidders Obligations:**

### **2.1 Eligibility Criteria**

Only bidders who satisfy the following criteria are eligible to submit an offer: **(This is a requirement on submission).**

#### **2.1.1 Specification**

- In order to be considered for a contract in terms of this quotation, the bidder must sign and declare compliance by **Schedule 1**.

#### **2.1.2 Pricing Instructions**

- In order to be considered for a contract in terms of this quotation, bidders are required to price on all items in the schedule of services required and sign.

#### **2.1.3 Special Conditions of Contract**

- In order to be considered for a contract in terms of this quotation, the bidder must sign and declare compliance by **Schedule 2**.

## **3. The Employer's Undertakings**

### **3.1 Tests for Administrative Compliance**

- The bidder has failed to complete and sign and attach requested information to all schedules not excluded in eligibility criteria;
- The bidder has failed to submit the MBD 2, MBD 4, MBD 6.2, MBD 8 and MBD 9 forms;
- The bidder has failed to submit a municipal account of where the head office of the company is registered or in case where the premise is leased, the bidder has failed to provide a copy of the lease of the premise;
- The bidder has failed to submit a valid Tax Compliance Status Pin Certificate, a valid Tax Compliance Status Pin Certificate may be requested; and
- The bidder has failed to submit a valid certified B-BBEE certificate or sworn affidavits, whereas points were claimed and a copy of certificate or affidavit was supplied, a certified copy of the B-BBEE certificate or sworn affidavit may be requested.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>  
Failure to comply with these conditions may invalidate your offer.**

Yours faithfully

**SIGNATURE  
SUPPLY CHAIN MANAGEMENT**

**DATE: 11 November 2022**

**SCHEDULE OF SERVICES REQUIRED**

<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>		<b>PRICE</b>	
			<b>R</b>	<b>c</b>	<b>R</b>	<b>c</b>
1	Chain Saw	1				
2	Weed Eater/Brush cutter	5				
3	Drive Unit, Poker Vibrator & Submersible Pump	1				
4	Heavy Duty Reversible Plate Compactor	1				
5	Walk Behind Self-Propelled Lawn Mower	1				
6	Hand Push Cylinder Mower	1				
			Sub Total			
			Vat @ 15%			
			<b>Total</b>			

**NB: The total price must be inclusive of delivery costs and any other costs.**

**DELIVERY ADDRESS:** Theewaterskloof Municipality  
Municipal Stores  
Cemetery Road  
Caledon  
7230

I/We, the undersigned, do hereby declare that these are the properly priced Bill / Schedules of Quantities forming part of this Contract Document containing Pages in consecutive order upon which my/our Quotation **No: JW 10/2022/23 SUPPLY AND DELIVERY OF CAPITAL MACHINERY AND EQUIPMENT TO CALEDON**, has been based.

My/our total Contract Price for this work and above items (Total) is (in words)

.....

\_\_\_\_\_  
**SIGNED ON BEHALF OF BIDDER:**

**DATE:** .....

## SCHEDULE 1: SPECIFICATIONS

<b>ITEM NO 1: Chain Saw</b>
Displacement -cm <sup>3</sup> : 59
Performance -kW: 3,4
Weight -kg: 5.6
Power-to-weight ratio -kg/kW: 1,6
Chain pitch: 3/8"
Oil tank volume cm <sup>3</sup> : 325
Sound pressure level dB(A) <sup>2</sup> : 103
Sound power level dB(A) <sup>2</sup> : 115
Chain brake: QuickStop
Tank Volume l: 0,68
Handle design: Standardgriff
Oilomatic saw chain pitch/type: 3/8"
Carburettor: Komensator/Limiter Caps/Standardvergaser
Anti-vibration system: AV
Warranty: as per manufacturer or 1(one) year
<b>ITEM NO 2: Weed Eater/Brush Cutter</b>
Power output: 2.1/2.9 kW/bhp
Displacement: 44.3 cm <sup>3</sup>
Maximum power speed: 6500rpm
Fuel tank volume: 0.66L
Weight: 8kg
Sound pressure level with plastic tool: 99dB(A)
Sound pressure level with metal tool: 99dB(A)
Sound power level with metal tool: 111dB(A)
Sound power level: 113 dB(A)
Vibration level, left/right with plastic tool: 3/3m/s <sup>2</sup>
Vibration level, left/right with metal tool: 3.6/2.6 m/s <sup>2</sup>
Total length: 176cm
Cutting Tool: AutoCut
Warranty: as per manufacturer or 1(one) year
<b>ITEM NO 3: Drive Unit, Poker Vibrator &amp; Submersible Pump</b>
<b>Drive Unit:</b> Engine Vibrator mounted on a lightweight framework made of high strength tubular steel.
HP: 7HP
Fuel: Petrol
Fuel Tank: 2L
Plate Size: 345x285mm
Frame Type: Roll-Over Frame
Weight: 20kg – 25kg
<b>Poker Vibrator:</b>
Diameter of Poker Head: 45mm – 60mm

Length of Flexible Pipe: 5m – 6m
<b>Submersible Pump:</b> Must be suitable for both clear water and trash applications. Needs to be suitable for sewage pumping, industrial pumping and slurry pumping. The high performance pump must prevent large objects entering the pump.
Discharge Diameter: 80mm – 90mm (3")
Max Lift: 16m
Max Capacity: 1200l/h
Revolution: 3000 – 3600 rpm
Hose Length: 50m
Warranty: as per manufacturer or 1(one) year
<b>ITEM NO 4: Heavy Duty Reversible Plate Compactor</b>
Length (mm): 1340
Height (mm): 930
Width (mm): 450
Gross weight (kg): 240
Plate Size mm (L X W): 700 X 450
Max centrifugal force (KN) : 35
Power Source Engine: GX270
HYDRAULIC SYSTEM: Hydraulic reversing mechanism with flexible manoeuvrability allows the machine forward, backward and on-spot-compaction.
THROTTLE: Throttle lever is, stronger and more durable
FRAME: The closed style frame protects the engine.
BELT COVER: Cast aluminium belt cover provides a longer life span.
SHOCK ABSORBER: High quality shock absorber absorbs vibration.
BASE: Ductile iron bases are more durable and stronger.
RUBBER MAT (OPTION): Plate compactor with rubber mat could be used for the brick paving.
CLIMBING CAPABILITY: 35°
SPEED: 0-25M/MIN
Warranty: as per manufacturer or 1(one) year
<b>ITEM NO 5: Walk Behind Self-Propelled Lawn Mower</b>
Engine: Power Pro 1500H 4-Stroke
Max Power Output: 16hp/3600rpm
Displacement: 439cc
Bore x Stroke (mm): 90 x 66
Max Torque (n.m)/rpm: 30nm/2600rpm
Ignition system: Transistor Electric/Inductive Firing
Starting system: Pull Start
Fuel Tank Capacity: 6L
Oil capacity: 1.1L
Fuel consumption: 374g/kw.h
Air cleaner: Semi dry, dual filter
Chassis: 5mm Cold Rolled Steel
Blades: 3 swing back blades
Disk: Round 4mm disk
Cutting width: +/- 85cm
Drive: self – propelled
Gearbox: 2 speed
Gearbox: Breather cap
Gears: low gear – 3.5 km/h, high gear – 6.5 km/h
Wheels front and rear: Solid Rubber
Front wheels: Castor dual bearings
Rear wheels: Wide solid tyre with split rims
Cutting height: 12 to 75mm
Cutting height setting: 4 position Single lever on handle
Deck engagement: Single lever on handle
Drive to Gearbox: V-belt
Cutter deck drive engage: V-Belt lever on handle

Warranty: as per manufacturer or 1(one) year
<b>ITEM NO 6: Hand Push Cylinder Mower</b>
40cm cutting width
Four adjustable cutting heights
20-litre grass collection bag
Lightweight
Five steel blades
21cm front wheels
Warranty: as per manufacturer or 1(one) year

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Specifications and therefore will be regarded as being not eligible.**

**I hereby declare that I comply with the Specifications.**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature on Behalf of Tenderer

\_\_\_\_\_  
Date

**SCHEDULE 2:  
SPECIAL CONDITIONS OF CONTRACT**

On day of delivery goods will be inspected to determine if it is in accordance to the specifications if not the goods will not be accepted.

**If the bidder fails to sign this schedule, it will be interpreted that the bidder does not comply with the Special Conditions of Contract and therefore will be regarded as being not eligible.  
I hereby declare that I comply with the Special Conditions of Contract.**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature on Behalf of Tenderer

\_\_\_\_\_  
Date

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THEEWATERSKLOOF MUNICIPALITY</b>					
Bid Number:	JW 10/2022/23	Closing Date:	18 November 2022	Closing Time:	12:00
Description:	SUPPLY AND DELIVERY OF CAPITAL MACHINERY AND EQUIPMENT TO CALEDON				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (CONTRACT FOR THE RENDERING OF SERVICES)</b>					
Bid Response Documents may be Deposited in the Bid Box <b>NO. 2</b> situated at:					
<b>MUNICIPAL HEAD OFFICE</b>					
<b>06 PLEIN STREET</b>					
<b>CALEDON</b>					
<b>7230</b>					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2. ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
3. TOTAL NUMBER OF ITEMS OFFERED			4. TOTAL BID PRICE	R	
5. SIGNATURE OF BIDDER	.....		6. DATE		
7. CAPACITY UNDER WHICH THIS BID IS SIGNED					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
DEPARTMENT	SCM		CONTACT PERSON	Jean-Pierre Williams	
CONTACT PERSON	Annielle Martin		TELEPHONE NUMBER	028 214 3365	
TELEPHONE NUMBER	028 214 3395		FACSIMILE NUMBER	N/A	
FACSIMILE NUMBER	028 212 1229		E-MAIL ADDRESS	<a href="mailto:jean-pierrewi@twk.gov.za">jean-pierrewi@twk.gov.za</a>	
E-MAIL ADDRESS	<a href="mailto:anniellema@twk.gov.za">anniellema@twk.gov.za</a>				



## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE</b></p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
<p>2.1 Bidders must ensure compliance with their tax obligations.</p> <p>2.2 Bidders are required to submit their unique personal identification number (pin) issued by sars to enable the organ of state to view the taxpayer's profile and tax status.</p> <p>2.3 Application for the tax compliance status (tcs) certificate or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with sars as e-filers through the website <a href="http://www.sars.gov.za">www.sars.gov.za</a>.</p> <p>2.4 Foreign suppliers must complete the pre-award questionnaire in part b:3.</p> <p>2.5 Bidders may also submit a printed tcs certificate together with the bid.</p> <p>2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate tcs certificate / pin / csd number.</p> <p>2.7 Where no tcs is available but the bidder is registered on the central supplier database (csd), a csd number must be provided.</p>
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>
<p>3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p>3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span></p> <p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

---